

**CITY OF DELAWARE
PARKING AND SAFETY COMMITTEE
CITY COUNCIL CHAMBERS
CITY HALL
1 S. SANDUSKY STREET
6:00 P.M.**

AMENDED AGENDA

October 21, 2019

1. ROLL CALL
2. APPROVAL of the Motion Summary for the Parking and Safety Committee meeting held June 17, 2019, as recorded and transcribed.
3. PUBLIC COMMENTS
4. DISCUSSION and RECOMMENDATIONS for Traffic Calming Measures
 - A. Executive Blvd.
 - B. Cobblestone Drive
 - C. Carson Farms Blvd.
 - D. Lehner Woods Blvd.
5. DISCUSSION and RECOMMENDATION for Parking Restrictions at Benjamin Street and South Houk Road
6. DISCUSSION and RECOMMENDATION for Pedestrian Crossing to Parks at Rockmill Street and Canal Street.
7. UPDATES and DISCUSSION ITEMS
 - A. Crosswalks RRFB's at Cobblestone Drive and Houk Road and Boulder Drive and Houk Road
 - B. Diverston Way Parking Restrictions
 - C. Vernon Avenue Speed Limit Changes
 - D. Handicap Parking Spaces – Permit Process
 1. 42 Chestnut St.
8. STAFF COMMENTS
9. COMMITTEE COMMENTS
10. ADJOURNMENT

**PARKING AND SAFETY
MOTION SUMMARY
June 17, 2019**

ITEM 1. ROLL CALL

Chairman Shafer called the Parking and Safety Meeting to begin at 6:01 p.m.

Members Present: Councilman Chris Jones, Vice-Chairwoman Lisa Keller and Chairman Kent Shafer

Staff Present: Matt Weber, Deputy City Engineer, John Donahue, Fire Chief, Rob Penrod, Captain, Don Claar, Captain, Kelsey Scott, Economic Development Specialist

ITEM 2. APPROVAL of the Motion Summary of the Parking and Safety Committee meeting held October 15, 2018, as recorded and transcribed.

Motion: Vice-Chairwoman Keller moved to approve the Motion Summary of the Parking and Safety Committee meeting held October 15, 2018, seconded by Councilman Jones. Motion approved by a 3-0 vote.

ITEM 3. APPROVAL of the Motion Summary of the special Parking and Safety Committee meeting held January 7, 2019, as recorded and transcribed.

Motion: Vice-Chairwoman Keller moved to approve the Motion Summary of the special Parking and Safety Committee meeting held January 7, 2019, seconded by Councilman Jones. Motion approved by a 3-0 vote.

ITEM 4. PUBLIC COMMENT

PUBLIC PARTICIPATION:

Brett Latta
376 North Sandusky Street
Delaware, Ohio

Mr. Latta voiced two concerns. The first concern was relating to handicap parking spaces that did not have pavement markings on the ground along Sandusky Street. Captain Claar informed the Committee that a work order had been placed for street markings. The second concern related to the three way

stop signage at Euclid Avenue and Heffner Street and that there are evergreens along Euclid that are blocking the view of the signage. Public Works to investigate the concern.

Dave Brewer
456 Senate Avenue
Delaware, Ohio

Mr. Brewer voiced a concern over the lack of striping along Executive Blvd. He expressed that due to parked cars along both sides of the streets and the heavy amount of traffic there is often cars driving in the other lanes, especially at the curves. He recommended striping to help drivers be aware of their designated lane on the road. Mr. Weber discussed possible traffic modifications including striping and parking ban on one side of the road.

ITEM 5. DISCUSSION of parking restrictions on Oak Hill Avenue at the entrance to Welch Hall on the OWU Campus

Mr. Weber discussed the concern received from Ohio Wesleyan University where drivers have difficulty exiting the parking lot for Welch Hall due to cars parked along Oak Hill. Mr. Weber recommended extended the parking restrictions to the telephone pole and estimate that a couple parking spots will be lost. Captain Penrod discussed expected construction in the area.

Motion: Councilman Jones motioned to recommend parking restrictions along Oak Avenue near Welch Hall at Ohio Wesleyan University campus be brought before Council for a full vote, seconded by Vice-Chairman Keller. Motion approved by a 3-0 vote.

ITEM 6. DISCUSSION and FOLLOW-UP for the one-year trial period parking ban on the north side of West Fountain Avenue, between Forest Avenue and Euclid Avenue, during the school year.

Captain Penrod discussed that this was a follow up item from a request by Council to have a trial period of a parking ban on the north side of West Fountain Avenue during the school year. He informed the Committee that a flyer was sent out to affected residents for feedback and that they received one negative and one positive feedback. The negative feedback recommended the use of permit parking passes as the resident needs to move his vehicle during the school days in the morning. Captain Penrod discussed that the school resource officer has no issues with the parking restrictions and that staff recommends that the parking restrictions remain.

Motion: Councilman Jones recommended that a parking ban along the north side of West Fountain Avenue, between Forest Avenue and Euclid Avenue be

brought before Council for a full vote, seconded by Vice-Chairwoman Keller. Motion approved by a 3-0 vote.

ITEM 7. DISCUSSION and UPDATE of Passport Parking System and Downtown Parking

Chairman Shafer discussed the need for additional parking in the downtown area, especially with the increase in occupancy in upper floors of buildings. He discussed the need for additional parking during the day for businesses and at night for residential. He informed the Committee that he recommends that staff provide a proposal to Council to raise parking rates and monthly permit fees. He discussed the potential to install parking meters in the free spots in the downtown area as parking enforcement is no longer legally able to mark tires.

Ms. Scott provided an update on the Passport Parking System. She discussed that meters that need repaired are recommended to be replaced with a smart meter that will take change or credit. The discussion of a kiosk system was held for Sandusky Street due to limited space on sidewalks.

ITEM 8. STAFF COMMENTS

ITEM 9. COMMITTEE COMMENTS

Mr. Jones requested if signage was installed for fines for the electric vehicle charging station.

ITEM 10. ADJOURNMENT

Motion: Councilwoman Keller moved to adjourn the meeting, seconded by Chairman Shafer. The Parking and Safety Committee Meeting adjourned at 6:34 p.m.

