

**CITY OF DELAWARE
CITY COUNCIL
CITY COUNCIL CHAMBERS
1 SOUTH SANDUSKY STREET
7:00 P.M.**

AGENDA

7:00 P.M. REGULAR MEETING

July 22, 2019

1. ROLL CALL
2. INVOCATION – Nicol Ghazi, Islamic Center for Delaware County
3. PLEDGE OF ALLEGIANCE
4. APPROVAL of the Motion Summary of the regular meeting of Council held on July 8, 2019, as recorded and transcribed.
5. CONSENT AGENDA
 - A. Acceptance of the Motion Summary of the Board of Zoning Appeal meeting held on April 10, 2019, as recorded and transcribed.
 - B. Acceptance of the Motion Summary of the Planning Commission meeting held on June 5, 2019, as recorded and transcribed.
 - C. Resolution No. 19-32, a resolution authorizing the City Manager to prepare and submit an application to participate in the Ohio Public Works Commission (OPWC) Local Transportation Improvements (LTIP) Grant Program (Round 34), and to execute contracts as required for the Belle Avenue Resurfacing and West William Street (US 36) Base Repair Project.
 - D. Resolution No. 19-33, a resolution authorizing the City Manager to enter into a cooperation agreement with Delaware County for an application to the Ohio Public Works Commission (OPWC) for the pavement resurfacing and rehabilitation of Belle Avenue and West William Street (Round 34 Application).
6. LETTERS, PETITIONS, AND PUBLIC COMMENTS
7. COMMITTEE REPORTS
8. PRESENTATION
 - A. Update from the Delaware General Health District – Shelia Hiddleston, Health Commissioner

9. DIRECTOR UPDATE
 - A. Sean Hughes, Economic Development Director
10. SECOND READING of Ordinance No. 19-38, an ordinance declaring the improvement to certain parcels in the City to be a public purpose and exempt from taxation pursuant to ORC 5709.40(B); providing for the collection and deposit of service payments and specifying the purposes for which those service payments may be expended; and authorizing school compensation payment.
11. SECOND READING of Ordinance No. 19-39, an ordinance supplementing the 2019 Appropriations Ordinance in the amount of \$10,000 and authorizing the City Manager to enter into an agreement to participate into an agreement to participate in a Regional Housing Strategy.
12. CONSIDERATION of Resolution No. 19-34, a resolution accepting negotiated changes to the Fraternal Order of Police (FOP) patrol and supervisors agreements with the City of Delaware.
13. CONSIDERATION of Ordinance No. 19-43, an ordinance for Stronghold Construction approving a Combined Preliminary and Final Development Plan for Stronghold Industrial Park located at 1327 London Road on approximately 6.2 acres zoned M-2 (General Manufacturing District).
14. ETHICS TRAINING FOR ELECTED OFFICIALS
15. FINANCE DIRECTOR'S REPORT
16. CITY MANAGER'S REPORT
17. COUNCIL COMMENTS
18. ADJOURNMENT

RECORD OF PROCEEDINGS

Minutes of

Delaware City Council

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held July 8 20 19

The regular meeting of Council held July 8, 2019 was called to order at 7:00 p.m., in the City Council Chambers. The following members of Council were present: First Ward Chris Jones, Second Ward Lisa Keller, Third Ward Jim Browning, Fourth Ward Kyle Rohrer, At-Large George Hellinger, Vice-Mayor Shafer, and Mayor Carolyn Kay Riggle, who presided. The invocation was given by Assistant City Manager Jackie Walker, followed by the Pledge of Allegiance.

Staff Present: Chris Ballard, Assistant City Prosecutor, Bill Ferrigno, Public Works Director/City Engineer, Sean Hughes, Economic Development Director, Dean Stelzer, Finance Director, Dave Efland, Planning and Community Development Director, Bruce Pijanowski, Police Chief, Jackie Walker, Assistant City Manager, and Tom Homan, City Manager.

Mayor Riggle recognized Jackie Walker for her upcoming retirement and thanked her for her service to the City of Delaware.

ITEM 4: APPROVAL OF MINUTES

APPROVAL of the Motion Summary of the regular meeting of Council held on June 24, 2019, as recorded and transcribed.

Motion: Mr. Browning motioned to approve the Motion Summary of the regular meeting of Council held June 24, 2019, seconded by Mrs. Keller. Motion approved by a 6-0-1 (Rohrer) vote.

ITEM 5: CONSENT AGENDA

- A. Acceptance of the Motion Summary of the Shade Tree Commission meetings held on February 26, 2019 and April 23, 2019, as recorded and transcribed.
- B. Resolution No. 19-29, a resolution appointing members to various Boards, Commissions, and/or Committees, and specifying the term of the appointments.

Motion: Mr. Browning motioned to approve the Consent Agenda, seconded by Mr. Jones. Motion approved by a 7-0 vote.

ITEM 6: LETTERS, PETITIONS, AND PUBLIC COMMENTS

PUBLIC COMMENT:

Jessica Feller
2237 Dates Street
Delaware, Ohio

Mrs. Feller provided a statement to recognize Mrs. Walker and her upcoming retirement.

Amanda Coughenour
177 Schellinger Street
Delaware, Ohio 43015

Ms. Coughenour requested that Council consider implementing rules of engagement for social media. She read into the record and provided a copy of the statement to Council Clerk regarding concerns of a posting by Council on social media regarding the partnership with the YMCA.

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ITEM 7: COMMITTEE REPORT

Mr. Hellinger informed Council that Board of Zoning Appeals meeting will meet on July 10, 2019.

Mayor Riggle informed Council of the upcoming Sister City Advisory Board meeting that will be held on July 9, 2019.

ITEM 8: RESOLUTION NO. 19-30 [First Reading]

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADOPT A TRAFFIC CALMING GUIDE FOR NEIGHBORHOOD STREETS.

The Clerk read the resolution for the first time.

Mr. Browning discussed the 85% standard and felt that this number may need to be reconsidered for City of Delaware.

Motion: Mr. Jones motioned to approve Resolution No. 19-30, seconded by Vice-Mayor Shafer. Motion approved by a 6-1 (Keller) vote.

ITEM 9: RESOLUTION NO. 19-31 [First Reading]

A RESOLUTION APPROVING A TRAFFIC CALMING PILOT PROGRAM FOR WEST HULL DRIVE.

The Clerk read the resolution for the first time.

Mr. Hellinger questioned if the pilot study would be found to be effective, what would be the cost to strip other streets that were identified to have higher speed issues. Mr. Ferrigno discussed that there were 8 streets identified to have speeds at the 85% above 30 mph. He estimates approximate cost and at a similar approach to be \$55,000. Mr. Ferrigno discussed the striping will be edge line and center line striking, along with enhancements at certain intersections. He discussed maintenance to the striping.

Motion: Vice-Mayor Shafer motioned to adopt Resolution No. 19-31, seconded by Mr. Browning. Motion approved by a 5-2 (Keller, Hellinger) vote.

ITEM 10: ORDINANCE NO. 19-38 [First Reading]

AN ORDINANCE DECLARING THE IMPROVEMENT TO CERTAIN PARCELS IN THE CITY TO BE A PUBLIC PURPOSE AND EXEMPT FROM TAXATION PURSUANT TO ORC 5709.40(B); PROVIDING FOR THE COLLECTION AND DEPOSIT OF SERVICE PAYMENTS AND SPECIFYING THE PURPOSES FOR WHICH THOSE SERVICE PAYMENTS MAY BE EXPENDED; AND AUTHORIZING SCHOOL COMPENSATION PAYMENT.

The Clerk read the ordinance for the first time. Council to take Ordinance No. 19-38 to a second reading.

ITEM 11: ORDINANCE NO. 19-39 [First Reading]

AN ORDINANCE SUPPLEMENTING THE 2019 APPROPRIATIONS ORDINANCE IN THE AMOUNT OF \$10,000 AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT TO PARTICIPATE INTO AN AGREEMENT TO PARTICIPATE IN A REGIONAL HOUSING STRATEGY.

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The Clerk read the ordinance for the first time. Council to take Ordinance No. 19-36 to a second reading.

APPLICANT:

William Murdock
MORPC, Executive Director
111 Liberty Street, Suite 100
Columbus, Ohio 43215

Kerstin Carr
MORPC, Planning & Sustainability Department
111 Liberty Street, Suite 100
Columbus, Ohio 43215

Mr. Murdock discussed the Regional Housing Strategy project is to look at housing needs and types based on demographics. This would look at market gaps, investment priorities, and structural impediments. He discussed how different parts of the region have different housing gaps and needs. He anticipates the report to be ready in the first quarter of 2020. Ms. Carr discussed how the type of demographics are changing with baby boomers and millennials. She discussed the BIA study that showed a housing shortage which increases prices.

Mayor Riggle discussed the need to look at housing for all price points and affordable housing. Mayor Riggle discussed the need to look at housing needs based on income levels and employment pay. Mr. Efland recommended to be part of the process. Vice-Mayor Shafer and Mrs. Keller voiced their support to the project.

ITEM 12: ORDINANCE NO. 19-40 [First Reading]

AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF \$12,510,000 FOR THE PURPOSE OF PAYING THE COST OF REFUNDING BONDS PREVIOUSLY ISSUED BY THE CITY FOR THE PURPOSE OF PAYING THE COSTS OF IMPROVING THE CITY'S SOUTHEAST HIGHLAND SEWER AREA BY CONSTRUCTING AND INSTALLING SEWER LINES, INCLUDING THE ACQUISITION OF INTERESTS IN REAL ESTATE, TOGETHER WITH ALL NECESSARY APPURTENANCES THERETO, AND DECLARING AN EMERGENCY.

The Clerk read the ordinance for the first time.

Motion: Vice-Mayor Shafer motioned to suspend the rules for Ordinance No. 19-40, seconded by Mr. Browning. Motion approved by a 7-0 vote.

Motion: Vice-Mayor Shafer motioned to enact the emergency clause for Ordinance No. 19-40, seconded by Mr. Browning. Motion approved by a 7-0 vote.

Motion: Vice-Mayor Shafer motioned to adopt Ordinance No. 19-40, seconded by Mr. Browning. Motion approved by a 7-0 vote.

ITEM 13: ORDINANCE NO. 19-41 [First Reading]

AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF \$2,500,000 FOR

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THE PURPOSE OF PAYING THE COSTS OF IMPROVING AND RENOVATING CITY HALL AND A RELATED ANNEX BUILDING AND OTHERWISE IMPROVING THE SITE THEREFOR, TOGETHER WITH ALL NECESSARY APPURTENANCES THERETO, AND DECLARING AN EMERGENCY.

The Clerk read the ordinance for the first time. Mrs. Keller informed Council that she would abstain from the vote due to being a current member of COhatch in the City Hall Annex building.

Motion: Mr. Browning motioned to suspend the rules for Ordinance No. 19-41, seconded by Vice-Mayor Shafer. Motion approved by a 6-0-1(Keller) vote.

Motion: Mr. Browning motioned to enact the emergency clause for Ordinance No. 19-41, seconded by Vice-Mayor Shafer. Motion approved by a 6-0-1 (Keller) vote.

Motion: Mr. Browning motioned to adopt Ordinance No. 19-41, seconded by Vice-Mayor Shafer. Motion approved by a 6-0-1 (Keller) vote.

ITEM 14: ORDINANCE NO. 19-42 [First Reading]

AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF \$1,500,000 FOR THE PURPOSE OF PAYING THE COSTS OF ACQUIRING AND INSTALLING A SOFTWARE SYSTEM FOR USE BY VARIOUS CITY DEPARTMENTS, TOGETHER WITH ALL NECESSARY APPURTENANCES THERETO, AND DECLARING AN EMERGENCY.

The Clerk read the ordinance for the first time.

Motion: Mrs. Keller motioned to suspend the rules for Ordinance No. 19-42, seconded by Mr. Browning. Motion approved by a 7-0 vote.

Motion: Mrs. Keller motioned to enact the emergency clause for Ordinance No. 19-42, seconded by Mr. Browning. Motion approved by a 7-0 vote.

Motion: Mrs. Keller motioned to adopt Ordinance No. 19-42, seconded by Mr. Browning. Motion approved by a 7-0 vote.

ITEM 15: COUNCIL DISCUSSION ITEMS:

- A. Contract Agreement for Recreation Services between the City of Delaware and YMCA

Mrs. Walker provided background history regarding the City/YMCA agreement for recreation services. She discussed the agreement entered in 2012 for the YMCA to manage recreation services including the operation of Jack Florance Pool and Mingo Facility. She discussed other programs that the YMCA would assist in running. Mrs. Walker reviewed the fees that were paid to the YMCA. She discussed programs that were requested by the City, such as youth soccer, for the YMCA to provide. Mrs. Walker reviewed recent concerns that were brought forth to Council and the City, including website concerns, capacity and cleanliness issues at the pool and other facilities, youth softball, and communication

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issues.

YMCA PARTICIPATION:

Tony Collins

YMCA of Central Ohio, President and CEO

40 West Long Street

Columbus, Ohio 43215

Mr. Collins discussed that he had been made aware of the concerns and that he has a scheduled meeting with the City Manager to go over the concerns. He discussed the goal to go to the Delaware branch to just observe. He voiced his commitment to the partnership and safety and health welfare of citizens.

Mr. Hellinger discussed that he is part of the YMCA Advisory Committee and that he requested this topic be on the agenda due to the complaints received. He discussed concerns that have been seen over time, including changes in management, incomplete reports, incomplete data and safety issue. Mr. Hellinger discussed the confusion of the public knowing who is who and that the YMCA running City programs should be branded as City and difficulty for the public to know if they speak with YMCA personnel or City personnel for questions.

There was no public participation regarding the discussion of recreational services.

Mrs. Keller discussed a proposed solution to help work as better partners with the YMCA. She discussed having a shared leadership model where there is a Director of Recreational Services with ties to the City and a representative of the YMCA.

B. Review of Rules Suspension Guidelines

Mr. Homan discussed that rule suspension is pursuant to the Charter and the Charter Review Commission recommended that the readings go to three readings with the allowance for rule suspension. Mr. Efland discussed the difference between legislative acts and administrative acts. He discussed that some development reviews, such as plats and final development plans, Council's role is acting more administratively. He discussed making the guidelines reflect the difference. Council recommended that Mr. Efland draft updated guidelines for their review.

ITEM 16: ETHICS TRAINING FOR ELECTED OFFICIALS

Council requested to have training occur at a future meeting.

ITEM 17: CITY MANAGER'S REPORT

Mr. Homan provided an update for Assistant City Manager Kyle Kridler return to work from paternity leave. He provided an update on the Council prioritization from the recent retreat and will be providing this information at an upcoming meeting. He thanked staff for their assistance on Fourth of July and the fireworks display. Mr. Homan provided recognition to Jackie Walker.

ITEM 18: COUNCIL COMMENTS

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Mr. Jones received concerns regarding the time of the Fourth of July parade. Chief Pijanowski discussed the difficulty staffing of the various events that occur during the day and that all staff works a shift.

Mrs. Keller recognized the staff at Public Works for quickly addressing a concern that was brought to her attention.

Mr. Hellinger requested that the sign that is hanging from the building that would have housed the kettle corn be removed as it is falling down.

Mr. Shafer discussed bringing before Council a parking proposal for parking flow in the downtown area.

Mayor Riggle informed staff of a sidewalk concern on Pennsylvania Avenue. She discussed the many events that she attended for the Fourth of July.

ITEM 19: ADJOURNMENT

Motion: Vice-Mayor Shafer motioned to adjourn the meeting. The meeting adjourned at 8:48 p.m.

Mayor Carolyn Kay Riggle

Elaine McCloskey, Council Clerk

**BOARD OF ZONING APPEALS
MOTION SUMMARY
April 10, 2019**

ITEM 1. Roll Call

Chairman Dick called the meeting to order at 6:30 p.m.

Members Present: Beth Fisher, Adam Vaughn, Todd Daughenbaugh, Robert Whitmore, Councilman George Hellinger, Vice-Chairman Paul Junk, and Chairman Matt Dick.

Staff Present: Lance Schultz, Zoning Administrator

ITEM 2. Approval of the Motion Summary of the Board of Zoning Appeals meeting held on March 13, 2019, as recorded and transcribed.

Motion: Councilman Hellinger moved to approve the Motion Summary for the Board of Zoning Appeals held on March 13, 2019 meeting, seconded by Mr. Vaughn. Motion approved by a 7-0.

Chairman Dick swore in the following participants from the public throughout the meeting:

Jim Manos
5973 Macewen Court
Dublin, Ohio

Chris Tebbe
Tebbe Civil Engineering, LLC
5792 Gaelic Court
Dublin, Ohio

Cheryl Hutchinson
256 West William Street
Delaware, Ohio

Tom Tobin
253 West William Street
Delaware, Ohio

ITEM 3. REGULAR BUSINESS

- A. 2019-0411: A request by Manos Properties for approval of a parking setback variance for The Wesleyan Inn at 235 West William Street on approximately 0.72 acres and zoned PO/I (Planned Office/Institutional).

Mr. Schultz provided background information on the property. The owner purchased the property in 2017 from Ohio Wesleyan University and is proposing to renovate and expand the former dormitory into a three-story 43 room Inn. He reviewed the access points to the location and that the owner also owns the property at 239 West William Street (to the west). This house is proposed to be demolished and converted into a park like setting that would be heavily landscaped with a 6 foot high privacy fence located on the western property line. The Commission was made aware that City Council approved a Conditional Use Permit and Preliminary Development Plan in November of 2018. The site plan includes 43 parking spaces. The PO/I zoning district requires a 10 foot parking setback. The owner is proposing a less than 1 foot parking setback. Mr. Schultz reviewed the factors to grant or deny a variance.

APPLICANT:

Jim Manos
5973 Macewen Court
Dublin, Ohio

Chris Tebbe
Tebbe Civil Engineering, LLC
5792 Gaelic Court
Dublin, Ohio

PUBLIC PARTICIPATION:

Cheryl Hutchinson
256 West William Street
Delaware, Ohio

Ms. Hutchinson voiced opposition to granting the variance. She expressed that residents do not want the hotel development in the neighborhood.

Tom Tobin
253 West William Street
Delaware, Ohio

Mr. Tobin voiced opposition to the variance and that the hotel will change the neighborhood. He voiced concern over the change from the November Preliminary Plan in which parking was parallel, but has now changed and that the headlights will be facing residential homes to the west.

Motion: Vice-Chairman Junk moved to approve 2019-0411, along with all staff conditions, finding beyond a reasonable doubt that the decision factor necessary for approval of a variance according to Chapter 1128 of the Planning and Zoning Commission are met, with the staff conditions as noted, seconded by Mr. Vaughn. Motion approved by a 6-1 (Dick) vote.

ITEM 4. BOARD MEMBER COMMENTS AND DISCUSSION

ITEM 5. NEXT REGULAR MEETING: May 8, 2019.

ITEM 6. ADJOURNMENT

Motion: Mr. Daughenbaugh moved to adjourn the Board of Zoning Appeals meeting, seconded by Mr. Whitmore. The Board of Zoning Appeals meeting adjourned at 7:00 p.m.



Matt Dick, Chairman



Elaine McCloskey, Clerk

PLANNING COMMISSION
June 5, 2019
MOTION SUMMARY

ITEM 1. Roll Call

Chairman Simpson called the meeting to order at 6:30 p.m.

Members Present: Jim Halter, Mayor Carolyn Kay Riggle, Dean Prall, Andy Volenik, Vice-Chairman George Mantzoros, and Chairman Stacy Simpson

Members Absent: Robert Badger

Staff Present: Carrie Fortman, Project Engineer and Dave Efland, Planning and Community Development Director

Motion to Excuse: Vice-Chairman Mantzoros motioned to excuse Mr. Badger, seconded by Mr. Prall. Motion approved by a 6-0 vote.

ITEM 2. APPROVAL of the Motion Summary of the Planning Commission meeting held on May 1, 2019, as recorded and transcribed.

Motion: Mayor Riggle motioned to approve the Motion Summary for the Planning Commission meeting held on May 1, 2019, as recorded and transcribed, seconded by Mr. Halter. Motion approved with a 5-0-1 (Simpson) vote.

ITEM 3. REGULAR BUSINESS

A. Ohio Wesleyan Student Housing

- (1) 2019-0924: A request by Ohio Wesleyan University for approval of a Conditional Use Permit to allow the Ohio Wesleyan Village Student Housing located at the northwest corner of Liberty Street and Park Avenue on approximately 3 acres zoned PO/I Planned Office/Institutional District.
- (2) 2019-0925: A request by Ohio Wesleyan University for approval of a Combined Preliminary and Final Development Plan for Ohio Wesleyan Village Student Housing located at the northwest corner of Liberty Street and Park Avenue on approximately 3 acres zoned PO/I Planned Office/Institutional District.
- (3) 2019-0926: A request by Ohio Wesleyan University for approval of Alley Vacation for Ohio Wesleyan Village Student Housing located at the northwest corner of Liberty Street and Park Avenue on approximately 3 acres zoned PO/I Planned Office/Institutional District.

Anticipated Process

a. Staff Presentation

Mr. Efland provided a presentation which included a location and zoning map, the location of the recommended paper alley vacation, and the proposed site plan and development plan. He discussed that the paper alley has no public utilities. Mr. Efland discussed the initial construction of phase one and subsequent phases to the area. He provided information regarding tree removal and landscape screening to the parking lot.

b. Applicant Presentation

APPLICANT:

Peter Schantz
Director of Physical Plant for Ohio Wesleyan University
28 Hayes Street
Delaware, Ohio

Randy Reger
BSHM Architects, Inc.
1020 Goodale Blvd.
Columbus, Ohio

Mr. Schantz discussed that the proposed plan was one of three potential upgrades to the University and the timeframe for Phase 1 completion.

Ms. Fortman discussed the MOU relating to the retaining wall for the Delaware Run. Mr. Schantz discussed that the university is currently investigating two different designs to fix the problem.

c. Public comment (public hearing)

PUBLIC COMMENT:

Tom Wolber
272 Hearthstone Drive
Delaware, Ohio

Mr. Wolber requested information on the accessibility for the public to access the path between the east and west corridor. Mr. Schantz discussed that the intention of the path is to be utilized as a main fairway.

d. Commission Action

Motion: Mr. Prall motioned to approve 2019-0924, along with all staff conditions and recommendations, seconded by Mr. Volenik. Motion approved by a 6-0 vote.

Motion: Mr. Prall motioned to approve 2019-0925, along with all staff conditions and recommendations, seconded by Mr. Volenik. Motion approved by a 6-0 vote.

Motion: Mr. Prall motioned to approve 2019-0926, along with all staff conditions and recommendations, seconded by Mr. Volenik. Motion approved by a 6-0 vote.

ITEM 4. PLANNING DIRECTOR'S REPORT

Mr. Efland provided an update on the Delaware Together Comprehensive Plan. He reminded the Commission of the meeting date change for July.

ITEM 5. COMMISSION MEMBER COMMENTS AND DISCUSSION

ITEM 6. NEXT REGULAR MEETING: July 17, 2019

ITEM 7. ADJOURNMENT:

Motion: Chairman Simpson moved for the Planning Commission meeting to adjourn. The meeting adjourned at 7:08 p.m.



Chairperson



Elaine McCloskey, Clerk



FACT SHEET

AGENDA ITEM NO: CONSENT ITEM C DATE: 7/22/2019
ORDINANCE NO: RESOLUTION NO: 19-32
READING: FIRST PUBLIC HEARING: NO

TO: Mayor and Members of City Council
FROM: R. Thomas Homan, City Manager
VIA: William L. Ferrigno, P.E., Director of Public Works/City Engineer

TITLE OF PROPOSED ORDINANCE/RESOLUTION:

A RESOLUTION AUTHORIZING THE CITY MANAGER TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION (OPWC) LOCAL TRANSPORTATION IMPROVEMENTS (LTIP) GRANT PROGRAM (ROUND 34), AND TO EXECUTE CONTRACTS AS REQUIRED FOR THE BELLE AVENUE RESURFACING AND WEST WILLIAM STREET (US 36) BASE REPAIR PROJECT.

BACKGROUND:

Belle Avenue is an east/west major collector that carries over 2000 vehicles per day. Belle Avenue pavement is in poor condition and could become very poor after this upcoming winter. The scope of improvements for Belle Avenue includes:

1. Perform spot repairs to approximately 5% of the roadway.
2. Remove the remainder of the old surface course of asphalt to a depth of 1.5”.
3. Install a new surface course of asphalt.
4. Install new thermoplastic pavement markings and upgrade all signs.
5. Upgrade the signal detection at Belle/Sandusky.

West William Street (US 36) is the main east/west major arterial through the city. West William carries over 15,000 vehicles per day – including a high number of semi-trucks. The condition of West William varies from Good to

Poor. The proposed base repairs are generally located where semi-truck wheel paths have caused the existing pavement base to fail.

The project limits along West William are to the CSX rail tracks to the west and Franklin Street to the east. ODOT does not currently have a year designated to resurface this section of roadway. The scope of this project is to concentrate base repair efforts (no rail removal) starting at the CSX rail line and ending at Franklin Street. During design of the improvements, Public Works may try to make room in the project budget to apply a thin asphalt overlay over the limits of the base repair to delay water infiltrating around the edges of the new repairs. A treatment of this type would allow for thermoplastic paving markings to be re-applied if we are certain Urban Resurfacing will not be performed within 5 years.

In 2011, the city undertook a major base repair and rail removal project in this same vicinity at a cost approaching \$600,000. During this project, a high concentration of base repairs were done from the Hidden Valley Golf Course to the CSX rail tracks. These repairs are holding up well. Also in 2011, old trolley tracks were removed from under West William from the CSX rail line to Catherine Street, along with some spot base repair. These repairs have also held up well.

Lastly, Public Works is submitting a CIP request this year for a total re-build of William Street (Sandusky to Penick). The proposed year for construction is 2028, with a total price for the project approaching \$9M (2019 dollars).

REASON WHY LEGISLATION IS NEEDED:

Passage of this Resolution authorizes the City Manager to apply for grant funding in the amount of \$495,000 from OPWC. If grant funding is awarded, this Resolution also allows the City Manager to sign a formal OPWC Project Agreement (in July of 2020).

COMMITTEE RECOMMENDATION:

The Public Works Committee will have the opportunity to discuss the details of this project in its next regularly scheduled meeting.

FISCAL IMPACT(S):

The total project cost is currently estimated at \$702,835. Delaware County will be contributing \$75,000 to the project. The grant request will be \$495,000. Submitting a complete application requires budgeting sufficient funding to cover the City's contribution to the project, currently estimated at \$207,835. The current CIP shows the total allocation for this project as \$700,000.

POLICY CHANGES:

Delaware County has increased their standard grant match from \$50,000 to \$75,000 starting with this application.

PRESENTER(S):

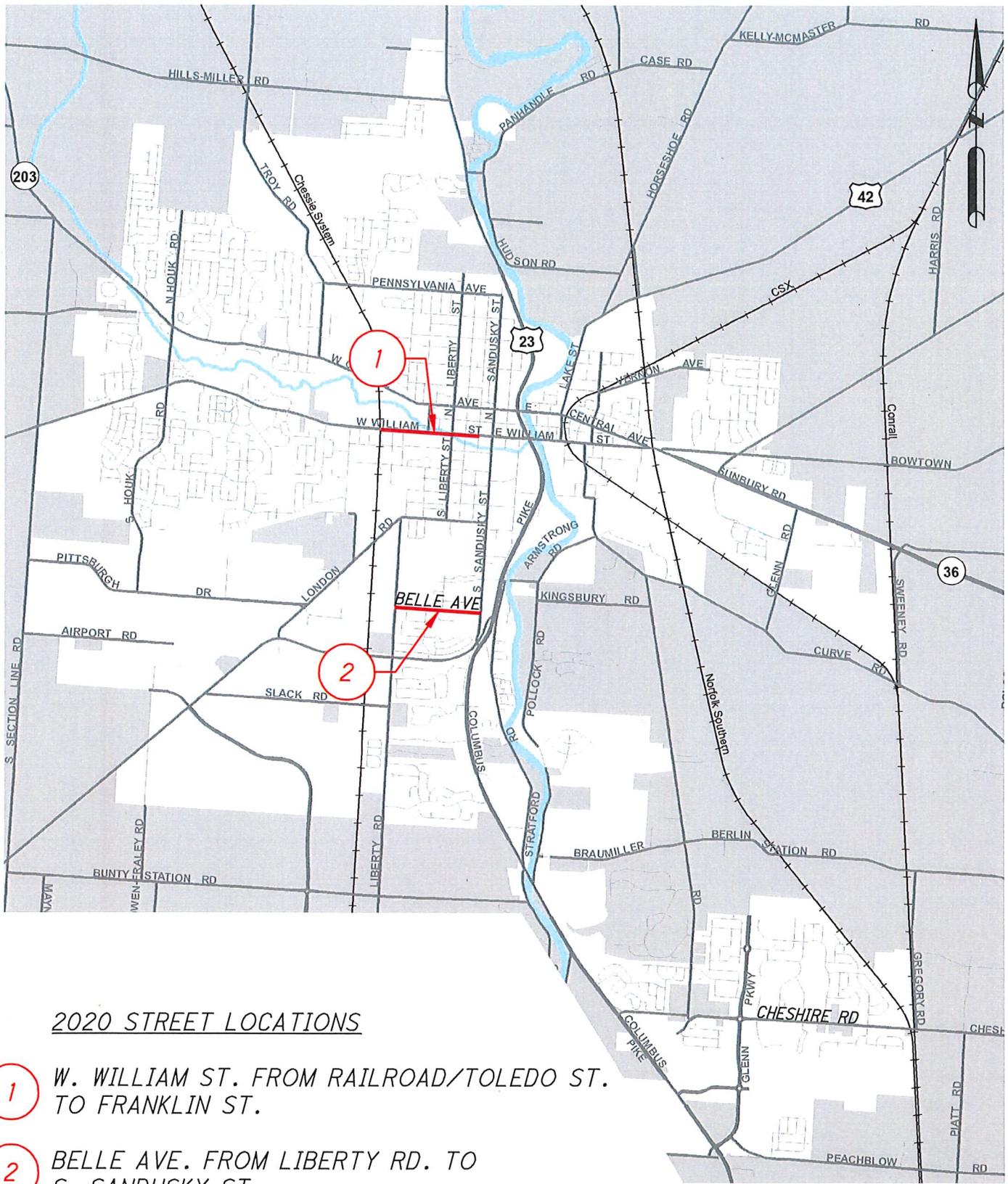
William L. Ferrigno, P.E., Director of Public Works/City Engineer

RECOMMENDATION:

Approval

ATTACHMENT(S)

OPWC Round 34 Exhibit
West William Base Repair Exhibit
Engineer's Estimate



2020 STREET LOCATIONS

- 1 W. WILLIAM ST. FROM RAILROAD/TOLEDO ST. TO FRANKLIN ST.
- 2 BELLE AVE. FROM LIBERTY RD. TO S. SANDUSKY ST.

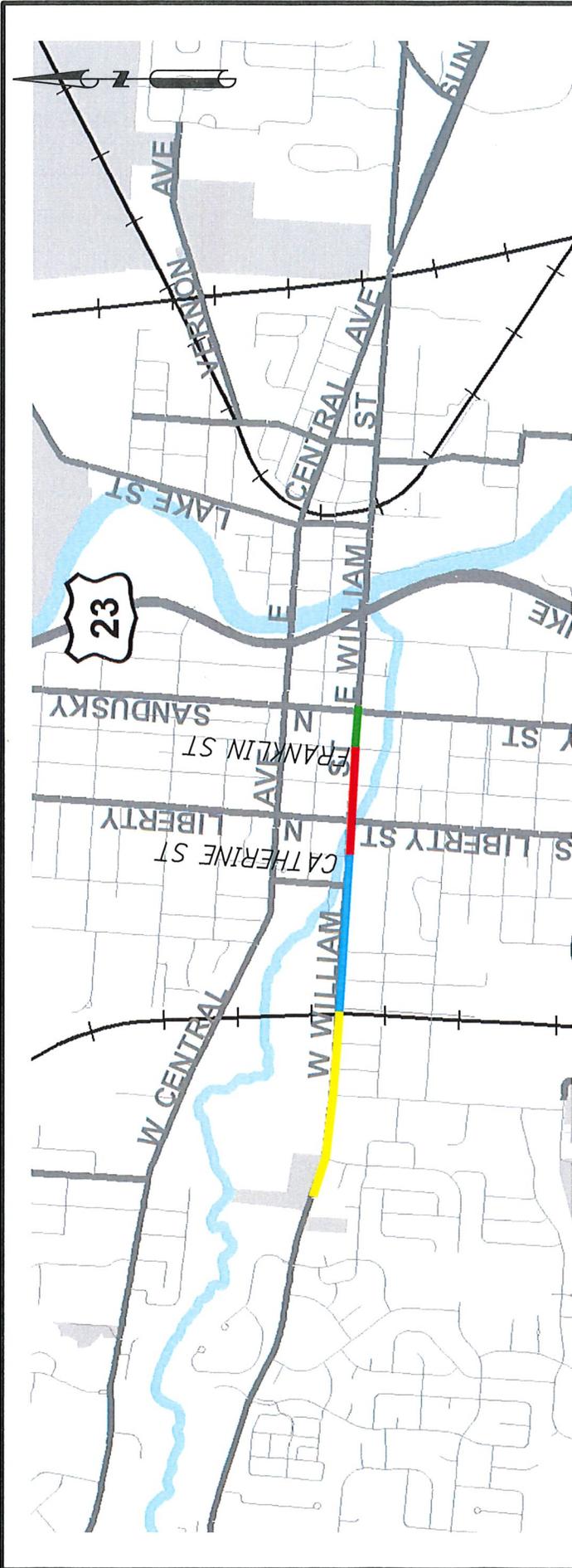


ROUND 34 OPWC APPLICATION
PROJECT LOCATION MAP

SCALE: 1"=5,000'

SHEET 1 OF 1

7/5/2019



PREVIOUS AND PROPOSED PAVEMENT REPAIRS LEGEND

2011 PAVEMENT REPAIRS

- TIER 2 BASE REPAIRS, NO PREVIOUS RAIL
- TIER 1 BASE REPAIRS, RAILS REMOVED
- TIER 1 BASE REPAIRS, EXISTING RAIL LEFT IN PLACE
- NO BASE REPAIRS, STATUS OF RAIL UNKNOWN

- PROPOSED 2020 PAVEMENT REPAIRS
- NONE
 - TIER 2 BASE REPAIRS
 - TIER 2 BASE REPAIRS
 - BASE REPAIRS NOT NECESSARY

NOTES:

1. TIER 1 BASE REPAIRS - BASE REPAIRS MADE TO APPROXIMATELY 5% OF THE ROADWAY SURFACE.
2. TIER 2 BASE REPAIRS - BASE REPAIRS MADE TO APPROXIMATELY 20% TO 25% OF THE ROADWAY SURFACE.

