



**Residential Building Permit** Number \_\_\_\_\_

For new homes, remodel, additions, renovations please provide the permit application with two sets of complete building drawings and (2) plot plans showing the location of the structure from the property lines. List of subcontractors must be submitted with permit. For all other permit types please provide one set of drawing and plot plan. Approved plans and permit must be on the job site and accessible to the inspector. Payments not accepted at time of permit submittal. Payment due after permit has been approved. **Checks made payable to the City of Delaware.** If paying by cash, it must be exact amount. Please note 1% may apply.

- Single Family       Remodel       Deck       Fence       Electric
- 2-Family       Apartment       HVAC       Pool       Other \_\_\_\_\_
- 3-Family       Shed       Garage       Demolition       Furnace/AC
- Condo       Gazebo       Addition       Water Heater       Re-Roof

Project Address \_\_\_\_\_

Owner of property/Business Name \_\_\_\_\_

Owner Address(if different than above) \_\_\_\_\_ Phone \_\_\_\_\_

Contact Name \_\_\_\_\_ Contact Email \_\_\_\_\_

Contact Phone \_\_\_\_\_ Notes \_\_\_\_\_

Contractor \_\_\_\_\_ Contractor Phone \_\_\_\_\_

Cost of Construction \_\_\_\_\_ Call OOPS for underground locations of utility lines/cable at 800-362-2764

**New home construction Only:** Corner Lot= Yes / No      Ranch / 2-Story?      Square Footage \_\_\_\_\_ # of dwelling units \_\_\_\_\_

# of buildings \_\_\_\_\_ lot frontage \_\_\_\_\_ # of bedrooms \_\_\_\_\_

Detailed description of work / notes \_\_\_\_\_

Detailed description of current use and proposed use (if applicable) \_\_\_\_\_

Impact fee exemption/offset request. Exemption must be requested at time of Application for Building Permit     Yes     No  
If yes, include copy of Form B or C.

**Total of permit** \_\_\_\_\_

The undersigned is either the property owner or a duly authorized agent of the property owner and do hereby verify the truth and correctness of all facts and information presented with this application and authorize on-site inspections by City Staff.

**Owner or Authorized Agent** \_\_\_\_\_ Date \_\_\_\_\_

Approved By \_\_\_\_\_ Date \_\_\_\_\_

Planning/Zoning \_\_\_\_\_ Date \_\_\_\_\_

CBO \_\_\_\_\_ Date \_\_\_\_\_

**\*\*NEW HOME CONSTRUCTION BASIC FEE: \$350.00 plus \$.05 sf per floor INCLUDING**

	<b>Basements, Crawls and Garages</b>
<b>**GARAGES, ADDITIONS,ALTERATIONS &amp; REMODELING—UP TO 1000 sf</b>	<b>\$75.00 plus \$.05 per sf</b>
<b>**PLAN REVIEW</b>	<b>\$50.00</b>
<b>**HVAC</b>	<b>\$150.00 for new builds &amp; additions over 1000 sf \$50.00 for minor alterations to existing system, and renovations under 1000 sf *</b>
<b>FURNACE, A/C OR WATER HEATER REPLACEMENT</b>	<b>\$25.00</b>
<b>**ELECTRICAL New construction and additions/alterations</b>	<b>\$100.00 for up to 1000 sf \$100.00 plus .02 per sf for 1001 to 2000 sf \$100.00 plus .03 per sf for 2001 to 3000 sf \$100.00 plus .04 per sf for 3001 sf and greater \$50.00 for service upgrade, minor alterations</b>
<b>**INSULATION</b>	<b>\$75.00 for new builds &amp; additions over 1000 sf</b>
<b>**GAS LINE TEST &amp; INSPECTION</b>	<b>\$70.00 for new builds &amp; additions over 1000 sf</b>
<b>**FIREPLACE</b>	<b>\$35.00</b>
<b>**OCCUPANCY PERMITS</b>	<b>\$75.00 Certificate of Occupancy \$125.00 Temporary Occupancy</b>
<b>**DEMOLITION</b>	<b>\$100.00</b>
<b>SHEDS</b>	<b>\$30.00 up to 200 sf \$30.30 over 200 sf</b>
<b>**DECK / GAZEBO</b>	<b>\$40.00</b>
<b>FENCE</b>	<b>\$30.00 6' and under</b>
<b>**POOL TEMPORARY POOL PERMANENT</b>	<b>\$40.00 over 2' **\$40.00 plus **\$50.00 Electric plus \$125.00 Zoning (all pools require 4' barrier)</b>
<b>**Re-Roof</b>	<b>\$50.00</b>
<b>**MISCELLANEOUS INSPECTIONS</b>	<b>\$35.00</b>
<b>ZONING COMPLIANCE</b>	<b>\$60.00</b>
<b>ZONING REVIEW</b>	<b>\$40.00</b>
<b>RE-INSPECTION FEES</b>	<b>\$75.00ea for 3 or more trips for same inspection</b>
<b>RE-ISSUANCE OF LOST PERMIT OR INSPECTION/BUILDING CARD</b>	<b>\$50.00</b>

**PLUMBING**

**Permitted through Delaware General Health District 740-368-1720**

**\*\*State of Ohio Board of Building Standard add 1% additional fee  
COMPLETE FEE SCHEDULE ORDINANCE NO. 14-126 SECTION 197.02—all fees are not listed on this schedule**