Kent Shafer, Chairman

Elaine McCloskey, Clerk

**CITY OF DELAWARE
PARKING & SAFETY PRE-MEETING
AGENDA**

**DELAWARE POLICE DEPARTMENT
70 NORTH UNION ST.
9:30 A.M.**

PRE - MEETING

October 4, 2019

Staff Present: Bill Ferrigno, Public Works Director/City Engineer, Jessica Ormeroid, Project Engineer, Rob Penrod, Police Captain, Elaine McCloskey City Council Clerk

1. MINUTES REVIEW

- A. Pre-Meeting Minutes for May 30, 2019
- B. Parking and Safety Motion Summary, June 17, 2019
- C. Pre-Meeting Minutes for August 1, 2019 unavailable, as meeting canceled.

2. DISCUSSION

- A. The discussion of speed limit changes on Vernon Avenue.

Staff recommends this item is brought before the Committee as an update.

- B. The discussion of permanent no parking signage on Renner Street.

Staff reviewed that there was no accident history. Staff to determine where original concern came from. This item will not be on the agenda at this time.

- C. The discussion of the installation of a stop sign at the intersection of Pennsylvania Avenue and Euclid Avenue.

Staff reviewed previous accident history and that many accidents were from rear end collisions. At this time staff reports that a stop sign is not warranted and does not meet the criteria for a stop sign. Staff plans to observe the area in more depth. This item will not be on the agenda. Staff to reach out to resident with original concern.

- D. The discussion of no parking signage on Burgoyne Street in the Heatherton Subdivision.

Staff to post no parking to corner signage where code allows.
Ms. Ormeroid to notify residents with letter.

3. **OLD BUSINESS**

- A. Follow-Up: Bricknell Way Speed, Volume and Accident Data.

This item has been completed by Mr. Weber and will not be on the agenda.

- B. Follow-Up: Cobblestone Crosswalks.

Staff discussed that this will be a Trust Fund Project and that RRFB's will be placed at Cobblestone Drive and Houk Road, as well as, Boulder Drive and Houk Road. Sight distance concerns at Cobblestone Drive and Houk Road and Diverston Way and Houk Road will also be evaluated and addressed with this project. An update of this item will be on the agenda for the Committee.

- C. Follow-Up: Executive Drive Calming Measures.

Staff recommends this item to be on the agenda for the Committee to review potential traffic calming measures. Staff reviewed accident history and ADT. They discussed striping of center lines at curves along the road. Police to send out letters to invite residents along Executive Drive.

4. **NEW BUSINESS**

- A. After Residential Speed Meeting Summary Discussion:
 - 1. Cobblestone Drive speeding.

Staff reviewed traffic counts and average speed data. They recommend that this item be on the agenda to discuss traffic calming measures. Staff discussed the use of striping and dynamic speed feedback signs. Staff did discuss that a stop sign at Canal Street is not warranted. The Clerk will notify Councilwoman Keller to invite residents that attended her Neighborhood Speed meeting.

- 2. Diverston Way parking restrictions.

Staff reviewed the complaint and recommend this item is on the agenda. Staff recommending parking restrictions along the southside of Diverston Way from the rear property line at 197 Blakemore to northern edge of 161 Diverston Way. Police to invite all resident on Diverston Way from Houk to Boswell as well as the two corner houses on Blakemore and Diverston Way.

After the meeting, Chief Donahue sent the following email request regarding Diverston Way:

I was unable to make the meeting yesterday due to a hiring practice session. Please understand that this is the street that I live on and the house causing the problem is 2 doors down from me. The resident moved in last winter, but not involved in the neighborhood. Having said that, last night I was able to meet and introduce myself to the neighbor as he was working on a car in the garage. I explained what was going on and the concerns in the neighborhood. He said he just became aware of the issue through the HOA. They are going to now park on the south end of the street and not have parking on both sides. I would recommend that this be held off and see what occurs. If the problem persists, I would recommend that this be brought forth as recommended.

Staff is supportive in allowing the neighborhood to monitor the situation and determine if signage is necessary.

3. Carson Farms speeding.

Staff reviewed the average speed for the area and recommend that this item be on the agenda for the Committee to review potential traffic calming measures. The Clerk will notify Councilwoman Keller to invite residents that attended her Neighborhood Speed meeting.

4. Benjamin Street and South Houk Road no parking signage.

This item is recommended to be on the agenda to discuss staff recommendation of no parking on both sides of the road. Police to invite residents along this area.

5. Benjamin Street speeding at pedestrian crossing to park at Johann Street/Julianne Circle.

Staff reviewed the area and concern and are currently looking at potential safety improvements to enhance the crosswalk and possibly relocate the crosswalk on Benjamin to move to intersection of Johann Street. There are no current speeding concerns reviewed by staff. They recommend that this item not be on the next agenda to continue to work on safety design.

6. Rockmill Street and Canal Street speeding at pedestrian crossings to park.

Staff reviewed the access points to the park from Rockmill and Canal Street. Staff recommend to put no parking signage as code allows at the handicap ramps and to send a letter out to Rockmill residents of the code enforcement. Staff to invite resident at the Canal Street to discuss the recommendation to include a handicap ramp to the area, which would restrict parking in the area. This item will be on the agenda.

5. **ADJOURNMENT**

The meeting adjourned at 11:33 a.m.



PARKING AND SAFETY FACT SHEET

AGENDA ITEM NO: 4 A

DATE: 10/21/2019

DISCUSSION AND/OR CONSIDERATION:

DISCUSSION AND RECOMMENDATION FOR TRAFFIC CALMING MEASURES FOR EXECUTIVE BLVD

BACKGROUND:

The concern was brought before the Committee during public comment at the June 17, 2019 Parking and Safety meeting. Staff reviewed data collected from the area to determine appropriate calming measures.

STAFF RECOMMENDATION:

Yellow striping in middle of street at curved areas

ATTACHMENT(S)

Letter from Police Chief

Email response from resident



October 7, 2019

Resident
Executive Blvd.
Delaware, OH. 43015

Dear Resident:

The Parking & Safety Committee has received a request regarding calming measures to reduce speeding on Executive Blvd. The staff agreed that the committee would like to discuss the installation of yellow striping in the middle of the street, specifically the curved areas, as calming measures to reduce speeding vehicles.

You are invited to attend this meeting to express your views or present any questions in regards to this request. The meeting will be held Monday, October 21, 2019 at 6:00 p.m. in City Council Chambers, City Hall, 1 South Sandusky Street, Delaware, Ohio. If you are not able to be at the meeting, but would like to provide comments, please feel free to call me at 740-203-1101 or send me an email at bpijanowski@delawareohio.net

Sincerely,

A handwritten signature in blue ink, appearing to read "Bruce L. Pijanowski".