EST. 1808

CITY OF



ROUND 34 OPWC APPLICATION

W. WILLIAM ST. BASE REPAIRS EXHIBIT

SCALE: 1"=2,000'

SHEET 1 OF 1

7/5/2019

PRELIMINARY ENGINEER'S ESTIMATE
 OPWC Round 34 Application
 CITY OF DELAWARE, OHIO
 Belle Avenue and West William (US 36) Improvements

MBW (7/8/19)

Belle Avenue					
	DESCRIPTION	QTY	UNIT	UNIT PRICE	AMOUNT
	Mobilization	1	LS	\$ 2,000.00	\$ 2,000.00
	Pavement Repair	500	SY	\$ 50.00	\$ 25,000.00
	Non-Tracking Tack Coat (.08 gal/SY)	4,444	Gal	\$ 4.50	\$ 19,998.00
	Pavement Planing, Asphalt Concrete (1.5" depth full width)	9,250	SY	\$ 2.75	\$ 25,437.50
	Asphalt Concrete Surface Course, Type 1, PG 64-22 (1.5" depth)	390	CY	\$ 195.00	\$ 76,050.00
	Striping	1	EA	\$ 7,500.00	\$ 7,500.00
	Signs	1	EA	\$ 3,500.00	\$ 3,500.00
	Signal Rehab (upgrade detection)	1	EA	\$ 7,500.00	\$ 7,500.00
	MOT	1	LS	\$ 5,000.00	\$ 5,000.00
	Contingency (5%)	1	LS	\$ 8,599.28	\$ 8,599.28
				Subtotal	\$ 180,584.78

West William (US 36)					
	DESCRIPTION	QTY	UNIT	UNIT PRICE	AMOUNT
	Mobilization	1	LS	\$ 10,000.00	\$ 10,000.00
	Pavement Repair (12"D and variable W)	3,000	SY	\$ 115.00	\$ 345,000.00
	Pavement Repair (4"D and variable W)	1,000	SY	\$ 55.00	\$ 55,000.00
	Striping	1	EA	\$ 15,000.00	\$ 15,000.00
	Signal Detection Repair	1	LS	\$ 25,000.00	\$ 25,000.00
	MOT	1	LS	\$ 50,000.00	\$ 50,000.00
	Contingency (5%)	1	LS	\$ 22,250.00	\$ 22,250.00
				Subtotal	\$ 522,250.00

Total	\$ 702,834.78
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Matthew B. Weber, P.E. Ohio Registered Profession Engineer No. 65563



7-8-19

The proposed base repairs are generally located where semi-truck wheel paths have caused the existing pavement base to fail.

The project limits along West William are to the CSX rail tracks to the west and Franklin Street to the east. ODOT does not currently have a year designated to resurface this section of roadway. The scope of this project is to concentrate base repair efforts (no rail removal) starting at the CSX rail line and ending at Franklin Street. During design of the improvements, Public Works may try to make room in the project budget to apply a thin asphalt overlay over the limits of the base repair to delay water infiltrating around the edges of the new repairs. A treatment of this type would allow for thermoplastic paving markings to be re-applied if we are certain Urban Resurfacing will not be performed within 5 years.

In 2011, the city undertook a major base repair and rail removal project in this same vicinity at a cost approaching \$600,000. During this project, a high concentration of base repairs were done from the Hidden Valley Golf Course to the CSX rail tracks. These repairs are holding up well. Also in 2011, old trolley tracks were removed from under West William from the CSX rail line to Catherine Street, along with some spot base repair. These repairs have also held up well.

Lastly, Public Works is submitting a CIP request this year for a total re-build of William Street (Sandusky to Penick). The proposed year for construction is 2028, with a total price for the project approaching \$9M (2019 dollars).

REASON WHY LEGISLATION IS NEEDED:

This Resolution is required in order for the City Manager to sign an intergovernmental agreement.

COMMITTEE RECOMMENDATION:

The Public Works Committee will have the opportunity to discuss the details of this project in its next regularly scheduled meeting.

FISCAL IMPACT(S):

The total project cost is currently estimated at \$702,835. Delaware County will be contributing \$75,000 to the project. The grant request will be \$495,000. Submitting a complete application requires budgeting sufficient funding to cover the City's contribution to the project, currently estimated at \$207,835. The current CIP shows the total allocation for this project as \$700,000.

POLICY CHANGES:

Delaware County has increased their standard grant match from \$50,000 to \$75,000 starting with this application.

PRESENTER(S):

William L. Ferrigno, P.E., Director of Public Works/City Engineer

RECOMMENDATION:

Approval

ATTACHMENT(S)

OPWC Round 34 Exhibit

West William Base Repair Exhibit

Engineer's Estimate

RESOLUTION NO. 19-33

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A COOPERATION AGREEMENT WITH DELAWARE COUNTY FOR AN APPLICATION TO THE OHIO PUBLIC WORKS COMMISSION (OPWC) FOR THE PAVEMENT RESURFACING AND REHABILITATION OF BELLE AVENUE AND WEST WILLIAM STREET (ROUND 34 APPLICATION).

WHEREAS, the County of Delaware provides financial assistance to political subdivisions applying for OPWC Grant funds for Capital Improvements to public infrastructure; and

WHEREAS, the City of Delaware seeks to improve highway safety for both vehicle and pedestrian traffic by replacing damaged, deteriorated and rutted pavement; and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the County Cooperation Agreement Program.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DELAWARE, OHIO THAT:

SECTION 1. The City Manager is hereby authorized to enter in to a Cooperative Agreement with Delaware County for a grant application not to exceed \$75,000.00 for the City of Delaware for the pavement resurfacing and rehabilitation of Belle Avenue and West William Street.

SECTION 2. That the City of Delaware agrees to be the designated lead agency, signing all required applications, agreements and correspondence.

SECTION 3. That this resolution shall be in force and effect immediately upon its passage.

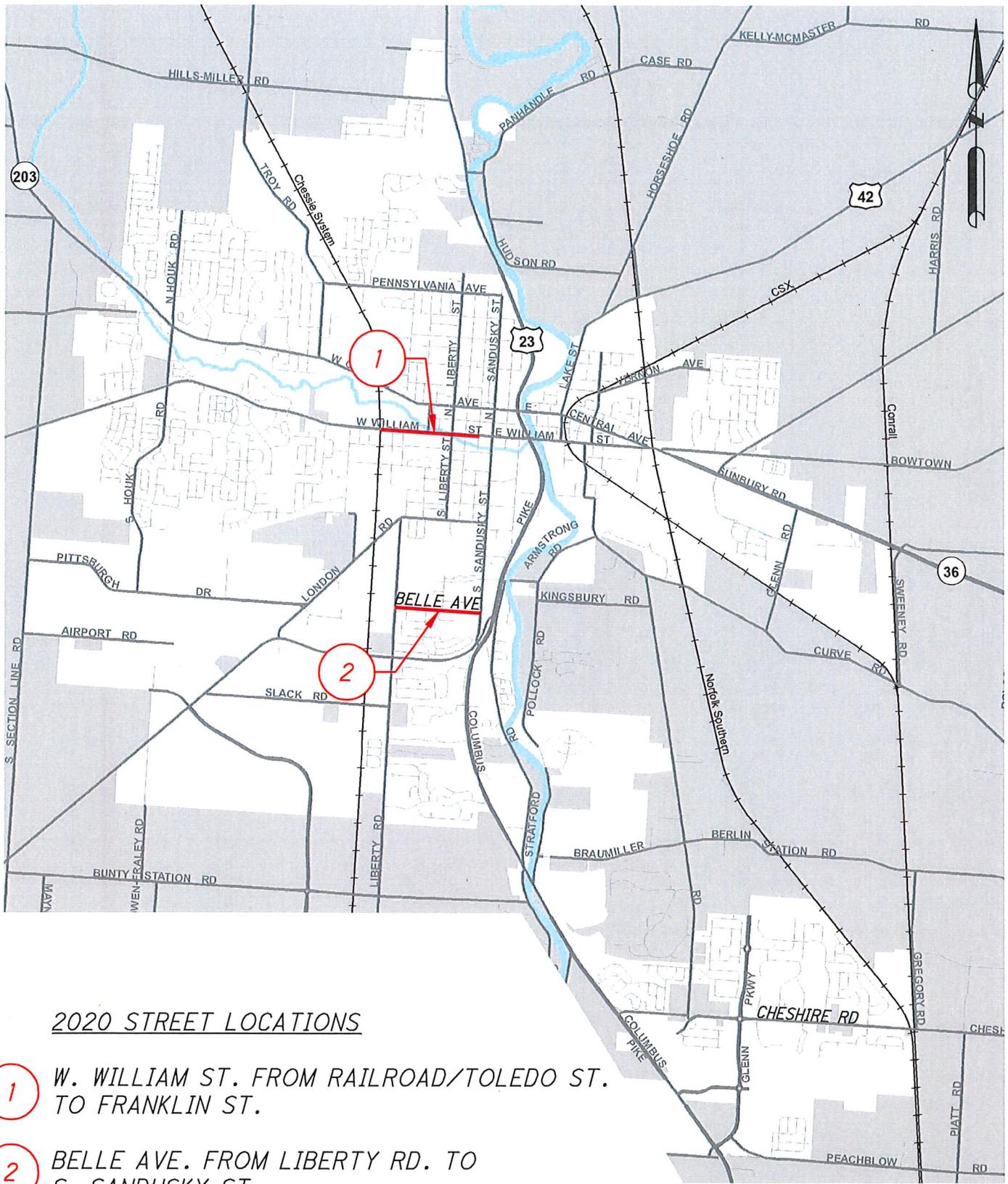
PASSED: _____, 2019

YEAS___ NAYS___
ABSTAIN ___

ATTEST: _____

CITY CLERK

MAYOR



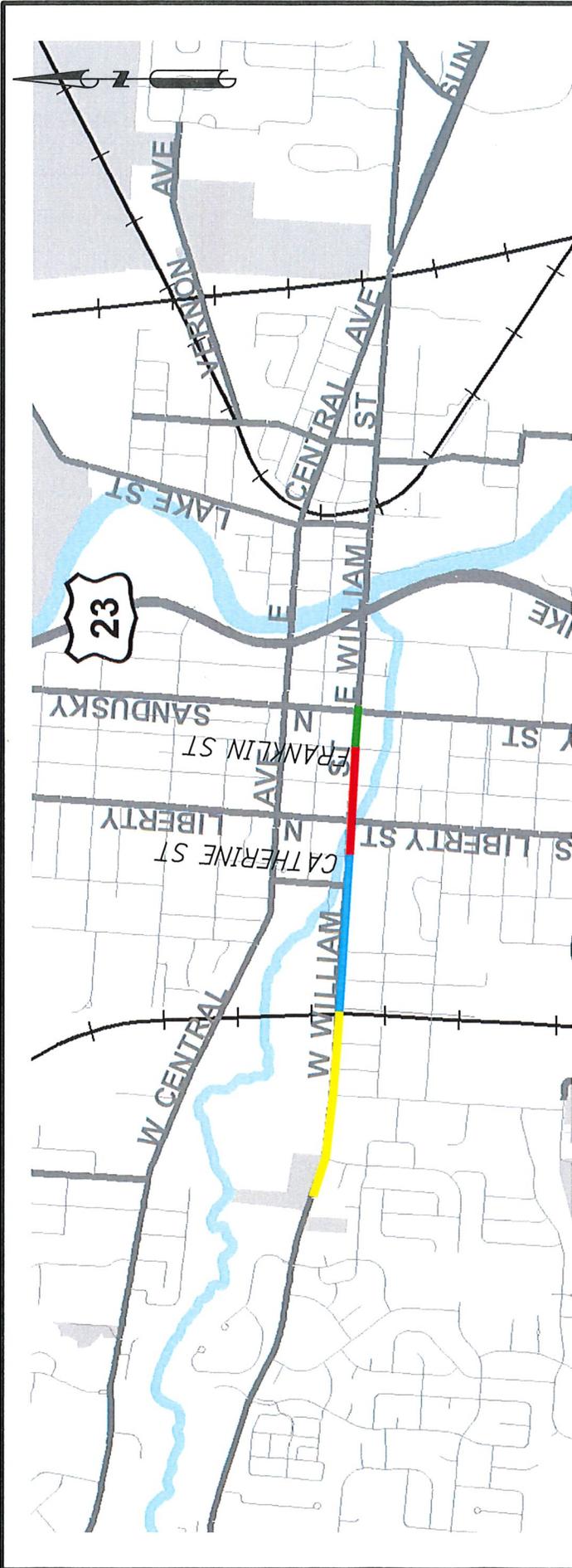
2020 STREET LOCATIONS

- 1 W. WILLIAM ST. FROM RAILROAD/TOLEDO ST. TO FRANKLIN ST.
- 2 BELLE AVE. FROM LIBERTY RD. TO S. SANDUSKY ST.



ROUND 34 OPWC APPLICATION
PROJECT LOCATION MAP

SCALE: 1"=5,000'
SHEET 1 OF 1
7/5/2019



PREVIOUS AND PROPOSED PAVEMENT REPAIRS LEGEND

2011 PAVEMENT REPAIRS

- TIER 2 BASE REPAIRS, NO PREVIOUS RAIL
- TIER 1 BASE REPAIRS, RAILS REMOVED
- TIER 1 BASE REPAIRS, EXISTING RAIL LEFT IN PLACE
- NO BASE REPAIRS, STATUS OF RAIL UNKNOWN

- PROPOSED 2020 PAVEMENT REPAIRS
- NONE
 - TIER 2 BASE REPAIRS
 - TIER 2 BASE REPAIRS
 - BASE REPAIRS NOT NECESSARY

NOTES:

1. TIER 1 BASE REPAIRS - BASE REPAIRS MADE TO APPROXIMATELY 5% OF THE ROADWAY SURFACE.
2. TIER 2 BASE REPAIRS - BASE REPAIRS MADE TO APPROXIMATELY 20% TO 25% OF THE ROADWAY SURFACE.

EST. 1808

CITY OF



ROUND 34 OPWC APPLICATION

W. WILLIAM ST. BASE REPAIRS EXHIBIT

SCALE: 1"=2,000'

SHEET 1 OF 1

7/5/2019

PRELIMINARY ENGINEER'S ESTIMATE
 OPWC Round 34 Application
 CITY OF DELAWARE, OHIO
 Belle Avenue and West William (US 36) Improvements

MBW (7/8/19)

Belle Avenue					
	DESCRIPTION	QTY	UNIT	UNIT PRICE	AMOUNT
	Mobilization	1	LS	\$ 2,000.00	\$ 2,000.00
	Pavement Repair	500	SY	\$ 50.00	\$ 25,000.00
	Non-Tracking Tack Coat (.08 gal/SY)	4,444	Gal	\$ 4.50	\$ 19,998.00
	Pavement Planing, Asphalt Concrete (1.5" depth full width)	9,250	SY	\$ 2.75	\$ 25,437.50
	Asphalt Concrete Surface Course, Type 1, PG 64-22 (1.5" depth)	390	CY	\$ 195.00	\$ 76,050.00
	Striping	1	EA	\$ 7,500.00	\$ 7,500.00
	Signs	1	EA	\$ 3,500.00	\$ 3,500.00
	Signal Rehab (upgrade detection)	1	EA	\$ 7,500.00	\$ 7,500.00
	MOT	1	LS	\$ 5,000.00	\$ 5,000.00
	Contingency (5%)	1	LS	\$ 8,599.28	\$ 8,599.28
				Subtotal	\$ 180,584.78

West William (US 36)					
	DESCRIPTION	QTY	UNIT	UNIT PRICE	AMOUNT
	Mobilization	1	LS	\$ 10,000.00	\$ 10,000.00
	Pavement Repair (12"D and variable W)	3,000	SY	\$ 115.00	\$ 345,000.00
	Pavement Repair (4"D and variable W)	1,000	SY	\$ 55.00	\$ 55,000.00
	Striping	1	EA	\$ 15,000.00	\$ 15,000.00
	Signal Detection Repair	1	LS	\$ 25,000.00	\$ 25,000.00
	MOT	1	LS	\$ 50,000.00	\$ 50,000.00
	Contingency (5%)	1	LS	\$ 22,250.00	\$ 22,250.00
				Subtotal	\$ 522,250.00

Total	\$ 702,834.78
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Matthew B. Weber, P.E. Ohio Registered Profession Engineer No. 65563



7-8-19



FACT SHEET

AGENDA ITEM NO: 10

DATE: 7/22/2019

ORDINANCE NO: 19-38

RESOLUTION NO:

READING: SECOND

PUBLIC HEARING: NO

TO: Mayor and Members of City Council

FROM: R. Thomas Homan, City Manager

VIA: Sean Hughes, Economic Development Director

TITLE OF PROPOSED ORDINANCE/RESOLUTION:

AN ORDINANCE DECLARING THE IMPROVEMENT TO CERTAIN PARCELS IN THE CITY TO BE A PUBLIC PURPOSE AND EXEMPT FROM TAXATION PURSUANT TO ORC 5709.40(B); PROVIDING FOR THE COLLECTION AND DEPOSIT OF SERVICE PAYMENTS AND SPECIFYING THE PURPOSES FOR WHICH THOSE SERVICE PAYMENTS MAY BE EXPENDED; AND AUTHORIZING SCHOOL COMPENSATION PAYMENT.

BACKGROUND:

We are requesting Council to allow parcels in Exhibit A to be exempted from taxation through a Tax Increment Finance ordinance with service payments to be made by property owners in lieu of property taxes. Service payments equaling the amount of property taxes received by the schools if unabated would be distributed to the schools and an amount equal to non-school property taxes would be made to Delaware County Treasurer to be provided to the City of Delaware. These funds would be used for future necessary improvements to the Point Project or other related public infrastructure projects along SR36/37 on the east side of Delaware.

This TIF follows all criteria set forth in attached ORDINANCE NO. 05-55 – an ordinance adopting the Tax Increment Financing (TIF) District principles for the City of Delaware:

- The TIF proceeds are used for a public purpose i.e. needed improvements to The Point.

- The boundaries of the proposed TIF will not impact future opportunities to utilize other parcels for further improvements.
- The road improvements will be completed within the 30 years of the proposed TIF.
- Improvements funded by the TIF benefit the entire community.
- Improvements are accessible with sidewalks and ADA ramps.
- This is a non-school TIF, and, therefore, does not negatively impact the school district.
- Other agencies supported by property tax revenues were considered, but due to the nature of the TIF ONLY being for improvements and not for baseline tax values, the TIF revenues have little impact.
- The City is the recipient of the TIF revenues and will be using them for public infrastructure projects, such as the The Point or East Central Corridor.

REASON WHY LEGISLATION IS NEEDED:

Under ORC 5709.40(B) it is required to pass an ordinance, after proper required school notifications, to allow funds for parcels under Tax Increment Finance to be redistributed for necessary public improvements that would be needed for development project to move forward.

COMMITTEE RECOMMENDATION:

N/A

FISCAL IMPACT(S):

FUND SOURCES: Service payments made in lieu of property taxes by property owners in the TIF. This non-school TIF should generate an estimated \$42,429 per year or an estimated \$1,272,868.74 after 30 years.

BUDGETED: N/A

DEPARTMENTS IMPACTED: Economic Development, Public Works, Finance

POLICY CHANGES:

N/A

PRESENTER(S):

Sean Hughes, Economic Development Director

RECOMMENDATION:

Approval after second reading

ATTACHMENT(S)

TIF School Notification Letters
TIF Ordinance

Exhibit A – Identification and Map of the Parcels
Exhibit B – Public Infrastructure Improvements

ORDINANCE NO. 19-38

DECLARING THE IMPROVEMENT TO CERTAIN PARCELS IN THE CITY TO BE A PUBLIC PURPOSE AND EXEMPT FROM TAXATION PURSUANT TO ORC 5709.40(B); PROVIDING FOR THE COLLECTION AND DEPOSIT OF SERVICE PAYMENTS AND SPECIFYING THE PURPOSES FOR WHICH THOSE SERVICE PAYMENTS MAY BE EXPENDED; AND AUTHORIZING SCHOOL COMPENSATION PAYMENTS.

WHEREAS, Ohio Revised Code (“ORC”) 5709.40, 5709.42, and 5709.43 (collectively, the “TIF Act”) authorize this Council, by ordinance, to declare the improvement to parcels of real property located within the City to be a public purpose and exempt from taxation, require the owner of each parcel to make service payments in lieu of taxes, establish a municipal public improvement tax increment equivalent fund for the deposit of those service payments, and specify the purposes for which money in that fund will be expended; and

WHEREAS, the City desires to implement a tax increment financing program on the Parcels (as defined in Section 1) pursuant to the TIF Act to enable the City to make public infrastructure improvements that will directly benefit the Parcels; and

WHEREAS, notice of this proposed ordinance has been delivered to the Board of Education of the Delaware City School District (the “Delaware City School District”) and the Delaware Area Career Center (the “Delaware Area Career Center”) in accordance with and within the time periods prescribed in ORC 5709.40 and 5709.83; and

NOW, THEREFORE, BE IT ORDAINED by The Council of The City of Delaware, State of Ohio, that:

SECTION 1. Parcels. The real property subject to this ordinance is identified and depicted on Exhibit A (as currently or subsequently configured, the “Parcels”, with each individual parcel a “Parcel”).

SECTION 2. Public Infrastructure Improvements. This Council hereby designates the public infrastructure improvements described in Exhibit B (the “Public Infrastructure Improvements”) and any other public infrastructure improvements hereafter designated by ordinance as public infrastructure improvements made, to be made or in the process of being made by the City that directly benefit, or that once made will directly benefit, the Parcels.

SECTION 3. Exemption. This Council hereby finds and determines that 100% of the increase in assessed value of each Parcel subsequent to the effective date of this ordinance (which increase in assessed value is hereinafter referred to

as the “*Improvement*” as defined in ORC 5709.40(A)) is hereby declared to be a public purpose and will be exempt from taxation for a period commencing on the date an Improvement to that Parcel first appears on the tax list and duplicate were it not for the exemption granted by this ordinance and ending on the earlier of (a) 30 years after such commencement or (b) the date on which the City can no longer require service payments in lieu of taxes, all in accordance with the requirements of the TIF Act. .

SECTION 4. Service Payments. As provided in ORC 5709.42, the owner of each Parcel is hereby required to make service payments in lieu of taxes with respect to the Improvement allocable to each Parcel to the Delaware County Treasurer on or before the final dates for payment of real property taxes. The service payments in lieu of taxes will be charged and collected in the same manner and in the same amount as the real property taxes that would have been charged and collected against that Improvement if it were not exempt from taxation pursuant to Section 3, including any penalties and interest (collectively, the “*Service Payments*”). The Service Payments, and any other payments with respect to each Improvement that are received in connection with the reduction required by ORC 319.302, 321.24, 323.152 and 323.156, as the same may be amended from time to time, or any successor provisions thereto as the same may be amended from time to time (the “*Property Tax Rollback Payments*”), will be deposited and distributed in accordance with Section 6.

SECTION 5. TIF Fund. This Council establishes, pursuant to and in accordance with the provisions of ORC 5709.43, the Seattle House TIF Municipal Public Improvement Tax Increment Equivalent Fund (the “*TIF Fund*”), into which the Service Payments and Property Tax Rollback Payments collected with respect to the Parcels will be deposited. The TIF Fund will be maintained in the custody of the City. The City may use amounts deposited into the TIF Fund only for the purposes authorized in the TIF Act and this ordinance (as it may be amended). The TIF Fund will remain in existence so long as the Service Payments and Property Tax Rollback Payments are collected and used for the aforesaid purposes, after which time the TIF Fund will be dissolved and any surplus funds remaining therein transferred to the City's General Fund, all in accordance with ORC 5709.43.

SECTION 6. Distributions; Payment of Costs. Pursuant to the TIF Act, the County Treasurer is requested to distribute the Service Payments and Property Tax Rollback Payments as follows:

a. To each of the Delaware City School District and the Delaware Area Career Center an amount equal to the amount the school districts would otherwise receive as real property tax payments (including the applicable portion of any Property Tax Rollback Payments) derived from the Improvement to each

Parcel if the Improvement had not been exempt from taxation pursuant to this ordinance.

b. To the City, all remaining amounts for further deposit into the TIF Fund for payment of costs of the Public Infrastructure Improvements, including, without limitation, debt charges on any notes or bonds issued to pay or reimburse finance costs or costs of those Public Infrastructure Improvements.

All distributions required under this Section are requested to be made at the same time and in the same manner as real property tax distributions. The City shall make any distributions to the extent not made by the County Treasurer.

SECTION 7. Further Authorizations. This Council hereby authorizes and directs the City Manager, the Director of Finance, the City Attorney, the Economic Development Coordinator, the Clerk of Council, or other appropriate officers of the City to deliver a copy of this ordinance to the Ohio Development Service Agency and to make such arrangements as are necessary and proper for collection of the Service Payments. This Council further authorizes the City Manager, the Director of Finance, the City Attorney, the Economic Development Coordinator, the Clerk of Council, or other appropriate officers of the City to prepare and sign all agreements and instruments and to take any other actions as may be appropriate to implement this ordinance.

SECTION 8. Open Meetings. This Council finds and determines that all formal actions of this Council and any of its committees concerning and relating to the passage of this ordinance were taken in an open meeting of this Council or any of its committees, and that all deliberations of this Council and any of its committees that resulted in those formal actions were in meetings open to the public, all in compliance with the law including ORC 121.22.

SECTION 9. Effective Date. This ordinance is effective on the earliest date permitted by law.

VOTE ON RULE SUSPENSION:

YEAS _____ NAYS _____
ABSTAIN _____

PASSED: _____, 2019

YEAS _____ NAYS _____
ABSTAIN _____

ATTEST: _____
CITY CLERK

MAYOR

CERTIFICATE

I, Elaine McCloskey, Council Clerk, City of Delaware, Ohio do hereby certify the foregoing to be a true and correct copy of Ordinance No. 19-____ as passed by Council of said City on the ____ day of _____ and as recorded in the Record of Proceedings of said Council.

Elaine McCloskey, Council Clerk

Filed with Mayor: _____

Published: _____

EXHIBIT A
IDENTIFICATION AND MAP OF THE PARCELS

The following map specifically identifies and depicts the Parcels (outlined in green) and constitutes part of this Exhibit A.

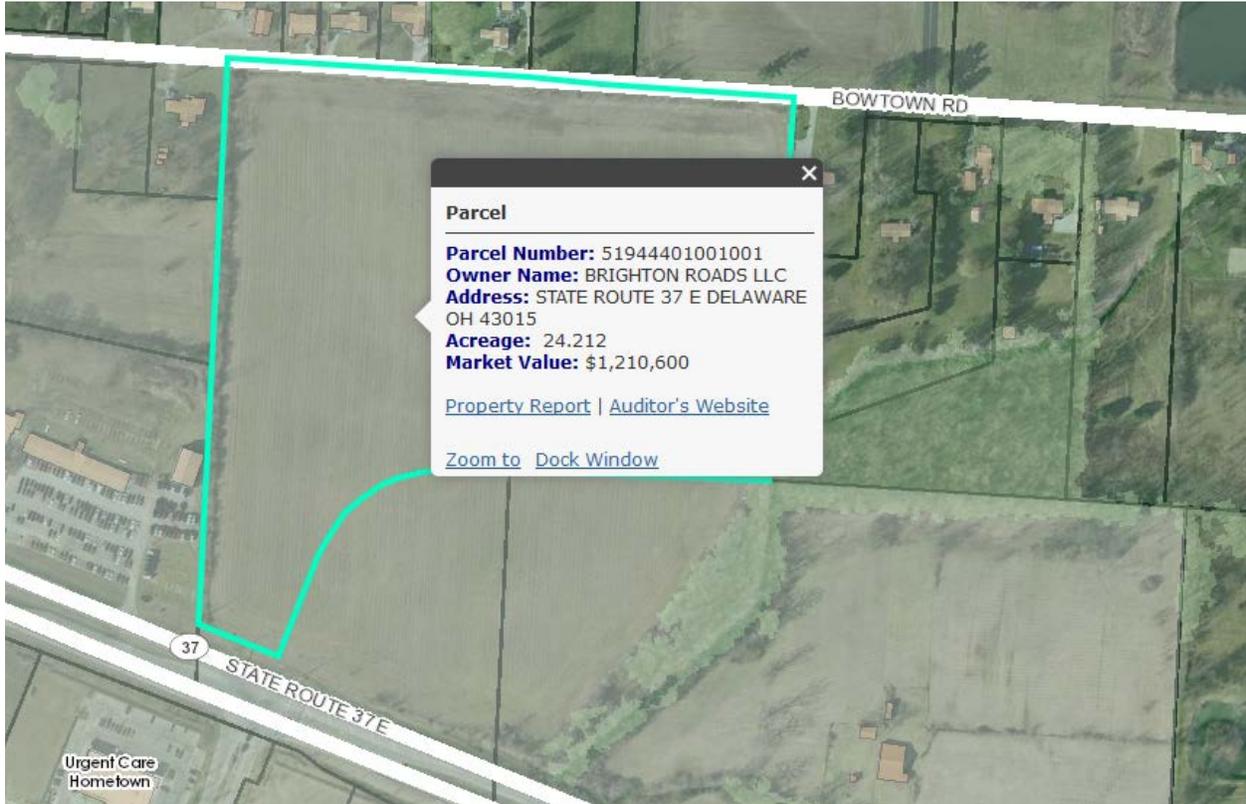


EXHIBIT B
PUBLIC INFRASTRUCTURE IMPROVEMENTS

The Public Infrastructure Improvements consist of any “public infrastructure improvement” defined under ORC 5709.40(A)(8) and that directly benefits the Parcels and specifically include, but are not limited to, any of the following improvements that will directly benefit the Parcels and all related costs of those permanent improvements (including, but not limited to, those costs listed in ORC 133.15(B)):

- **Roadways.** Construction, reconstruction, extension, opening, improving, widening, grading, draining, curbing or changing of the lines and traffic patterns of roads, highways, streets, intersections, bridges (both roadway and pedestrian), sidewalks, bikeways, medians and viaducts accessible to and serving the public, and providing signage (including traffic signage and informational/promotional signage), lighting systems, signalization, and traffic controls, and all other appurtenances thereto, to the East William Street/East Central Avenue intersection and US 36/State Route 37.
- **Water/Sewer.** Construction, reconstruction or installation of public utility improvements (including any underground municipally owned utilities), storm and sanitary sewers (including necessary site grading therefore), water and fire protection systems, and all appurtenances thereto necessary or convenient for the improvements described in “Roadways” above.
- **Environmental/Health.** Implementation of environmental remediation measures necessary to enable the construction of the necessary or convenient for the improvements described in “Roadways” above .
- **Utilities.** Construction, reconstruction, burial or installation of gas, electric and communication service facilities and all appurtenances thereto associated with improvements described in “Roadways” above.
- **Stormwater.** Construction, reconstruction, relocation, modification and installation of stormwater and flood remediation projects and facilities necessary or convenient for the improvements described in “Roadways” above, both for storm water quantity and quality, including the payment and reimbursement for such projects and facilities on private property when determined to be necessary for public health, safety and welfare.
- **Demolition.** Demolition necessary or convenient for the improvements described in “Roadways” above, including demolition on private property when determined to be necessary for public health, safety and welfare.
- **Parks.** Construction or reconstruction of one or more public parks and park or recreational facilities, including grading, trees and other park plantings, park accessories and related improvements, multi-use trails and bridges, together with all appurtenances thereto.

- **Bikeways.** Construction, reconstruction, extension, improving, widening, or grading bikeways that are part of the City’s bikeway network.
- **Streetscape/Landscape.** Construction or installation of streetscape and landscape improvements including trees, tree grates, signage, curbs, sidewalks, scenic fencing, street and sidewalk lighting, trash receptacles, benches, newspaper racks, burial of overhead utility lines and related improvements, together with all appurtenances thereto, necessary or convenient for the roadway improvements described in “Roadways” above.
- **Real Estate.** Acquisition of real estate or interests in real estate (including easements) necessary to accomplish any of the foregoing improvements .
- **Professional Services.** Engineering, consulting, legal, administrative, and other professional services associated with the planning, design, acquisition, construction and installation of the foregoing improvements and real estate.



April 10, 2019

To: Board of Education of the Delaware Area Career Center
1610 SR 521
Delaware, Ohio 43015

Subject: Notice of Ohio Revised Code Section 5709.40(B)
Proposed Tax Increment Financing for Seattle House TIF

This letter constitutes notice to the Board of Education of the Delaware City School District of the intent of the City of Delaware, Ohio, to declare certain improvements to be a public purpose under Ohio Revised Code Section 5709.40(B). The following information is provided pursuant to Ohio Revised Code Sections 5709.40 and 5709.83:

Description of Parcels to be Exempted: See Exhibit A of the attached proposed TIF Ordinance.

Estimate of the True Value in Money of the Improvements: \$21,342,292.

Period for Which the Improvement to Each Parcel Will be Exempted from Taxation: The improvements to each parcel will be exempted for a period commencing on the date an improvement to the parcel appears on the tax list and duplicate and ending on the earlier of (a) 30 years after such commencement or (b) the date on which the City can no longer require service payments in lieu of taxes, all in accordance with the requirements of Ohio Revised Code Sections 5709.40 and 5709.42, and all as further described in the attached TIF ordinance.

Percentage of the Improvement to each Parcel to be Exempted: 100%. The TIF ordinance provides that the School District will receive, at the same time and in the same manner as real property tax payments, all amounts it would otherwise receive as real property tax payments from the improvement to each parcel absent the exemption granted pursuant to the proposed TIF ordinance. Therefore, Ohio Revised Code Section 5709.40(D) does not require the School District's prior approval of the TIF ordinance.

City Council intends to take final action on the proposed TIF Ordinance on: June 09, 2019.

Sincerely,

By: Sean K. Hughes,
Economic Development Director

Received by:

Title: _____, Delaware Area Career Center

Date: 4/11, 2019

Attachment: Proposed TIF Ordinance



April 10, 2019

To: Board of Education of the Delaware City School District
74 W. William Street
Delaware, Ohio 43015

Subject: Notice of Ohio Revised Code Section 5709.40(B)
Proposed Tax Increment Financing for Seattle House TIF

This letter constitutes notice to the Board of Education of the Delaware City School District of the intent of the City of Delaware, Ohio, to declare certain improvements to be a public purpose under Ohio Revised Code Section 5709.40(B). The following information is provided pursuant to Ohio Revised Code Sections 5709.40 and 5709.83:

Description of Parcels to be Exempted: See Exhibit A of the attached proposed TIF Ordinance.

Estimate of the True Value in Money of the Improvements: \$21,342,292.

Period for Which the Improvement to Each Parcel Will be Exempted from Taxation: The improvements to each parcel will be exempted for a period commencing on the date an improvement to the parcel appears on the tax list and duplicate and ending on the earlier of (a) 30 years after such commencement or (b) the date on which the City can no longer require service payments in lieu of taxes, all in accordance with the requirements of Ohio Revised Code Sections 5709.40 and 5709.42, and all as further described in the attached TIF ordinance.

Percentage of the Improvement to each Parcel to be Exempted: 100%. The TIF ordinance provides that the School District will receive, at the same time and in the same manner as real property tax payments, all amounts it would otherwise receive as real property tax payments from the improvement to each parcel absent the exemption granted pursuant to the proposed TIF ordinance. Therefore, Ohio Revised Code Section 5709.40(D) does not require the School District's prior approval of the TIF ordinance.

