

# RECORD OF PROCEEDINGS

Minutes of

Delaware City Council

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held July 8 20 19

The regular meeting of Council held July 8, 2019 was called to order at 7:00 p.m., in the City Council Chambers. The following members of Council were present: First Ward Chris Jones, Second Ward Lisa Keller, Third Ward Jim Browning, Fourth Ward Kyle Rohrer, At-Large George Hellinger, Vice-Mayor Shafer, and Mayor Carolyn Kay Riggle, who presided. The invocation was given by Assistant City Manager Jackie Walker, followed by the Pledge of Allegiance.

Staff Present: Chris Ballard, Assistant City Prosecutor, Bill Ferrigno, Public Works Director/City Engineer, Sean Hughes, Economic Development Director, Dean Stelzer, Finance Director, Dave Efland, Planning and Community Development Director, Bruce Pijanowski, Police Chief, Jackie Walker, Assistant City Manager, and Tom Homan, City Manager.

Mayor Riggle recognized Jackie Walker for her upcoming retirement and thanked her for her service to the City of Delaware.

#### **ITEM 4: APPROVAL OF MINUTES**

APPROVAL of the Motion Summary of the regular meeting of Council held on June 24, 2019, as recorded and transcribed.

**Motion:** Mr. Browning motioned to approve the Motion Summary of the regular meeting of Council held June 24, 2019, seconded by Mrs. Keller. Motion approved by a 6-0-1 (Rohrer) vote.

#### **ITEM 5: CONSENT AGENDA**

- A. Acceptance of the Motion Summary of the Shade Tree Commission meetings held on February 26, 2019 and April 23, 2019, as recorded and transcribed.
- B. Resolution No. 19-29, a resolution appointing members to various Boards, Commissions, and/or Committees, and specifying the term of the appointments.

**Motion:** Mr. Browning motioned to approve the Consent Agenda, seconded by Mr. Jones. Motion approved by a 7-0 vote.

#### **ITEM 6: LETTERS, PETITIONS, AND PUBLIC COMMENTS**

##### **PUBLIC COMMENT:**

Jessica Feller  
2237 Dates Street  
Delaware, Ohio

Mrs. Feller provided a statement to recognize Mrs. Walker and her upcoming retirement.

Amanda Coughenour  
177 Schellinger Street  
Delaware, Ohio 43015

Ms. Coughenour requested that Council consider implementing rules of engagement for social media. She read into the record and provided a copy of the statement to Council Clerk regarding concerns of a posting by Council on social media regarding the partnership with the YMCA.

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**ITEM 7: COMMITTEE REPORT**

Mr. Hellinger informed Council that Board of Zoning Appeals meeting will meet on July 10, 2019.

Mayor Riggle informed Council of the upcoming Sister City Advisory Board meeting that will be held on July 9, 2019.

**ITEM 8: RESOLUTION NO. 19-30** [First Reading]

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADOPT A TRAFFIC CALMING GUIDE FOR NEIGHBORHOOD STREETS.

The Clerk read the resolution for the first time.

Mr. Browning discussed the 85% standard and felt that this number may need to be reconsidered for City of Delaware.

**Motion:** Mr. Jones motioned to approve Resolution No. 19-30, seconded by Vice-Mayor Shafer. Motion approved by a 6-1 (Keller) vote.

**ITEM 9: RESOLUTION NO. 19-31** [First Reading]

A RESOLUTION APPROVING A TRAFFIC CALMING PILOT PROGRAM FOR WEST HULL DRIVE.

The Clerk read the resolution for the first time.

Mr. Hellinger questioned if the pilot study would be found to be effective, what would be the cost to strip other streets that were identified to have higher speed issues. Mr. Ferrigno discussed that there were 8 streets identified to have speeds at the 85% above 30 mph. He estimates approximate cost and at a similar approach to be \$55,000. Mr. Ferrigno discussed the striping will be edge line and center line striking, along with enhancements at certain intersections. He discussed maintenance to the striping.

**Motion:** Vice-Mayor Shafer motioned to adopt Resolution No. 19-31, seconded by Mr. Browning. Motion approved by a 5-2 (Keller, Hellinger) vote.