Bruce L. Pijanowski
Chief of Police
Delaware Police Department
bpijanowski@delawareohio.net

From: [Bruce Pijanowski](#)
To: [Bill Ferrigno](#); [Robert Penrod](#); [John Donahue](#); [Matt Kallner \(mk@mattkallner.com\)](mailto:mk@mattkallner.com); [Jessica Feller](#); [Elaine McCloskey](#)
Subject: FW: Executive Blvd traffic calming.
Date: Monday, October 14, 2019 8:13:12 AM

FYI, public comment for the upcoming P&S meeting. He can't be there, but I emailed him back and let him know that his email would be provided in his absence.

Bruce Pijanowski, CLEE
Chief of Police
Delaware Police Department
70 N.Union St., Delaware OH 43015
740-203-1101

From: bdbadger@reagan.com <bdbadger@reagan.com>
Sent: Sunday, October 13, 2019 9:55 AM
To: Bruce Pijanowski <bpijanowski@delawareohio.net>
Subject: Executive Blvd traffic calming.

*****ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.*****

Chief Pijanowski,
I will not be able to attend the 10/21 meeting, but i would like to state my opinion. I have worked as a city engineer with issues such as this and I don't believe center lines will improve the situation. Paint, as you know, won't stop a vehicle from crossing it. Speeders will unfortunately be speeders unless in the presents of an officer and I know you don't have enough of them to be everywhere.

Speed humps, properly done, of centerline rumble strips would be more effective but residents would be more upset with the noise those can create.

My bottom line opinion is that simply paint yellow center lines will be essentially ineffective as a calming measure.

Bob Badger
962 Executive Blvd
740.513.1619j k

From: [Bruce Pijanowski](#)
To: [Elaine McCloskey](#)
Cc: [Bill Ferrigno](#); [Jessica Ormeroid](#); [John Donahue](#); [Robert Penrod](#)
Subject: P&S Public Comment - Executive Blvd
Date: Monday, October 14, 2019 1:55:39 PM

On 10-14-19, I received a message from Rheda Watts, who lives at 582 Executive Blvd. I called her back in the AM to speak with her.

Ms. Watts is not in favor of striping the roadway, as she does not feel it will be effective. Her concern is that when cars park on both sides of the road there is only room for one to pass, which means the cars will be left of center frequently. Ms. Watts did feel that speed was an issue on Executive but did not feel striping was the answer.

Ms. Watts advised that she has difficulties finding handicap parking downtown, and would not be able to make it to the meeting. I advised her that I would make sure that her comments were provided to the committee for their consideration. Please include a copy of this email in the packet

Thanks,

Bruce Pijanowski, CLEE
Chief of Police
Delaware Police Department
70 N.Union St., Delaware OH 43015
740-203-1101

30



August 8, 2019

Mr. Dave Brewer
456 Senate Avenue
Delaware, Ohio 43015

Dear Mr. Brewer,

I appreciate you taking the time to attend the June 17, 2019 Parking and Safety Committee meeting and providing public comment requesting traffic calming measures be considered for Executive Boulevard. I am writing to update you as to the status of our response to your request. I do not have a phone number nor email address on file for you. So, I figured an old fashioned letter would work!

Our staff has completed a field study and data collection. We do not have a formal recommendation prepared yet for the Parking and Safety Committee, however staff does plan on delivering our formal recommendations to the Committee prior to the October 21, 2019 meeting. I would like to offer you a preview of our recommendations once they are complete. I can transmit this to you faster if I could please obtain your email address. If you prefer, a phone number would be fine, as I could walk you through our conclusions and recommendations over the phone. I can be reached at the phone number or email provided below. Thank you, again, for bringing your concerns about public safety to the attention of the Parking and Safety Committee and city staff.

Sincerely,

A handwritten signature in black ink, appearing to read "M. Weber", with a long, sweeping flourish extending to the right.

Matthew B. Weber, PE
Deputy City Engineer
740.203.1721
mweber@delawareohio.net



PARKING AND SAFETY FACT SHEET

AGENDA ITEM NO: 4 B and C

DATE: 10/21/2019

DISCUSSION AND/OR CONSIDERATION:

DISCUSSION AND RECOMMENDATION FOR TRAFFIC CALMING MEASURES FOR COBBLESTONE DRIVE AND CARSON FARMS BLVD.

BACKGROUND:

The concern was discussed at the Neighborhood Speed Meeting that was hosted by Councilwoman Keller. Staff reviewed data collected from the area to determine appropriate calming measures.

STAFF RECOMMENDATION:

Striping and dynamic speed feedback signs.

ATTACHMENT(S)

Councilwoman Keller was to notify residents that attended the meeting that this topic will be a discussion item.

Julie Elke

From: Jessica Ormeroid
Sent: Wednesday, September 18, 2019 10:30 AM
To: Julie Elke
Cc: Elaine McCloskey; Bruce Pijanowski; John Donahue; Matt Weber; Robert Penrod; Carrie Fortman; Nathaniel McCoy; Kelsey Scott
Subject: Residential Speed Meeting Follow-up P&S Agenda Items
Attachments: 2019-09-16 Public Works Meeting Notes.doc

Julie,

Please include the items listed below on the P&S Pre-meeting agenda. These concerns were voiced by residents at the Residential Speeding Meeting held by Councilwoman Keller on 9/16/19. I have attached a copy of the meeting minutes to include in the packet for reference.

After Meeting Summary/List of Concerns for Follow-up:

- **Cobblestone Dr Speeding:** Staff to collect additional data and conduct further study. Recommendations on traffic calming alternatives will be discussed with Neighborhood Group representatives and Parking & Safety Committee at upcoming meeting.
- **Diverston Way Parking along Curve:** Staff will evaluate the need to restrict parking and topic will be added to Parking & Safety meeting agenda for discussion.
- **Carson Farms Dr Speeding:** Staff to collect additional data and conduct further study. Recommendations on traffic calming alternatives will be discussed with Neighborhood Group representatives and Parking & Safety Committee at future meeting.
- **Benjamin St & S. Houk Rd Parking at Intersection:** Staff will evaluate area and add No Parking Here to corner signs as needed and allowed per city codified ordinance. Additional restrictions can be considered in the future if this problem persists.
- **Rockmill St/Canal St Speeding @ pedestrian crossings to Park:** Staff to collect data, conduct further study and make recommendations on any needed safety enhancements. Follow-up on recommendations will be provided to Neighborhood Group representatives and Parking & Safety Committee at future meeting.
- **Benjamin St Speeding @ pedestrian crossing to Park @ Johann St/Julianne Cir:** Enhanced crosswalks and Pedestrian Warning signage was added earlier this year. Staff will relook at pedestrian crossings/area and evaluate whether additional safety enhancements are recommended. Follow-up on this concern will be provided to Neighborhood Group representatives and Parking & Safety Committee at future meeting.