City Council intends to take final action on the proposed TIF Ordinance on: June 09, 2019.

Sincerely,

By:
Sean K. Hughes,
Economic Development Director

Received by:

Title: _____, Delaware City School District
Date: May 17, 2019
Attachment: Proposed TIF Ordinance

ORDINANCE NO. 05-55

AN ORDINANCE ADOPTING THE TAX-INCREMENT FINANCING (TIF) DISTRICT PRINCIPLES FOR THE CITY OF DELAWARE, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Delaware has established the tax-increment financing district principles, and

NOW THEREFORE, Be it ordained by the City Council of the City of Delaware, State of Ohio:

SECTION 1. That the Tax-Increment Financing District Principles (attached) be adopted.

SECTION 2. Emergency Clause. That in order to provide for the usual daily operation of the various departments of the municipal government and to provide for the public peace, safety, health and welfare, this ordinance is hereby declared to be an emergency measure and shall take effect and be in full force effective immediately upon its passage.

VOTE ON RULES SUSPENSION:

YEAS 7 NAYS 0
ABSTAIN 0

VOTE ON EMERGENCY CLAUSE:

YEAS 7 NAYS 0
ABSTAIN 0

PASSED: 6/13, 2005

YEAS 7 NAYS 0
ABSTAIN 0

ATTEST: Cindy Rucio
CITY CLERK

Windele Wheeler
MAYOR

TAX-INCREMENT FINANCING DISTRICT PRINCIPLES

Tax-Increment Financing (TIF) Districts will be considered by the City of Delaware case-by-case. Certain guiding principles will be observed in their consideration.

The Districts will be used to fund the city's portion of an infrastructure improvement and may be used to assist with private sector funding only under special circumstances.

Generally, the City supports four types of TIF Districts:

- Those to support job creation/retention,
- Those to support the creation of affordable housing,
- Those to finance area-wide improvements in growth areas, and
- Those to finance improvements to enhance a proposed project.

All categories

The following principles will be used to evaluate TIF Districts in all categories:

- TIF proceeds will support only activities that serve a public purpose.
- Boundaries of a TIF District must be carefully drawn so as not to affect TIF capacity in other nearby areas with future potential for TIF Districts.
- Improvements to be supported by TIF proceeds must be complete during the period in which TIF revenues are collected.
- Improvements funded by TIF proceeds should be accessible to and benefit the broader community in addition to specific developments.
- Public improvements funded by TIF proceeds must be publicly accessible by public streets with sidewalks and ADA ramps.
- TIF Districts will be structured to minimize effects on school districts.
- Other agencies supported by property tax revenues will also be considered.
- Consideration should be given to requiring that the party proposing the TIF District pay an annual administrative fee to offset city administrative costs associated with TIF Districts.

Job Creation

In addition to the principles applied in all categories, the following principles will be used to evaluate TIF Districts proposed to support job creation/retention:

- A TIF District may be warranted for projects with clearly quantifiable job creation and new income tax revenue.
- A TIF District may be warranted in cases where TIF and associated projects can serve as a stabilizing force leading to neighborhood job creation.

- A TIF District may be warranted where infrastructure costs are extraordinary due to unusually high site costs, project size, or extra impact on surrounding areas.
- Tax abatement should be discouraged when TIF is used.

Affordable housing

In addition to the principles applied in all categories, the following principles will be used to evaluate TIF Districts proposed to support the creation of affordable housing:

- For qualifying projects (perhaps those that qualify for other forms of city assistance such as housing assistance or tax abatement or other qualifying criteria), TIF proceeds may be used to support facilities or services that would otherwise be the developer's responsibility, such as requirements of the Thoroughfare Plan or parkland dedication ordinance, commitments made in a limitation text, development agreement, or other city requirements.

Area wide improvements

In addition to the principles applied in all categories, the following principles will be used to evaluate TIF Districts proposed to finance area wide improvements in growth areas:

- The project must be located in a Priority Growth Area (PGA) as recommended in the Comp Plan, or a supportable expansion of a designated PGA.
- TIF proceeds should support infrastructure needs of all types in the area including key roadways, parks, recreation facilities, safety facilities, particularly those endorsed by adopted area plans or other publicly adopted documents.
- Developers will continue to fund those roadway and facility requirements that are normally their responsibility, such as requirements of the Thoroughfare Plan or parkland dedication ordinance, commitments contained in a limitation text or development agreement, or other city requirements.
- When a TIF District is created in a growth area future development will be required to join existing TIF Districts or create new ones if the needed infrastructure identified in the plan remains inadequate.

Project enhancements

In addition to the principles applied in all categories, the following principles will be used to evaluate TIF Districts proposed to finance improvements to enhance the proposed project:

- TIF proceeds may be used to support roadways, facilities or services that would otherwise be the developer's responsibility, such as requirements of the Thoroughfare Plan or parkland dedication ordinance, commitments made in a limitation test, development agreement, or other

city requirements. It is intended to apply a TIF in cases where extraordinary circumstances exist. This could include but not be limited to, the following factors:

- Clean-up of brownfield site
- Mitigate excessive costs of development where project would not happen unless assistance is provided.
- Infrastructure costs are extraordinary due to unusually high site costs, project size, or extra impact on surrounding areas.



FACT SHEET

AGENDA ITEM NO: 11

DATE: 07/22/2019

ORDINANCE NO: 19-39

RESOLUTION NO:

READING: SECOND

PUBLIC HEARING: NO

TO: Mayor and Members of City Council

FROM: R. Thomas Homan, City Manager

TITLE OF PROPOSED ORDINANCE/RESOLUTION:

AN ORDINANCE SUPPLEMENTING THE 2019 APPROPRIATIONS ORDINANCE IN THE AMOUNT OF \$10,000 AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT TO PARTICIPATE IN A REGIONAL HOUSING STRATEGY.

BACKGROUND:

The City was invited by the Mid-Ohio Regional Planning Commission to participate in a Regional Housing Strategy. Please see attached background information about the initiative from William Murdock, Executive Director of MORPC and a supporting memo from Dave Efland, Planning and Community Development Director

REASON WHY LEGISLATION IS NEEDED:

Legislation is required to establish the necessary funding to participate in the regional housing strategy as described.

COMMITTEE RECOMMENDATION:

N/A

FISCAL IMPACT(S):

\$10,000 Appropriation

POLICY CHANGES:

PRESENTER(S):

R. Thomas Homan, City Manager

William Murdock, MORPC, Executive Director and Kersten Carr, MORPC, Director of Planning and Sustainability Department will be present for any additional questions.

RECOMMENDATION:

Approval after first or second reading

ATTACHMENT(S)

Invitation Letter from MORPC

Memo from Dave Efland

ORDINANCE NO. 19-39

AN ORDINANCE SUPPLEMENTING THE 2019 APPROPRIATIONS ORDINANCE IN THE AMOUNT OF \$10,000 AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT TO PARTICIPATE IN A REGIONAL HOUSING STRATEGY.

WHEREAS, the City of Delaware has been invited to participate in a Regional Housing Strategy; and

WHEREAS, the Mid-Oho Regional Planning Commission will be the lead on this project and has requested a financial contribution of \$10,000 from the City; and

WHEREAS, the City would be a part of the project’s advisory council; and

WHEREAS, participation in this regional initiative can help inform the City’s Comprehensive Plan update.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Delaware, State of Ohio:

SECTION 1. That there is hereby appropriated from the unencumbered balance of the General Fund, \$10,000 increasing the following account:

General Administration/Professional Services:	
(101-0032-5230)	\$10,000

SECTION 2. That the city manager is hereby authorized to enter into necessary agreements with MORPC.

SECTION 3. This Council finds and determines that all formal actions of this Council and any of its committees concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in those formal actions were in meetings open to the public, all in compliance with the law including Section 121.22 of the Ohio Revised Code.

VOTE ON RULE SUSPENSION:

YEAS___NAYS___
ABSTAIN ___

PASSED: _____, 2019

YEAS____ NAYS____
ABSTAIN ____

ATTEST: _____
CITY CLERK

MAYOR



MID-OHIO REGIONAL
MORPC
PLANNING COMMISSION

111 Liberty Street, Suite 100
Columbus, Ohio 43215
morpc.org

T. 614. 228.2663
TTY. 1.800.750.0750
info@morpc.org

May 24, 2019

Tom Homan, City Manager
City of Delaware
1 S. Sandusky St.
Delaware, OH 43015

Subject: Regional Housing Strategy

Dear Mr. Homan:

As discussed, this letter serves as your formal invitation for the City of Delaware to partner in the Regional Housing Strategy with a contribution of \$10,000. The Mid-Ohio Regional Planning Commission (MORPC) will be the lead on this important strategy.

This housing strategy will result in investment and policy recommendations for communities to support mixed income neighborhoods and regional growth. Its main goal is to foster a housing market where every household with a full-time wage earner can obtain housing in the private market and to effectively supplement the market where we cannot achieve that goal.

As a funding partner, we would like for you, or a representative from the city, to be part of the project's advisory council and help steer the project.

We greatly appreciate your continued commitment to the betterment of our region, and to improving the lives of all your residents.

If you have any questions, please do not hesitate to contact Jennifer Noll at jnoll@morpc.org or me at wmurdock@morpc.org.

Kind Regards,

William Murdock
Executive Director

William Murdock, AICP
Executive Director

Rory McGuiness
Chair

Karen J. Angelou
Vice Chair

Erik J. Janas
Secretary

Central Ohio Housing Strategy Scope of Work

The past decade has been one of historic growth for Central Ohio, and that growth is expected to continue for the foreseeable future, with MORPC projecting the region to be home to 3 million residents by 2050. Not only is the region growing; it is changing. Increases in both the young adult (Millennial) and 65 and older (Baby Boomer) populations are shifting housing preferences. Furthermore, the highly competitive real estate market and a persistently high poverty rate have led to more vulnerable groups struggling to find safe and decent housing in neighborhoods of choice.

As a result, MORPC, the City of Columbus, and other project partners are coordinating a housing strategy for the region that develops investment and policy recommendations for communities to support mixed income neighborhoods and regional growth. The goal of the Project Partners is to foster a housing market where every household with a full-time wage earner can obtain housing in the private market, and to effectively supplement the market where we cannot achieve that goal.

The scope of work includes the following:

1. Existing Conditions

Over the years, several studies conducted by various entities have arrived at the same conclusion: The 7-county Central Ohio lacks sufficient housing to meet the market demands of our growing population. This task will review and summarize these reports and augment where there are gaps in the analyses or outdated information. *MORPC plans to lead this task with some consultant support. Please state if/how your team could support this work.*

- a. Review and synthesize (where necessary) prior studies of the Columbus, Franklin County and Central Ohio housing markets. Prior work includes, but is not limited to, studies by Franklin County, the Affordable Housing Alliance of Central Ohio, the Building Industry Association of Central Ohio, the Rose Fellowship, and the City of Columbus Incentives Study. *This will be a high-level literature review, resulting in a summary report.*
- b. Identify data gaps necessary to develop regional recommendations. *This may include quality of housing stock; location of housing compared to employment; subsidized & public housing data; more detailed cost burden analysis; racial inequity; and non-housing affordability factors (e.g. transportation, energy, etc.)*
- c. Identify structural impediments to housing development. *This may include a permitting and zoning policy analysis as well as interviews/focus groups with developers to better understand impediments to both market-rate and affordable housing.*
- d. Review and analyze current availability of public and private dollars to support affordable housing development.
- e. Compile a stand-alone report of existing conditions and projected needed housing by household income level through the year 2050 (summarizing tasks 1a through 1d).

2. Investment Strategies & Policies

With a deeper understanding of existing conditions in housing stock and the housing market, the region can take an inclusive and innovative approach to addressing any unmet needs. This task will explore novel and scalable methods to jumpstart regional housing development. In some cases, best practices from around the country may serve as replicable templates. In others, a new approach will be needed. This task will identify locations where investment strategies and policies have been most effective and summarize

the steps to implementation. A local assessment will determine where opportunities may exist to strengthen existing strategies. *MORPC plans to assist with some of the research, but will rely on the consultant team's expertise for this task.*

- a. Research national policy and funding models that address inclusive, economically sustainable regional housing development. *This includes identifying up to five (5) regions similar to Central Ohio's housing market and economy to study as a best practice and preparing a summary of each.*
- b. Research local and regional strategies around funding and regulations that address housing needs, either currently in place or under consideration. *This would supplement any findings from task 1a.*
- c. Identify innovative and scalable investment strategies that could help "move the market."

3. Recommendations

To effectively move the needle on a regional housing strategy will require a comprehensive and multi-pronged approach involving the public, private, and philanthropic sectors. While new housing may be necessary to accommodate growth, so too will retrofitting and rehabilitating existing homes to serve current residents. In this task, specific recommendations addressing policy and regulations, finance, and cooperation will be proposed and prioritized – necessary steps to guide the region toward a shared vision. These recommendations should align with previous insight2050 findings for more compact, walkable environments and with the most recent insight2050 Corridor Concepts results around focused development along corridors served by transit. *MORPC will rely heavily on consultant expertise for this task. In addition, these recommendations should be vetted with partners on an iterative basis rather than waiting for a report for partners to react to.*

- a. Develop a housing investment allocation portfolio. This would include investment strategies for local governments and other partners, including non-profits, financial institutions, private entities, and the philanthropic sector, and highlight areas where additional funding streams need to be developed.
- b. Develop recommendations for regulatory policies for local governments.
- c. Develop housing priorities, including the development of new homes, rehabilitation of existing properties, and maintenance and retrofitting of homes.

4. Tracking Progress

Measurable indicators provide a quantifiable and objective approach to evaluation. The tasks outlined here will establish indicators, benchmark baseline conditions, and set targets for each indicator to help the region track its progress toward its stated goal of fostering a housing market where every household with a full-time wage earner can obtain housing. *MORPC plans to lead this task to ensure sustainability and metrics tracking in the future. Please note if/how your team could support this work.*

- a. Develop key metrics, and identify data, to monitor and gauge the on-going health of the housing market. There may be opportunities to customize metrics for individual communities on an add-on basis. *Key metrics will be identified in tasks 1 and 2 and will be confirmed once recommendations have been developed.*
- b. Establish targets to assist the City, counties, and suburban communities in achieving the recommendations. *Key metrics will be identified in tasks 1 and 2 and will be confirmed once recommendations have been developed.*

5. Community Engagement

An advisory committee will be formed to guide the study and its recommendations. Stakeholders will be engaged throughout the process to lend expertise and to help communicate the complexities and nuances of the regional housing landscape. *MORPC plans to lead this task. The consultant team is expected to support MORPC in facilitating the advisory committee, in stakeholder and resident engagement, and in developing the messaging around the project.*

- a. Facilitate an advisory committee to help guide the plan development.
- b. Engage with stakeholders, including Franklin County, the MORPC Board of Commissioners, the Central Ohio Mayors and Managers Association, the Affordable Housing Alliance, the Building Industry Association, the Apartments Association, key financial institutions, Columbus Partnership, and others.
- c. Develop other engagement strategies as needed, including messaging and communications around the project.

6. Final Report

Visually appealing final Report to summarize all findings and deliverables, along with an executive summary that can be shared with non-technical audiences. *The consultant team will lead this task with significant support from MORPC.*



MEMORANDUM

TO: R. Thomas Homan, City Manager

FROM: David M. Efland, AICP, Director of Planning & Community Development

DATE: 07/02/2019

RE: MORPC Regional Housing Strategy

As requested, I am providing an opinion as to City involvement in the MORPC Regional Housing Strategy Study. It is important for us to be an active part of this study. As we examine these issues in our current Comprehensive Plan process, the timing is good and will help supplement the more local information we are generating in our process. Importantly, being part of the MORPC Study will place housing within a regional context. Additionally, my understanding is that MORPC and the City of Columbus are engaging in this process and for us to have an active seat at the table will help ensure that a truly regional view is represented, including data collection. Our active participation may lead to solutions and possible financial incentives in the future to augment implementation if the City chooses to do so. The City, via our Comprehensive Plan process, will still have the opportunity to consider any recommendations in a local context that may result from this regional study. We can then decide if we wish to include any of the Study recommendations into our local planning and policy efforts. Therefore, I would recommend that we participate and have a seat at the Study table if at all financially possible.



FACT SHEET

AGENDA ITEM NO: `12

DATE: 07/22/2019

ORDINANCE NO:

RESOLUTION NO: 19-34

READING: FIRST

PUBLIC HEARING: NO

TO: Mayor and Members of City Council

FROM: R. Thomas Homan, City Manager

VIA: Darren Shulman, City Attorney

TITLE OF PROPOSED ORDINANCE/RESOLUTION:

A RESOLUTION ACCEPTING NEGOTIATED CHANGES TO THE FRATERNAL ORDER OF POLICE (FOP) PATROL AND SUPERVISORS AGREEMENTS WITH THE CITY OF DELAWARE.

BACKGROUND:

The City and the FOP patrol and supervisors groups have reached a tentative agreement requires council approval to become effective. The changes, attached to this item, can be summarized as follows: The contract includes a 3%, 3%, 3% wage package. The move to step 2 in the pay plan has been adjusted to align with when the officer completes the Field Training Officer Program, which is when the officer starts working on his or her own. In cases where an officer is hired without his or her certification, this would push the increase back by about four months. In cases where an officer already has his or her certification, the raise would come sooner. This additional cost is offset by the savings in not having to pay the officer's salary while he or she is in the academy.

The contract also includes some cleanup language, such as allowing an officer to use compensatory time for approved leave on a holiday, addressing what happens when an officer is subpoenaed on his/her vacation, and compensating an officer in charge at the third step of the supervisors rate, which aligns with longtime practice but not the contractual language.

Finally the agreement continues the existing wellness program until 2021, unless a replacement program is agreed to before then.

REASON WHY LEGISLATION IS NEEDED:

COMMITTEE RECOMMENDATION:

N/A

FISCAL IMPACT(S):

The contract includes a 3%, 3%, 3% wage package.

POLICY CHANGES:

PRESENTER(S):

Darren Shulman, City Attorney

RECOMMENDATION:

ATTACHMENT(S)

Revised Articles

RESOLUTION NO. 19-34

A RESOLUTION ACCEPTING NEGOTIATED CHANGES TO THE FRATERNAL ORDER OF POLICE (FOP) PATROL AND SUPERVISORS AGREEMENTS WITH THE CITY OF DELAWARE.

WHEREAS, the existing contracts with the FOP patrol and supervisors units expired on June 25, 2019; and

WHEREAS, adoption of the new negotiated contracts with the FOP employees, effective June 26, 2019, requires approval of a majority of City Council members and a majority of members of the FOP units; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DELAWARE, OHIO THAT:

SECTION 1. The negotiated changes to the contracts between the City of Delaware and the Fraternal Order of Police (FOP) patrol and supervisors units are hereby accepted.

SECTION 2. That this resolution shall take effect and be in force immediately after passage.

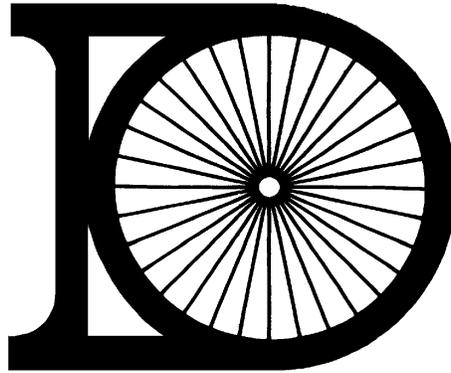
PASSED: _____, 2019

YEAS ___ NAYS ___
ABSTAIN ___

ATTEST: _____
CITY CLERK

MAYOR

AGREEMENT BETWEEN THE CITY OF DELAWARE



**AND THE FRATERNAL ORDER OF POLICE,
OHIO LABOR COUNCIL, INC.**



**ON BEHALF OF THE PATROL OFFICERS'
BARGAINING UNIT
OF THE POLICE DEPARTMENT OF THE
CITY OF DELAWARE**

**EFFECTIVE DATES
JUNE 26, 2019 - JUNE 25, 2022**

ARTICLE 6

DUES

Section 1. Labor Council Dues Deductions.

The City agrees to deduct from the wages of any employee who is a member of the Labor Council, all Labor Council membership dues uniformly required. The Labor Council will notify the City from time to time of the dues it charges and its current membership. ~~All members of the Bargaining Unit shall either become dues paying members of the F.O.P. Ohio Labor Council or, as a condition of continued employment, remit to the Labor Council a fair share fee in amount set from time to time by the Labor Council in accordance with the provisions of O.R.C. 4117.09(C). Said amount shall be deducted from all wages of all such non-members on the same basis as the deductions made for dues from members of the Labor Council. Nothing in this section shall be construed to require any employee to become a member of the Labor Council.~~ The Labor Council agrees to save the City harmless in the event of any legal controversy with regard to the application of this provision. All dues ~~and fair share fees~~ collected shall be paid over by the employer once each month to the F.O.P. Ohio Labor Council at 222 E. Town Street, Columbus, Ohio 43215.

Section 2. F.O.P. Dues Deductions.

The City will deduct from the wages and turn over to the appropriate designated officer of the local Fraternal Order of Police, Delaware County Lodge, the regularly monthly F.O.P. dues of such member who shall individually and voluntarily certify in writing that they authorize such deduction. This authorization shall be specifically in writing and will require the employee and the F.O.P. to agree to hold the City harmless for any payment made to the F.O.P. by the City during the term of this voluntary assignment. The amount deducted from the employee's paycheck with regard to the local dues which are

voluntarily authorized shall be turned over to the F.O.P. Delaware County Lodge no later than thirty (30) days following such deduction.

Section 3. Other Deductions.

The City further agrees to deduct from the pay of those employees authorizing such deduction, and turn over to the appropriate party, monies designated for purposes such as credit union, savings bonds, United Appeal, and similar causes in accordance with the City's current policy on payroll deductions. These deductions shall be subject to the City's ability to maintain an efficient payroll procedure.

Section 4. Bulletin Boards.

The F.O.P. shall be provided an F.O.P. bulletin board at Police headquarters. F.O.P. bulletins and F.O.P. material only will be permitted to be posted on this board.

Section 5. Ballot Boxes.

The F.O.P. shall be permitted, upon prior notification to the Chief of Police, to place a ballot box at Police headquarters up to four times per calendar year for the purpose of collecting members' ballots on all F.O.P. issues subject to ballot. Such boxes shall be the property of the F.O.P. and neither the ballot boxes nor their contents shall be subject to the Department's review.

Section 6. Bargaining Unit Meetings.

The F.O.P. shall be permitted, upon prior written request to the Chief of Police, to hold meetings, for F.O.P. members employed by the City of Delaware, at Police Headquarters or City Council Chambers. The notification required under this Section shall be delivered to the Chief at least forty-eight (48) hours prior to the time for the requested meeting and shall state the date, time, and requested location of the meeting. The City agrees to allow the F.O.P. to use the requested location on the date and at the time specified in the F.O.P. request provided the location is not otherwise in use. However, under no circumstances will F.O.P. use of these facilities be permitted to interfere with

the business of the City. In the event that permission is granted at the time of the request and the requested facility, due to unexpected events arising during the 48-hour notice period, is needed for City business, then the permission will be revoked. In the event the permission must be revoked, the City will, if possible, give the F.O.P. at least twelve (12) hours notice of the revocation. If it is impossible to give twelve (12) hours notice, the City will give the F.O.P. as much notice as is possible.

Section 7. Use of Intra-Departmental Mails.

The F.O.P. shall be permitted to utilize the intra-departmental mail boxes and email for the purpose of providing information pertaining to F.O.P. business or Bargaining Unit representation, to Bargaining Unit members. The F.O.P. agrees that the use of the mail boxes and email will be reasonable and limited to providing information that is necessary for the normal conduct of F.O.P. business or Bargaining Unit representation. The City reserves the right to deny such access in the event that the use of such boxes or email interferes with the business of the City or the Police Department by restricting access to such boxes or email for City or Police Department business. All mail placed into the mail boxes by the F.O.P. shall be the property of the Bargaining Unit members to whom it is addressed, and such mail shall not be subjected to the City's review. Email will be subject to current City policy and procedures.

ARTICLE 10

CORRECTIVE ACTION AND RECORDS

- A. No bargaining unit member shall be removed, reduced in pay or position, suspended or reprimanded except for just cause. Both parties further agree that records of Instruction and Cautioning and Written Reprimands are subject to the grievance process up to the City Manager level. All other grievances are subject to the full grievance process.
- B. The City agrees to follow the principle of progressive corrective action. The Chief of Police may skip any step of progressive action if the violations are of a very serious nature. Further, the City agrees to fairly and equitably discipline members.
- C. **Use of Prior Discipline.**
In assessing proper levels of discipline, the City will take into account the length of time since any previous discipline or offenses have occurred. Records of instruction and cautioning will not be used as a basis for further discipline one (1) year or more after issuance, if no further discipline has occurred. Records of written reprimand will not be used as a basis for further discipline two (2) years or more after issuance if no further discipline has occurred. All other forms of discipline shall be removed from the personnel file upon a Member's request three (3) years from the date of issuance if no further discipline has occurred. Providing there has been no intervening discipline, discipline records after the 1, 2 or 3 year period shall be removed from the file and disposed of or maintained in accordance with the City's public records retention schedule then in effect.
- D. **Review of Personnel Files.**

Any member shall be allowed, ~~upon request,~~ to review his personnel file. ~~between 8:00 a.m. and 5:00 p.m., Monday through Friday. Such request shall be made to the Chief of Police directly and review shall be made in the presence of the Chief or his designated representative.~~ Upon a **third party** request for a police officer's file, the City will notify the Chief of Police or his/her designee, or the office of the Chief of Police, that such a request has been made. The City will use reasonable efforts to make this contact before such release of requested information, however, both parties recognize this may not always be possible. The City shall comply with all applicable laws on this subject. The parties recognize that the City may be required to disclose information from a member's personnel file pursuant to State or Federal laws and current court decisions, and that such disclosure made pursuant to such laws does not constitute a violation of any provision of this Agreement. The City also agrees that they will notify the member in writing of any such disclosures. Any member may copy documents in his/her file.

E. Performance Evaluations.

A member's signature on any performance evaluation, if any, shall be viewed by the parties hereto only as a representation that he has read it; it shall not be viewed as a representation that he concurred in any or all of the contents or comments thereon. The member shall be the last person to sign an evaluation and no evaluation comments may be made on record copies thereafter. The member shall receive a copy of the evaluation in its final form when he signs it.

F. Inaccurate Documents.

Should any member have reason to believe that there are inaccuracies in documents contained in his file, he may write a memorandum to the Chief explaining the alleged inaccuracy. If the Chief concurs with the member's

contention, he shall attach the member's memorandum to the document in the file and note thereon his concurrence with the memorandum's content and disposed in accordance with the City's public records retention schedule then in effect. A member shall have the right to attach a rebuttal or explanation statement to any document in his personnel file. The official personnel file of all members is kept at the Department of Administrative Services.

ARTICLE 14

WAGES

Section 1. Pay Ranges and Rates. For the dates specified below, the new pay rates are effective for the pay period including the date. The following pay rates, reflecting a ~~1.9~~ **3%** increase for ~~2017~~ **2020**, and a ~~2~~ **3%** increase for ~~2018-2021~~ and a ~~2~~ **3%** increase for ~~2019~~ **2022** will be paid members.

	Step 1	Step 2	Step 3	Step 4	Step 5
Eff. 1/1/2020	\$28.72	\$30.52	\$32.70	\$38.30	\$40.02
	\$59,737.60	\$63,481.60	\$68,016.00	\$79,664.00	\$83,241.60
Eff. 1/1/2021	\$29.58	\$31.43	\$33.68	\$39.44	\$41.22
	\$61,526.40	\$65,374.40	\$70,054.40	\$82,035.20	\$85,737.60
Eff. 1/1/2022	\$30.47	\$32.38	\$34.69	\$40.63	\$42.45
	\$63,377.60	\$67,350.40	\$72,155.20	\$84,510.40	\$88,296.00

Section 2. Pension “Pick-Up”.

Effective on a date to be determined the City will **no longer** pick up (assume and pay) any portion of the employee contribution to the Police and Fire Pension Fund.

Section 3. Application of Hourly Rates

The hourly rates as set forth under this section are based on a 40-hour workweek and shall be used to calculate salaries for hours actually worked or in paid status for the appropriate pay range and pay step.

ARTICLE 15

PAY PLAN ADMINISTRATION

Section 1.

The police pay plan shall consist of five (5) individual steps within a single pay grade through which police officers shall move laterally (from Step One to Step Five) as depicted below:

The Chief of Police and Department of Administrative Services shall determine the entrance level and minimum salary for each Police Officer.

A. When a Police Officer is hired at Step 1, the following occurs:

- Police Officers shall advance to Step Two (2) on the first day of the pay period following completion of **the Field Training Officer (FTO) program** ~~six (6) months of continuous service at the Step One (1) level.~~
- Police Officers shall advance to Step Three (3) on the first day of the pay period following successful completion of the probationary period.
- Police Officers shall advance to Step Four (4) on the first day of the pay period following completion of one (1) year of continuous service at the Step Three (3) level.
- Police Officers shall advance to Step Five (5) on the first day of the pay period following completion of one (1) year of continuous service at the Step Four (4) level.

B. When a Police Officer is hired higher than Step 1, the following occurs:

- Police Officers shall advance to the next scheduled step on the first day of the pay period following completion of **their probationary period** ~~one (1) year of continuous service at the previous step level.~~

- C. The date upon which Police Officers officially earns compensation shall constitute the Police Officers hire date and shall serve as the basis upon which any accrual of salary and/or benefits provided under this Agreement are calculated.
- D. Time off without pay shall delay any salary step increases by an equivalent amount of workdays involved. The effective date of such return to regular paid status shall serve as the new basis for any accrual of salary and/or benefits.
- E. All salary rates provided by this Agreement are determined on the basis of regular full-time employment by the City. All such salary benefits shall be paid bi-weekly.
- F. Salary step advancements prescribed in this article shall occur automatically with regard to Police Officers.
- G. Members who are required to perform the duties of the Sergeant's classification will receive compensation for the time performing these duties at the step **three (3) ~~one (1)~~** Sergeant's rate. The additional compensation, over and above the top patrolman's rate, will be paid at the step **three (3) ~~one (1)~~** Sergeant's rate. With respect to the second and third shifts, this provision shall apply automatically anytime a sergeant is not on duty.
- H. Members serving as a Field Training Officer (FTO) shall be paid one (1) hour of compensatory time for each work day served in said capacity.

Section 2. Specifications of the Pay Plan.

Notwithstanding the foregoing provisions of Section 1 above, the rate of pay for members affected by personnel actions listed below shall be as follows:

- A. **Disciplinary Demotion.** Whenever a member is demoted for disciplinary reasons, he shall be paid at the applicable step based on years of service.

B. **Voluntary or Disability Demotion.**

- (1) Whenever a member with regular full-time status requests and is granted a voluntary demotion, he shall be paid at the top step in the lower pay grade.
- (2) Whenever a member with regular full-time status is given a demotion by reason of a service-connected disability, he shall be paid at the top step in the lower pay grade.
- (3) Whenever a member is terminated due to either a lack of work and/or funds in one classification and is entitled to an automatic demotion to a lower classification where he previously held regular full-time status, the rate of pay of the member shall be established as provided in (1) above.
- (4) Whenever a member is given a demotion due to a disability, his rate of pay shall be established as described in either (1) or (2) above, whichever is applicable.

C. **Reappointment.** Whenever a member is reappointed to a position where he previously held regular full-time status, his rate of pay shall be at the step and grade at which he was being paid at the time of his separation from that class with the approval of the Chief of Police.

D. **Re-employment.** Whenever a member is reemployed by the City, his rate of pay shall be at the step and grade at which he was being paid at the time of his separation from City employment, with the approval of the Chief of Police.

ARTICLE 16

HOURS OF WORK AND OVERTIME

Section 1. Definition.

The workweek shall consist of 40 hours per week (five 8-hour work days or four 10-hour work days) or a section 207(k) system authorized by the Fair Labor Standards Act. While the current (4-2) 207(k) system is in effect, two scheduled days off a year will be rescheduled as work days with the intent that these will be used by the City as training days. In lieu of using two scheduled days off per year for training purposes, a member may be required to forfeit up to 16 hours of banked time on the last pay period of the year. The City may change to a work week of five 8-hour work days or four 10-hour work days at its sole discretion. If the City contemplates a change to a different 207(k) system, the City will meet and confer with the F.O.P. in an effort to reach agreement on the schedule. Any change in the schedule will be made with three (3) months notice to members.

Absent emergency conditions requiring otherwise, days off shall always be consecutive days, though not necessarily in the same workweek. The City will make every effort to insure each Member is able to take a thirty (30) minute lunch period while on duty, as calls for services and usual and emergency duties allow. The City retains full discretion in this matter. The salary and wage ranges prescribed in the pay plan for the respective positions are based upon a workweek of 40 hours and a work year of 2,080 hours

Section 2. Work Schedule.

The City recognizes the benefit to be achieved from advanced notice of scheduling and, accordingly, agrees that, unless unusual circumstances prohibit, the work schedule for the bargaining unit members will be posted at least six (6) weeks prior to the implementation of the schedule. Also, if changes in the posted work schedule become necessary, the effected members will be notified of such changes as far in advance as possible.

Section 3. Overtime.

Members shall be compensated at straight-time rates for all hours in paid status, except that all hours in paid status in excess of the hours of their regularly scheduled work day in any day shall be compensated for at a rate of time and one-half. Payment shall be made for any overtime due at the time of separation from City service.

Section 4. Overtime Policy.

It shall be the policy of the Administration to avoid overtime work except when absolutely necessary. If overtime is worked without the advance authorization of the appropriate supervisor, except that in an emergency or an ongoing incident that extends past a Member's shift such authorization may be granted subsequently, the member shall be subject to discipline up to and including termination.

Section 5. Report in Pay/Call in Pay/Court Pay.

1. When a member is ordered or called to report for work outside of a regular scheduled shift, he shall be paid three (3) times his base hourly rate for the first hour and one and one-half (1 ½) times his base hourly rate for all other hours worked for which he is ordered or called to work (including off-duty court appearances).
2. When a member is ordered or called to report for work, two (2) hours or less prior to the start of a regular scheduled shift, or within one-half (1/2) hour from the time he reports off duty he shall be paid one and one-half (1 ½) times his base hourly rate for all hours worked for which he is ordered or called to work (including off-duty court appearances): however only for off-duty court appearances prior to the start of a regularly scheduled shift, the member will be paid from when he reports to court up to and through the beginning of the start of his regularly scheduled shift.

3. **When a member is subpoenaed for court on an approved vacation day, he shall inform his supervisor and the court within 48 hours of receiving the subpoena that he is not available that day. The member will make a reasonable attempt to have the subpoena dismissed. If the subpoena is not dismissed and the member is required to appear, the member shall be paid a minimum of three times his hourly rate for the first hour, and one and one half (1 ½) times his hourly rate for all subsequent hours required for the court appearance. All vacation hours will be returned to the member's vacation bank for the time actually spent for the court appearance during what would have been his regularly scheduled work hours.**

Section 6. Compensatory Time Off or Cash Payments.

