AMENDED
CITY OF DELAWARE
FINANCE COMMITTEE
CITY COUNCIL CHAMBERS
1 SOUTH SANDUSKY STREET
4:30 P.M.

AGENDA

March 23, 2017

1. Roll Call

2. Approval of the Motion Summary for the meeting held February 16, 2016 as recorded and transcribed.

3. Delaware/Berkshire JEDD Update/Discussion

4. New Community Authority for Evans Farm Update

5. CIP Update/Discussion

6. Member Comments

7. Next Meeting Date

8. **Executive Session:** Pursuant to Ohio Revised Code Section 121.22 (G) (3) pending or imminent court action, Section 121.22 (G) (1) personnel, Section 121.22 (G) (5) matters required to be kept confidential by State statute, Section 121.22 (G) (2) acquisition of property for public purpose and 121.22(G) (8) consideration of confidential information related to a request for economic development assistance.

9. Adjournment

FINANCE COMMITTEE
MOTION SUMMARY
February 16, 2017

ITEM 1. Roll Call

Vice-Chairman Jones called the Finance Committee meeting to order at 4:32 p.m.

Members Present: Vice-Chairman Chris Jones, Vice-Mayor Shafer, Councilmember Lisa Keller

Staff Present: Bill Ferrigno, Public Works Director/City Engineer, Dean Stelzer, Finance Director, and Tom Homan, City Manager

Motion to Excuse: Vice-Chairman Jones motioned to excuse Chairman DiGenova, seconded by Mrs. Keller. Motion approved by a 3-0 vote.

Vice-Chairman Jones discussed that Mrs. Keller would be an interim Finance Committee Member for Chairman DiGenova due to illness.

ITEM 2. Approval of the Motion Summary for the meeting held August 8, 2016 as recorded and transcribed.
Approval of the Motion Summary for the Work Session meeting held September 19, 2016, as recorded and transcribed.

Motion: Vice-Mayor Shafer moved to approve the August 8, 2016 Motion Summary and the September 19, 2016 Work Session Motion Summary, seconded by Mrs. Keller. Motion approved by a 3-0 vote.

ITEM 3. Election of Chairman and Vice-Chairman

Vice-Chairman Jones requested that the election occur at the next Finance Committee Meeting.

ITEM 4. Utility Rate Review

Mr. Stelzer reviewed previous recommendation of rate changes and provided information on past utility rates.

Mr. Stelzer reviewed the Water Fund Operations and discussed monthly fees and operating expenses. Mr. Stelzer discussed factors in increased operating costs and recommendation for increase in water rates.

Mr. Stelzer reviewed the Sewer Fund Operations and reserves. A discussion was held on staff efforts to anticipate sewer line extensions. Information was provided on sewer capacity fees.

Vice-Mayor Shafer discussed the inclusion of storm sewer rates. Mr. Homan discussed the budget recommendation for the utility rate increase to be effective May 1, 2017 and that the storm sewer recommendation would occur in 2018. Mr. Stelzer discussed introducing legislature for refuse and water changes separately from sewer.

Motion: Vice-Mayor Shafer motioned to recommend to City Council the increases that were designated by staff at the Finance Committee meeting to move forward immediately, and revisit storm sewer rate after receiving additional information, seconded by Mrs. Keller. Motion approved by a 3-0 vote.

Mr. Homan discussed the inclusion of the report from Mr. Ferrigno regarding the request to opt out of multi-family dwelling units from city refuse. The Finance Committee in agreement to have the report presented before City Council.

ITEM 5. Delaware/Berkshire JEDD Update/Discussion

A discussion was held on the possible reconsideration of different allocations if the JEDD was expanded. Mr. Stelzer provided the Berkshire Township Joint Economic Development District No. 1 Financial Report, and discussed total withholding income tax collections. Mr. Stelzer discussed efforts to work with the manager of the outlet mall in tracking down corporate ownership.

Mrs. Keller recommended that Berkshire Township provide a proposal on their plans for allocation of income tax collection.

ITEM 6. CIP Update/Discussion

Mr. Homan discussed the plans to increase downtown parking and additional road maintenance. Mr. Homan discussed his recommendation on to remove the previous Engineering Building due to increased maintenance needs and high cost to repair. Mr. Homan discussed future recommendation to create a surface parking lot, which would provide an estimated 30 parking spots.

Mr. Homan discussed the need to update the Comprehensive Plan.

Vice-Chairman Jones voiced a concern regarding the inconsistency of lighting in city parking lots.

Mr. Stelzer discussed Financial Management Plan policies.

ITEM 7. Request Regarding New Community Authority for Evans Farm

Mr. Homan discussed requirements under The Ohio Revised Code as the proximate city for the request for a New Community Authority. Mr. Homan discussed the need to determine the impact of the New Community Authority and what the impact fees would be. Mr. Homan recommended allowing Berlin Township to take action first and then separately present a resolution.

PUBLIC COMMENT:
Emmett Kelly
Frost, Brown, Todd Law Firm, Representative
100 S. 3rd St. Columbus, Ohio 43215

Dan Griffith
1550 Lewis Center Road
Lewis Center, Ohio 43035

Mr. Griffith discussed plans for potential development in the area, including both residential and commercial.

ITEM 8. Auditor of State Financial Indicators Report

Mr. Stelzer reviewed the new report provided by State Auditor Dave Yost to determine financial distress indicators for cities.

ITEM 9. Member Comments

ITEM 10. Next Meeting Date

The next meeting date to be determined.

ITEM 11. **Executive Session:** Pursuant to Ohio Revised Code Section 121.22 (G) (3) pending or imminent court action, Section 121.22 (G) (1) personnel, Section 121.22 (G) (5) matters required to be kept confidential by State statute, Section 121.22 (G) (2) acquisition of property for public purpose and 121.22(G) (8) consideration of confidential information related to a request for economic development assistance.

Executive Session was deemed not necessary.

ITEM 12. Adjournment

Motion: Vice-Mayor Shafer moved to adjourn the Finance Committee meeting, seconded by Mrs. Keller. The Finance Committee meeting adjourned at 6:03 p.m.

Joe DiGenova, Chairman

Elaine McCloskey, Clerk