



**Application for Residential Permit**

For new homes provide one hard copy and one electronic set (including application, plot plan and specs.) Remodel, additions, fence, deck, etc. provide the permit application and one set of complete building drawings and plot plan showing the location of the structure from the property lines. List of subcontractors must be submitted with all new homes applications. Approved plans and permit must be on the job site and accessible to the inspector. **Payments not accepted at time of permit submittal.** 1% state fee may apply. *Forms of payment accepted are cash, checks and credit cards. Credit card charge of \$3.45 per permit transaction and must be made in person.*

- Single Family, Remodel, Deck, Fence, Electric, 2-Family, Apartment, HVAC, Pool, Other, 3-Family, Shed, Garage, Demolition, Furnace/AC, Condo, Gazebo, Addition, Water Heater, Re-Roof

Project Address \_\_\_\_\_ Lot # \_\_\_\_\_

Subdivision(phase and sections) \_\_\_\_\_

Owner of property \_\_\_\_\_

Owner Address(if different than above) \_\_\_\_\_ Phone \_\_\_\_\_

Contact Name \_\_\_\_\_ Contact Email \_\_\_\_\_

Contact Phone \_\_\_\_\_ Notes \_\_\_\_\_

Contractor \_\_\_\_\_ Contractor Phone \_\_\_\_\_

Cost of Construction \_\_\_\_\_ Call OOPS for underground locations of utility lines/cable at 800-362-2764

NEW HOME CONSTRUCTION: # of Fireplaces \_\_\_\_\_ Square Footage \_\_\_\_\_ #of Bedrooms \_\_\_\_\_

Detailed description of work / notes \_\_\_\_\_

Impact fee exemption/offset request. Exemption must be requested at time of Application for Building Permit. Include copy of Form B or C.

**Total of permit**

The undersigned is either the property owner or a duly authorized agent of the property owner and do hereby verify the truth and correctness of all facts and information presented with this application and authorize on-site inspections by City Staff.

Owner or Authorized Agent \_\_\_\_\_ Date \_\_\_\_\_

Approved By \_\_\_\_\_ Date \_\_\_\_\_

Planning/Zoning \_\_\_\_\_ Date \_\_\_\_\_

CBO \_\_\_\_\_ Date \_\_\_\_\_

s/planning/forms/building/application forms building/residential building application
Revision November 6, 2018

<b>**NEW HOME CONSTRUCTION BASIC FEE:</b>	<b>\$350.00 plus \$.05 sf per floor INCLUDING Basements, Crawls and Garages</b>
<b>**GARAGES, ADDITIONS,ALTERATIONS &amp; REMODELING-UP TO 1000 sf</b>	<b>\$75.00 plus \$.05 per sf</b>
<b>**PLAN REVIEW</b>	<b>\$50.00</b>
<b>**HVAC</b>	<b>\$150.00 for new builds &amp; additions over 1000 sf \$50.00 for minor alterations to existing system, and renovations under 1000 sf*</b>
<b>** FURNACE, A/C OR WATER HEATER REPLACEMENT</b>	<b>\$25.00</b>
<b>**ELECTRICAL New construction and additions/alterations</b>	<b>\$100.00 for up to 1000 sf \$100.00 plus .02 per sf for 1001 to 2000 sf \$100.00 plus .03 per sf for 2001 to 3000 sf \$100.00 plus .04 per sf for 3001 sf and greater \$50.00 for service upgrade, minor alterations</b>
<b>**INSULATION</b>	<b>\$75.00 for new builds &amp; additions over 1000 sf</b>
<b>**GAS LINE TEST &amp; INSPECTION</b>	<b>\$70.00 for new builds &amp; additions over 1000 sf</b>
<b>**FIREPLACE</b>	<b>\$35.00</b>
<b>**OCCUPANCY PERMITS</b>	<b>\$75.00 Certificate of Occupancy \$125.00 Temporary Occupancy</b>
<b>DEMOLITION</b>	<b>\$100.00</b>
<b>*SHEDS</b>	<b>\$30.00 up to 200 sf \$30.30 over 200 sf</b>
<b>**DECK / GAZEBO</b>	<b>\$40.00</b>
<b>FENCE</b>	<b>\$30.00 6' and under</b>
<b>**POOL TEMPORARY</b>	<b>\$40.00 over 2'</b>
<b>**POOL PERMANENT</b>	<b>**\$40.00 plus **\$50.00 Electric plus \$125.00 Zoning (all pools require 4' barrier)</b>
<b>**Re-Roof</b>	<b>\$50.00</b>
<b>**MISCELLANEOUS INSPECTIONS</b>	<b>\$35.00</b>
<b>ZONING COMPLIANCE</b>	<b>\$60.00</b>
<b>ZONING REVIEW</b>	<b>\$40.00</b>
<b>RE-INSPECTION FEES</b>	<b>\$75.00 for 3 or more trips for same inspection</b>
<b>RE-ISSUANCE OF LOST PERMIT OR INSPECTION/BUILDING CARD</b>	<b>\$50.00</b>

**PLUMBING**

**\*\*State of Ohio Board of Building Standard add 1% additional fee  
COMPLETE FEE SCHEDULE ORDINANCE NO. 14-126**