

# RECORD OF PROCEEDINGS

Held September 12 20 19

The Delaware City Council Work Session meeting of September 12, 2019 was called to order at 6:00 p.m., in the Delaware City Council Chambers. The following members of Council were present: First Ward Chris Jones, Second Ward Lisa Keller, Third Ward Jim Browning, Vice-Mayor Kent Shafer, and Mayor Carolyn Kay Riggle who presided. Absent from the meeting was Fourth Ward Kyle Rohrer and At Large George Hellinger.

Staff Present: Ted Miller, Parks and Natural Resource Director, Dean Stelzer, Finance Director, Alycia Ballone, Budget and Management Analyst, Bill Ferrigno, Public Works Director, Blake Jordan, Public Utilities Director, Kyle Kridler, Assistant City Manager, and Tom Homan, City Manager

**Motion to Excuse:** Vice-Mayor Shafer motioned to excuse Mr. Hellinger, seconded by Mr. Browning. Motion approved by a 5-0 vote.

**Motion to Excuse:** Mrs. Keller motioned to excuse Mr. Rohrer, seconded by Vice-Mayor Shafer. Motion approved by a 5-0 vote.

**ITEM 2: REVIEW AND DISCUSSION**

A. 2020-2024 Five- Year Capital Improvement Program (CIP)

Mr. Homan started the discussed by outlining topics of discussion during the CIP process. Tonight, is the first of two scheduled Work Sessions, with the second meeting scheduled for September 30, in which Chief Donahue will discuss the long-term planning goals for the fire department and the possible need for a training center. He discussed needing policy direction regarding the Oak Grove Master Plan and parking. Council was also updated on plans for the Strand Theatre to install an arch on Winter Street, similar to the Bun's Restaurant arch.

Mr. Jordan presented to council CIP items relating to Public Utilities. He reviewed the Water Fund Capacity, which had no changes from the previous CIP. He discussed future project needs and the plan to complete a Water Master Plan in 2021. He discussed the estimated cost for power washing and painting of the water towers. Mr. Jordan discussed cost related to repairing or replacing old equipment, and the difficulty finding parts as the equipment ages. He discussed the estimated costs for a drainage system for Short Cut Alley improvements that have been requested by Main Street Delaware.

Mr. Ferrigno discussed the 3 large Airport projects which include the T-Hangar Paving Project, Ramp B Paving and Corporate Drive project. He discussed that the T Hangar pavement is currently 20-25 years old and Ramp B pavement is approximately 18 years old. He discussed business entities that are interested in a Corporate Hangar and a potential location. Council was updated on the new A & P provider, Aero Precision.

Mr. Ferrigno discussed the streets, 5-Year Street Resurfacing Program and projects with ODOT that include the "Bin Wall" improvement and the Springfield Branch Multiuse Trail Bridge Pier Rehabilitation. He discussed that the bin wall off of US 23 to the US 36 exit ramp will be a stamped concrete wall. He provided details on RRFB installations and downtown sidewalk improvements. The City will be addressing tree wells and the bricks in the downtown area. Property owners will be responsible to address concrete patio areas. Council recommended that

RECORD OF PROCEEDINGS

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held September 12 20 19

staff consider doing the work during some business's downtime, especially those that depend on patio space.

Mr. Ferrigno discussed upcoming Grant Projects, including phase 1 of traffic signals and US 23/Hull Drive safety improvements at the intersection and the Point improvements. He discussed applying for future grants to assist with improvements to East Central. Also discussed was the Cobblestone-Penick connection to improve traffic flow around Schultz Elementary.

Mr. Miller reviewed the Park Improvement Fund. He provided information on the public outreach meeting for Willowbrook Park. He discussed the need to replace the play ground equipment at Mingo Park and to add turf to this location. Mrs. Keller voiced concerns over the turf issues at Veteran's Park and that it gets very hot. Mr. Miller felt that this was related to installation problems and that there is more shade at Mingo to help address the heat. The new playground at Mingo will be accessible. Mr. Miller also discussed Park Impact Improvement Funds and discussed the Ross Street improvements and Central Avenue Pedestrian Corridor.

Mayor Riggle requested a break at 7:50 p.m. and reconvened the meeting at 7:57 p.m.

Mr. Stelzer introduced Ms. Alycia Ballone, Budget and Management Analyst to City Council.

B. Oak Grove Cemetery Master Plan

Mr. Miller and Mr. Stelzer reviewed the Oak Grove Cemetery Master Plan and discussed the three main proposed improvements including the Memorial Garde, Creek Walk Garden, and the Gateway Garden. Mr. Stelzer discussed how other cemeteries are offering cremation areas including columbarium and scattering gardens. Also discussed was maintenance and repair needs to the existing cemetery mausoleums and stones. He provided an estimate to fix and clean 632 monuments. A discussion was held on preserving the mausoleums and stones as well as the house located on the property. Mr. Stelzer discussed potential uses for the house, but that it would need work to make usable and safe. Council was supportive on moving forward with the Master Plan.

**ITEM 3: EXECUTIVE SESSION:** pursuant to Ohio Revised Code Section 121.22 (G) (3) pending or imminent court action, Section 121.22 (G) (1) personnel, Section 121.22 (G) (5) matters required to be kept confidential by State statute, Section 121.22 (G) (2) acquisition of property for public purpose and 121.22(G) (8) consideration of confidential information related to a request for economic development assistance. (If necessary)

Executive Session was deemed not necessary.

**ITEM 4: ADJOURNMENT**

**Motion:** Vice Mayor Shafer moved to adjourn the meeting, seconded by Mr. Jones. The meeting adjourned at 8:37 p.m.

**RECORD OF PROCEEDINGS**

Minutes of

Delaware City Council

Meeting

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Mayor Carolyn Kay Riggle

  
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Elaine McCloskey, Council Clerk