All overtime earned shall be compensated for by cash payments unless the member elects to receive compensatory time off. Such compensatory time off shall equal one and one-half hours for each hour of overtime compensation to which the member is entitled. No member may accumulate more than two hundred (200) hours of compensatory time. Any member who reaches the maximum hourly limit shall thereafter be paid overtime compensation for overtime hours worked.

Section 7. Separation Payment for Compensatory Time.

- A. A member who is to be separated from the service through discharge, resignation, retirement, or layoff, and who has unused compensatory time to his credit, shall be paid the cash value for such accrued compensatory time.
- B. When a member dies while in paid status, the cash value of any unused compensatory time, in addition to vacation leave pay to his credit, shall be paid to the surviving spouse or to the estate of the deceased member.
- C. A member may elect to cash in up to two (2) weeks of compensatory time and receive equivalent pay during any calendar year. A member must inform the Chief of Police

prior to August 1 of the year preceding the calendar year in which he intends to make the trade.

Section 8. Exchange of Shifts/Duty Days.

Members shall be permitted, with the approval of their immediate supervisors, to exchange a work day or shift assignment. However, exchanges of workdays or shift assignments lasting two or more consecutive days shall require the approval of the Chief of Police or his designee.

Section 9. On-Call Pay.

Effective January 1, 2005, all permanently assigned detectives shall receive an annual stipend of five hundred dollars (\$500) for being subjected to the “on-call rotation.” Said stipend shall be paid in two annual installments in the same manner as longevity pay.

Section 10. Yearly Time Change.

A member shall be paid at overtime rate for the one extra hour actually worked on the hour of the fall time change to Eastern Standard Time. The officer shall have one hour of straight time pay or other accumulated time subtracted from his/her leave balance if scheduled to work on the hour in spring when Daylight Savings Time takes effect.

ARTICLE 19

CLOTHING AND EQUIPMENT ALLOWANCE

Section 1. Initial Issue.

Upon appointment, each recruit shall receive a full issue of uniforms and equipment from the City. All such purchases shall be made by the Delaware Police Department.

Section 2. Annual Allowance.

All bargaining Unit members shall receive an annual uniform allowance in the amount of ~~Six Hundred and Seventy Five Dollars (\$675.00) per year for the calendar years 2017 and 2018; and then~~ **Seven Hundred Dollars (\$700.00)** ~~for calendar year 2019.~~ All such uniform purchases shall be made by the Delaware Police Department.

Section 3. Specialty Assignment Initial Issue

All bargaining unit members who are assigned to specialty positions as K-9 Officer, Bike Patrol Officer, or Delaware Tactical Unit member will be provided with two full uniforms upon assignment.

Section 4. Maintenance Allowance.

All bargaining Unit members shall receive a maintenance allowance of four hundred (\$400.00) in January of each year.

Section 5. Lost or Damaged Uniforms and Equipment.

The City will replace or repair any lost or damaged department property or equipment, including members' uniforms, provided the loss or damage is not the result of the members' intentional abuse or gross negligence.

Section 6. Damaged Eyeglasses.

Eyeglasses which are lost or damaged while the bargaining unit member is engaged in the performance of their duties, not resulting from negligent action, shall be compensated for by the City at the current rate of replacement up to a limit of four hundred (\$400) dollars. For an affected employee to afford themselves the benefit of this reimbursement, the

employee shall provide the employer a written explanation of the incident that gave cause for such loss or damage. Upon receiving such signed report, the employer shall include the proper amount of funds to comply with the requested reimbursement in the employee's next pay. Such reimbursement shall be made no more than once in any twelve (12) month period.

ARTICLE 20

HOLIDAY PAY

Section 1. Holidays. The following are designated as paid holidays for members:

New Year's Day
Martin Luther King Day
Lincoln's Birthday
Washington's Birthday
Memorial Day
Independence Day
Labor Day
Little Brown Jug Day, ½ day
Columbus Day
Veteran's Day
Thanksgiving Day
Day after Thanksgiving
Day before Christmas, ½ day
Christmas Day

Section 2. Holiday Time Off.

For each holiday observed on a member's workday, said member shall work that holiday unless the member requests and is granted the day off by the Chief of Police through the use of vacation leave, **comp time** or holiday leave.

Section 3. Holiday Payment.

For each of the holidays specified in Section 1 of this article on which a member works, he shall be entitled to holiday compensation equal to double the member's regular rate of pay, except that members shall be entitled to holiday compensation at two and one-half times the member's rate of pay if they work on any of the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day.

Members who do not work on a designated holiday, either because they are not scheduled to work that day or because they request and are granted vacation leave or holiday leave, will receive holiday compensation of eight (8) hours pay at the member's regular hourly rate.

Holiday compensation will be a combination of cash payment and compensatory time off in accordance with the City's current practice on holiday compensation.

Section 4. Celebration Day for Holidays.

For purposes of holidays, holiday time shall apply to the tour of duty beginning on the day which is celebrated as a holiday, except that for third shift personnel who work the night before the holiday, the tour of duty beginning the night before the holiday shall be considered the holiday tour.

Section 5. Holiday Time.

Use of holiday time or personal days shall be at the member's discretion with the approval of the Chief of Police or designee. In the event requests to use holiday or personal time off are submitted by more than one member for the same time period and otherwise approved by the Chief of Police or designee then the member with most seniority will be given priority if his request was submitted no less than twenty-eight (28) days before the requested time off. Otherwise, conflicting requests will be prioritized for consideration on a first-come, first-served basis.

Section 6. Accumulation of Holiday Time.

All members will be permitted to accumulate three (3) year's worth of holiday time. A member's current accumulation of personal days will not count towards this maximum accumulation level. A member may elect to cash in up to one year's worth of holiday time each year. If a member accumulates the maximum amount of time off allowable under this section, then future holiday will be paid in cash at the time it is earned. The Department Head will post a notice in June informing members of the required deadline for selling holiday time and personal leave. A member must inform the Department Head prior to August 1 of the year preceding the calendar year in which the member intends to make the trade.

Section 7. Separation for Holiday and Overtime Accumulation.

ARTICLE 26

MILITARY LEAVE

Section 1. Military Leave.

A. Paid Leave.

Sworn officers of the Police Department who are members of the Ohio National Guard, U.S. Air Force Reserves, or the U.S. Army Reserves, U.S. Marine Corps Reserves, U.S. Coast Guard Reserves, or the U.S. Naval Reserves shall be granted military leave of absence with pay and shall not be required to use vacation leave when ordered to temporary active duty or when ordered to military training exercises conducted in the field for a period ~~not to exceed twenty-one (21) calendar days in any one calendar year.~~ **of up to one month, for each federal fiscal year in which they are performing services in the uniformed services. (Federal fiscal year is October 1 – September 30. “Month” for purposes of this article means 176 hours.)** Excepting and providing that when the Chief Executive Officer of the State of Ohio or the Chief Executive Officer of the United States declares that a state of emergency exists, then in that event the member, if ordered to active duty for purposes of that emergency, shall be paid pursuant to this section for a period ~~or periods, whether or not consecutive, not to exceed twenty-one (21) days in any one calendar year.~~ **of up to one month, for each federal fiscal year in which they are performing services in the uniformed services. (Federal fiscal year is October 1 – September 30. “Month” for purposes of this article means 176 hours.)** A member shall be paid his regular salary for the period of time so served less whatever amount such member may receive as his military base pay. Where it is to the advantage of the City and on the approval of the Chief of Police, military leave of up to fifteen (15) additional days may be granted.

B. **Military Leave Without Pay.**

A member shall be granted a leave of absence without pay to serve in the Armed Forces of the United States of America or any branch thereof. Members in a probationary period shall not be granted such leave. Such leave of absence shall be governed by the following principles:

- (1) No eligible member shall lose his rank, grade, or seniority enjoyed at the time of his enlistment, induction, or call into the active services (other than for military training leave) of the Armed Forces of the United States of America or any branch thereof, except that a provisional member at the time of entering active military service shall not be entitled to restoration to his position if an eligible list from which appointments to such positions may be made has been established prior to his application for restoration to such position.
- (2) Any member who has entered the service as stated above, upon his Honorable Discharge or a Discharge with Honorable Conditions from the service and establishment of the fact that his physical and mental condition has not been impaired to the extent of rendering him incapable to perform the duties of the position, shall be returned to the position he held immediately prior to his enlistment or induction into the service or to a position of equal rank and grade. Such member must request restoration to his position within ninety (90) days of receiving an Honorable Discharge or a Discharge with Honorable Conditions from the Armed Forces or his position will be declared vacant. Nothing contained in this

section shall obligate the City to pay a member who is on military leave of absence.

- (3) Any member serving in a position vacated temporarily due to the previous incumbent being in the military service shall be determined to have been given a permanent appointment, if the returnee fails to exercise his restoration rights within the prescribed time.
- (4) The term "Armed Forces of the United States" as used in this section shall be deemed to include such services as designated by the Congress of the United States.
- (5) Any member transferred or advanced to a position by reason of vacancy caused by a member serving in the Armed Forces shall be returned to the position he held before said transfer or advancement, or to a position of equal rank or grade upon the return of the member from the service.
- (6) A member who achieves permanent status while filling a vacancy resulting from the enlistment or induction of a member into military service, upon the return of that member from the service, shall be placed on an eligible list in the order of his original position.
- (7) In any case where two or more members who are enlisted to be restored to a position left the same position in order to enter the Armed Forces, the member with the greatest seniority in that classification shall have the prior restoration right without prejudice to the reemployment rights of the other member or members to be restored.

- (8) Where service in the Armed Forces results from induction or call to active duty, leave shall be granted for the duration of such call.

ARTICLE 35

PHYSICAL FITNESS INCENTIVE

SECTION 1:

The Physical Fitness Incentive is a voluntary fitness program. Successful participants will receive additional hours of vacation time as listed in the chart below for reaching certain levels of fitness.

In order to promote fitness within the department, a set level of department participation will be required to earn an additional incentive. Participation is defined as completing each of the segments of the test, based on the combined percentage of officers and supervisors. In 2016, 40% of the membership must participate to qualify for the Participation Incentive, in 2017, 50% of the membership must participate, and in 2018, 60% of the membership must participate with 30% of those taking the test achieving at least a basic fitness level. Membership shall be determined based on staffing numbers as of January 1 of each year.

Any hours awarded will be posted to the members' accrued leave in the first full pay period of the following year.

Fitness level	Number of hours earned for achievement	Number of hours earned w/ Participation Incentive met
Basic	8	12
Master	12	24

Expiration: This article shall expire as of December 31, 2021 (2021 benefit to be credited in 2022), with benefits being awarded according to the 2018 participation levels. The parties will continue to negotiate a potential replacement program, which may be implemented prior to the end of the contract if both parties agree. ~~with the conclusion of this contract, unless renewed by both parties.~~

ARTICLE 36

DURATION OF AGREEMENT

Section 1. Duration. All of the provisions of this Agreement become effective June 26, 2019 unless otherwise specified. This Agreement shall continue in force and effect until 11:59 p.m., June 25, 2022. Either party shall give timely written or electronic notice in accordance with law of intent to modify or alter any or all of the provisions of this Agreement upon expiration of the Agreement.

Section 2. Signatures. Signed and dated at Delaware, Ohio on this ____ day of _____, 2019.

For the City:

For the Fraternal Order of Police
Ohio Labor Council, Inc.:

R. Thomas Homan
City Manager

Paul Henry
FOP, O.L.C., Staff Representative

Bruce Pijanowski
Chief of Police

Derek Childs
Bargaining Committee Member

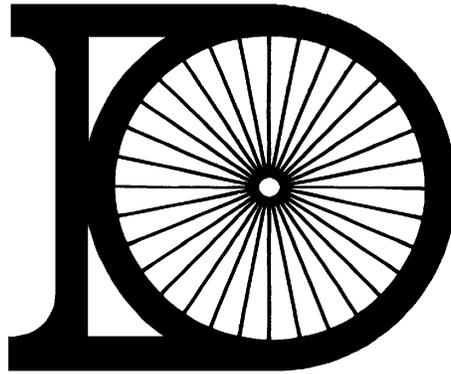
Jessica Feller
Dept. of Admin. Services

Chris Cox
Bargaining Committee Member

Darren Shulman
City Attorney

John Laudeman
Bargaining Committee Member

AGREEMENT BETWEEN THE CITY OF DELAWARE



**AND THE FRATERNAL ORDER OF POLICE,
OHIO LABOR COUNCIL, INC.**



**ON BEHALF OF THE SUPERVISORS'
BARGAINING UNIT
OF THE POLICE DEPARTMENT OF THE
CITY OF DELAWARE**

**EFFECTIVE DATES
JUNE 26, 2019 - JUNE 25, 2022**

ARTICLE 5

PROBATIONARY PERIOD SENIORITY

~~The probationary period for all newly promoted employees will be a period of six (6) months from the date of promotion. The City shall have the right to demote the employee during the six (6) month probationary period with no appeal rights through the grievance process.~~

Section 1.

Seniority shall be defined as the length of total accumulated service with the Delaware Police Department as a sworn police officer. Seniority in rank for supervisors shall be the date of promotion to each rank. Work hours in appointed positions of Detective, School Resource Officer and Community Relations Officer are at the discretion of the Chief of Police. Approved leaves of absence shall not be considered a break in service.

Section 2.

An employee's seniority shall be terminated when one or more of the following occur:

- a. He/she resigns;
- b. He/she is discharged for just cause;
- c. He/she is laid off for a period exceeding the contract terms;
- d. He/she retires;
- e. He/she refused a recall or fails to report to work within five (5) working days from the date the Employer sends the employee a recall notice by certified mail to the employee's last official address, as shown on the Employer's records.

Section 3:

If two (2) or more employees are hired or appointed on the same date, their relative seniority shall be based on their position on the certified eligibility list from which they were hired.

Section 4:

During the months of January and July of each year, the Employer shall post one (1) copy of the current seniority list for all employees within the bargaining unit and supply a copy to the F.O.P. These lists shall be considered final and binding upon the Union and the employee, unless a notice of appeal is submitted through the Grievance Procedure within ten (10) days from the date of the posting of the seniority list.

Section 5:

The probationary period for all newly promoted employees will be a period of six (6) months from the date of promotion. The City shall have the right to demote the employee during the six (6) month probationary period with no appeal rights through the grievance procedure.

ARTICLE 14

WAGES

Section 1. Pay Ranges and Rates. For the dates specified below, the new pay rates are effective for the pay period including the date. The following pay rates, reflecting a ~~1.9~~ 3% increase for ~~2017~~ 2020, a ~~2~~ 3% increase for ~~2018~~ 2021, and a ~~2~~ 3% increase for ~~2019~~ 2022 will be paid members.

Rank of Sergeant

	Step 1	Step 2	Step 3
Eff. 1/1/2020	\$42.79	\$44.40	\$46.01
	\$89,003.20	\$92,352.00	\$95,700.80
Eff. 1/1/2021	\$44.07	\$45.74	\$47.39
	\$91,665.60	\$95,139.20	\$98,571.20
Eff. 1/1/2022	\$45.39	\$47.11	\$48.81
	\$94,411.20	\$97,988.80	\$101,524.80

Rank of Captain

	Step 1	Step 2	Step 3
Eff. 1/1/2020	\$49.22	\$51.07	\$52.91
	\$102,377.60	\$106,225.60	\$110,052.80
Eff. 1/1/2021	\$50.70	\$52.60	\$54.50
	\$105,456.00	\$109,408.00	\$113,360.00
Eff. 1/1/2022	\$52.22	\$54.18	\$56.13
	\$108,617.60	\$112,694.40	\$116,750.40

Section 2. Pension “Pick up”

Effective on a date to be determined the City will **no longer** pick up (assume and pay) any portion of the employee contribution to the Police and Fire Pension Fund.

Section 3. Application of Hourly Rates

The hourly rates as set forth under this section are based on a 40-hour workweek and shall be used to calculate salaries for hours actually worked or in paid status for the appropriate pay range and pay step.

Section 4.

The wage differential for a Sergeant shall be at step 1, seven (7) percent above top patrol wage, at step 2, eleven percent above top patrol wage, and at step 3, fifteen (15) percent above the top patrol wage. The wage differential between the captain's wage and Sergeant's wage shall be retained at fifteen (15) percent in each respective step.

ARTICLE 36

DURATION OF AGREEMENT

Section 1. Duration. All of the provisions of this Agreement become effective June 26, 2019 unless otherwise specified. This Agreement shall continue in force and effect until 11:59 p.m., June 25, 2022. Either party shall give timely written or electronic notice in accordance with law of intent to modify or alter any or all of the provisions of this Agreement upon expiration of the Agreement.

Section 2. Signatures. Signed and dated at Delaware, Ohio on this ____ day of _____, 2019.

For the City:

For the Fraternal Order of Police
Ohio Labor Council, Inc.:

R. Thomas Homan
City Manager

Paul Henry
FOP, O.L.C., Staff Representative

Bruce Pijanowski
Police Department

Adam Willauer
Bargaining Committee Member

Jessica Feller
Dept. of Admin. Services

Shawn Snead
Bargaining Committee Member

Darren Shulman
City Attorney



FACT SHEET

AGENDA ITEM NO: 13

DATE: 7/22/2019

ORDINANCE NO: 19-43

RESOLUTION NO:

READING: FIRST

PUBLIC HEARING: NO

TO: Mayor and Members of City Council

FROM: R. Thomas Homan, City Manager

VIA: David Efland, Planning and Community Development Director

TITLE OF PROPOSED ORDINANCE/RESOLUTION:

AN ORDINANCE FOR STRONGHOLD CONSTRUCTION APPROVING A COMBINED PRELIMINARY AND FINAL DEVELOPMENT PLAN FOR STRONGHOLD INDUSTRIAL PARK LOCATED AT 1327 LONDON ROAD ON APPROXIMATELY 6.2 ACRES ZONED M-2 (GENERAL MANUFACTURING DISTRICT).

BACKGROUND:

See attached report

REASON WHY LEGISLATION IS NEEDED:

To achieve compliance with Section 1129.05 Final Development Plan requirements of the zoning code.

COMMITTEE RECOMMENDATION:

Planning Commission approved this case 5-0-1 on July 17, 2019.

FISCAL IMPACT(S):

N/A

POLICY CHANGES:

N/A

PRESENTER(S):

David Efland, Planning and Community Development Director

RECOMMENDATION:

Staff recommends approval at first City Council reading to advance the project for economic development reasons as submitted with the documented conditions.

ATTACHMENT(S)

See attached

ORDINANCE NO. 19-43

AN ORDINANCE FOR STRONGHOLD CONSTRUCTION APPROVING A COMBINED PRELIMINARY AND FINAL DEVELOPMENT PLAN FOR STRONGHOLD INDUSTRIAL PARK LOCATED AT 1327 LONDON ROAD ON APPROXIMATELY 6.2 ACRES ZONED M-2 (GENERAL MANUFACTURING DISTRICT).

WHEREAS, the Planning Commission at its meeting on July 17, 2019 recommended approval of a Combined Preliminary and Final Development Plan for Stronghold Construction for Stronghold Industrial Park located at 1327 London Road on approximately 6.2 acres zoned M-2 (General Manufacturing District) (2019-1389).

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Delaware, State of Ohio:

SECTION 1. That the Combined Preliminary and Final Development Plan for Stronghold Construction for Stronghold Industrial Park located at 1327 London Road on approximately 6.2 acres zoned M-2 (General Manufacturing District), is hereby confirmed, approved, and accepted with the following conditions that:

1. The applicant needs to obtain engineering approvals, including any storm water and utility issues that need to be worked out through the Engineering and Utilities Departments. All comments regarding the layout and details of the project are preliminary and subject to modification or change based on the final technical review by the Engineering Department once a complete plan set is submitted for review.
2. The curb cut and access drive on London Road shall be realigned per the City Engineer.
3. The storage area laydown area shall be constructed of a dustless surface approved by the City Engineer.
4. The owner shall construct a sidewalk along London Road or shall make a payment in lieu of constructing a sidewalk per the City Engineer prior to construction drawing approval.
5. An emergency access drive with an easement agreement shall be provided from the Delaware County Data Bus parking lot to the east of the subject site per the Fire Department's requirement.
6. All building appurtenances (coping, downspouts, etc.) shall be painted to match the adjacent building color.

7. The Applicant shall submit all building elevations along with material and color samples for all building materials for staff review and approval.
8. The dumpster enclosure enclosures shall be constructed of brick or stone walls (quick brick or equivalent would be acceptable in this application) and have wood doors painted or stained to match.
9. Any ground and building signage shall achieve compliance with the minimum zoning requirements and the adopted Gateways and Corridor Plan.
10. The lighting plan shall be reviewed and approved by the Chief Building Official and all lighting must meet the requirements of the approved development text and the Planning & Zoning Code.
11. A building and zoning permit shall not be issued until a copy of the permanent and temporary FAA determination is provided to the City and any conditions required by the FAA are met.
12. The single family house is permitted as a legal non-conforming use but if the single family house is vacant for more than one year then the single family house use would be terminated per the zoning code.
13. Any trees 6 inches in caliper inches or larger removed during construction shall be replaced per Chapter 1168 Tree Preservation

SECTION 2. This Council finds and determines that all formal actions of this Council and any of its committees concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in those formal actions were in meetings open to the public, all in compliance with the law including Section 121.22 of the Revised Code.

VOTE ON RULE SUSPENSION:

YEAS___NAYS___
 ABSTAIN ___

PASSED: _____, 2019

YEAS___ NAYS___
 ABSTAIN ___

ATTEST: _____
 CITY CLERK

 MAYOR

CASE NUMBER: 2019-1389

REQUEST: Combined Preliminary & Final Development Plan

PROJECT: Stronghold Construction

MEETING DATE: July 17, 2019

APPLICANT/OWNER

Stronghold Construction
35 Grace Drive
Powell, Ohio 43065

REQUEST

2019-1389: A request by Stronghold Construction for approval of a Combined Preliminary and Final Development Plan for Stronghold Industrial Park located at 1327 London Road on approximately 6.2 acres zoned M-2 (General Manufacturing District).

PROPERTY LOCATION & DESCRIPTION

The approximate 6.2 acre property is at 1327 London Road which is zoned M-2 (General Manufacturing District) as are the surrounding properties. The extreme northeastern portion of the site is located in the Airport Overlay District.

BACKGROUND/PROPOSAL

The owner purchased the subject property in 2018 with the intent of moving his construction business to this site. Currently there is a single family residence on the site which would remain (considered a legal non-conforming use with the existing tenant) while the owner is proposing to construct a 10,000 square foot office/warehouse facility with a 3,600 storage building with a laydown area. A single realigned curb cut from London Road would access the site and extend into a 28 space parking lot. The western portion of the site fronting London Road (west of the existing creek that bisects the property in a north/south orientation) would remain vacant at this time and would allow for future expansion of the subject business or a potentially the owner could create an out parcel.

STAFF ANALYSIS

- **ZONING:** As previously mentioned, the zoning for the subject site is M-2. Under the current zoning, the proposed construction business and storage uses would be permitted while the exiting single family residential use would be permitted as a legal non-conforming use. If the single family house is ever vacated for more than one year, then the single family house us would be terminated per the zoning code. In addition, the majority of the site is located within the Airport Overlay District and would have to achieve compliance with all FAA requirements. In conclusion, a Combined Preliminary and Final Development Plan approval of the application would be required by the Planning Commission and City Council.
- **GENERAL ENGINEERING:** The Applicant needs to obtain engineering approvals, including any storm water and utility issues that need to be worked out through the Engineering and Utilities Departments. All comments regarding the layout and details of the project are preliminary and subject to modification or change based on the final technical review by the Engineering Department once a complete plan set is submitted for review.
- **ROADS AND ACCESS:** The subject site would have access from an existing curb cut on London Road that would need to be realigned per the City Engineer. The existing drive would be widened to 24 feet wide and would extend to the eastern portion of the site to provide access to the construction business. An emergency access drive would be provided from the Delaware County Data Bus parking lot to the east of the subject site per the Fire Department's requirement. A sidewalk would be required along London Road but at this time the City would be willing to accept a payment in lieu of construction as determined by the City Engineer because the Bicycle and Pedestrian Master Plan 2027 indicates a future bikeway connection on London Road and the exact alignment is not known at this time along London Road which is a ditch section road.
- **SITE CONFIGURATION:** The proposed 10,000 square foot office/warehouse building and 3,600 square foot storage building and the existing single family residence are located on the extreme southern portion of the site that would be accessed by a 24 wide access drive that would extend from London Road. A 28 space parking lot is located just east of the office/warehouse building and south of the existing single family residence. The laydown area just south of the storage building is proposed to be gravel and would have to be

comprised of a dustless surface as approved by the City Engineer. A proposed 49 foot tall training tower is located on the extreme southeastern portion of the site. A dry detention basin is located north of the proposed office/warehouse building and just south of the existing creek that bisects the site in an east/west direction. A dumpster is located just west of the storage building. The dumpster shall have an enclosure constructed of brick or stone walls (quick brick or equivalent would be acceptable in this application) and have wood doors painted or stained to match. As mentioned above, an emergency access road connection is located on the eastern portion of the site connecting to the Delaware County Data Bus property.

- **BUILDING DESIGN:** As mentioned above, the owner is proposing a 10,000 square foot office/warehouse building and a 3,600 square foot store building. The office warehouse building is located on the extreme south western portion of the site and is comprised of metal siding with a metal pitched roof. The northern portion of the building would be the office portion with a main entry door (east elevation) and office windows. The southern portion of the building is the warehouse portion with four overhead doors (east elevation) and a man door on the east elevation. The storage building is located east of the office building. The building is comprised of metal panels with a pitched metal roof. The south elevation has eight overhead doors and one man door. Both building's color appears to be beige with a green roof. All building appurtenances (coping, downspouts, etc.) should be painted to match the adjacent building color. Also, staff would require submittal of each building material with color samples to ensure compliance is achieved at building permit approval. The existing single family resident would remain as constructed with ordinary maintenance and repair as needed.
- **TREE REMOVAL & REPLACEMENT:** The applicant indicated they are not removing any qualifying trees 6 caliper inches or larger but if any such trees are removed during construction they would have to be replaced per Chapter 1168 Tree Preservation Regulations. The plan indicates the applicant is preserving several trees (some very large) around the existing single family residence and along the south and east property lines near the proposed building and parking lot/laydown area.
- **LANDSCAPING & SCREENING:** The zoning code requires street and shade trees along with interior parking lot landscaping. The proposed development would require 11 street trees along London Road and 9 shade trees. The applicant is proposing shade trees around the parking lot but not any street trees. The 11 street trees would be required to be planted along London Road. The parking lot and building is buffered from an existing tree line along the east, west and south and the buildings is setback a minimum 300 feet from London Road and would not require shrubs to buffer the parking lot from the right-of-way. Also the owner is proposing some landscaping around the single family residence to supplement the existing trees in that area. No other landscaping is required. The Shade Tree Commission would have to approve all landscape plans.
- **SIGNS:** The applicant is not proposing any signage but has identified a location for a future ground sign along London Road just south of the existing curb cut. Any building and/or ground signage shall achieve compliance with the minimum zoning requirements and the adopted Gateways and Corridors Plan.
- **LIGHTING:** The owner is not proposing any light poles on the site and plans to light the parking lot by wall packs on the office/warehouse building and storage building. All lighting shall meet the requirements of the Planning & Zoning Code and be approved by the Chief Building Official.
- **AIRPORT OVERLAY DISTRICT:** The owner would have to receive the "Determination of No Hazard to Air Navigation" approval from the FAA. In addition, the owner would have to get a temporary determination letter to allow a crane, etc. during construction. Therefore, any approval must be conditioned that a building permit will not be issued until a copy of the permanent and temporary FAA determination is provided to the City and any conditions required by the FAA are met.

STAFF RECOMMENDATION (2019-1389 – COMBINED PRELIMINARY & FINAL DEVELOPMENT PLAN)

Staff recommends approval of a request by Stronghold Construction for a Combined Preliminary and Final Development Plan for Stronghold Industrial Park located at 1327 London Road on approximately 6.2 acres zoned M-2 (General Manufacturing District), with the following conditions that:

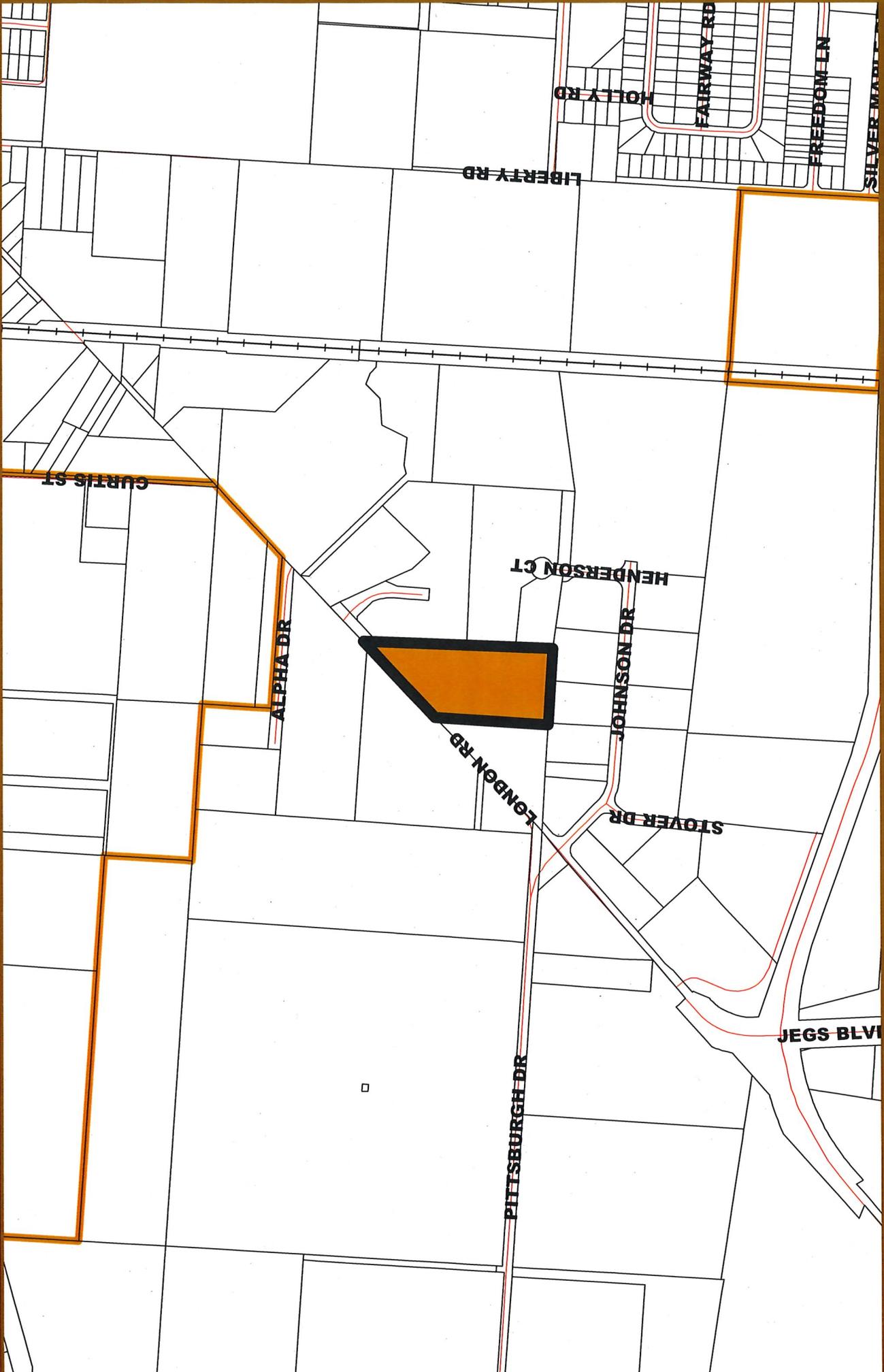
1. The applicant needs to obtain engineering approvals, including any storm water and utility issues that need to be worked out through the Engineering and Utilities Departments. All comments regarding the layout and details of the project are preliminary and subject to modification or change based on the final technical review by the Engineering Department once a complete plan set is submitted for review.
2. The curb cut and access drive on London Road shall be realigned per the City Engineer.
3. The storage area laydown area shall be constructed of a dustless surface approved by the City Engineer.
4. The owner shall construct a sidewalk along London Road or shall make a payment in lieu of constructing a sidewalk per the City Engineer prior to construction drawing approval.
5. An emergency access drive with an easement agreement shall be provided from the Delaware County Data Bus parking lot to the east of the subject site per the Fire Department's requirement.
6. All building appurtenances (coping, downspouts, etc.) shall be painted to match the adjacent building color.
7. The Applicant shall submit all building elevations along with material and color samples for all building materials for staff review and approval.
8. The dumpster enclosure enclosures shall be constructed of brick or stone walls (quick brick or equivalent would be acceptable in this application) and have wood doors painted or stained to match.
9. Any ground and building signage shall achieve compliance with the minimum zoning requirements and the adopted Gateways and Corridor Plan.
10. The lighting plan shall be reviewed and approved by the Chief Building Official and all lighting must meet the requirements of the approved development text and the Planning & Zoning Code.
11. A building and zoning permit shall not be issued until a copy of the permanent and temporary FAA determination is provided to the City and any conditions required by the FAA are met.
12. The single family house is permitted as a legal non-conforming use but if the single family house is vacant for more than one year then the single family house use would be terminated per the zoning code.
13. Any trees 6 inches in caliper inches or larger removed during construction shall be replaced per Chapter 1168 Tree Preservation

COMMISSION NOTES:

MOTION: _____ *1st* _____ *2nd* *approved* *denied* *tabled* _____

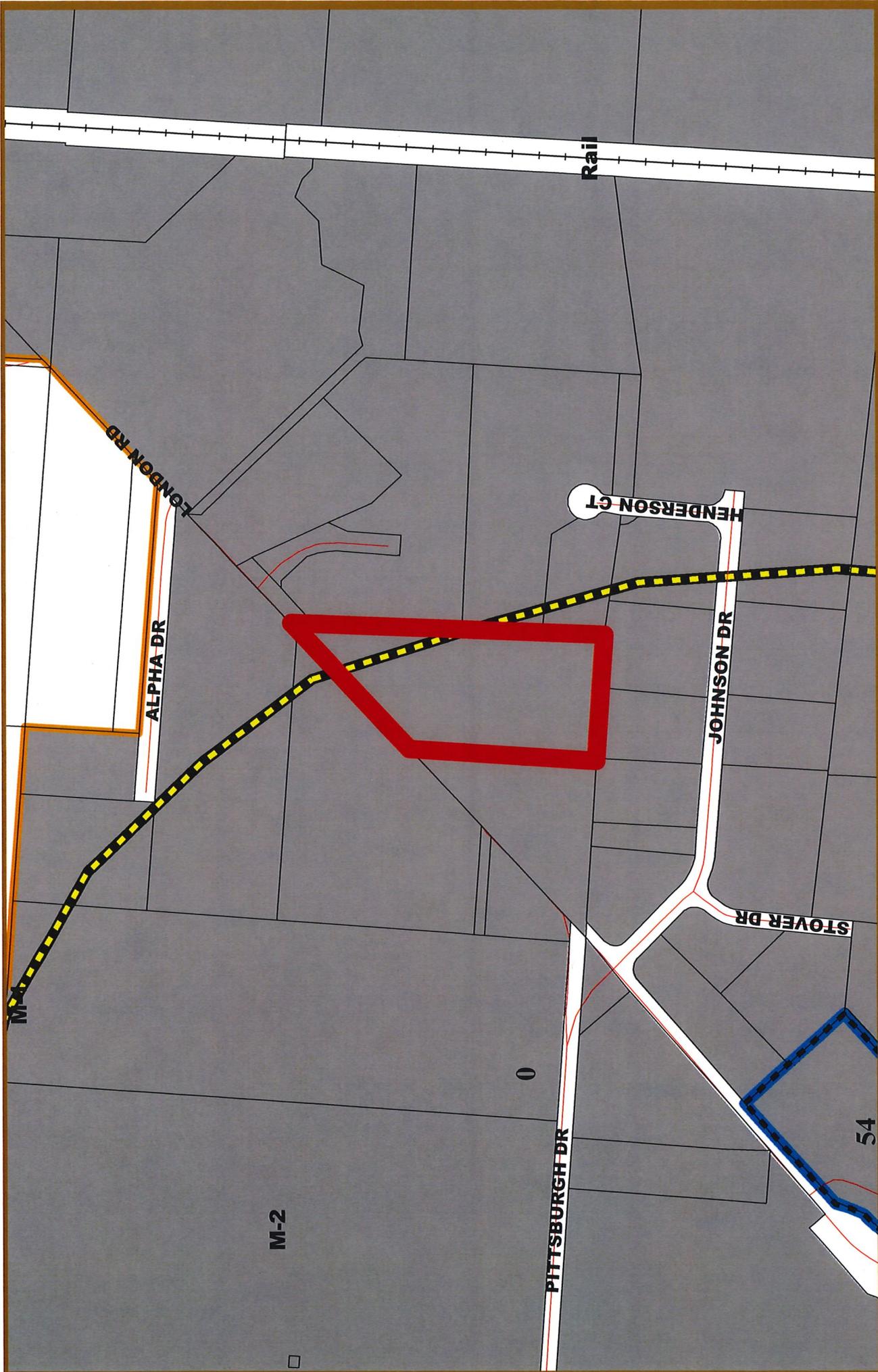
CONDITIONS/MISCELLANEOUS:

FILE:
ORIGINAL: 7/11/19
REVISED:



2019-1389
Combined Preliminary and Final Development Plan
Stronghold Construction - 1327 London Road
Location Map





2019-1389
 Combined Preliminary and Final Development Plan
 Stronghold Construction - 1327 London Road
 Zoning Map





2019-1389
 Combined Preliminary and Final Development Plan
 Stronghold Construction - 1327 London Road
 Aerial (2016) Map



SITE DEVELOPMENT ESTIMATE OF QUANTITIES

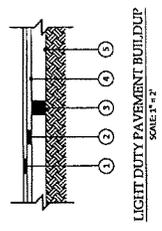
ITEM	QUANT	UNIT	DESCRIPTION
201		SUM	CLEARING AND GRUBBING
201A		EA	1" TREE REMOVED, 18-INCH DIA.
201B		EA	2" TREE REMOVED, 18-INCH DIA.
201C		EA	3" TREE REMOVED, 18-INCH DIA.
202		SUM	PAVEMENT REMOVED
202A		SF	SURGRADE
207		SUM	EXCAVATION INCLUDING LAMINARMENT CONSTRUCTION
207A		EA	STABILIZED CONSTRUCTION ENTRANCES
207B		EA	CONCRETE WALKOUT
207C		EA	INLET PROTECTION
304		SUM	AGGREGATE BASE
304A		SF	4" SURGRADE/INLET APPROACH, AS PER PLAN
448		CF	ASPHALT CONCRETE, TYPE 1, NS&4-22
448A		CF	ASPHALT CONCRETE, TYPE 2, NS&4-22
603		LF	30" STORM SEWER, TYPE C1 (24.0x18) WITH TYPE 1 BEDDING
603A		LF	30" STORM SEWER, TYPE C2 (24.0x18) WITH TYPE 1 BEDDING
604		EA	MANHOLE, TYPE C2, 24" DIA. x 2'
605		SUM	CONCRETE WALK
605A		LF	CURB WALKOUT 18"
605B		SUM	STEERING & MULDING
605C		LF	30" STORM SEWER, TYPE C1 (24.0x18) WITH TYPE 1 BEDDING
605D		LF	30" STORM SEWER, TYPE C2 (24.0x18) WITH TYPE 1 BEDDING
606		LF	30" STORM SEWER, TYPE C1 (24.0x18) WITH TYPE 1 BEDDING
606A		LF	30" STORM SEWER, TYPE C2 (24.0x18) WITH TYPE 1 BEDDING

QUANTITIES SHOWN ARE LISTED FOR INFORMATION AND ARE ESTIMATES ONLY. THE CONTRACTOR SHALL CONSTRUCT THE PROJECT IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS AND SHALL NOT TOTALLY RELY ON QUANTITIES LISTED OR NOT LISTED HEREON.