Thanks,

Jessica A. Ormeroid, PE, PTOE
 Project Engineer
 City of Delaware, Ohio
 Public Works Department
 Division of Traffic & Engineering Services
 440 East William Street
 Delaware, Ohio 43015
 (740)203-1724 Office
 (740)203-1749 Fax



4A

Public Works Department
RESIDENTIAL SPEEDING MEETING

Meeting Date | Time: Monday, September 16, 2019 | 6:30PM

Meeting Location: National Guard, Conference Room 01

COD Staff Present:

R. Thomas Homan – City Manager
Councilwoman Lisa Keller
Bill Ferrigno – Public Works Director/City Engineer
Bruce Pijanowski – Chief of Police
Jessica Ormeroid – Project Engineer
Carrie Fortman – Project Engineer

Sign in sheet was present and residents/visitors signed in

Discussion Notes:

- Councilwoman Keller started the meeting by giving an introduction of all staff and then a brief description of the purpose of the meeting (citizen concerns) and recently passed Traffic Calming Guide for Neighborhood Streets
- Mr. Homan gave a description of Access Delaware, specifically the website; Mr. Ferrigno emphasized Facebook page and provided business card with webpage information to all attendees
- Meeting opened up to hear all resident concerns/comments
- Resident:
 - Speed issue has been ongoing since house was built in 2006 on Cobblestone
 - Multi-way stop at Cobblestone Dr & Carson Farms Blvd/Hayfield Dr has helped
 - Described “cars flipped over”, sideswipes
 - From Carson Farms to Houk Rd – long straight wide stretch
 - Houses being built and people parking on streets help
 - More kids in the neighborhood, on bikes, increased pedestrian activity with connection to park
 - More pedestrians crossing at Canal
 - School bus: described at 35-mph; cars passing busses
 - Chief Pijanowski described this is an increased concern this year across all jurisdictions
- Resident: concern regarding Rockmill St speeds and access to park.
- Resident: Carson Farms: “it’s a freeway”
- Resident: Houk Rd, curve “people are just flying there”, you can’t see there
- Resident: Benjamin St, Johann St, Lehner Woods Blvd
 - Specific concern – house at corner of Benjamin and Houk Rd; cars parking on street, impacting motoring public at intersection
 - Construction/Truck traffic
 - Cut-through traffic on Lehner Woods Blvd from Benjamin St to access signal at US-36 & Lehner Woods Blvd.
 - Pedestrians crossing the street at Johann St/Julianne Cir to park
- Resident: concern with citizens on the phone while driving



Public Works Department
RESIDENTIAL SPEEDING MEETING

Meeting Date | Time: Monday, September 16, 2019 | 6:30PM

Meeting Location: National Guard, Conference Room 01

- Chief Pijanowski addressed that a distracted driving campaign was put in place earlier this year, and police are aware of issues associated with distracted driving and issue needs better addressed by the state to be enforceable.
- Resident: indicated people are given warnings not tickets by police
- Resident: if you go east of Cobblestone there are a lot of duplexes/rental and a lot of resident turnover
- Resident: how much does a stop sign cost, why can't you just get more of those?
 - Mr. Ferrigno answered with the following:
 - Signs are rather cheap, \$50 but;
 - Stop signs assign right-of-way and OMUTCD establishes warrants on when signs shall be installed
 - When installed unwarranted, it increases speeds between stops signs
 - When installed unwarranted, it also increases non-compliance (rolling stops), which increases likelihood of accidents and gives false sense of security
- Resident: Can you just put a dummy out in a squad card?
 - Chief Pijanowski: Not recommended
- Resident: speed concern Carson Farms Blvd & Granite, requested multi-way stop to slow down drivers (Wanda Knippengerg via phone conversation with Ms. McCloskey, City Council Clerk)
- Resident: Diverston Way parking concern along curve (Jenny Girouard via email to Councilwoman Keller)
- Mr. Ferrigno discussed past speed data collected for Cobblestone Dr
 - 85th percentile speed has been 32-33 mph
 - Reviewed definition of 85th percentile speed
 - While Dynamic Speed Feedback Signs (DSFS) in place 85th percentile speed has been 29 mph
 - DSFS temporarily reduce speeds
- The traffic calming guide: Mr. Ferrigno provide an overview of the document to the group
 - Speeding complaints is not new to Delaware or to Cobblestone Dr
 - Common behavior people driving 26-35 mph
 - Guide evaluates steps to understand the concern and quantify what might be able to be fixed within our purview
 - Thresholds were reviewed for what is considered a speeding problem
 - Neighborhood engagement – majority of the speeders are the neighbors – community driven effort with education should always come first
 - Examples of traffic calming features being installed on Boulder Dr and W. Hull Dr was referenced to residents
 - If speeds could be reduced to 28-29 mph that would be a success
 - Additional access of Boulder Dr, with the final connection, will alleviate/provide more access to the neighborhoods which could reduce traffic volumes on other collector streets such as Cobblestone Dr



**Public Works Department
RESIDENTIAL SPEEDING MEETING**

Meeting Date | Time: Monday, September 16, 2019 | 6:30PM

Meeting Location: National Guard, Conference Room 01

- Discussed upcoming 2020 project to add RRFBs at crosswalks on S. Houk Rd at Cobblestone Dr & Boulder Dr. Sight distance concerns at S. Houk Rd at Diverston Way and Cobblestone Dr will also be evaluated/addressed with this project.
- Houk Rd Paving: RxR to Pittsburg Dr to be resurfaced this year (in the industrial area) and will require short term closure
- Mr. Ferrigno indicated a spokesperson/lead contact would be preferred from each neighborhood group.
 - Staff could work with these individuals and Parking & Safety Committee on suggested traffic calming measures – then spokesperson from each group could disseminate the information to the various neighborhood residents
- Chief Pijanowski: PD provides residents program working with Officer Bob Hatcher
- Speed bumps – Fire Chief is not in favor of speed bumps, adds delay to life safety responses and potential damage to fire trucks; many communities have them removed after negatives are discovered after installation
- DSFS Feedback from Residents:
 - Feel they work while installed but people use them as a scoreboard
- Councilwoman Keller suggested striping on the roadway; currently the roadway width gives the appearance/feeling that you can drive faster
 - Resident: requested white lines, double yellow striping
 - Mr. Ferrigno stated cost is estimated at approximately \$15,000 and work would not be able to be performed until Spring of 2020
- Councilwoman Keller reviewed list of “Recommended Application of Traffic Calming Measures” from page 10 of the manual and noted that over the past years for Cobblestone Dr we have tried all the measures except for Pavement Striping and Bump-outs.
- Next steps/Moving forward:
 - Councilwoman Keller will compile notes
 - She will get back with everyone who left an email address
 - List of concerns and follow-up items will be drafted (*see After Meeting Summary/List of Concerns for Follow-up below*)
 - Staff will perform additional data collection and analysis to determine some recommended countermeasures
 - Topic will be on next Parking & Safety Committee agenda for discussion and individuals representing the various neighborhood groups are asked to attend



