

**City of Delaware
City Hall HVAC System Fabrication & Installation**

Request for Proposal Scoring

Evaluation Committee Member: _____

Date: _____

Category	Value	Criteria	Rating	Weight	Score
Project Familiarity & Approach	1-5	Understanding of project scope; Identification and inclusion of work to provide system replacement and improved operation. Understanding of limitations on performance of work items within existing facility.		x 8	
Contractor Experience	1-5	General experience in HVAC system installation and operation and specifically, the installation of chilled water cooling systems of similar size and complexity.		x 2	
Schedule	1-5	Presents a schedule that's able to complete the work in an expedient and efficient manner; Accounts for lead time in component fabrication and delivery.		x 5	
Cost Containment	1-5	Considers best use of resources to address project scope while minimizing overtime. Inclusion of only those work items identified as necessary for proper equipment installation and operation. Value of optional extended warrantee(s)		x 5	

Composite Score

Evaluation Rating Criteria:
(5) Demonstrates complete knowledge or understanding of criteria; (4) Demonstrates strong knowledge or understanding of criteria ;(3) Demonstrates some knowledge or understanding of criteria; (2) Demonstrates limited knowledge or understanding of criteria; (1) Demonstrates minimal or no knowledge or understanding of criteria