R/W WORK ESTIMATE OF QUANTITIES

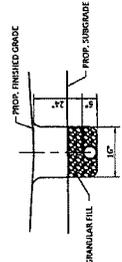
ITEM	QUANT	UNIT	DESCRIPTION
202		SF	WALK REMOVED
207		SUM	EXCAVATION INCLUDING LAMINARMENT CONSTRUCTION
207A		EA	STABILIZED CONSTRUCTION ENTRANCES
207B		EA	CONCRETE WALKOUT
207C		EA	INLET PROTECTION
304		SUM	AGGREGATE BASE
304A		SF	4" SURGRADE/INLET APPROACH, AS PER PLAN
603		LF	30" STORM SEWER, TYPE C1 (24.0x18) WITH TYPE 1 BEDDING
603A		LF	30" STORM SEWER, TYPE C2 (24.0x18) WITH TYPE 1 BEDDING
604		EA	MANHOLE, TYPE C2, 24" DIA. x 2'
605		SUM	CONCRETE WALK
605A		LF	CURB WALKOUT 18"
605B		SUM	STEERING & MULDING
605C		LF	30" STORM SEWER, TYPE C1 (24.0x18) WITH TYPE 1 BEDDING
605D		LF	30" STORM SEWER, TYPE C2 (24.0x18) WITH TYPE 1 BEDDING
606		LF	30" STORM SEWER, TYPE C1 (24.0x18) WITH TYPE 1 BEDDING
606A		LF	30" STORM SEWER, TYPE C2 (24.0x18) WITH TYPE 1 BEDDING

QUANTITIES SHOWN ARE LISTED FOR INFORMATION AND ARE ESTIMATES ONLY. THE CONTRACTOR SHALL CONSTRUCT THE PROJECT IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS AND SHALL NOT TOTALLY RELY ON QUANTITIES LISTED OR NOT LISTED HEREON.

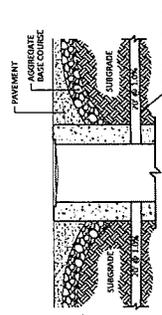


- 1 ITEM 448, 1-1/2" ASPHALT CONCRETE
- 2 2" COMPACTED THICKNESS FOOT ITEM 448
- 3 CONCRETE LEVELING COURSE
- 4 6" COMPACTED THICKNESS FOOT ITEM 304
- 5 COMPACTED AGGREGATE BASE COURSE
- 6 ITEM 407, BITUMINOUS TACK COAT
- 7 ITEM 304, SURGRADE COMPACTION

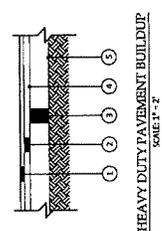
PAVEMENT SECTION
 PAVEMENT COMPOSITION IS TYPICAL OF SIMILAR PROJECTS. A PAVEMENT SPECIFIC LABORATORY ASSESSMENT WAS NOT PERFORMED FOR THIS SITE. CONTRACTOR SHALL VERIFY FINAL DESIGN WITH OWNER OR SITE ENGINEER.



FINGER DRAINS SHALL CONSIST OF 10 D.L.T. OF 6" PERFORATED UNDERDRAIN PIPE OR APPROXIMATE EQUAL SIZE PERFORATED UNDERDRAIN PIPE. THE UNDERDRAIN SHALL BE INSTALLED WITH A MINIMUM OF 1" OF GRANULAR FILL ABOVE THE UNDERDRAIN PIPE TO THE TOP OF THE UNDERDRAIN PIPE. THE UNDERDRAIN SHALL BE INSTALLED WITH A MINIMUM OF 1" OF GRANULAR FILL BELOW THE UNDERDRAIN PIPE TO THE BOTTOM OF THE UNDERDRAIN PIPE. THE UNDERDRAIN SHALL BE INSTALLED WITH A MINIMUM OF 1" OF GRANULAR FILL TO THE SIDES OF THE UNDERDRAIN PIPE. COSTS TO BE INCLUDED IN PRICE BID FOR ITEM 604.

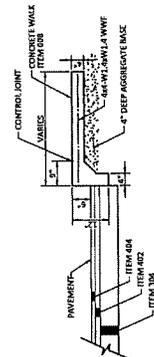


THE CONTRACTOR SHALL INITIALLY SET THE TOP OF CASTING FOR AN INLET PAVEMENT COURSE, ITEM 448, PRIOR TO FINAL PAVING OF SURFACE COURSE, ITEM 448. THE CONTRACTOR SHALL ADJUST THE TOP OF CASTING TO FINAL PAVEMENT VARIATIONS RELATED PAVING AREAS.

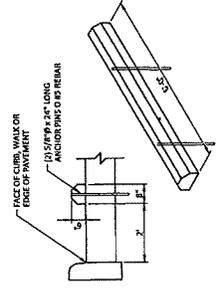


- 1 ITEM 448, 1-1/2" ASPHALT CONCRETE
- 2 ITEM 448, 2-1/2" ASPHALT CONCRETE
- 3 ITEM 304, 4" CRUSHED AGGREGATE BASE
- 4 ITEM 407, BITUMINOUS TACK COAT
- 5 ITEM 304, SURGRADE COMPACTION

PAVEMENT SECTION
 PAVEMENT COMPOSITION IS TYPICAL OF SIMILAR PROJECTS. A PAVEMENT SPECIFIC LABORATORY ASSESSMENT WAS NOT PERFORMED FOR THIS SITE. CONTRACTOR SHALL VERIFY FINAL DESIGN WITH OWNER OR SITE ENGINEER.



CONCRETE WALK SHALL BE 4" THICK AND SHALL BE CAST ON A 4" DEEP AGGREGATE BASE. THE WALK SHALL BE CAST ON A 4" DEEP AGGREGATE BASE. THE WALK SHALL BE CAST ON A 4" DEEP AGGREGATE BASE. THE WALK SHALL BE CAST ON A 4" DEEP AGGREGATE BASE.



NOTE:
 1. CENTER PARKING BLOCK IN PARKING SPACE.
 2. REFER TO SITE PLAN FOR PARKING BLOCK LOCATIONS.
 3. COLUMBIAN CONCRETE PRODUCTS COMPANY'S "COMMERCIAL PARKING BLOCK" OR APPROVED EQUAL.

STANDARD DETAIL
STRAIGHT 18-INCH CONCRETE CURB

ROADWAY
ROWD-22.0
REV. 08/22/2018

NOTES:

1. THE PAVEMENT SHALL BE FURNISHED AT THE DISCRETION OF THE ENGINEER. CURB RAMPINGS SHALL BE AS SHOWN UNLESS OTHERWISE NOTED.
2. ALL CONCRETE SHALL BE 4" MIN. C-15 CONCRETE PER I.C.
3. IF THE SUBGRADE IS NOT MORE THAN 7" BELOW THE BOTTOM OF THE CURB, THE UNDERDRAIN SHALL BE PLACED AT THE TOP OF THE UNDERDRAIN AT LEAST 2" BELOW THE SURFACE.
4. SURFACE COMPACTOR SHALL BE COMPLETED BEFORE UNDERDRAIN INSTALLATION.
5. NOTES WORK CURB AND CUTTER SHALL BE INSTALLED. THE TOP OF THE CURB SHALL BE THE SAME AS THE TOP OF THE UNDERDRAIN. THE EDGE OF PAVEMENT SHALL BE 5" HIGHER THAN THE CURB WITH A 1/4" RADIUS TO THE CURB.
6. FOR REPLACEMENT WORK, THE CURB SHALL BE REPAIRED AT AN EXISTING JOINT OR TO CROSS THAT 5' FROM AN EXISTING JOINT.
7. EXISTING MATERIAL SHALL BE INSTALLED BEHIND THE CURB WHEN A CONCRETE WALK, DRIVE, OR CURB IS BEING CONSTRUCTED.

STANDARD DETAIL
EXTRUDED CONCRETE CURB

ROADWAY
ROWD-24.0
REV. 08/22/2018

NOTES:

1. EXTRUDED CURBS ARE PERMITTED IN PRIVATE COMMERCIAL, RESIDENTIAL LOTS AND DRIVEWAYS. EXISTING CURBS SHALL BE REPAIRED OR REPLACED WITH AN EXISTING CURB OR PAVEMENT.
2. EXTRUDED CURBS ARE NOT PERMITTED AGAINST ANY TRAVEL DRIVEWAY.
3. EXTRUDED CURBS ARE PERMITTED AGAINST THE PERIMETER OF PAVED LOTS, AT THE END OF PAVED LOTS, WHERE PAVED LOTS ARE ADJACENT TO UNPAVED LOTS AND ADJACENT TO DRIVEWAYS.
4. THE CURB SHALL BE 2-3 INCHES HIGH AND SHALL BE FINISHED WITH 1/4 INCH NO. 4 FINISH BY T.O.C.
5. THE TOP COURSE OF ASPHALT SHALL BE PLACED AFTER PLACEMENT OF THE CURB TO A MINIMUM OF 4 INCHES.
6. A 6-INCH RADIUS IS REQUIRED.

STANDARD DETAIL
STANDARD SIDEWALKS SPECIFICATIONS

ROADWAY
ROWD-19.1
REV. 08/22/2018

NOTES:

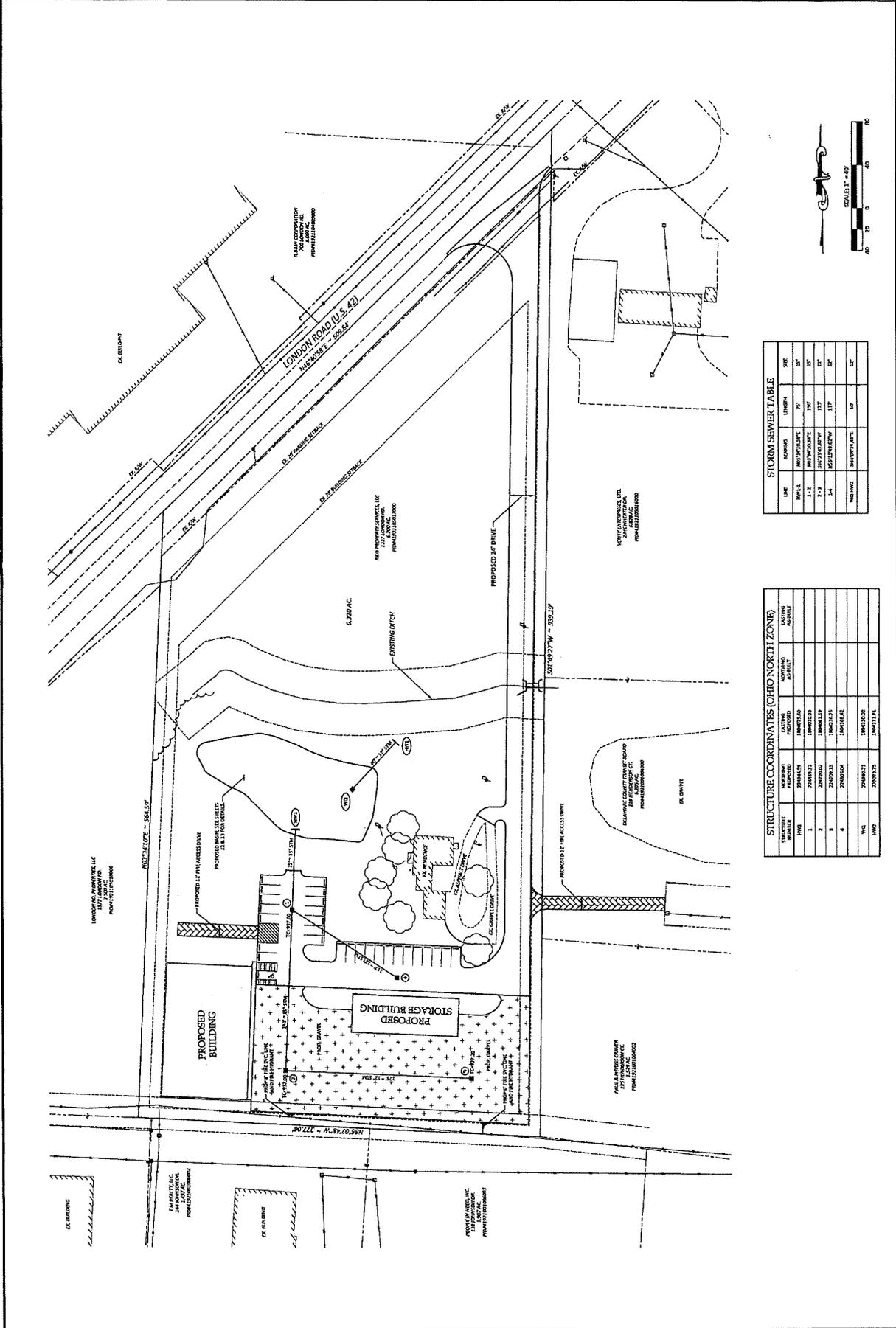
1. SIDEWALKS SHALL BE CONSTRUCTED WITH 4" MIN. C-15 CONCRETE CLASS COE 4. CONCRETE SHALL BE 4" MIN. C-15 CONCRETE PER I.C.
2. SIDEWALKS SHALL BE CONSTRUCTED WITH 4" MIN. C-15 CONCRETE PER I.C.
3. SIDEWALKS SHALL BE CONSTRUCTED WITH 4" MIN. C-15 CONCRETE PER I.C.
4. SIDEWALKS SHALL BE CONSTRUCTED WITH 4" MIN. C-15 CONCRETE PER I.C.
5. SIDEWALKS SHALL BE CONSTRUCTED WITH 4" MIN. C-15 CONCRETE PER I.C.
6. SIDEWALKS SHALL BE CONSTRUCTED WITH 4" MIN. C-15 CONCRETE PER I.C.
7. SIDEWALKS SHALL BE CONSTRUCTED WITH 4" MIN. C-15 CONCRETE PER I.C.
8. SIDEWALKS SHALL BE CONSTRUCTED WITH 4" MIN. C-15 CONCRETE PER I.C.
9. SIDEWALKS SHALL BE CONSTRUCTED WITH 4" MIN. C-15 CONCRETE PER I.C.
10. SIDEWALKS SHALL BE CONSTRUCTED WITH 4" MIN. C-15 CONCRETE PER I.C.
11. SIDEWALKS SHALL BE CONSTRUCTED WITH 4" MIN. C-15 CONCRETE PER I.C.

STANDARD DETAIL
NEW COMMERCIAL CONCRETE DRIVEWAY APPROACH

ROADWAY
ROWD-10.0
REV. 08/22/2018

NOTES:

1. THE DRIVEWAY SHALL BE CONSTRUCTED WITH 4" MIN. C-15 CONCRETE PER I.C.
2. THE DRIVEWAY SHALL BE CONSTRUCTED WITH 4" MIN. C-15 CONCRETE PER I.C.
3. THE DRIVEWAY SHALL BE CONSTRUCTED WITH 4" MIN. C-15 CONCRETE PER I.C.
4. THE DRIVEWAY SHALL BE CONSTRUCTED WITH 4" MIN. C-15 CONCRETE PER I.C.
5. THE DRIVEWAY SHALL BE CONSTRUCTED WITH 4" MIN. C-15 CONCRETE PER I.C.
6. THE DRIVEWAY SHALL BE CONSTRUCTED WITH 4" MIN. C-15 CONCRETE PER I.C.
7. THE DRIVEWAY SHALL BE CONSTRUCTED WITH 4" MIN. C-15 CONCRETE PER I.C.
8. THE DRIVEWAY SHALL BE CONSTRUCTED WITH 4" MIN. C-15 CONCRETE PER I.C.
9. THE DRIVEWAY SHALL BE CONSTRUCTED WITH 4" MIN. C-15 CONCRETE PER I.C.
10. THE DRIVEWAY SHALL BE CONSTRUCTED WITH 4" MIN. C-15 CONCRETE PER I.C.
11. THE DRIVEWAY SHALL BE CONSTRUCTED WITH 4" MIN. C-15 CONCRETE PER I.C.

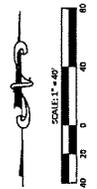


STORM SEWER TABLE

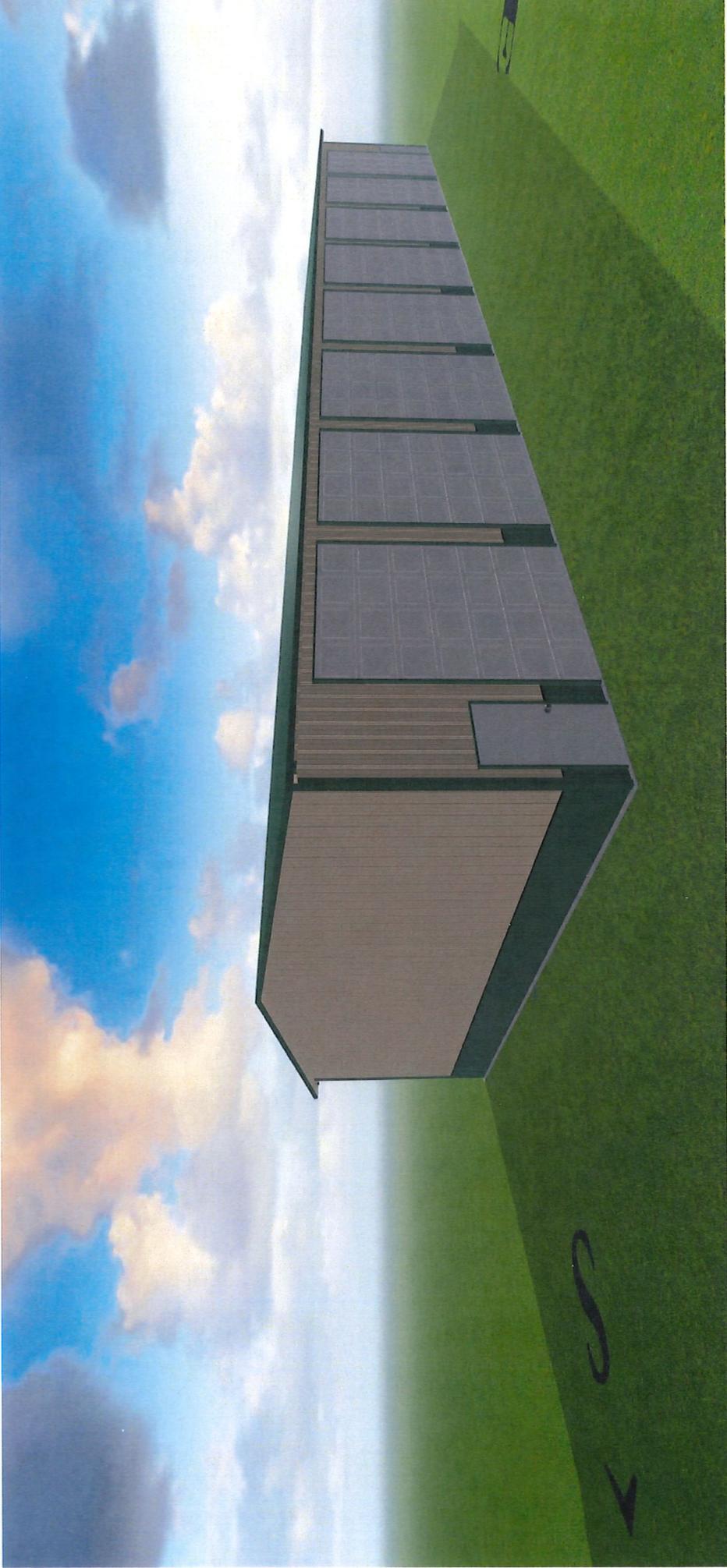
LINE	MARKING	LENGTH	SIZE
1001	1001-1002	75'	18"
1002	1002-1003	150'	18"
1003	1003-1004	150'	18"
1004	1004-1005	110'	18"
1005	1005-1006	50'	18"

STRUCTURE COORDINATES (OHIO NORTH ZONE)

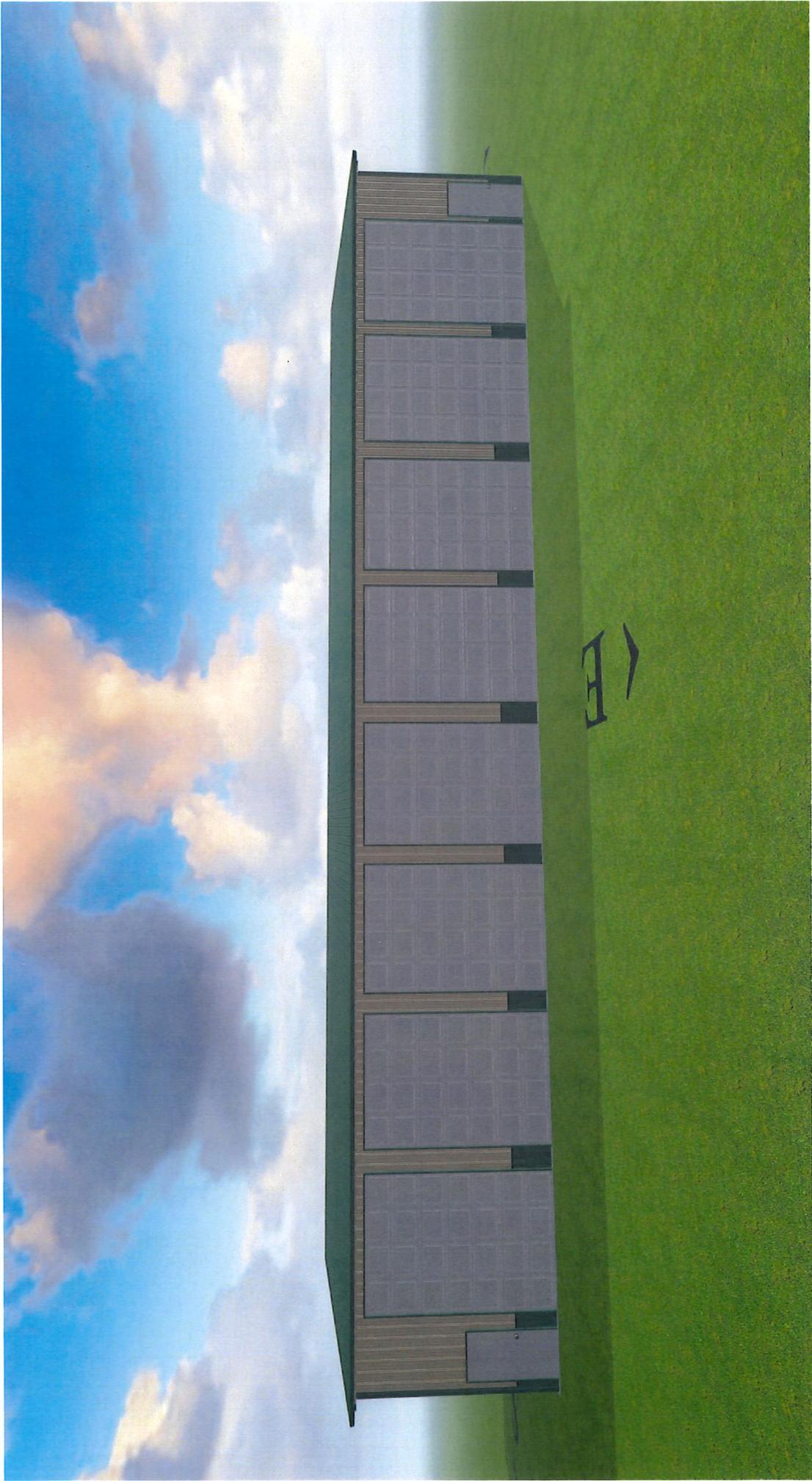
LINE	MARKING	PROPOSED	EXISTING	PROJ. POINT	PROJ. POINT	PROJ. POINT	PROJ. POINT
1	1001-1002	750000.00	750000.00	750000.00	750000.00	750000.00	750000.00
2	1002-1003	750000.00	750000.00	750000.00	750000.00	750000.00	750000.00
3	1003-1004	750000.00	750000.00	750000.00	750000.00	750000.00	750000.00
4	1004-1005	750000.00	750000.00	750000.00	750000.00	750000.00	750000.00
5	1005-1006	750000.00	750000.00	750000.00	750000.00	750000.00	750000.00
TOTAL		750000.00	750000.00	750000.00	750000.00	750000.00	750000.00