**Public Works Department
RESIDENTIAL SPEEDING MEETING**

Meeting Date | Time: Monday, September 16, 2019 | 6:30PM

Meeting Location: National Guard, Conference Room 01

After Meeting Summary/List of Concerns for Follow-up:

- **Cobblestone Dr Speeding:** Staff to collect additional data and conduct further study. Recommendations on traffic calming alternatives will be discussed with Neighborhood Group representatives and Parking & Safety Committee at upcoming meeting.
- **S. Houk Rd Speeding & Sight Distance Issues:** Project for 2020 is planned to address sight distance concerns at Cobblestone Dr & S. Houk Rd and Diverston Way & S. Houk Rd. RRFB's are also being added for the S. Houk Rd crosswalks at Cobblestone Dr and Boulder Dr.
- **Diverston Way Parking along Curve:** Staff will evaluate the need to restrict parking and topic will be added to Parking & Safety meeting agenda for discussion.
- **Carson Farms Dr Speeding:** Staff to collect additional data and conduct further study. Recommendations on traffic calming alternatives will be discussed with Neighborhood Group representatives and Parking & Safety Committee at future meeting.
- **Benjamin St & S. Houk Rd Parking at Intersection:** Staff will evaluate area and add No Parking Here to corner signs as needed and allowed per city codified ordinance. Additional restrictions can be considered in the future if this problem persists.
- **Rockmill St/Canal St Speeding @ pedestrian crossings to Park:** Staff to collect data, conduct further study and make recommendations on any needed safety enhancements. Follow-up on recommendations will be provided to Neighborhood Group representatives and Parking & Safety Committee at future meeting.
- **Benjamin St Speeding @ pedestrian crossing to Park @ Johann St/Julianne Cir:** Enhanced crosswalks and Pedestrian Warning signage was added earlier this year. Staff will relook at pedestrian crossings/area and evaluate whether additional safety enhancements are recommended. Follow-up on this concern will be provided to Neighborhood Group representatives and Parking & Safety Committee at future meeting.
- **Construction Traffic:** Land Development staff will reiterate this concern with Developers and Home Builders and discourage construction traffic on residential streets when possible. If the problem persists, posting additional "No Construction Traffic" signage will be evaluated.



PARKING AND SAFETY FACT SHEET

AGENDA ITEM NO: 4 D

DATE: 10/21/2019

DISCUSSION AND/OR CONSIDERATION:

DISCUSSION AND RECOMMENDATION FOR TRAFFIC CALMING MEASURES FOR LEHNER WOODS BLVD.

BACKGROUND:

The concern was discussed at the Neighborhood Speed Meeting that was hosted by Councilwoman Keller. Staff recommending to receive more feedback from residents regarding their concerns and will need to complete further data analysis.

STAFF RECOMMENDATION:

Staff recommends further discussion over resident concerns and analyze data at future meeting.

ATTACHMENT(S)

Councilwoman Keller was to notify residents that attended the meeting that this topic will be a discussion item.



PARKING AND SAFETY FACT SHEET

AGENDA ITEM NO: 5

DATE: 10/21/2019

DISCUSSION AND/OR CONSIDERATION:

DISCUSSION AND RECOMMENDATION FOR PARKING RESTRICTIONS AT BENJAMIN STREET AND SOUTH HOUK ROAD.

BACKGROUND:

This concern was brought to staff's attention at the September 16, Residential Speeding Meeting.

STAFF RECOMMENDATION:

Parking restrictions

ATTACHMENT(S)



October 7, 2019

Resident
Benjamin Street
Delaware, Ohio 43015

Dear Resident:

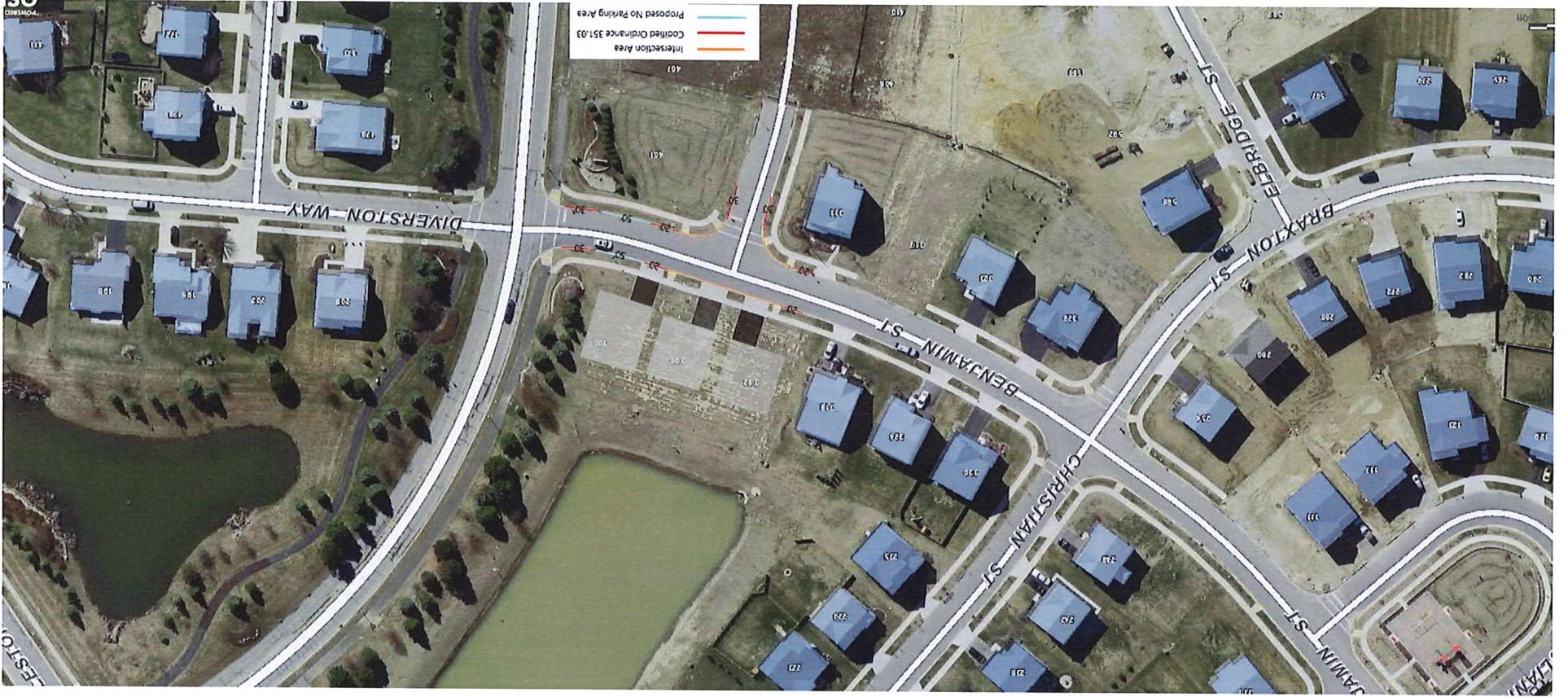
The Parking and Safety Committee has received a request to consider the installation of "No Parking" signage on both sides of Benjamin Street, from South Houk Road to Hutchinson Street, due to poor visibility at the South Houk Road and Benjamin Street intersection .

