



Deck Specifications

Deck Submittal Information:

- Plot plan (Mortgage Survey) showing residence, deck location, dimensions and distance from property lines. Your plot plan is provided to you with your mortgage/closing paper work. If you cannot find a copy visit Delaware County Auditor website at www.co.delaware.oh.us and you can search your address and print an aerial view of your property
- Completed Residential Building Permit application & one (1) set of plans
- Email, mail, fax or drop off all permit application materials needed. After plan review and approval, you will be notified that permit is ready for payment and pickup. Payments not accepted at time of permit submittal Checks made payable to the City of Delaware
- OOPS- call before you dig to locate underground lines. Call 811

Inspections (same day inspection if you call between 8-9 a.m.) After your permit is approved and paid for you will call us to schedule the inspections that will be listed on the back of your permit. Inspections will depend on your scope of work. Plans and permit must be on site and accessible for the inspectors review.

- Footer (Posthole)
- Frame, before decking boards are installed
- Final
- Homeowner does not need to be present

Plans showing

- Side or rear elevation drawing showing finish deck
- Overhead view showing joist layout, size, spacing and span of members
- Overhead view showing beam location, size and support posts
- Guardrail design
- Decking board to be used
- Stairs
- Post and footer

Building code- Residential Code of Ohio 2013