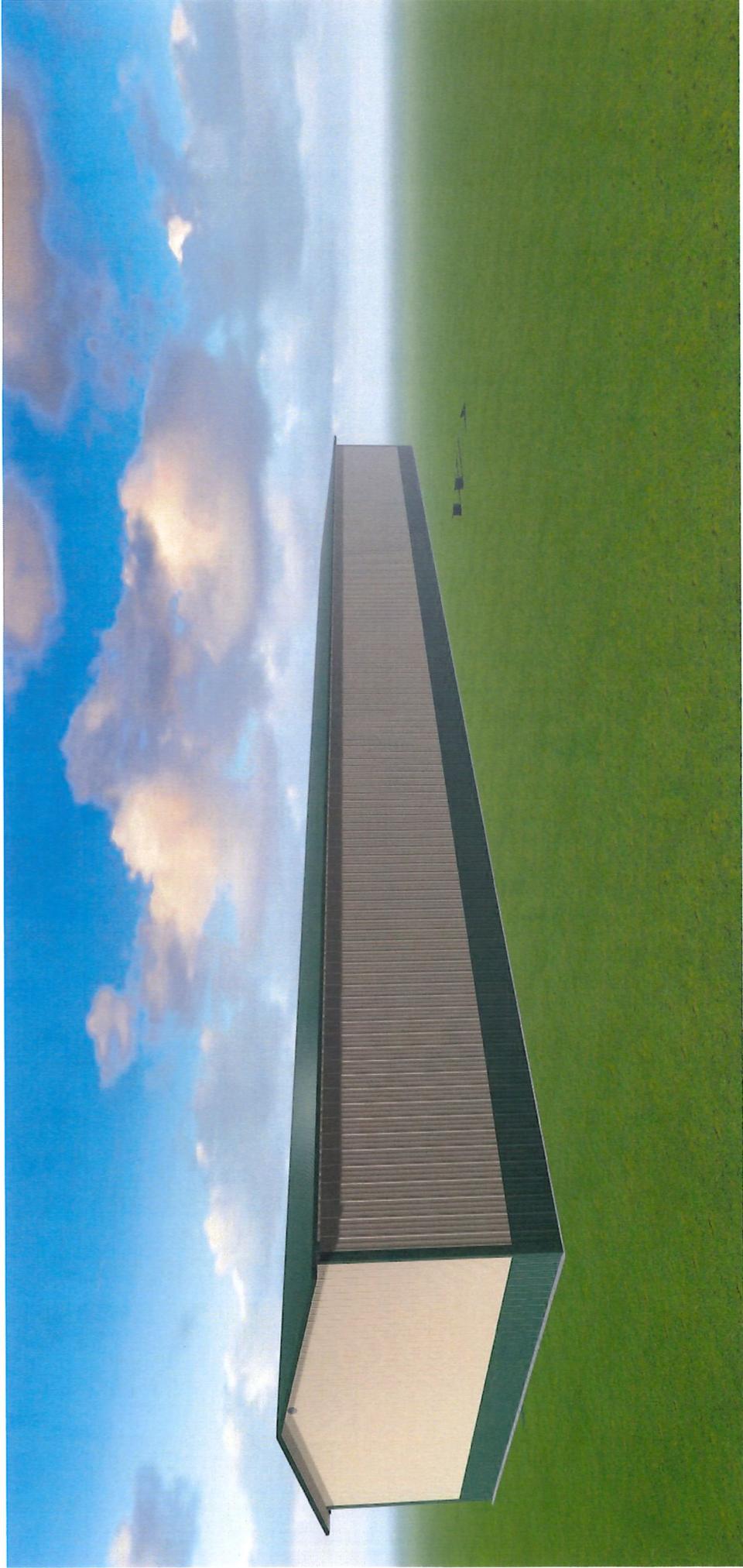
Out Building Southeast View



Out Building South View



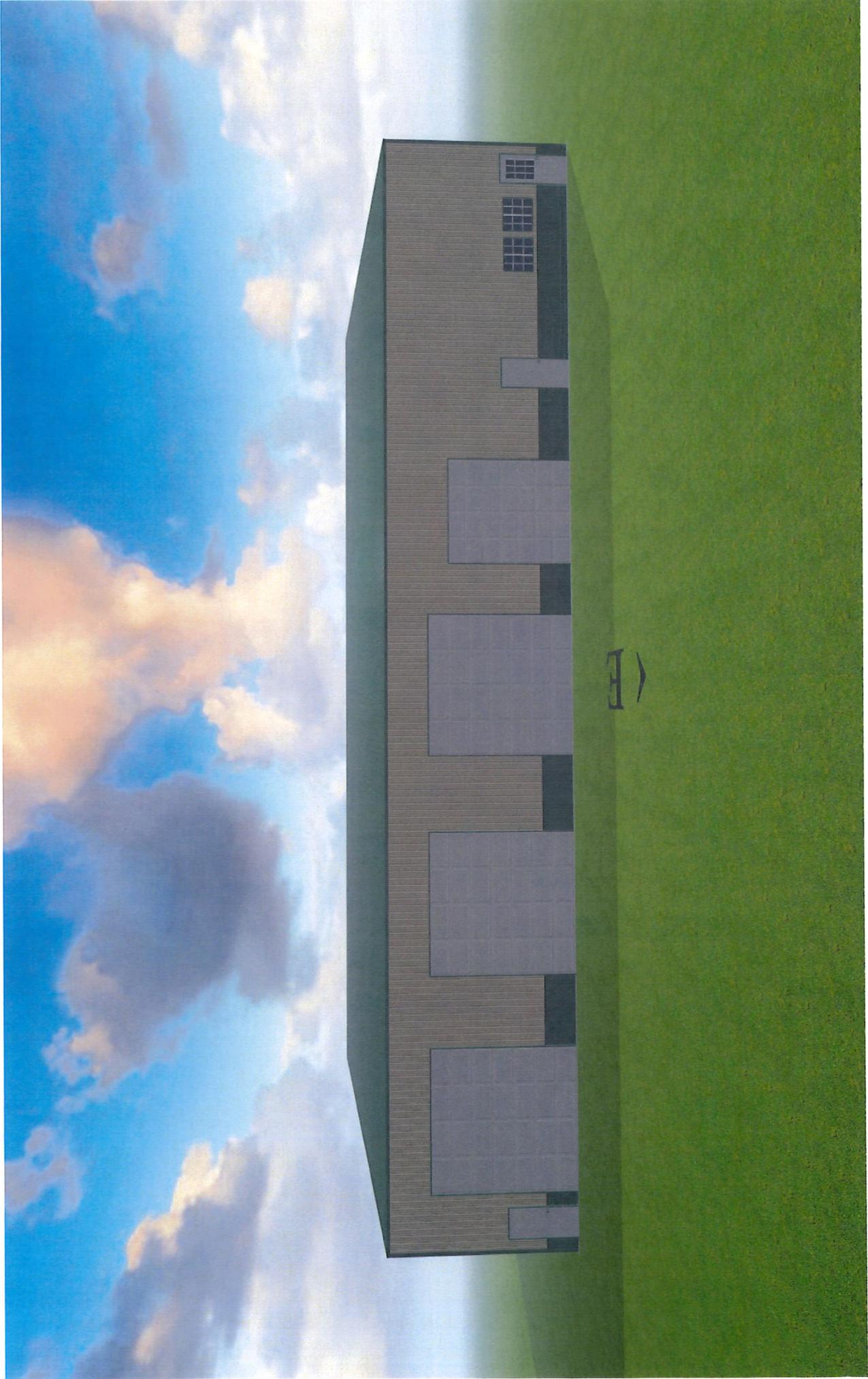
Out building north west view



Warehouse / Office Southeast view

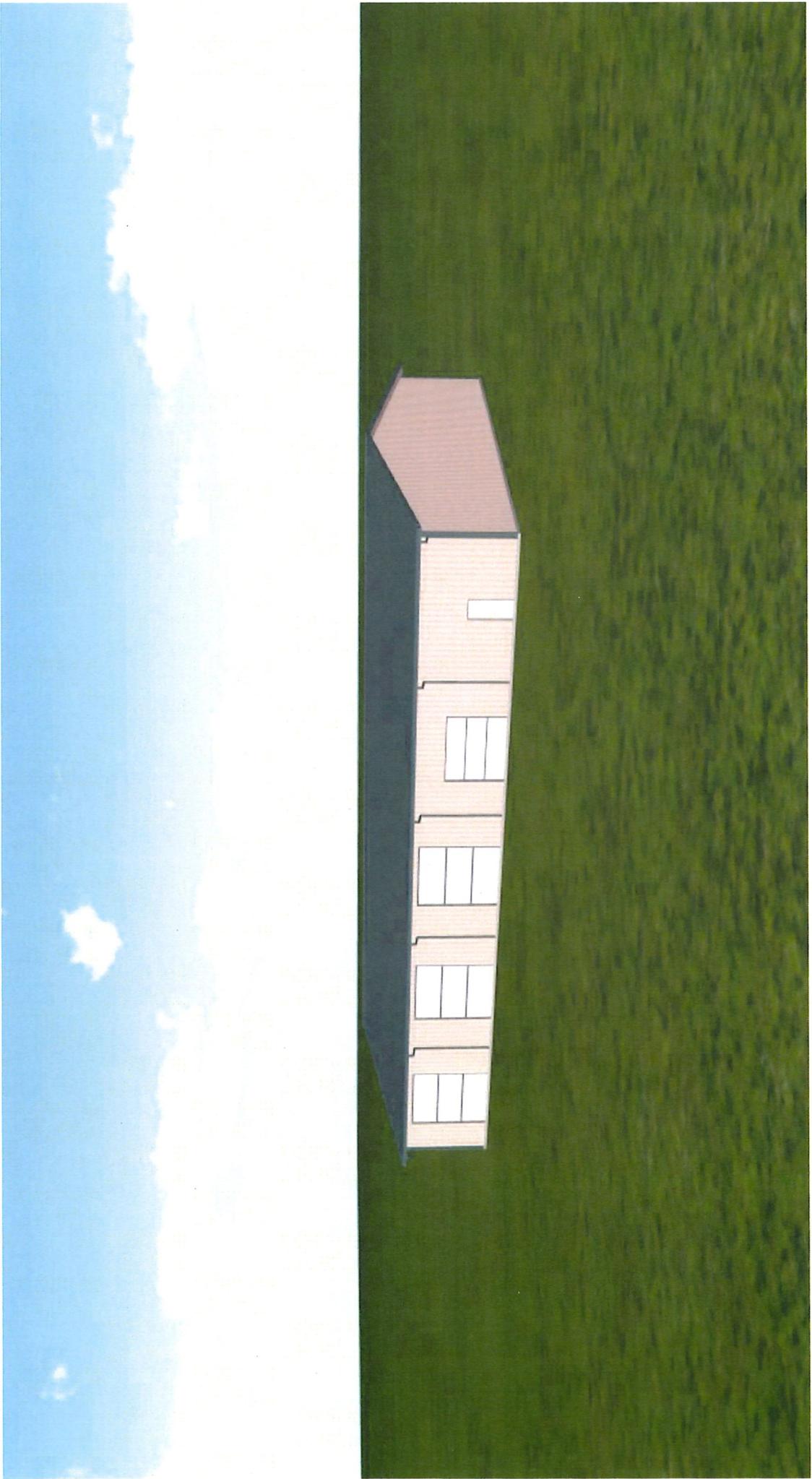


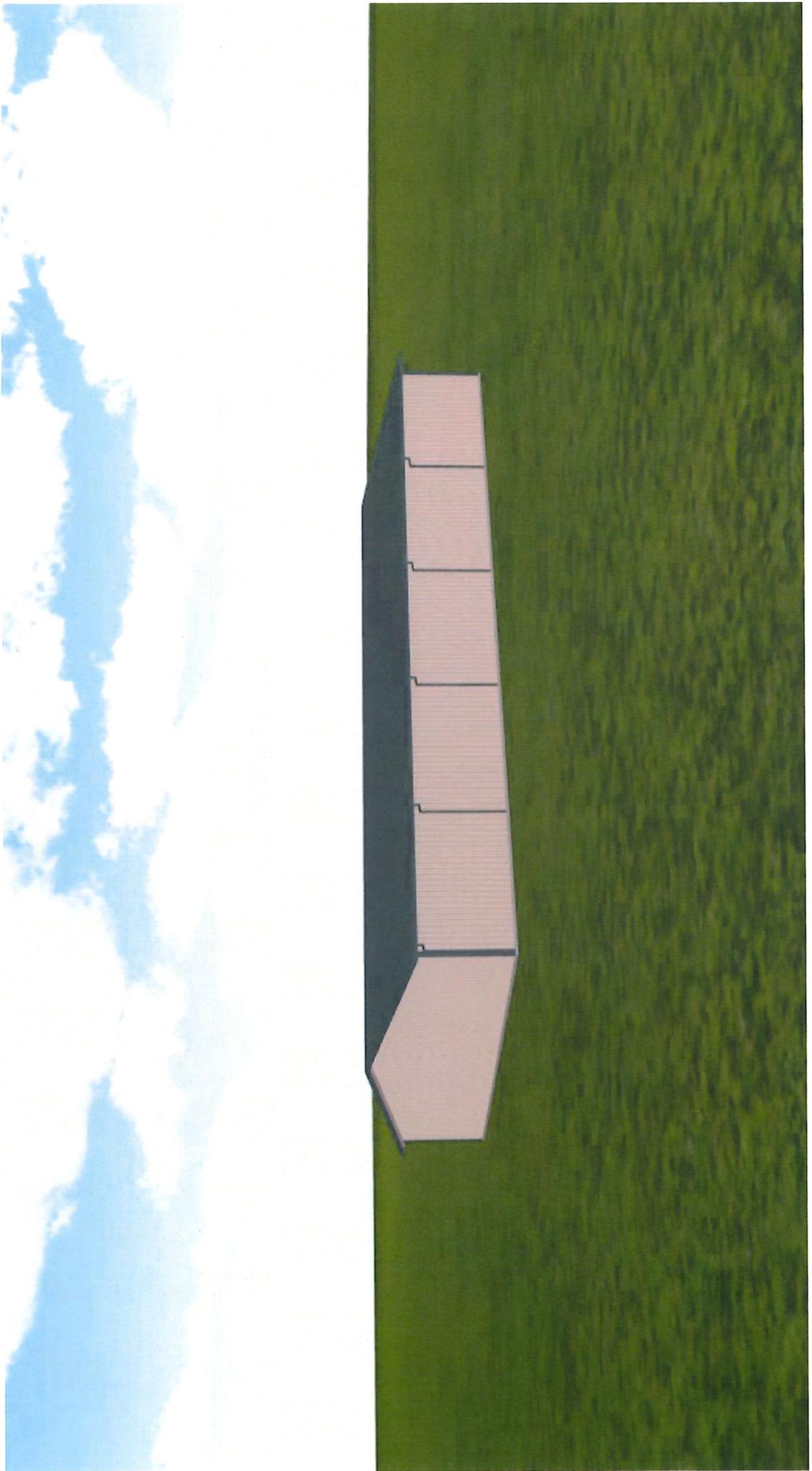
Warehouse/Office East view

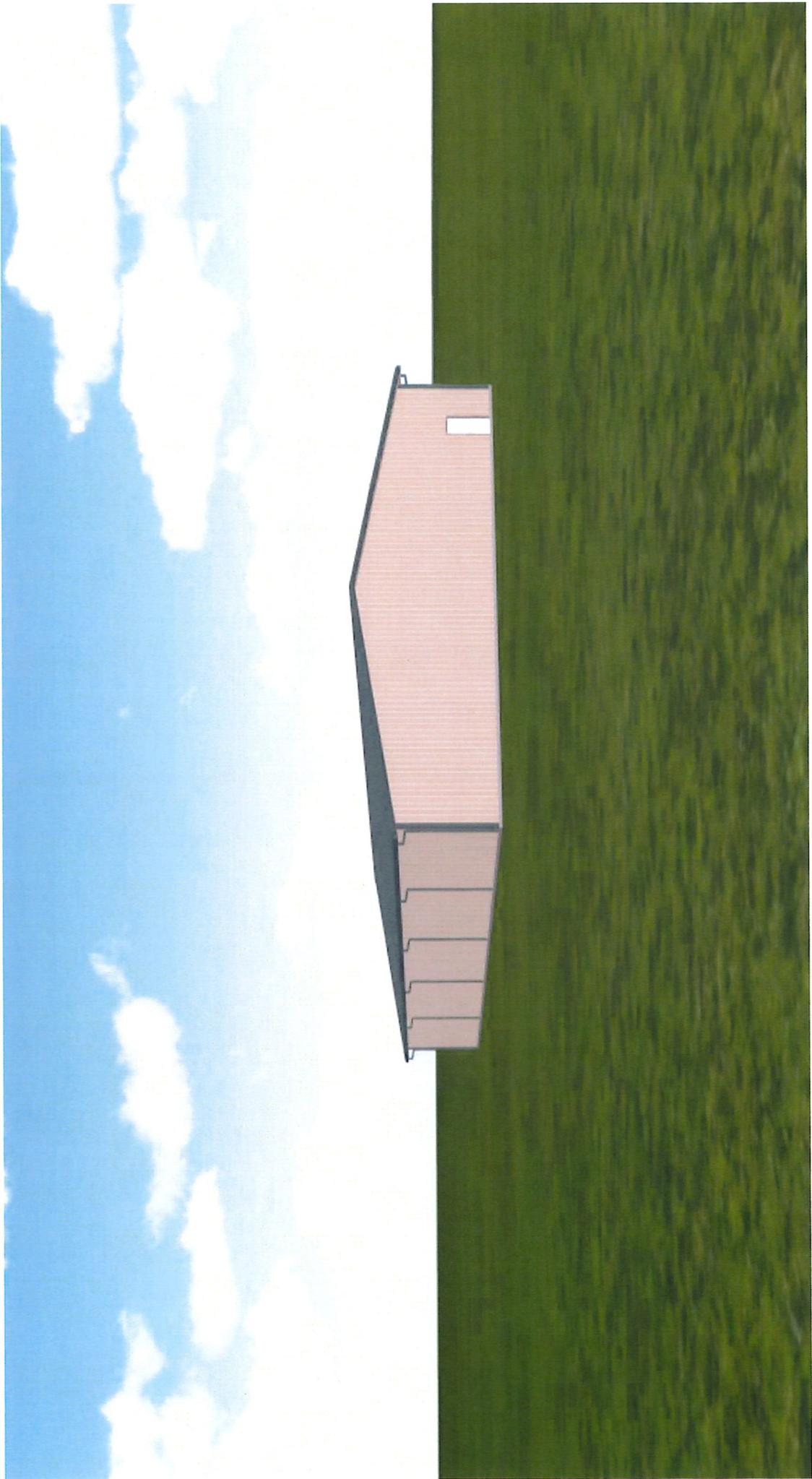


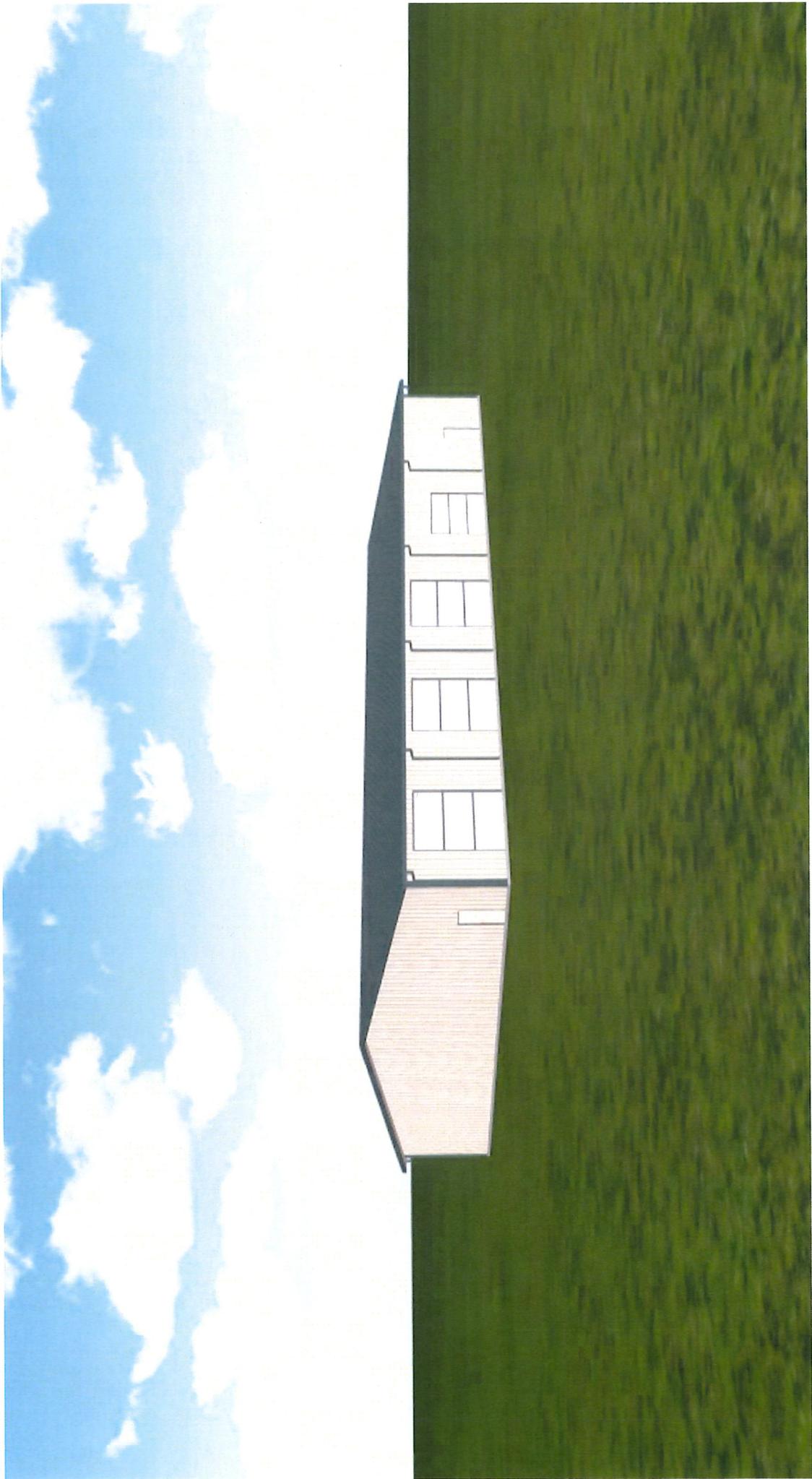
Warehouse/Office Northwest view

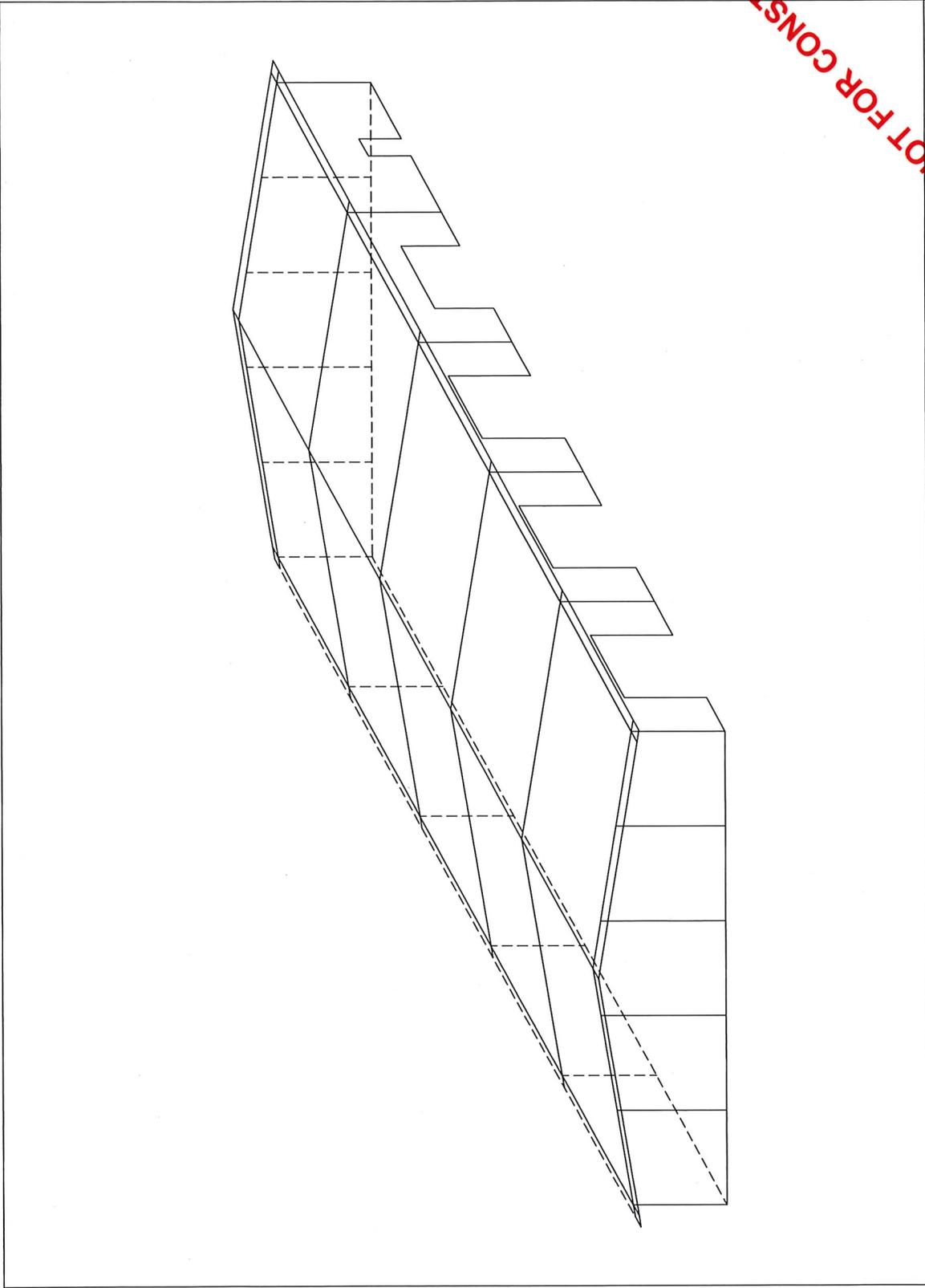






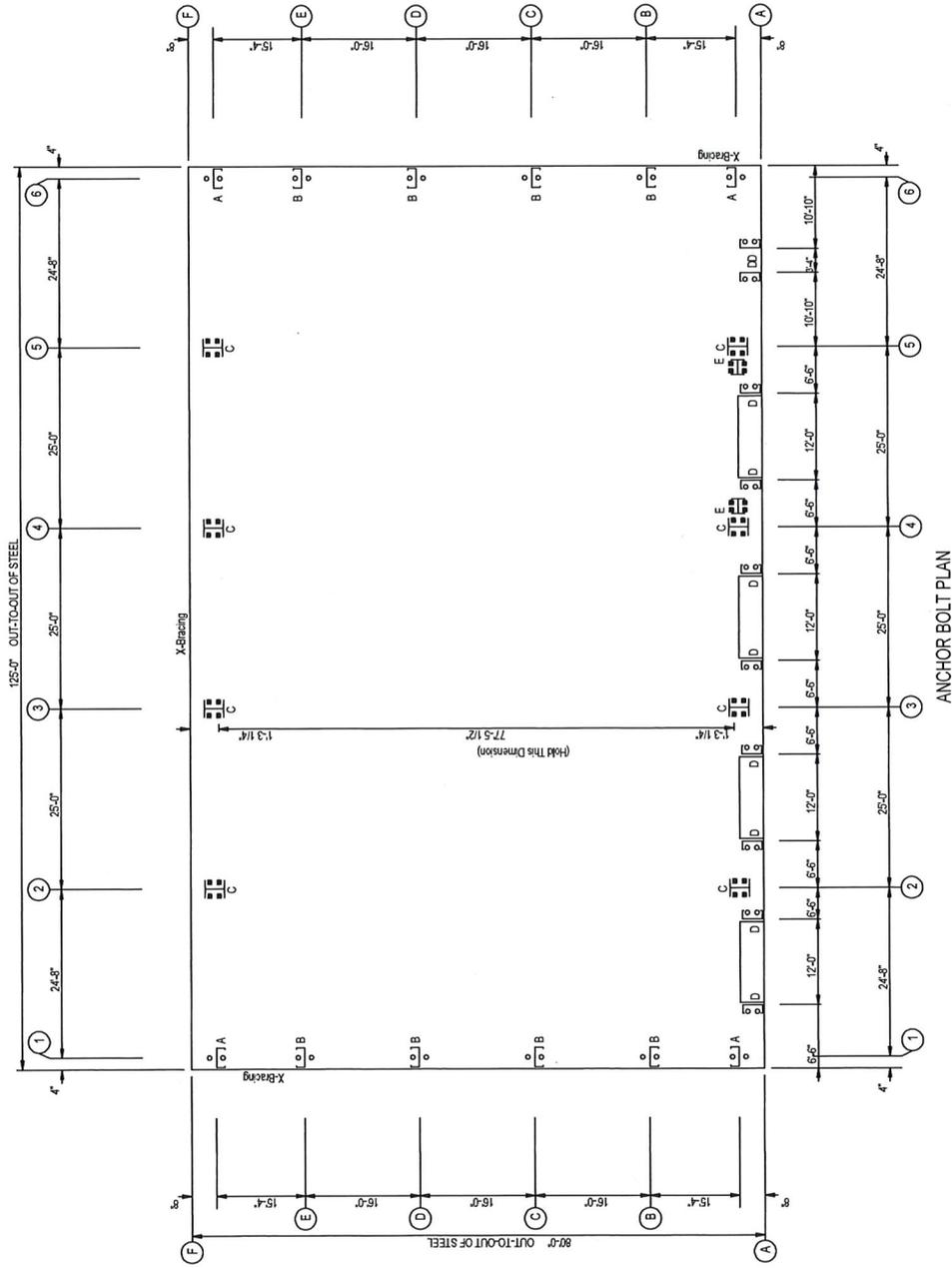






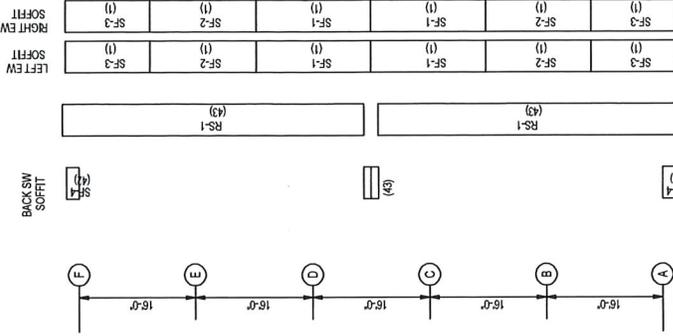
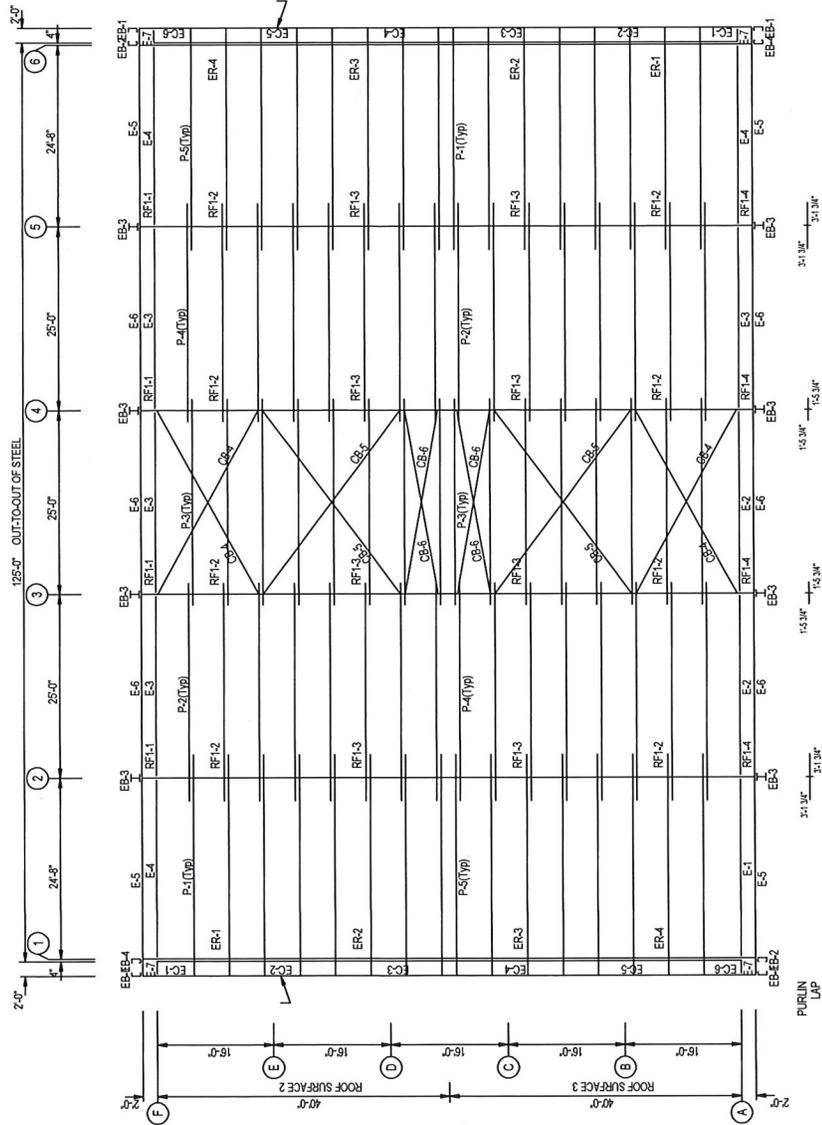
NOT FOR CONSTRUCTION

○ Dia= 5/8"
 ⊠ Dia= 3/4"



NOT FOR CONSTRUCTION

DIMENSIONS/CAPCT BOLTS				
MARK	QUAN	TYPE	DIA	LENGTH
EB-2	6	ASS	1/2"	1 1/4"
EB-3	4	ASS	1/2"	1 1/4"
EB-4	6	ASS	1/2"	1 1/4"



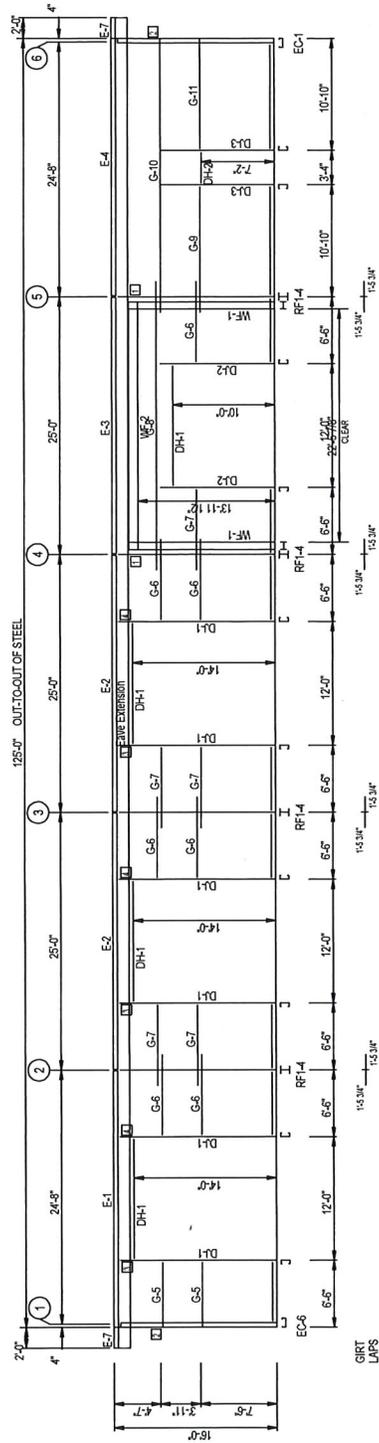
ROOF SHEETING
 PANELS: 26 Gauge PBR
 Fern Green

ROOF FRAMING PLAN

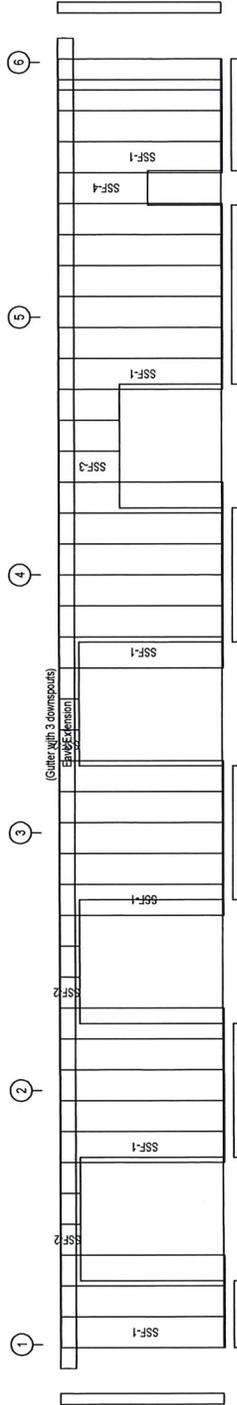
NOT FOR CONSTRUCTION

POST TYPE	QUAN	TYPE	DIA	LENGTH
FRAME LINE A	8	A325	3/4"	7'
WF-1, WF-2	8	A325	5/8"	1 1/2'
WF-1, RF-1,4	8	A325	5/8"	1 1/2'