You are invited to attend this meeting to express your views or present any questions in regards to this request. The meeting will be held Monday, October 21, 2019 at 6:00 p.m. in City Council Chambers, City Hall, 1 South Sandusky Street, Delaware, Ohio. If you are not able to be at the meeting, but would like to provide comments, please feel free to call me at 740-203-1101 or send me an email at bpijanowski@delawareohio.net

Sincerely,

A handwritten signature in blue ink, appearing to read "Bruce P.", is written over the typed name.

Bruce L. Pijanowski
Chief of Police
Delaware Police Department
bpijanowski@delawareohio.net





PARKING AND SAFETY FACT SHEET

AGENDA ITEM NO: 6

DATE: 10/21/2019

DISCUSSION AND/OR CONSIDERATION:

DISCUSSION AND RECOMMENDATION FOR PEDESTRIAN CROSSING TO PARK AT Rockmill Street and Canal Street

BACKGROUND:

STAFF RECOMMENDATION:

Staff recommends no parking signage per code regulations at the handicap ramps at Rockmill and notify residents by letter of code enforcement. Staff recommends installation of handicap ramp at the entrance of the Canal Street Park and restrict parking at this area per the code regulation.

ATTACHMENT(S)



October 7, 2019

Resident
Canal Street
Delaware, OH. 43015

Dear Resident:

The Parking & Safety Committee has received a request regarding pedestrian safety at the new Canal Street pedestrian entrance at Carson Farms Park. The proposed crossing would be located at the park entrance on the north curb of Canal Street, with a corresponding crossing ramp on the south side. These pedestrian safety improvements would include a NO PARKING area 20 feet on either side of the two pedestrian crossings.

You are invited to attend this meeting to express your views or present any questions in regards to this request. The meeting will be held Monday, October 21, 2019 at 6:00 p.m. in City Council Chambers, City Hall, 1 South Sandusky Street, Delaware, Ohio. If you are not able to be at the meeting, but would like to provide comments, please feel free to call me at 740-203-1101 or send me an email at bpijanowski@delawareohio.net

Sincerely,

A handwritten signature in blue ink, appearing to read "Bruce L. Pijanowski".

Bruce L. Pijanowski
Chief of Police
Delaware Police Department
bpijanowski@delawareohio.net



PARKING AND SAFETY FACT SHEET

AGENDA ITEM NO: 7 A

DATE: 10/21/2019

DISCUSSION AND/OR CONSIDERATION:

UPDATES AND DISCUSSION ITEMS: CROSSWALK RRFB'S AT COBBLESTONE DRIVE AND HOUK ROAD AND BOULDER DRIVE AND HOUK ROAD.

BACKGROUND:

Traffic on Houk Road continues to increase with city growth. Residents with homes on the west side have to cross the road to get to the pedestrian path system, park areas and YMCA. Additional safety improvements are recommended to improve crossing safety.

STAFF RECOMMENDATION:

Staff is requesting Trust Fund dollars in the 2020-2024 CIP to undertake the RRFB project and plan to have RRFB's places at Cobblestone Drive and Houk Road, as well as, Boulder Drive and Houk Road.

ATTACHMENT(S)



PARKING AND SAFETY FACT SHEET

AGENDA ITEM NO: 7B

DATE: 10/21/2019

DISCUSSION AND/OR CONSIDERATION:

UPDATES AND DISCUSSION ITEMS: DIVERSTON WAY PARKING RESTRICTIONS.

BACKGROUND:

The concern was presented to staff through an email received by Councilwoman Keller. Staff reviewed the following concern and discussed parking restrictions along the southside of Diverston Way from the rear property line at 197 Blakemore to the northern edge of 161 Diverston Way.

STAFF RECOMMENDATION:

Chief Donahue was not able to attend the Parking and Safety Pre-Meeting, but did express his opinion regarding the matter in an email on October 4:

I was unable to make the meeting yesterday due to a hiring practice session. Please understand that this is the street that I live on and the house causing the problem is 2 doors down from me. The resident moved in last winter, but not involved in the neighborhood. Having said that, last night I was able to meet and introduce myself to the neighbor as he was working on a car in the garage. I explained what was going on and the concerns in the neighborhood. He said he just became aware of the issue through the HOA. They are going to now park on the south end of the street and not have parking on both sides. I would recommend that this be held off and see what occurs. If the problem persists, I would recommend that this be brought forth as recommended.

Staff is in agreement to allow the neighborhood to assess if the situation has improved and present at a future meeting parking restrictions if no resolution is found.

ATTACHMENT(S)

Email from resident

From: [Kent Shafer](#)
To: [Lisa Keller](#); [Chris Jones](#); [Elaine McCloskey](#)
Cc: [R Thomas Homan](#); [Bruce Pijanowski](#); [Bill Ferrigno](#)
Subject: RE: Diverston Way Parking
Date: Monday, September 16, 2019 3:29:27 PM

PD and Engineering can evaluate and present at next Parking & Safety Committee meeting.