**ITEM 10: ORDINANCE NO. 19-38** [First Reading]

AN ORDINANCE DECLARING THE IMPROVEMENT TO CERTAIN PARCELS IN THE CITY TO BE A PUBLIC PURPOSE AND EXEMPT FROM TAXATION PURSUANT TO ORC 5709.40(B); PROVIDING FOR THE COLLECTION AND DEPOSIT OF SERVICE PAYMENTS AND SPECIFYING THE PURPOSES FOR WHICH THOSE SERVICE PAYMENTS MAY BE EXPENDED; AND AUTHORIZING SCHOOL COMPENSATION PAYMENT.

The Clerk read the ordinance for the first time. Council to take Ordinance No. 19-38 to a second reading.

**ITEM 11: ORDINANCE NO. 19-39** [First Reading]

AN ORDINANCE SUPPLEMENTING THE 2019 APPROPRIATIONS ORDINANCE IN THE AMOUNT OF \$10,000 AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT TO PARTICIPATE INTO AN AGREEMENT TO PARTICIPATE IN A REGIONAL HOUSING STRATEGY.

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The Clerk read the ordinance for the first time. Council to take Ordinance No. 19-36 to a second reading.

**APPLICANT:**

William Murdock  
MORPC, Executive Director  
111 Liberty Street, Suite 100  
Columbus, Ohio 43215

Kerstin Carr  
MORPC, Planning & Sustainability Department  
111 Liberty Street, Suite 100  
Columbus, Ohio 43215

Mr. Murdock discussed the Regional Housing Strategy project is to look at housing needs and types based on demographics. This would look at market gaps, investment priorities, and structural impediments. He discussed how different parts of the region have different housing gaps and needs. He anticipates the report to be ready in the first quarter of 2020. Ms. Carr discussed how the type of demographics are changing with baby boomers and millennials. She discussed the BIA study that showed a housing shortage which increases prices.

Mayor Riggle discussed the need to look at housing for all price points and affordable housing. Mayor Riggle discussed the need to look at housing needs based on income levels and employment pay. Mr. Efland recommended to be part of the process. Vice-Mayor Shafer and Mrs. Keller voiced their support to the project.

**ITEM 12: ORDINANCE NO. 19-40** [First Reading]

AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF \$12,510,000 FOR THE PURPOSE OF PAYING THE COST OF REFUNDING BONDS PREVIOUSLY ISSUED BY THE CITY FOR THE PURPOSE OF PAYING THE COSTS OF IMPROVING THE CITY'S SOUTHEAST HIGHLAND SEWER AREA BY CONSTRUCTING AND INSTALLING SEWER LINES, INCLUDING THE ACQUISITION OF INTERESTS IN REAL ESTATE, TOGETHER WITH ALL NECESSARY APPURTENANCES THERETO, AND DECLARING AN EMERGENCY.

The Clerk read the ordinance for the first time.

**Motion:** Vice-Mayor Shafer motioned to suspend the rules for Ordinance No. 19-40, seconded by Mr. Browning. Motion approved by a 7-0 vote.

**Motion:** Vice-Mayor Shafer motioned to enact the emergency clause for Ordinance No. 19-40, seconded by Mr. Browning. Motion approved by a 7-0 vote.

**Motion:** Vice-Mayor Shafer motioned to adopt Ordinance No. 19-40, seconded by Mr. Browning. Motion approved by a 7-0 vote.

**ITEM 13: ORDINANCE NO. 19-41** [First Reading]

AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF \$2,500,000 FOR

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THE PURPOSE OF PAYING THE COSTS OF IMPROVING AND RENOVATING CITY HALL AND A RELATED ANNEX BUILDING AND OTHERWISE IMPROVING THE SITE THEREFOR, TOGETHER WITH ALL NECESSARY APPURTENANCES THERETO, AND DECLARING AN EMERGENCY.

The Clerk read the ordinance for the first time. Mrs. Keller informed Council that she would abstain from the vote due to being a current member of COhatch in the City Hall Annex building.

Motion: Mr. Browning motioned to suspend the rules for Ordinance No. 19-41, seconded by Vice-Mayor Shafer. Motion approved by a 6-0-1(Keller) vote.

Motion: Mr. Browning motioned to enact the emergency clause for Ordinance No. 19-41, seconded by Vice-Mayor Shafer. Motion approved by a 6-0-1 (Keller) vote.

Motion: Mr. Browning motioned to adopt Ordinance No. 19-41, seconded by Vice-Mayor Shafer. Motion approved by a 6-0-1 (Keller) vote.