CONNECTION PLATES	FRAME LINE A	FRAME LINE B
1	SC480	SC480
2	SC5	SC5
3	SC585-L	SC585-L
4	SC585-R	SC585-R



SIDEWALL FRAMING: FRAME LINE A

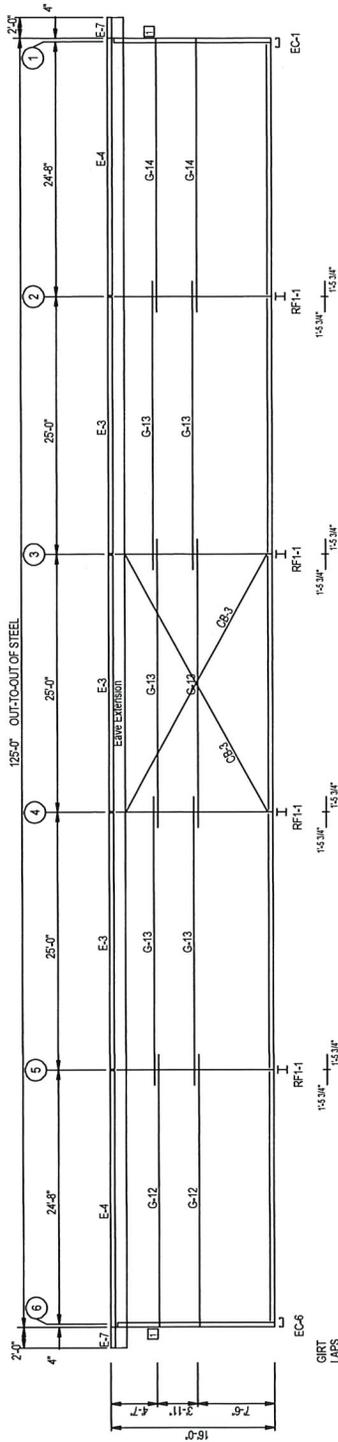


SIDEWALL SHEETING & TRIM: FRAME LINE A

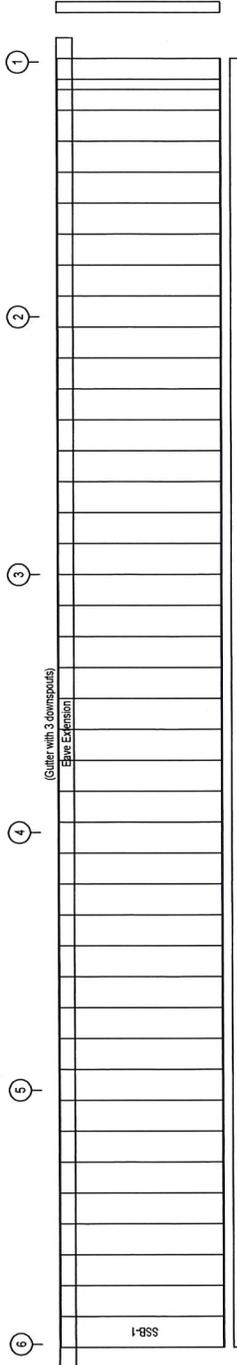
PANELS: 28 Gauge PBR - Saddle Tan

NOT FOR CONSTRUCTION

CONNECTION PLATES	
FRAME LINE F	
1	SC-5



SIDEWALL FRAMING: FRAME LINE F



SIDEWALL SHEETING & TRIM: FRAME LINE F

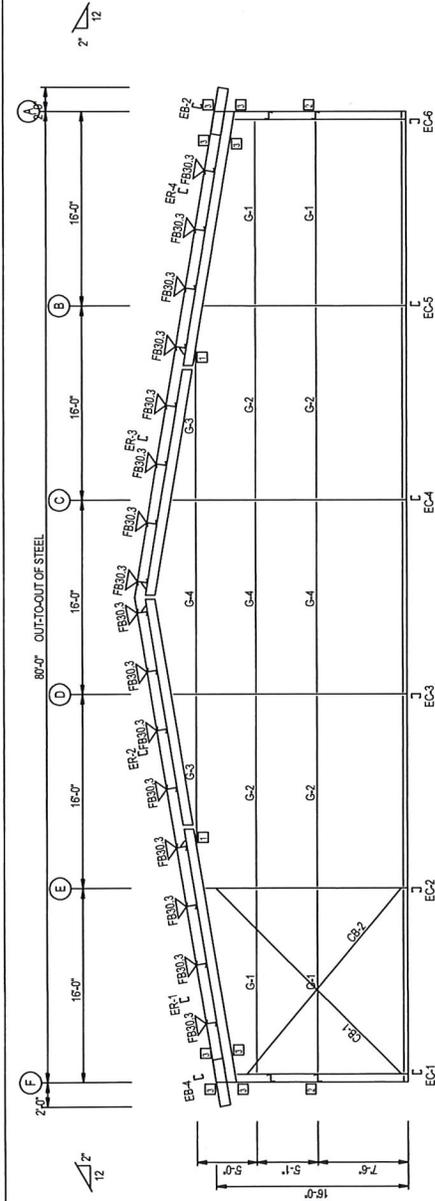
PANELS: 26 Gauge PBR - Saddle Tan

NOT FOR CONSTRUCTION

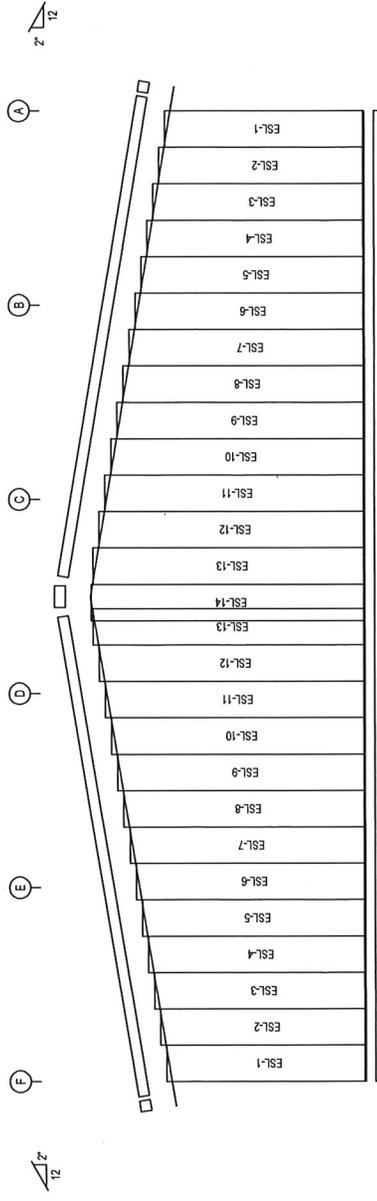
LOCATION	QUAN	TYPE	DIA	LENGTH
ER-1	4	A325	5/8"	1.34'
ER-2	4	A325	5/8"	1.34'
ER-3	4	A325	5/8"	1.34'
ER-4	4	A325	5/8"	1.34'
Column/Ref	4	A325	1/2"	1.14'

FRAMING TABLE	FRAMING TABLE	LENGTH
FRAMING TABLE	FRAMING TABLE	2'-5 1/4"

CONNECTION PLATES	CONNECTION PLATES
CONNECTION PLATE	CONNECTION PLATE
CONNECTION PLATE	CONNECTION PLATE
CONNECTION PLATE	CONNECTION PLATE



ENDWALL FRAMING: FRAME LINE 1



ENDWALL SHEETING & TRIM: FRAME LINE 1

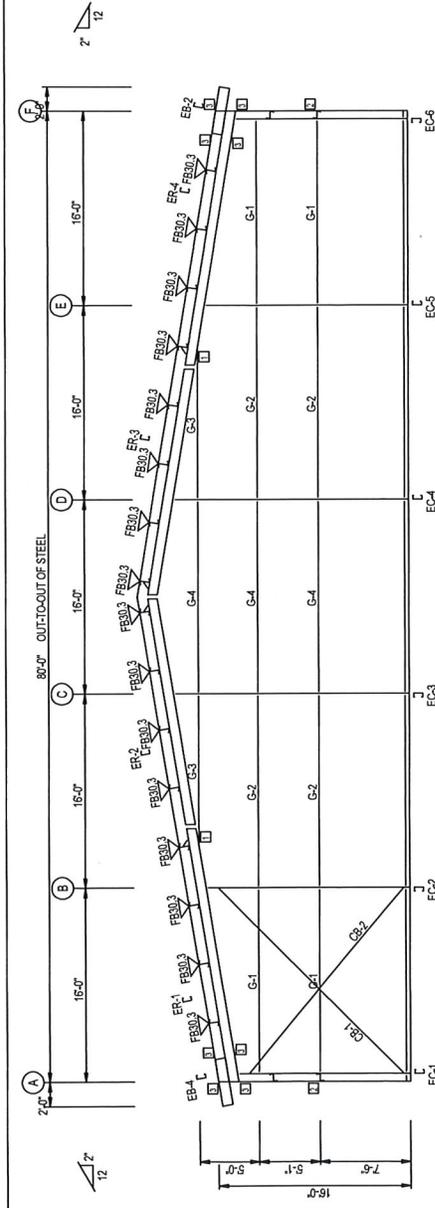
PANELS: 26 Gauge PBR - Saddle Tan

NOT FOR CONSTRUCTION

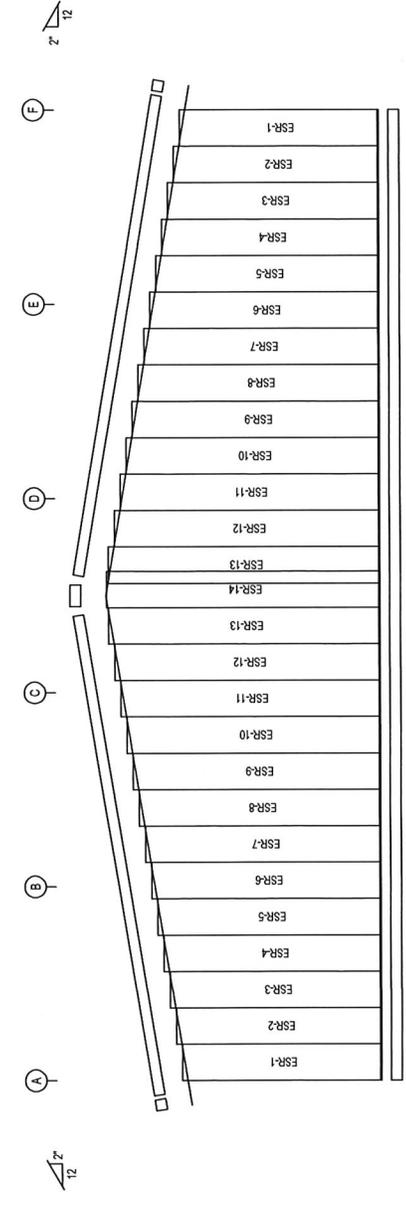
SOFT TABLE			
LOCATION	QUAN	TYPE	LENGTH
FR-1	4	A335	5/8"
FR-2	4	A335	5/8"
FR-3	4	A335	5/8"
FR-4	4	A335	5/8"
FR-5	4	A335	5/8"
FR-6	4	A335	5/8"
FR-7	4	A335	5/8"
FR-8	4	A335	5/8"
FR-9	4	A335	5/8"
FR-10	4	A335	5/8"
FR-11	4	A335	5/8"
FR-12	4	A335	5/8"
FR-13	4	A335	5/8"
FR-14	4	A335	5/8"
FR-15	4	A335	5/8"
FR-16	4	A335	5/8"
FR-17	4	A335	5/8"
FR-18	4	A335	5/8"
FR-19	4	A335	5/8"
FR-20	4	A335	5/8"
FR-21	4	A335	5/8"
FR-22	4	A335	5/8"
FR-23	4	A335	5/8"
FR-24	4	A335	5/8"
FR-25	4	A335	5/8"
FR-26	4	A335	5/8"
FR-27	4	A335	5/8"
FR-28	4	A335	5/8"
FR-29	4	A335	5/8"
FR-30	4	A335	5/8"
FR-31	4	A335	5/8"
FR-32	4	A335	5/8"
FR-33	4	A335	5/8"
FR-34	4	A335	5/8"
FR-35	4	A335	5/8"
FR-36	4	A335	5/8"
FR-37	4	A335	5/8"
FR-38	4	A335	5/8"
FR-39	4	A335	5/8"
FR-40	4	A335	5/8"
FR-41	4	A335	5/8"
FR-42	4	A335	5/8"
FR-43	4	A335	5/8"
FR-44	4	A335	5/8"
FR-45	4	A335	5/8"
FR-46	4	A335	5/8"
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FR-93	4	A335	5/8"
FR-94	4	A335	5/8"
FR-95	4	A335	5/8"
FR-96	4	A335	5/8"
FR-97	4	A335	5/8"
FR-98	4	A335	5/8"
FR-99	4	A335	5/8"
FR-100	4	A335	5/8"

FLANGE BRACE TABLE			
FR-1	FR-2	FR-3	FR-4
2	2	2	2
SC-5	SC-5	SC-5	SC-5
H	H	H	H

CONNECTION PLATES			
FR-1	FR-2	FR-3	FR-4
1	1	1	1
SC-5	SC-5	SC-5	SC-5
H	H	H	H



ENDWALL FRAMING: FRAME LINE 6

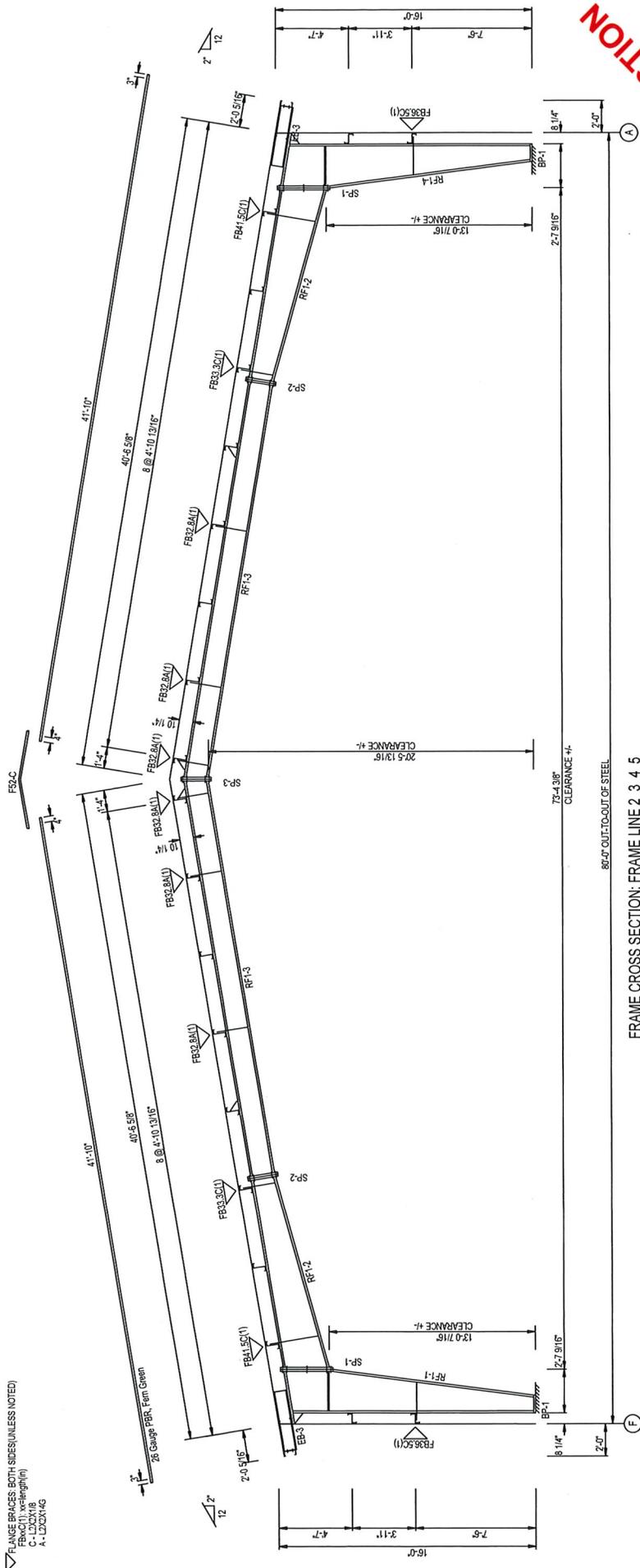


ENDWALL SHEETING & TRIM: FRAME LINE 6
PANELS: 26 Gauge PBR - Saddle Tan

NOT FOR CONSTRUCTION

STIFFENER TABLE			
Mark	Stiff. Mark	Plate Size Width Thickness	Length
RF-1	SR-1	2 1/2" 1/4"	31"
RF-4	SR-1	2 1/2" 1/4"	31"

✓ FLANGE BRACES BOTH SIDES (UNLESS NOTED)
 FBx(y) (1) x (length) (in)
 C-120X30X18
 A-120CA146



FRAME CROSS SECTION: FRAME LINE 2 3 4 5

NOT FOR CONSTRUCTION



LED Technical Data



LED Wall Pack

TCP's LED wall packs are designed for outdoor wall mounted lighting applications requiring white uniform light, long life and low maintenance requirement.

LIMITLESS OPTIONS for the following applications:

- Site lighting
- Overnight security lighting
- Pathway lighting
- Entrance lighting
- Overhead door lighting



Great Features/Benefits

- Energy efficient – Up to 82% energy savings compared to metal halide
- Instant on
- Long life: 50,000 hours
- Bright white, uniform light
- Excellent color rendering
- Replaces traditional metal halide, high pressure sodium & fluorescent wall packs
- Heavy-duty diecast aluminum housing



5 YEAR WARRANTY

LED Wall Packs

Features/Benefits

Up to 82% less energy than traditional lighting	Instant energy savings
Long 50,000 hour rated life	Minimizes replacements & maintenance costs
Very low heat generation	Less energy wasted as heat
Excellent color consistency & CRI	Enhances color of focal point while maintaining uniformity throughout lighting installation
Mercury free	Great for all environments
Flush mount fits standard J-box installation	Easy installation and retrofit application
TCP LED drivers are specifically designed for high efficient LED combination	Optimal performance and efficiency



WP80
LED Wall Pack



WP40
LED Wall Pack

Specifications

Input Line Voltage	120-277 VAC
Input Power	WP40: 39W WP80: 78W
Input Line Frequency	50/60HZ
Luminaire Life (Rated)	50,000 hours
Operating Temperature	-40°C ~ 37°C
CRI	83
CCT	4100K & 5000K
Power Factor	>90%
THD	<20%

Warranty

Five years against defects in manufacturing

Replacement Comparison

TYPE	WATTAGE	ENERGY SAVINGS (%)
TCP WP40 LED Wall Pack	39W	—
175W Metal Halide	215W	82%
TCP WP80 LED Wall Pack	78W	—
250W Metal Halide	295W	74%



5 YEAR WARRANTY

WP40 LED Wall Pack

Applications

TCP's LED wall packs are designed for outdoor wall mounted lighting applications requiring white uniform light, long life and low maintenance requirement. Applications include site, overnight security, pathway, entrance, and overhead door lighting.

Construction

Traditional style with all the benefits of LED, this wall pack is constructed from diecast aluminum with a durable powder coat finish. Integral thermal management to optimize performance and long life. This wall pack is UL/cUL listed as suitable for wet locations. Weight is 3.9 lbs (1.802 kg).

Electrical

The UL listed driver has an input voltage of 120-277 VAC (50/60 Hz), a system power factor of >90% and THD <20%. Operating temperature -40°C ~ 37°C. Integral 5kV surge suppression protection comes standard.

Optics

The impact resistant non-yellowing polycarbonate lens provides Type III asymmetric very short light distribution with superb uniformity.



Listings UL/cUL Listed – wet location rated RoHS Compliant Design Lights Consortium (DLC) Qualified Product	Installation See installation instructions 55238 Wall mounted Before installation, please consult your local ordinances and building codes for compliance
Warranty Five years against defects in manufacturing	

Lumen Maintenance

Lumen Maintenance Factor (LMF)			
36,000 hours ¹	50,000 hours ²	100,000 hours ²	L ₇₀ (hours) ²
92%	89%	80%	168,000

¹ IESNA TM-21-11 projected value based on 6X IESNA LM-80-08 total test duration of 6,000 hours.
² IESNA TM-21-11 calculated value exceeds 6X IESNA LM-80-08 total test duration of 6,000 hours.

Catalog Ordering Matrix

WP	40	UNI	T3		
PRODUCT ID	WATTAGE	VOLTAGE	DISTRIBUTION TYPE	CCT	COLOR
WP	40=40W	UNI = 120-277V	T3 = Type III	41K = 4100K 50K = 5000K	BLK = Black BRZ = Bronze WHT = White*

* Special order

Performance Data

	WATTAGE ¹	CURRENT @ 120V (A)	CURRENT @ 277V (A)	DISTRIBUTION TYPE	CRI	4100K				5000K					
						LUMENS ²	LPW	B	U	G	LUMENS ²	LPW	B	U	G
WP40	39	0.33	0.16	Type III Asymmetric Very Short	83	4035	103	2	3	2	4188	107	2	3	2

Published lumen values are from photometric tests performed by NVLAP certified laboratory in accordance with IESNA LM-79-08 standards. Actual performance results may vary as result of end-user application and environment.

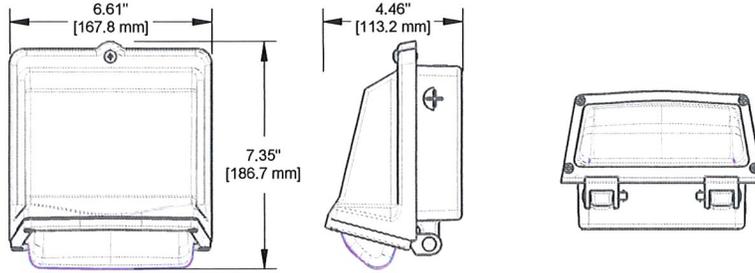
¹ Actual wattage may differ by +/-5%; when operating between 120-277V +/- 10%.

² Approximate lumen output.

For the most up-to-date specs and warranty information, please visit www.tcpi.com

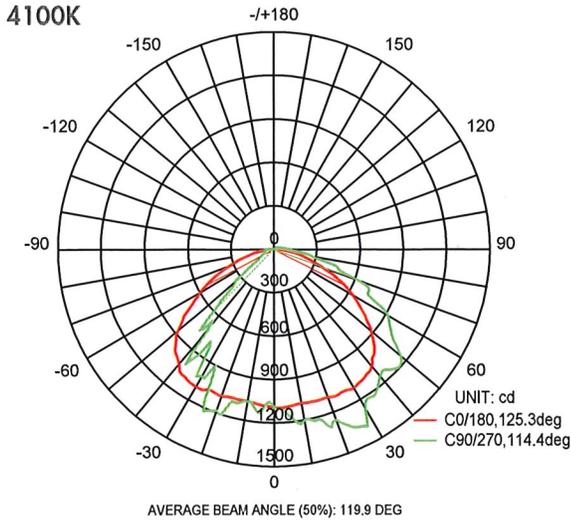
WP40 LED Wall Pack

Dimensions

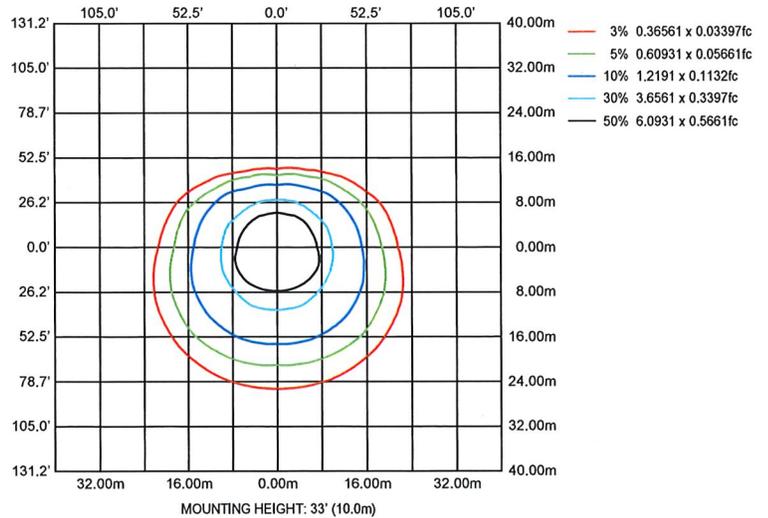
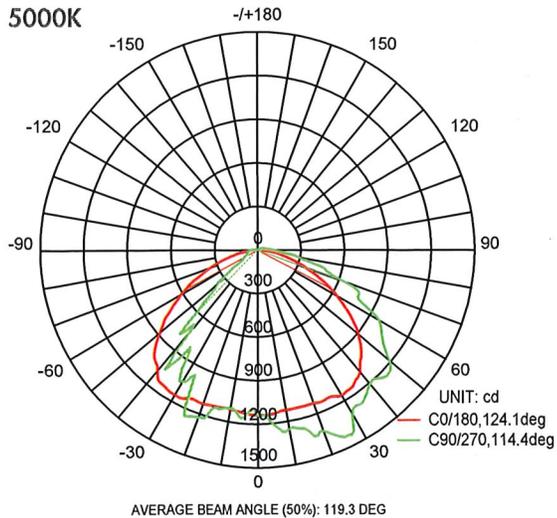
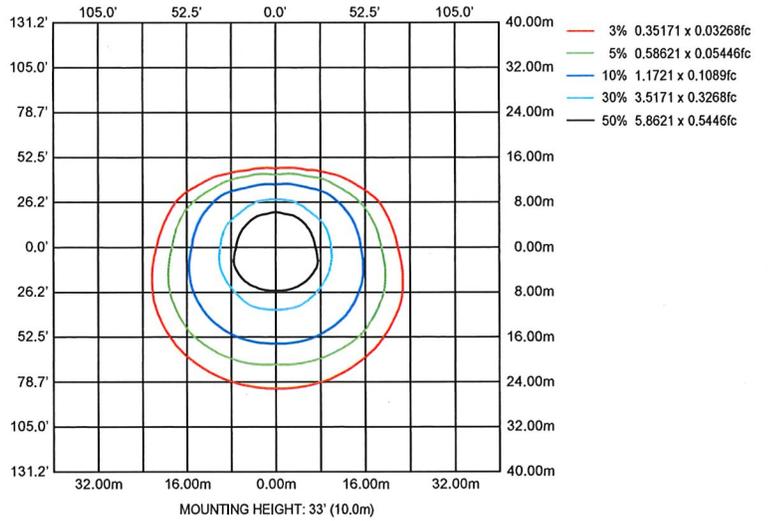


Photometric Report

Luminous Intensity Distribution Diagram



Isolux Diagrams



WP80 LED Wall Pack

Applications

TCP's LED wall packs are designed for outdoor wall mounted lighting applications requiring white uniform light, long life and low maintenance requirement. Applications include site, overnight security, pathway, entrance, and overhead door lighting.

Construction

Traditional style with all the benefits of LED, this wall pack is constructed from diecast aluminum with a durable powder coat finish. Integral thermal management to optimize performance and long life. This wall pack is UL/cUL listed as suitable for wet locations. Weight is 8 lbs (3.646 kg).

Electrical

The UL listed driver has an input voltage of 120-277 VAC (50/60 Hz), a system power factor of >90% and THD <20%. Operating temperature -40°C ~ 37°C. Integral 5kV surge suppression protection comes standard.

Optics

The impact resistant non-yellowing polycarbonate lens provides Type III asymmetric very short light distribution with superb uniformity.



Listings

UL/cUL Listed – wet location rated
 RoHS Compliant
 Design Lights Consortium (DLC)
 Qualified Product

Installation

See installation instructions 55238
 Wall mounted
 Before installation, please consult your local ordinances and building codes for compliance

Warranty

Five years against defects in manufacturing

Lumen Maintenance

Lumen Maintenance Factor (LMF)			
36,000 hours ¹	50,000 hours ²	100,000 hours ²	L ₇₀ (hours) ²
92%	89%	80%	168,000

¹ IESNA TM-21-11 projected value based on 6X IESNA LM-80-08 total test duration of 6,000 hours.
² IESNA TM-21-11 calculated value exceeds 6X IESNA LM-80-08 total test duration of 6,000 hours.

Catalog Ordering Matrix

WP	80	UNI	T3		
PRODUCT ID	WATTAGE	VOLTAGE	DISTRIBUTION TYPE	CCT	COLOR
WP	80=80W	UNI = 120-277V	T3 = Type III	41K = 4100K 50K = 5000K	BLK = Black BRZ = Bronze WHT = White*

* Special order

Performance Data

	WATTAGE ¹	CURRENT @ 120V (A)	CURRENT @ 277V (A)	DISTRIBUTION TYPE	CRI	4100K				5000K					
						LUMENS ²	LPW	B	U	G	LUMENS ²	LPW	B	U	G
WP80	78	0.65	0.32	Type III Asymmetric Very Short	83	8400	108	2	3	2	8400	108	2	3	2

Published lumen values are from photometric tests performed by NVLAP certified laboratory in accordance with IESNA LM-79-08 standards. Actual performance results may vary as result of end-user application and environment.

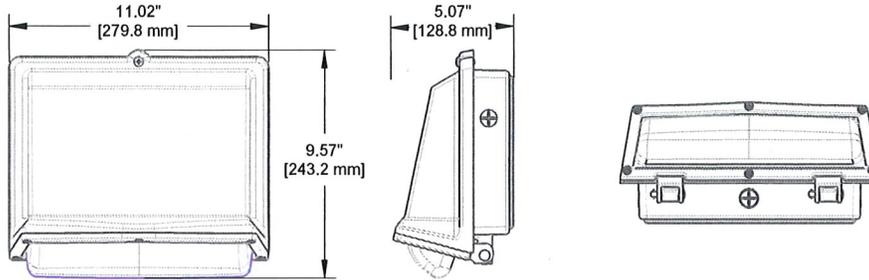
¹ Actual wattage may differ by +/- 5%; when operating between 120-277V +/- 10%.

² Approximate lumen output.

For the most up-to-date specs and warranty information, please visit www.tcp.com

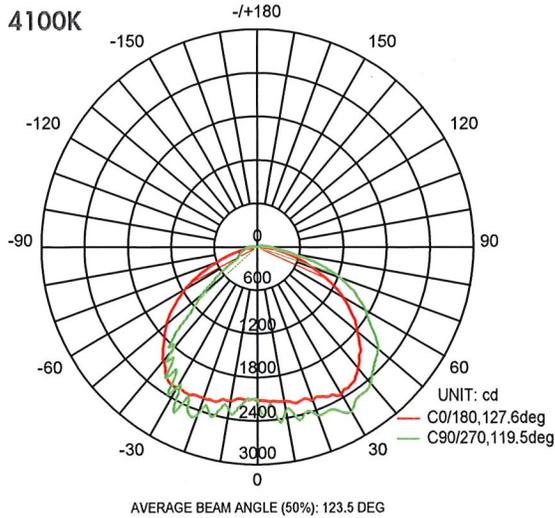
WP80 LED Wall Pack

Dimensions

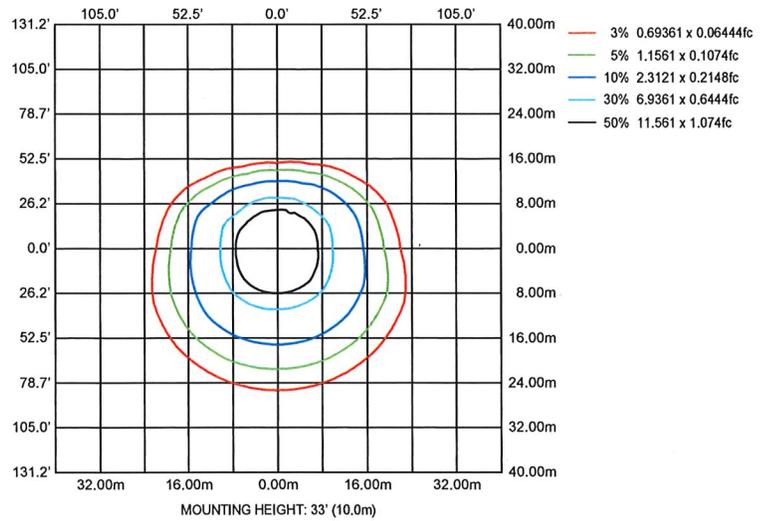
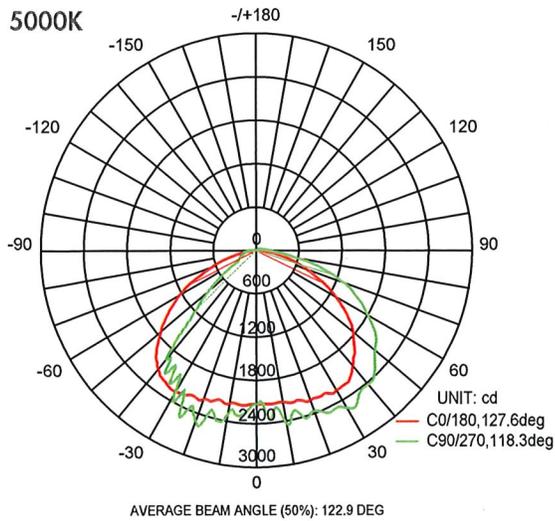
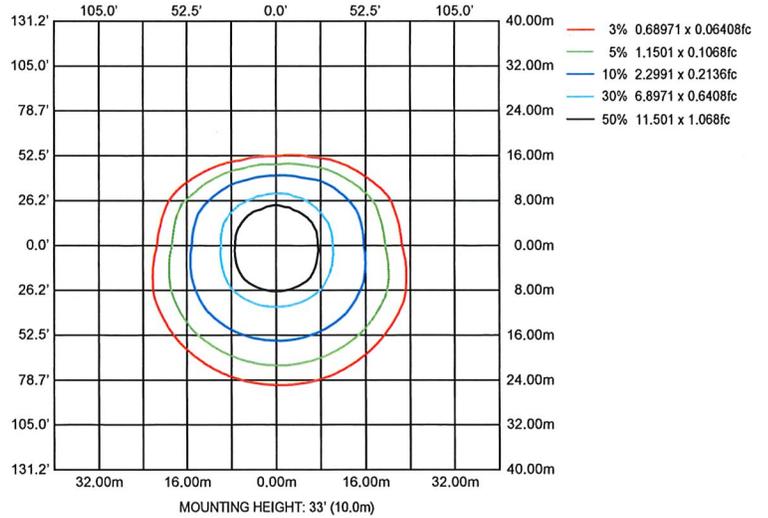


Photometric Report

Luminous Intensity Distribution Diagrams



Isolux Diagrams



Features & Specifications

PLT & WALL PACK

INTENDED USE – The PLT LED wall pack combines traditional wall pack design with high-output LEDs to provide an energy-efficient, low maintenance LED wall pack suitable for replacing 400W Metal Halide fixtures. The traditional shape helps maintain building aesthetics when replacing only a portion of your building's wall packs at a time while also eliminating unwanted markings from the removal of older fixtures. These fixtures are designed for outdoor applications such as pedestrian lighting, security lighting, and parking areas.

CONSTRUCTION – Rugged cast-aluminum housing with bronze polyester powder paint for lasting durability. Tempered glass lens protects the LEDs and provides even light distribution. Housing is sealed against moisture and environmental contaminants (IP65 rated). Designed to protect each fixture from vandalism and bad weather.

OPTICS – High-performance LEDs maintain a 15,300 Lumen output at 5000K for 54,000 hours of use. ≥80 CRI

Standard HID wall packs are reflector based luminaries. This type of fixture loses about 30% of the lamp's Lumens within the reflector and lamp through "Lumen bounce," meaning 30% of the light never escapes the fixture. These types of lamps also lose Lumens quickly over time through a high Lumen depreciation rate. Comparatively, LED wall packs are designed to have a more directional beam angle than metal halide and high pressure sodium wall pack fixtures so no light is lost within the fixture. These fixtures also do not lose Lumens in the same way, meaning the brightness stays consistent longer, needs to be replaced far less frequently, and can replace a MH fixture that on paper has a much higher Lumen rating.

ELECTRICAL – Integral Sosen driver, Input voltage of 100-277 VAC, 50/60Hz.

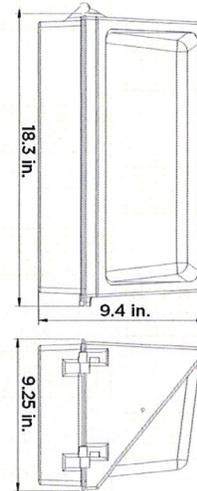
INSTALLATION – Designed for wall mounting. Housing is configured for mounting directly over a standard junction box. See Installation Instruction PDF for more information.

LISTINGS – ETL Certified to safety standards for wet location. Rated for -40°C to 45°C ambient temperature. DesignLights Consortium® (DLC) qualified product. IP-65 Rated.

WARRANTY – 5-year warranty. PLT products that are damaged or defective will be repaired or replaced at PLT's choosing for a period of 5 years. Contact 1-800-624-4488 for more information.

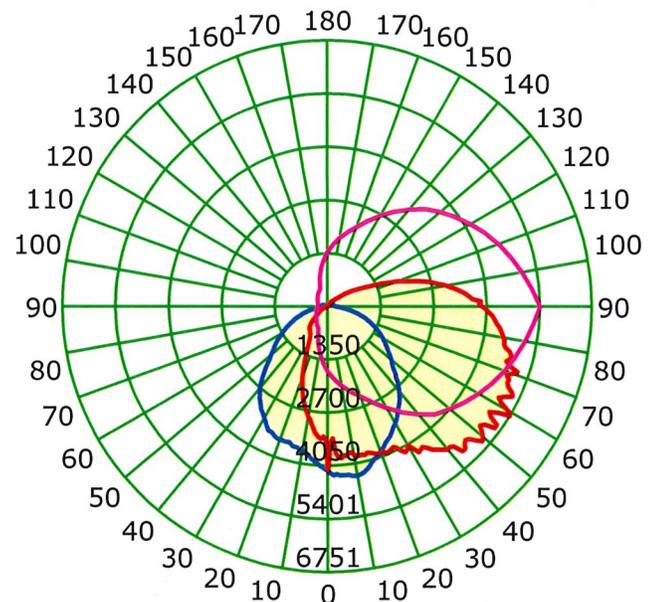
ADD-ONS – Pair with timers, photocells, and motion sensors for hassle free bright night time lighting and energy savings during the day without needing to worry about manually turning the fixture on and off. If pairing with a photocell, it must be LED compatible in order to operate properly. If using a conventional photocell, be sure to replace it with one rated for use with LEDs. While conventional light sensors will still work with LED fixtures at first, they will burn out prematurely. The same is true for motion sensors.

