



**City of Delaware
Utility Assistance Program
Hardship Application**

Resolution 20-31 authorizes the City of Delaware to establish payment plans and/or apply credits to utility bills for unemployed customers and those financially impacted as a direct result of the COVID-19 pandemic. Please complete this hardship application for each month that a credit or payment plan is requested. For assistance in completing this form, please contact the Utility Billing Department via telephone at 740-203-1250 extension 4 or through email at utbill@delawareohio.net.

Completed applications can be submitted via email at utbill@delawareohio.net or placed in the red drop box located in the southeast corner drive through at Delaware City Hall. Lastly please include any pertinent documentation (layoff notice, state unemployment claim, communication from employer or customer of job loss) to support an economic hardship when submitting this application, especially if a credit is being requested.

Customer Name	
Account #	
Service Address	
City/State/Zip	
Phone	
Email Address	

Billing Date	
Amount Billed	
Payment Plan Requested	<input type="checkbox"/> Yes <input type="checkbox"/> No Payment Plan Terms (Amount to Pay Per Month): _____
Credit Requested	\$
Explanation of Hardship	