ITEM 14: ORDINANCE NO. 19-42 [First Reading] AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF \$1,500,000 FOR THE PURPOSE OF PAYING THE COSTS OF ACQUIRING AND INSTALLING A SOFTWARE SYSTEM FOR USE BY VARIOUS CITY DEPARTMENTS, TOGETHER WITH ALL NECESSARY APPURTENANCES THERETO, AND DECLARING AN EMERGENCY.

The Clerk read the ordinance for the first time.

Motion: Mrs. Keller motioned to suspend the rules for Ordinance No. 19-42, seconded by Mr. Browning. Motion approved by a 7-0 vote.

Motion: Mrs. Keller motioned to enact the emergency clause for Ordinance No. 19-42, seconded by Mr. Browning. Motion approved by a 7-0 vote.

Motion: Mrs. Keller motioned to adopt Ordinance No. 19-42, seconded by Mr. Browning. Motion approved by a 7-0 vote.

ITEM 15: COUNCIL DISCUSSION ITEMS:

- A. Contract Agreement for Recreation Services between the City of Delaware and YMCA

Mrs. Walker provided background history regarding the City/YMCA agreement for recreation services. She discussed the agreement entered in 2012 for the YMCA to manage recreation services including the operation of Jack Florance Pool and Mingo Facility. She discussed other programs that the YMCA would assist in running. Mrs. Walker reviewed the fees that were paid to the YMCA. She discussed programs that were requested by the City, such as youth soccer, for the YMCA to provide. Mrs. Walker reviewed recent concerns that were brought forth to Council and the City, including website concerns, capacity and cleanliness issues at the pool and other facilities, youth softball, and communication

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issues.

## YMCA PARTICIPATION:

Tony Collins  
YMCA of Central Ohio, President and CEO  
40 West Long Street  
Columbus, Ohio 43215

Mr. Collins discussed that he had been made aware of the concerns and that he has a scheduled meeting with the City Manager to go over the concerns. He discussed the goal to go to the Delaware branch to just observe. He voiced his commitment to the partnership and safety and health welfare of citizens.

Mr. Hellinger discussed that he is part of the YMCA Advisory Committee and that he requested this topic be on the agenda due to the complaints received. He discussed concerns that have been seen over time, including changes in management, incomplete reports, incomplete data and safety issue. Mr. Hellinger discussed the confusion of the public knowing who is who and that the YMCA running City programs should be branded as City and difficulty for the public to know if they speak with YMCA personnel or City personnel for questions.

There was no public participation regarding the discussion of recreational services.

Mrs. Keller discussed a proposed solution to help work as better partners with the YMCA. She discussed having a shared leadership model where there is a Director of Recreational Services with ties to the City and a representative of the YMCA.

## B. Review of Rules Suspension Guidelines

Mr. Homan discussed that rule suspension is pursuant to the Charter and the Charter Review Commission recommended that the readings go to three readings with the allowance for rule suspension. Mr. Efland discussed the difference between legislative acts and administrative acts. He discussed that some development reviews, such as plats and final development plans, Council's role is acting more administratively. He discussed making the guidelines reflect the difference. Council recommended that Mr. Efland draft updated guidelines for their review.

## **ITEM 16: ETHICS TRAINING FOR ELECTED OFFICIALS**

Council requested to have training occur at a future meeting.

## **ITEM 17: CITY MANAGER'S REPORT**

Mr. Homan provided an update for Assistant City Manager Kyle Kridler return to work from paternity leave. He provided an update on the Council prioritization from the recent retreat and will be providing this information at an upcoming meeting. He thanked staff for their assistance on Fourth of July and the fireworks display. Mr. Homan provided recognition to Jackie Walker.

## **ITEM 18: COUNCIL COMMENTS**

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Mr. Jones received concerns regarding the time of the Fourth of July parade. Chief Pijanowski discussed the difficulty staffing of the various events that occur during the day and that all staff works a shift.

Mrs. Keller recognized the staff at Public Works for quickly addressing a concern that was brought to her attention.

Mr. Hellinger requested that the sign that is hanging from the building that would have housed the kettle corn be removed as it is falling down.

Mr. Shafer discussed bringing before Council a parking proposal for parking flow in the downtown area.

Mayor Riggle informed staff of a sidewalk concern on Pennsylvania Avenue. She discussed the many events that she attended for the Fourth of July.

## **ITEM 19: ADJOURNMENT**

**Motion:** Vice-Mayor Shafer motioned to adjourn the meeting. The meeting adjourned at 8:48 p.m.

  
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Mayor Carolyn Kay Riggle

  
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Elaine McCloskey, Council Clerk