If you live in the northern hemisphere, your photocells should face north whenever possible. North-facing light sensors allow for the most balanced on/off schedule based on the arc of the sun. If pointed west, it will turn on and off late and vice versa for east-facing light sensors. Photocells facing the south will be exposed to the most direct sunlight which can burn out the components and cause premature failure. If you want your lights to come on early or late, we recommend pointing the light sensor northeast or northwest, respectfully. The opposite is true south of the equator.



Dimensions
Height: 9.4 in.
Width: 18.3 in.
Depth: 9.25 in.
Weight: 14.44 lbs

PHOTOMETRICS



SKU #	Kelvin	Lumens	CRI	Wattage	Voltage	DLC?	Mounting	Life Hours	Warranty
PLT-11196	5000	15,300	80	120	100-277	Yes	Wall	54,000	5 Years

City Council Annual Ethics Review

July 22, 2019

Darren Shulman- City Attorney



The City of Delaware

There are three sources of ethical considerations:

- Ohio Revised Code / United States Code
 - Criminal penalties
- City of Delaware Ethics Policy & Charter
 - Art. III, Sec. 11, Sec. 12 & Art. VIII, Sec. 52.
- Appearance of Propriety
 - Risk of loss of faith in elected officials

The City of Delaware

Requests for political support

- **Question: Can City Employees sign City Council member petitions to run for office?**
- **Answer: There is no law prohibiting signing petitions. However, it can put employees in a difficult position to ask. Our suggestion to council members is not to ask city employees to sign.**
- **Question: Can a City Council Member request campaign help from a city employee?**
 - Help includes going door to door, putting up signs, giving endorsement
- **Answer: While it is not explicitly prohibited, such help can present an appearance of impropriety as outlined by the ICMA Code of Ethics.**



The City of Delaware

Political Activity: Contributions

- Can City Council member solicit campaign donations from an employee?
- No. Under ORC 3517.092 “No candidate for an elective office of a political subdivision of the state ... shall solicit a contribution ... from ... an employee of that political subdivision ... whose appointing authority will be the candidate, if elected.” However, a member may accept voluntary, unsolicited, contributions from employees. [R.C. 3501.01(T), 3517.092]

The City of Delaware

Ohio's Ethics Law

- The Ohio Ethics Commission was created by the Ohio Ethics Law, enacted on January 1, 1974. The law can be found in R.C. 102, 2921.42, and 2921.43.
- The Ethics Commission oversees all state and local public employees, except legislative and judicial members.
- The Ethics Commission's duties are to:
 - Render advice to public officials to protect against conflicts.
 - Provide education and Information on ethics law prohibitions against conflicts of interest.
 - Administer financial disclosures from state, county, and city officeholders, candidates, and board members.
 - Conduct confidential investigation into allegations of unethical activity and secures remedial response.
 - Assists the General Assembly in the consideration of ethics-related legislation.



The City of Delaware

Potential Criminal Liability

- Ethics violations as a public employee can result in criminal prosecution.
- State examples:
 - Interest in a Public Contract (R.C. 2921.42)
 - Bribery (R.C. 2921.02)
 - Theft in Office (R.C. 2921.01(K))
 - Tampering with Records (R.C. 2913.42)
- Federal examples:
 - “Honest services” Fraud, Mail, and Wire Fraud (18 USC 1341, 1343).
 - Hobbs Act (18 USC 1951) (bribery / extortion)
 - Making False Statements (18 USC 1001)

The City of Delaware

What is a conflict of interest?

- From the manual: “An actual or potential conflict of interest is when an employee is in a position to influence a decision or have business dealings on behalf of the City that might result in a personal gain for the employee, an employee’s relative(s), or business associate(s).”
- Personal gains can result from situations where an employee, and employee’s relative(s), or business associate(s) receive a kickback, bribe, substantial gift, or special consideration because of a transaction or business dealing involving the City

The City of Delaware

Favors, Gifts, Gratuities, and Rewards

- From the manual: “No employee shall **seek, receive, or give** any gratuity (in the form of compensation, entertainment, trips, gifts, favors, or otherwise) of “**significant value**” from or to **those who have or seek business dealings or exchange services with the City of Delaware**. It is expressly prohibited for any employee, in any way, to use their position or influence for private gain for themselves or others.
- This policy mirrors the Ohio Ethics Law.
- Members are required to disclose sources of gifts in their annual disclosure forms.

The City of Delaware

What is “Significant Value?”

- What are some examples of gifts that have a substantial value?

Lunch at J. Gumbos
Summer job for Son
Squeeze ball
Trip to Dayton
Ohio State tickets
Fancy Dinner
Signed Photo of Darren
Cell Phone Screen Cleaner
Cell Phone

The City of Delaware

Favors, Gifts, Gratuities, and Rewards

How much can you accept as a gift?

- A) \$25.00
- B) \$100
- C) \$1,000,000.00
- D) It Depends/This Seems Like a Trick Question

The “Answer”:

- Ohio Revised Code: Substantial Value = no hard line number
 - Bob Evans Rule
- Ethics Policy: \$75 cap
- Depending on who gives the gift, the right answer could be \$0.
- Cumulative throughout the year



The City of Delaware

“Improper Influence”

- RC 102.03(D) prohibits members from using or authorizing the use of his office or employment to secure anything of value or the promise of anything of value that is of such a character as to manifest a substantial and improper influence upon him with respect to his duties.
- RC 102.03(E) prohibits members from soliciting or accepting anything of value that is of such character as to manifest a substantial and improper influence upon him with respect to his duties. Normal campaign contributions are excluded from this prohibition under RC 102.03(G).
- City ethics policy prohibits members from soliciting or accepting honoraria (see R.C. 102.01(H) & R.C. 102.03(H))

The City of Delaware

Art. VIII, Sec. 52 of the City Charter.

- “Neither Council nor any of its members or committees shall direct or request the appointment of any person to, or his/her removal or transfer from, office or employment by the City Manager or by any of his/her subordinates, or in any manner take part or interfere in the appointment, discipline, transfer, or removal of officers and employees in that part of the administrative service of the City for which the City Manager shall be responsible. No member of Council shall intercede for or participate as counsel or attorney for any officer or employee subordinate to the City Manager, in any hearing or investigation having to do with the discipline or removal of such officer or employee, except in hearings before Council. Except for purposes of inquiry, Council and its members shall deal with that portion of the service of the City for which the City Manager is responsible solely through the City Manager. Neither Council nor any member thereof shall give orders to any subordinate of the City Manager except as provided in Article XVIII, [Section 89](#), either publicly or privately, either directly or indirectly.”



The City of Delaware

Gifts

- A gift can be accepted if it is clear that the gift is motivated by the giver's family relationship or a personal friendship with you, rather than your position with the City. Per the Ohio Ethics Commission, relevant factors to consider are:
 - The duration and nature of the preexisting private relationship;
 - Whether it has been common for you to exchange gifts before you were elected to City Council;
 - Whether the giver personally bought the gift or bought it with business funds; and,
 - Whether the giver has given similar gifts to other City employees.

The City of Delaware



Holiday Gifts: A Preview

Every year Darren sends out an “Ethics and the Holiday Season” email. Here is an advanced preview:

- Do not accept cash or gifts.
- Legal can provide a ‘thanks but I can’t accept it’ letter.
- Exception 1: Food, candy, etc. Put out in common area to share.
- Exception 2: City (not individuals) can accept a gift that can be used by the City, such as office supplies, first aid kit.

The City of Delaware

Outside Employment

- City policy prohibits using “City of Delaware,” a Council member’s title, or the City logo in a manner that suggests impropriety, favoritism, or bias by the City or the member. This includes using any of the above to obtain consulting work.
- Example: “As a city councilman, I know how to get things approved by the City. Hire me to be your consultant.”



The City of Delaware

Outside Employment – Ohio Ethics Law

It is illegal for a member to:

- Sell goods or services to the City, except through competitive bidding, unless they meet an exception to the law; and,
- Use his or her position to get a public contract or payments from the city.
- Have an interest in the profits of a public contract with the City (criminal charge under R.C. 2921.41)



The City of Delaware

Nepotism

- Nepotism is characterized by the Ohio Ethics Commission as *the most commonly violated* provision of the ethics laws.
- Applies to any city employment, whether full-time, part-time, or temporary / seasonal.
- The Ohio ethics laws do not prohibit family members of members from being employed by the City; However,
- It is illegal for a city employee to:
 - Authorize the employment of a family member; or,
 - Use the authority or influence of his or her public position to secure the employment of a family member.
 - A member requesting appointment of a family member would also run afoul of Art. VIII, Sec. 52 of the Charter.

The City of Delaware

Definition of “Family Member”

1. Spouse
2. Children / step-children (dependent or not)
3. Siblings
4. Parents
5. Grandparents
6. Grandchildren
7. Any other person related by blood or marriage living in the same household.

The City of Delaware

Definition of “Authorizing Employment”

- This means an employee is prohibited from making the final decision about whether a family member should be hired.
- If an employee is the final hiring authority, their family members cannot be employed by the agency they supervise.
- Per our charter, the City Manager has hiring authority. However, the manager reports to city council, so Darren recommends not employing city council family members to err on the side of caution and to avoid the appearance of impropriety.

The City of Delaware

Definition of “Securing Employment”

Even though members do not have direct authority over the hiring process, the law prohibits them from discussing, recommending, or otherwise using the prestige of their office, formally or informally, to get a family member a job.



The City of Delaware

Anti-Solicitation Policy

- Persons not employed by the City are not permitted to solicit any municipal employee at any time during the workday.
- Employees are not to engage in solicitation on behalf of any cause or organization during work time.
- Employees may not solicit other employees during work times (when either the staff member or the person being solicited is on work time).

The City of Delaware

Anti-Solicitation Policy

- Any employee found to be soliciting or distributing literature in violation of this policy will be subject to progressive discipline up to and including discharge.
- “Work time” - when an employee is scheduled and expected to be properly engaged in performing his or her work activities.
- Work areas: all areas of any city facility with the exception of areas designated for non-work use (e.g. a break room)

The City of Delaware

Anti-Solicitation Policy

- Examples of prohibited activities **during work time or in work areas:**
 - Raffles
 - Charity drives
 - Trips
 - Sports pools
 - Cosmetics/jewelry sales
 - Bake sales
 - Food vending
 - Procuring membership in any organization
 - E-mail solicitation
 - Commercial or personal business sales
- City sponsored events/activities are permitted (e.g. annual United Way campaign)



The City of Delaware

Financial Disclosure Statement Requirements

- Members are required to file a financial disclosure statement with the Ohio Ethics Commission by R.C. 102.022 due to their level of compensation (as well as the City ethics policy). These are not the same as campaign finance disclosures.
- Disclosure statements must be filed no later than April 15 (per our ethics policy, the ORC requires filing by May 15 of each year (R.C. 102.02(A)(4)), along with a \$35.00 filing fee (R.C. 102.02(E)(2))
- Blank disclosure forms and e-filing are available on the Ohio Ethics Commission's website.



The City of Delaware

Disclosures Include:

- Sources of income over \$500.00 (per R.C. 102.022(A) due to council's level of compensation);
 - This includes a brief description of the nature of the services for which the income was received, except where confidentiality is protected by law, i.e. clients of attorneys, psychologists, or physicians. It does not require a member whose income is from a “business or profession” to disclose every single item of income that constitutes the gross income of that business or profession;
- Source and amount of income received from any person if the filer knows or has reason to know the person is doing or seeking to do business with filer's public agency;
- All sources of gifts over \$500.00 (pursuant to R.C. 102.022 (B)) Gifts from most family members and inheritance is excluded from the reporting requirements;
- All investments, debtors, and creditors over \$1000;
- Most ownership and leasehold interests in real property;



The City of Delaware

Resources

- Darren, as City Attorney, is the city's ethics officer.
 - Can give advice
 - Can issue written opinions
 - Can contact ethics commission for advisory opinions

Ohio Ethics Commission Website:

- www.ethics.ohio.gov
- Great resource for past opinions and info sheets.



The City of Delaware

Resources – formal and informal opinions by the Ohio

Ethics Commission:

- Formal Advisory Opinions consider situations and hypothetical scenarios that may occur in a variety of jurisdictions and have a broad impact on many public officials and employees. A syllabus is included with the opinion providing a concise summary of the holding of the Commission. These opinions are reviewed and approved by the Commission.
- Informal Advisory Opinions, on the other hand, are based on a specific fact pattern and are issued to an individual person. These opinions do not typically have a broad impact on public officials and employees but do provide additional Commission precedent on various topics.
- Pursuant to R.C. 102.08(B), either type of opinion provides immunity from prosecution, civil lawsuits, and actions for removal from office or employment based on a violation of Ohio's Ethics Laws if the facts in the opinion are true and the advice is followed.



The City of Delaware

Ethics Reporting

- Contact the City Attorney to make an ethics complaint.
- Can be anonymous
- Ohio Ethics Commission's Investigative Attorney can be contacted directly at (614) 466-7090.



JUNE FINANCE REPORT

TO: Members of City Council
FROM: Dean Stelzer, Finance Director
DATE: July 10, 2019

Reports Included

<u>Page</u>	<u>Reports</u>	<u>Purpose</u>
2	Revenues by Source	This summary compares year-to-date revenues for 2019 to 2018 by source.
3	General Fund	Summary of General Fund budgeted revenues, expenditures and fund balance.
4	Other Operating Funds	Summary of budgeted revenues, expenditures, & fund balances for non-general fund operating funds.
5	Other Funds	Other non-operating funds revenues, expenditures and fund balance.
6	Insurance	Summary of the City's self-funded health insurance costs with comparisons to last year.
7	Income Tax	Monthly income tax collections for last three years. Also includes tax collection projections for remainder of the year.

YTD 2019 Budget Supplementals

19-03	\$150,000 - Donation Fund - Hayes Statue
19-04	\$28,000 - CIP Fund Electric Parking System
19-15	\$1,150,000 - CIP E. William St. Grant Project
19-16	\$160,000 - CIP FUND Annex Improvements
19-17	\$650,000 - General Fund Transfers to CIP and SMR

FINANCE DIRECTOR'S REPORT

REVENUES BY SOURCE

June 30, 2019

	Revenues @ 6/30/19	Revenues @ 6/30/18	% Change
TAXES			
Income Tax	\$ 16,200,328	\$ 15,351,050	5.53%
Property Tax	1,117,668	1,093,647	2.20%
Local Government Fund	311,594	296,841	4.97%
Hotel/Motel Tax	30,421	38,939	-21.88%
Gasoline Taxes	595,050	575,896	3.33%
License Plate Tax	338,704	339,601	-0.26%
FEES			
Franchise Fee (cable tv)	\$ 208,208	\$ 202,464	2.84%
Parking Meter & Lot Fees	44,336	42,712	3.80%
Fines/Forfeitures/Court Diversion Fees	65,685	69,914	-6.05%
Impact Fees	601,633	467,056	28.81%
Airport - Fuel	297,897	302,256	-1.44%
Cemetery	85,686	69,629	23.06%
Golf Course	81,258	81,055	0.25%
REIMBURSEMENTS			
Engineering Fees	\$ 165,489	\$ 726,058	-77.21%
Fire/EMS Reimbursement	188,718	523,406	0.00%
Prosecutor Reimbursements	124,315	73,190	69.85%
Building Permits and Fees	649,395	590,549	9.96%
UTILITY CHARGES			
Water - Meter Charges	\$ 2,655,068	\$ 2,657,317	-0.08%
- Capacity Fees	1,675,115	1,234,525	35.69%
Sewer - Meter Charges	3,197,132	3,147,674	1.57%
- Capacity Fees	1,610,492	1,182,273	36.22%
Refuse	1,769,972	1,727,443	2.46%
Storm Sewer	434,157	432,383	0.41%
MUNICIPAL COURT REVENUES	\$ 1,734,713	\$ 1,687,428	2.80%

FINANCE DIRECTOR'S REPORT
GENERAL FUND REVENUES
June 30, 2019

June 50.00% of year	Revenues 6/30/2019	2019 Budget	Revenues As % of Budget	Comparative Revenues 6/30/2018	% Change YTD
GENERAL FUND					
Property Tax	855,424	1,629,406	52.50%	839,481	0.00%
City Income Tax	8,758,353	15,645,000	55.98%	8,301,157	5.51%
Other Taxes	997	0	0.00%	938	0.00%
Local Government Fund	311,594	618,976	50.34%	296,841	4.97%
Fines and Forfeitures	65,685	148,000	44.38%	69,914	(6.05%)
Engineering Fees	165,489	1,200,000	13.79%	726,058	(77.21%)
Prosecutor Contracts	124,315	285,000	43.62%	73,190	69.85%
Parking Meters	19,772	38,000	52.03%	18,892	4.66%
Other Fees and Contracts	22,020	0	0.00%	26,330	(16.37%)
Liquor Permits	40,906	45,000	90.90%	40,438	0.00%
Franchise Fees	208,208	405,000	51.41%	202,464	2.84%
Licenses & Permits	649,395	830,000	78.24%	590,549	9.96%
Investment Income	415,468	650,000	63.92%	201,095	106.60%
Miscellaneous	128,901	110,000	117.18%	37,588	0.00%
Reimbursements	95,645	200,000	47.82%	84,450	13.26%
Transfers	997,214	1,920,000	51.94%	966,733	3.15%
TOTAL	12,859,386	23,724,382	54.20%	12,476,118	3.07%

GENERAL FUND EXPENDITURES

	Expenses 6/30/2019	2019 Budget	Expenses As % of Budget	Comparative Expenses 6/30/2018	% Change YTD
GENERAL FUND					
City Council	78,072	184,347	42.35%	72,803	7.24%
City Manager	342,918	823,711	41.63%	360,024	(4.75%)
Human Resources	206,064	358,692	57.45%	140,955	46.19%
Economic Development	232,685	474,137	49.08%	246,669	(5.67%)
Legal Affairs/Prosecution	365,517	842,343	43.39%	385,322	(5.14%)
Finance	690,286	1,485,683	46.46%	785,236	(12.09%)
Income Tax Refunds	341,812	450,000	75.96%	329,871	3.62%
General Administration	3,202,718	6,090,255	52.59%	2,570,521	24.59%
Risk Management	18,123	349,100	5.19%	32,685	(44.55%)
Police	4,049,207	9,105,357	44.47%	4,161,601	(2.70%)
Planning	533,151	1,268,512	42.03%	563,588	(5.40%)
Engineering	712,245	1,988,887	35.81%	777,568	(8.40%)
City Buildings	244,834	554,958	44.12%	242,408	1.00%
TOTAL	11,017,632	23,975,982	45.95%	10,669,251	3.27%

General Fund Beginning Balance January 1, 2019	5,184,249
2019 General Fund Revenues	12,859,386
2019 General Fund Expenditures	(11,017,632)
Advances to Other Funds	1,236,286
Outstanding Encumbrances 5/31/19	(907,017)
General Fund Ending Fund Balance May 31, 2019	<u>7,355,272</u>

FINANCE DIRECTOR'S REPORT

OTHER OPERATING FUNDS

June 30, 2019

REVENUES

	Revenues 6/30/2019	2019 Budget	Revenues As % of Budget	Comparative Revenues 6/30/2018	% Change YTD
STREET MAINTENANCE & REPAIR	1,594,744	3,231,000	49.36%	1,475,256	8.10%
STORM SEWER	435,072	863,000	50.41%	241,256	80.34%
PARKS AND RECREATION	900,498	1,571,500	57.30%	619,237	45.42%
CEMETERY	135,686	256,000	53.00%	118,925	14.09%
AIRPORT OPERATIONS	405,013	924,840	43.79%	384,049	5.46%
FIRE/EMS INCOME TAX	6,454,732	11,866,361	54.40%	5,036,672	28.15%
MUNICIPAL COURT	1,248,678	2,744,000	45.51%	1,274,279	(2.01%)
GOLF COURSE	81,258	183,500	44.28%	80,606	0.81%
WATER	2,875,093	6,536,132	43.99%	3,144,081	(8.56%)
SEWER	3,460,522	7,407,971	46.71%	3,289,915	5.19%
REFUSE	1,819,880	3,672,095	49.56%	3,092,715	(41.16%)
GARAGE ROTARY	359,300	718,600	50.00%	315,101	14.03%
INFORMATION TECH. ROTARY	538,116	1,076,017	50.01%	491,214	9.55%
TOTAL	20,308,592	41,051,016	49.47%	19,563,306	3.81%

EXPENDITURES

	Expenditures 6/30/2019	2019 Budget	Expenses As % of Budget	Comparative Expenses 6/30/2018	% Change YTD
STREET MAINTENANCE & REPAIR	1,430,846	3,313,335	43.18%	516,178	177.20%
STORM SEWER	305,533	1,380,464	22.13%	1,482,843	(79.40%)
PARKS AND RECREATION	664,447	1,592,532	41.72%	295,953	124.51%
CEMETERY	110,782	315,113	35.16%	297,627	(62.78%)
AIRPORT OPERATIONS	483,806	974,226	49.66%	271,973	77.89%
FIRE/EMS INCOME TAX	5,643,677	11,182,079	50.47%	10,568,832	(46.60%)
MUNICIPAL COURT	1,221,245	2,734,190	44.67%	2,441,281	(49.98%)
GOLF COURSE	46,132	183,401	25.15%	68,498	(32.65%)
WATER OPERATIONS	2,986,153	6,336,213	47.13%	1,230,846	142.61%
SEWER OPERATIONS	3,385,293	7,075,047	47.85%	2,657,780	27.37%
REFUSE	1,490,974	3,813,216	39.10%	2,391,565	(37.66%)
GARAGE ROTARY	306,452	707,989	43.28%	340,629	(10.03%)
INFORMATION TECH. ROTARY	603,676	1,384,166	43.61%	724,385	(16.66%)
TOTAL	18,679,016	40,991,971	45.57%	23,288,390	(19.79%)

FUND BALANCES

	Fund Balance 1/1/2019	Revenues 6/30/2019	Expenditures 6/30/2019	Outstanding Encumb.	Fund Balance 6/30/2019
STREET MAINTENANCE & REPAIR	461,581	1,594,744	1,430,846	262,803	362,676
STORM SEWER	1,868,735	435,072	305,533	179,248	1,819,026
PARKS AND RECREATION	218,433	900,498	664,447	195,806	258,678
CEMETERY	265,769	135,686	110,782	2,788	287,885
AIRPORT OPERATIONS	272,195	405,013	483,806	55,303	138,099
FIRE/EMS INCOME TAX	9,031,814	6,454,732	5,643,677	195,098	9,647,771
MUNICIPAL COURT	2,744,978	1,248,678	1,221,245	12,674	2,759,737
GOLF COURSE	39,762	81,258	46,132	16,863	58,025
WATER OPERATIONS	1,219,585	2,875,093	2,986,153	161,449	947,076
SEWER OPERATIONS	3,134,518	3,460,522	3,385,293	154,502	3,055,245
REFUSE	909,634	1,819,880	1,490,974	771,106	467,434
GARAGE ROTARY	385,951	359,300	306,452	45,376	393,423
INFORMATION TECH. ROTARY	864,189	538,116	603,676	54,612	744,017
TOTAL	21,417,144	20,308,592	18,679,016	2,107,628	20,939,092

FINANCE DIRECTOR'S REPORT
OTHER FUND REVENUES/EXPENSES/FUND BALANCE
June 30, 2019

	Beginning Fund Balance	Revenues 6/30/2019	Expenses 6/30/2019	Outstanding Encumbrances	Ending Fund Balance
STATE HIGHWAY IMPROVEMENT	219,665	56,363	3,236	260	272,532
LICENSE FEE	238,083	219,107	51,546	0	405,644
TREE FUND	156,124	8,287	50,924	0	113,487
AIRPORT 2000 T-HANGAR	173,352	50,791	35,695	0	188,448
RECREATION FACILITIES TAX	4,583,228	1,363,085	794,617	235,000	4,916,696
AIRPORT TIF	109,485	13,626	0	0	123,111
GLENN RD BRIDGE TIF	2,878,284	508,950	1,376,003	136,623	1,874,608
SKY CLIMBER/V&P TIF	0	24,151	24,151	45,849	(45,849)
MILL RUN TIF	0	84,041	84,041	85,959	(85,959)
COURT IDIAM	30,321	16,550	23,860	7,188	15,823
DRUG ENFORCEMENT	57,260	2,765	14,239	3,692	42,094
COURT ALCOHOL TREATMENT	546,244	30,129	14,089	0	562,284
OMVI ENFORCEMENT/EDUCATION	6,468	1,250	3,471	0	4,247
POLICE JUDGEMENT	121,012	11,491	24,000	12,936	95,567
PARK DEVELOPMENT	184,116	0	0	0	184,116
COMPUTER LEGAL RESEARCH	714,293	133,700	41,679	74,224	732,090
COURT SPECIAL PROJECTS	752,409	135,666	33,552	6,224	848,299
PROBATION SERVICES	572,555	165,975	19,487	28,691	690,352
POLICE/FIRE DISABILITY	0	262,244	262,244	0	0
COMMUNITY PROMOTION FUND	69,220	30,421	58,524	54,500	(13,383)
CDBG GRANT	2,530	0	8,661	120,500	(126,631)
ED REVOLVING LOAN	270,186	53,890	81,337	55,874	186,865
HOUSING GRANT PROGRAM INCOME	0	8,150	0	0	8,150
CHIP GRANT	0	0	0	0	0
GENERAL BOND RETIREMENT	336,521	635,749	632,295	0	339,975
PARK IMPROV BONDS FUND	111,273	663,997	357,701	0	417,569
SE HIGHLAND SEWER BOND FUND	83,995	501,152	278,304	0	306,843
CAPITAL IMPROVEMENT	2,037,627	1,747,743	1,502,265	1,868,164	414,941
POINT PROJECT	565,337	157,958	101,010	832,072	(209,787)
FAA AIRPORT GRANT	48,413	0	0	0	48,413
FAA AIRPORT AIP GRANT	47,948	0	0	81,360	(33,412)
EQUIPMENT REPLACEMENT	158,550	250,000	99,644	299,208	9,698
PARK IMPACT FEE	1,455,146	275,317	60,653	112,852	1,556,958
POLICE IMPACT FEE	354,038	68,208	7,813	165	414,268
FIRE IMPACT FEE	397,705	119,481	79,954	169	437,063
MUNICIPAL SERVICES IMPACT FEE	361,999	138,627	68,319	102,736	329,571
GLENN ROAD CONSTRUCTION FUNDS	3,112,362	8,621,735	10,421,158	36,095	1,276,844
PARKING LOTS	45,944	24,564	20,690	13,500	36,318
WATER CIP	12,555,562	2,636,923	2,337,492	517,412	12,337,581
SEWER CIP	8,821,116	3,463,787	2,844,199	423,720	9,016,984
SELF INSURANCE	1,508,194	3,100,484	3,220,284	3,500	1,384,894
WORKERS COMP RESERVE	2,628,786	128,851	235,658	17,231	2,504,748
FIRE DONATION	6,345	0	5,462	0	883
PARK DONATION	16,410	47,984	47,700	9,600	7,094
POLICE DONATION	7,809	0	182	0	7,627
MAYOR'S DONATION	1,202	750	751	261	940
PROJECT TRUST	693,554	25,394	0	0	718,948
UNCLAIMED FUNDS	85,371	14,602	614	0	99,359
DEVELOPMENT RESERVE FUND	964,886	0	0	0	964,886
RESERVE ACCOUNT FUND	1,163,864	0	0	0	1,163,864
BERKSHIRE JEDD FUND	57,099	214,295	194,962	310,332	(233,900)
CEMETERY PERPETUAL CARE FUND	34,191	350	690	0	33,851
STATE PATROL TRANSFER	9,699	28,431	38,131	0	(1)
STATE BUILDING PERMIT FEES	466	7,458	5,509	0	2,415
PERFORMANCE BOND FUND	667,238	294,415	20,931	3,513	937,209
TOTAL	50,023,485	26,348,887	25,587,727	5,499,410	45,285,235

City of Delaware
Employee Health Insurance Plan
June 30, 2019

Account	June 2019	YTD 2019	2019 Budget	% of Budget	YTD 2018	% Change 2018-19
Life Insurance	\$ 2,125	\$ 12,708	\$ 27,000	47.1%	\$ 4,576	177.7%
Insurance Opt-Out	2,195	13,170	30,500	43.2%	13,470	-2.2%
Preventative Care	1,129	12,179	55,000	22.1%	17,876	-31.9%
Vision Coverage	-	12,266	28,500	43.0%	19,823	0.0%
Administrative Fees						
Excise Tax	1,940	2,891	5,000	0.0%	939	0.0%
TPA Fees	7,506	48,598	99,500	48.8%	46,831	3.8%
PPO Fees	3,105	18,860	40,000	47.2%	18,288	3.1%
Broker Fees	416	3,926	6,500	60.4%	2,990	0.0%
Total Admin	12,967	74,275	151,000	49.2%	69,048	7.6%
Stop Loss Insurance	70,104	424,837	795,000	53.4%	370,489	14.7%
Claims						
Medical	243,171	1,931,810	4,250,000	45.5%	1,852,031	4.3%
Dental	21,753	133,312	285,000	46.8%	127,637	4.4%
Prescription	132,101	605,727	850,000	71.3%	396,605	52.7%
Total Claims	397,025	2,670,849	5,385,000	49.6%	2,376,273	12.4%
Total Costs	485,545	3,220,284	6,472,000	49.8%	2,871,555	12.1%
Employee Payment	77,568	486,895	893,568	54.5%	457,553	
Reimbursements	1,109	254,120	500,000	50.8%	162,721	
NET PLAN COSTS	\$ 406,868	\$ 2,479,269	\$ 5,078,432	48.8%	\$ 2,251,281	10.1%

**MONTHLY INCOME TAX REVENUES
2017-2019**

	2017				% OF ACTUAL	2018				% OF ACTUAL	2019				% OF BUDGET
	W/H	PERSONAL	BUSINESS	TOTAL		W/H	PERSONAL	BUSINESS	TOTAL		W/H	PERSONAL	BUSINESS	TOTAL	
JANUARY	1,794,272	205,680	204,662	2,204,614		1,741,914	440,952	56,565	2,239,431		1,570,681	603,605	80,207	2,254,493	
FEBRUARY	1,304,987	327,145	95,437	1,727,569		1,389,048	337,974	56,041	1,783,063		1,616,403	398,566	112,062	2,127,031	
MARCH	1,175,241	625,299	195,522	1,996,062		1,240,476	682,589	192,027	2,115,092		1,308,699	737,799	133,499	2,179,997	
APRIL	1,786,686	2,352,889	1,092,340	5,231,915		1,949,558	2,433,093	806,548	5,189,199		1,941,656	2,595,734	781,735	5,319,125	
MAY	1,388,195	185,269	50,869	1,624,333		1,387,867	213,714	18,117	1,619,698		1,440,447	242,575	54,049	1,737,071	
JUNE	1,284,197	481,309	167,392	1,932,898		1,407,521	622,838	374,208	2,404,567		1,696,517	732,504	153,590	2,582,611	
SUBTOTAL	8,733,578	4,177,591	1,806,222	14,717,391	56.83%	9,116,384	4,731,160	1,503,506	15,351,050	55.16%	9,574,403	5,310,783	1,315,142	16,200,328	55.98%
JULY	1,680,268	158,901	62,961	1,902,130		1,718,647	227,721	28,964	1,975,332						
AUGUST	1,395,822	124,025	26,462	1,546,309		1,363,624	171,517	142,149	1,677,290						
SEPTEMBER	1,303,188	421,650	287,996	2,012,834		1,648,825	624,312	164,383	2,437,520						
OCTOBER	1,697,249	257,687	81,440	2,036,376		1,675,716	307,591	462,819	2,446,126						
NOVEMBER	1,438,751	175,718	30,847	1,645,316		1,442,983	252,947	59,435	1,755,365						
DECEMBER	1,419,960	388,069	229,805	2,037,834		1,688,530	412,229	85,907	2,186,666						
TOTALS	17,668,816	5,703,641	2,525,732	25,898,189	97.31%	18,654,709	6,727,477	2,447,163	27,829,349	101.43%	9,574,403	5,310,783	1,315,142	16,200,328	55.98%
BUDGETED				26,614,811					27,437,537					28,936,941	

Total JUNE % of Annual

Projection based on ten year trend!

TO: Mayor Riggle and Members of Council

FROM: R. Thomas Homan, City Manager

SUBJECT: Miscellaneous Matters

DATE: July 18, 2019

1. **Calendar**

See Attached

2. **Per Section 73 Of The City Charter The City Manager Is To Report Contract Agreements**

See Attached

3. **Meetings**

June 28

Meeting with Mike Frommer

July 8

Rotary

City Council

July 9

Source Point Age Friendly Strong Town

CONTRACT APPROVAL - July 22, 2019

VENDOR	EXPLANATION OF AGREEMENT	2019 AMOUNT	DEPARTMENT
State of Ohio ODNR, Div of Wildlife	Subsidy agreement #2 for Fish with a Cop	N/A	Police
Delaware County Emergency Communications	Agreement to allow Delaware County Emergency Communications to enter LEADS and NCIC data	N/A	Police
The Shelly Company	Stone and asphalt for base repairs	N/A	Public Works
MS Consultants	East Central Engineering Report and Safety Application	\$28,520	Public Works
Delaware County Sheriff's Office	Delaware County LEAP	\$0.00	Police
State of Ohio	Depart of Defense property transferred to city of Delaware Police Department	\$0.00	Police
State of Ohio, ODNR, Div of Wildlife	Subsidy agreement#1 for Fish with a Cop	\$0.00	Police
The Aero-Mark Company, LLC	2019 Pavement Marking Maintenance	\$55,270.69	Public Works
National Lime and Stone	Stone for base repair work	N/A	Public Works
Gannett Flemming Engineers & Architects	The Point Improvements, Part 1, Mod 1	\$1,231,630	Public Works
MT Business Technologies	Copier VIT Maintenance Protection	Cost per use	IT
Ohio Wesleyan University	Emergency Medical Services	\$116.20	Fire

July

2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4 City Offices Closed	5	6
7	8 7pm City Council	9 6pm Sister City	10 6:30 pm BZA	11	12	13
14	15	16 6:30 Parks & Rec – cancelled	17 6:30 Planning	18 6:30 Airport Commission-cancelled	19	20
21	22 7 pm City Council	23	24 6:30 pm HPC	25 2:00 pm Delaware South NCA	26	27
28	29	30	31			

August

2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6 Public Works/Public Utilities 6 pm	7 Civil Service 3 pm Planning Commission 6:30 pm	8	9	10
11	12 Council 7pm	13	14 BZA 6:30 pm	15	16	17
18	19 Parking and Safety 6 pm	20	21	22	23	24
25	26 Council 7pm	27 Shade Tree 6:30pm	28 Historic Preservation Commission 6:30 pm	29	30	31