K

-----Original Message-----

From: Lisa Keller <lkeller@delawareohio.net>
Sent: Monday, September 16, 2019 1:18 PM
To: Kent Shafer <KShafer@delawareohio.net>; Chris Jones <CJones@delawareohio.net>; Elaine McCloskey <EMcCloskey@delawareohio.net>
Cc: R Thomas Homan <rthoman@delawareohio.net>; Bruce Pijanowski <bpijanowski@delawareohio.net>; Bill Ferrigno <bferrigno@delawareohio.net>
Subject: FW: Diverston Way Parking

All-

Please see the forwarded email below from a constituent. This sounds like something we could pass along to be discussed at Parking & Safety, yes?

---Lisa

Lisa M. Keller
City of Delaware
Council Member; 2nd Ward
(740) 203-1013
lkeller@delawareohio.net

From: Jenny Girouard [girouardjl@gmail.com]
Sent: Monday, September 16, 2019 12:35 PM
To: Lisa Keller
Subject: Diverston Way Parking

ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.

Hi Lisa,

I was wondering if anything can be done with restricting parking on Diverston Way on the curve (near the Donahue's) house. I think you are familiar with the area. We have lived here for 14 years and until recently, we haven't had any issues with parking this area.

Prior to the cars parking on both sides of the street, the curve section of Diverston Way was already tricky to navigate with oncoming traffic. Now with cars parked on both sides of the street it makes it very difficult to navigate through the area.

I'm not a traffic and parking expert, but as a driver, restricting on the non mailbox side would be best. Cars parked on the curve make it almost impossible to see oncoming traffic coming and going from both directions. This would

also allow those leaving Blakemore to see traffic coming around the curve before pulling out.

One benefit of these cars parking on both sides of the street is it has slowed down the speed of some traffic on that section of the street! But others don't slow down and it makes it dangerous with low visibility. During wintertime I can see the potential for increased accidents as the curve area is usually icy. Not to mention if we had an emergency, I'm not sure a fire truck or EMS could navigate through there.

Thanks so much for your help!
Jenny Girouard
136 Diverston Way

Sent from my iPhone

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PARKING AND SAFETY FACT SHEET

AGENDA ITEM NO: 7 C

DATE: 10/21/2019

DISCUSSION AND/OR CONSIDERATION:

UPDATES AND DISCUSSION ITEMS: Vernon Avenue Speed Limit Changes

BACKGROUND:

Delaware Township requested the speed limit on the section of Vernon Avenue within their jurisdiction be reduced from 55 mph to 35 mph. ODOT approved/journalized this reduction with the understanding the City of Delaware would raise the speed limit from 25 mph to 35 mph on sections of Vernon Avenue within the City Corporation Limits between Channing Street and Wallace Drive to conform.

STAFF RECOMMENDATION:

It is necessary to define the designation of certain streets within the city corporate limits, in accordance with current definitions provided in ORC 4511, as being "Through" or "Non-through" streets. This section applies to certain local streets that have been annexed into the city, however in segments of less than one-mile in length, thereby requiring a maximum speed limit of 25 MPH being posted. In these cases, designating the street as a "Through" street permits a uniform speed limit, typically 35 MPH, to be posted and maintained. This ordinance is to define Vernon Avenue from Channing Street to Wallace Drive a "Through" street within the city's corporation limits, and to establish a speed limit of thirty-five miles per hour (35 MPH) to the section of Vernon Avenue from Channing Street to Wallace Drive. ORC 4511.21 sections J, permits local authorities to authorize higher prima-facie speeds on streets where determined appropriate, provided no speed shall exceed fifty miles per hour (50 MPH). This speed limit will conform with the section of Vernon Avenue within Delaware Township which has been journalized as 35 mph by ODOT on July 10, 2019.

ATTACHMENT(S)

ODOT Speed Limit Revision Journalization Documentation

CITY OF DELAWARE
PARKING & SAFETY PRE-MEETING
AGENDA

DELAWARE POLICE DEPARTMENT
70 NORTH UNION ST.
9:30 A.M.

PRE - MEETING

October 4, 2019

1. MINUTES REVIEW

A. ~~Pre Meeting Minutes for August 1, 2019~~ **Pre Meeting Canceled.**

2. DISCUSSION

- A. The discussion of speed limit changes on Vernon Avenue.
- B. The discussion of permanent no parking signage on Renner Street.
- C. The discussion of the installation of a stop sign at the intersection of Pennsylvania Avenue and Euclid Avenue.

3. OLD BUSINESS

- A. Follow-Up: Bricknell Way Speed, Volume and Accident Data.
- B. Follow-Up: Cobblestone Crosswalks.
- C. Follow-Up: Executive Drive Calming Measures.

4. NEW BUSINESS

- A. After Residential Speed Meeting Summary Discussion:
 - 1. Cobblestone Drive speeding.
 - 2. Diverston Way parking restrictions.
 - 3. Carson Farms speeding.
 - 4. Benjamin Street and South Houk Road no parking signage.
 - 5. Benjamin Street speeding at pedestrian crossing to park at Johann Street/Julianne Circle.
 - 6. Rockmill Street and Canal Street speeding at pedestrian crossings to park.

5. ADJOURNMENT

JA

Julie Elke

From: Jessica Ormeroid
Sent: Friday, September 13, 2019 11:40 AM
To: Julie Elke
Subject: FW: Vernon Ave speed limit request
Attachments: 35676.pdf

Julie,

Please add Vernon Ave Speed Limit Changes to the next P&S Pre-meeting agenda for discussion.

Thanks,

*Jessica A. Ormeroid, PE, PTOE
Project Engineer
City of Delaware, Ohio
Public Works Department
Division of Traffic & Engineering Services
440 East William Street
Delaware, Ohio 43015
(740)203-1724 Office
(740)203-1749 Fax*

Access Delaware

Let's get there together

From: Love, Michael <mlove@co.delaware.oh.us>
Sent: Monday, July 15, 2019 3:18 PM
To: Jessica Ormeroid <JOrmeroid@delawareohio.net>
Subject: FW: Vernon Ave speed limit request

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Jessica

FYI – this speed reduction was finally approved by ODOT.

Is the City planning on matching the 35MPH?

Mike

From: jennifer.jenkins@dot.ohio.gov [<mailto:jennifer.jenkins@dot.ohio.gov>]
Sent: Wednesday, July 10, 2019 11:13 AM

To: Love, Michael <mlove@co.delaware.oh.us>
Subject: RE: Vernon Ave speed limit request

2/2

CAUTION EXTERNAL EMAIL

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Mike,

This one has been approved. Please see attached and send me a signed copy once the signs have been installed.

