

**SHADE TREE COMMISSION**  
**October 22, 2019**  
**MOTION SUMMARY**

ITEM 1. Roll Call

Chairwoman Wright called the meeting to order at 6:30 p.m.

Members Present: Melissa Bargar, Grace Martin, Dave Carey, Tom Wolber, Becki Wood-Meek, Vice-Chairwoman Shannon Brewster and Chairwoman Wright

Members Absent: Tom Glissman and Stan Eddy

Staff Present: Doug Richmond, Arborist

**Motion to Excuse:** Mr. Wolber moved to excuse Mr. Glissman and Mr. Eddy seconded by Mr. Carey. Motion approved with an 7-0 vote.

ITEM 2. ELECTION OF OFFICERS

A. Chairperson

**Motion:** Ms. Wright motioned to nominate Ms. Brewster as Chairperson, seconded by Ms. Wood-Meek. There were no other nominations. Motion approved by a 7-0 vote.

B. Vice-Chairperson

**Motion:** Mr. Carey motioned to nominate Ms. Wright as Vice-Chairperson, seconded by Ms. Wood-Meek. There were no other nominations. Motion approved by a 7-0 vote.

ITEM 3. APPROVAL OF MOTION SUMMARY of Shade Tree Commission meeting of August 27, 2019 as recorded and transcribed.

**Motion:** Vice-Chairwoman Wright moved to approve the Motion Summary for the August 27, 2019 meeting, seconded by Mr. Wolber. Motion approved with an 7-0 vote.

ITEM 4. PUBLIC COMMENTS

There was no public comment.

ITEM 5. ARBORIST REPORT

Mr. Richmond discussed the current tree pruning activity. He discussed that

there were 49 service requests and that there will be 100 street trees planted. 70 of the trees to be planted will be done by a contractor and 30 trees will be planted in house. Mr. Richmond discussed that his staff varies from day to day and depends on the tasks that are needing completed. He informed the Commission that there will be three trees removed from Oak Grove Cemetery. One tree is a white oak tree that is approximately 150-200 years old and then there are 2 maples toward the back entrance that will be removed.

Mr. Wolber discussed the Cemetery Master Plan and questioned that trees are not mentioned in the plan. Mr. Richmond discussed that he was consulted regarding the Master Plan and that he will take an active role in later stages and that the current planning is the layout of streets and the park area.

Mr. Richmond discussed that the street trees that are purchased come from Acorn Farms and that the 100 trees are to replace trees that have been removed. Street trees for new developments are the responsibility of the developer and there is a two-year warranty that the developer is responsible for if the tree dies.

#### ITEM 6. STAFF COMMENTS

Mr. Richmond provided a handout regarding volcano mulching that can be used to educate the public. The Commission agreed to use the handout as a template, but to create a new form. Vice-Chairwoman Wright and Ms. Bargar agreed to create a form and will email it out to the Commission for review.

Mr. Richmond provided the Commission with a flyer to demonstrate a placard for Heritage Tree program. The Commission discussed potential trees throughout the City that would be a good tree to display the placard.

Mr. Richmond provided the Commission with up to date balance on the Tree Replacement Fund.

#### ITEM 7. MEMBER COMMENTS

The Commission discussed their meeting schedule and voiced concerns regarding not having a meeting in December or January. The Clerk did inform the Commission that meetings can be scheduled with proper notice to the public. The Commission discussed meeting informally in January to discuss potential outreach efforts by the Commission.

Mr. Wolber provided information from the Watershed Forum that he participated in at Ohio Wesleyan University. He discussed that Charles Flower presented on Dutch elm disease.

#### ITEM 8. PLAN REVIEWS

- A. OWU Village Student Housing – Approved as submitted
- B. Green Dental - Approved as submitted
- C. Coughlin’s Crossing Phase 2 – Approved with request for information on trees in park area
- D. Delaware County Fairgrounds – Approved with Arborist confirming species and amounts
- E. Innovation Center – Approved if complies with FAA regulations
- F. Winterbrooke Place (Informational)
- G. Enclave II (Informational)

ITEM 9. ADJOURNMENT

**Motion:** Mr. Wolber moved to adjourn the meeting, seconded by Ms. Wood-Meek. The Shade Tree Commission meeting adjourned at 8:24 p.m.

  
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Chairperson

  
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Clerk