Thanks,

Jennifer Jenkins
Transportation Engineer
ODOT District 6 Office
400 E. William Street, Delaware, Ohio 43015
740.833.8253
transportation.ohio.gov



From: Love, Michael <mlove@co.delaware.oh.us>
Sent: Tuesday, May 28, 2019 1:30 PM
To: Jenkins, Jennifer <jennifer.jenkins@dot.ohio.gov>
Subject: RE: Vernon Ave speed limit request

Jennifer

I finally received the Township Resolution.

This should wrap up everything you need for approval.

Thanks

Mike

From: jennifer.jenkins@dot.ohio.gov [mailto:jennifer.jenkins@dot.ohio.gov]
Sent: Wednesday, April 24, 2019 7:19 AM
To: Love, Michael <mlove@co.delaware.oh.us>
Subject: RE: Vernon Ave speed limit request

400 E. William Street, Delaware, Ohio 43015
740.833.8253
transportation.ohio.gov

2A



From: Love, Michael <mlove@co.delaware.oh.us>
Sent: Thursday, February 28, 2019 1:59 PM
To: Jenkins, Jennifer <jennifer.jenkins@dot.ohio.gov>
Subject: RE: Vernon Ave speed limit request

Jennifer

I just heard back from the City of Delaware....they would be supportive of 35mph in their section.

I can re-submit the request for 35mph if you think it is approvable

Mike

From: Love, Michael
Sent: Tuesday, February 26, 2019 3:07 PM
To: 'jennifer.jenkins@dot.ohio.gov' <jennifer.jenkins@dot.ohio.gov>
Subject: RE: Vernon Ave speed limit request

Jennifer

See attached completed form.

The calculations show 40mph speed. We are requesting to match the existing speed limit (25mph) inside the City of Delaware.

Per TEM 1203-1, speed zones can be extended if they are less than 0.5 miles. Would this apply to this section of Vernon Ave?

I did the low volume analysis, the result was the same.

I have reached out to the City to discuss their 25mph zone. Typically, they do not post a higher speed limit that the ORC allows. Since this is residential area, I don't expect them to entertain the idea.

Mike

From: jennifer.jenkins@dot.ohio.gov [<mailto:jennifer.jenkins@dot.ohio.gov>]
Sent: Wednesday, February 06, 2019 10:05 AM
To: Love, Michael <mlove@co.delaware.oh.us>
Subject: RE: Vernon Ave speed limit request

1A

I don't see any issues with the study. Do you know if the City is interested in revising the 25 mph section to 35 mph as well? I thought you mentioned previously that they were. If they are, it makes sense to process the revisions together. Regardless of what they do, 35 mph for the county's portion seems reasonable. Once I receive the resolution I will get the revision forms together.

Thanks,

Jennifer Jenkins

Transportation Engineer

ODOT District 6 Office

400 E. William Street, Delaware, Ohio 43015

740.833.8253

transportation.ohio.gov



From: Love, Michael <mlove@co.delaware.oh.us>
Sent: Thursday, April 18, 2019 6:57 AM
To: Jenkins, Jennifer <jennifer.jenkins@dot.ohio.gov>
Subject: RE: Vernon Ave speed limit request

Jennifer

Attached is the revised speed limit revision request for Vernon Avenue.

I used the low volume/narrow road form.

I still need to get a resolution from the township to "officially" request the speed reduction, but I wanted to get your thoughts before I bother them.

On my end, this one slipped thru the cracks. Any help would be appreciated.

Thanks for your help.

From: jennifer.jenkins@dot.ohio.gov [mailto:jennifer.jenkins@dot.ohio.gov]
Sent: Tuesday, March 05, 2019 2:45 PM
To: Love, Michael <mlove@co.delaware.oh.us>
Subject: RE: Vernon Ave speed limit request

If a new study with both the incorporated and unincorporated sections supports 35 mph, I think that would be the most reasonable approach.

Thanks,

Jennifer Jenkins

Transportation Engineer

ODOT District 6 Office

2/1

Have you done a study? I though you said you had the speed data. Since it's less than 1/2 mile, it may make sense to coordinate a study with the City to determine a reasonable speed limit for all of Vernon Ave. We don't typically just do speed matches without a study that warrants the reduction. This location looks like it may qualify for the low volume/narrow road warrant sheet.

Thanks,

Jennifer Jenkins
Transportation Engineer
ODOT District 6 Office
400 E. William Street, Delaware, Ohio 43015
740.833.8253
transportation.ohio.gov



From: Love, Michael <mlove@co.delaware.oh.us>
Sent: Thursday, January 31, 2019 8:42 AM
To: Jenkins, Jennifer <jennifer.jenkins@dot.ohio.gov>
Subject: Vernon Ave speed limit request

Jennifer

Delaware Township will be requesting to match the City of Delaware's 25mph zone. This closed a gap and makes the speed limit consistent along the entire street.

Before I send to the commissioners for their resolution, can you take a quick look?

thanks



Michael Love P.E., PTOE
Traffic Engineer
Delaware County Engineer's Office
a: 50 Channing St., Delaware, OH 43015
p: (740) 833-2428
e: mlove@co.delaware.oh.us
w: www.delawarecountvengineer.org

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PARKING AND SAFETY FACT SHEET

AGENDA ITEM NO: 7D

DATE: 10/21/2019

DISCUSSION AND/OR CONSIDERATION:

UPDATES AND DISCUSSION ITEMS: Handicap Parking Spaces – Permit Process

BACKGROUND: The City receives several requests annually for placement of handicap parking stalls in locations throughout the community. Requests are generally granted, however require a lengthy process of staff, parking and safety and council approval. Once a handicap space is established, there is no means to validate its future utility without contacting the residents.

STAFF RECOMMENDATION:

- Authorize staff to review and approve all requests for handicap parking spaces outside of what are normally required for development and public parking areas. Resolution provided ONLY if required
- Issue handicap parking stalls by permit to specific individuals and install signs indicating who the space has been granted for. i.e. For Use by Resident of 123 Constitution Way.
- Require permits to be renewed annually.
- Try to have this process available on line through website.

ATTACHMENT(S)

Email from resident

Name: [redacted]
Address: [redacted]
City: [redacted]
State: [redacted]
Zip: [redacted]

Phone: [redacted]

Notes: [redacted]

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