

**AIRPORT COMMISSION**  
**May 16, 2019**  
**MOTION SUMMARY**

ITEM 1. Roll Call

Chairman Amidon called the meeting to order at 7:00 p.m.

Members Present: Christopher Acker, Walt Gaub, Timothy Smith, John Lewis, Councilmember Kyle Rohrer, Vice-Chairwoman Janie McIntire, and Chairman Charlton Amidon

Staff Present: Joe Bullis, Public Works Superintendent, Kevin Piatt, Airport Operations Supervisor, and Bill Ferrigno, Public Works Director/City Engineer

ITEM 2. APPROVAL of the Motion Summary of the meeting of the Airport Commission held on October 18, 2018, as recorded and transcribed.

**Motion:** Councilman Rohrer moved to approve the Motion Summary of the meeting of the Airport Commission held on October 18, 2018, as recorded and transcribed, seconded by Mr. Smith. Motion approved by a 7-0 vote.

ITEM 3. PUBLIC COMMENTS

There was no public comments.

ITEM 4. UPDATE on A & P Service Provider

Mr. Ferrigno discussed that during the previous RFP process there was two submittals from Shamrock and Spirit. The RFP was awarded to Shamrock, however staff was notified in March by their lawyer that they were unable to enter into a long term contract. Staff contacted Spirit and was informed they also were not interested in a long term agreement. Mr. Ferrigno requested direction from the Commission on next steps.

Mr. Lewis recommended looking at Marysville to see if they were willing to expand their services. Mr. Piatt informed the Commission that currently Marysville was not interested in having a satellite location. He discussed the difficulties of finding A&P providers in the industry that are qualified and not working at the larger airports. The Commission recommended that a full time A & P should be sought out due to the amount of planes stored and utilize the airport.

Mr. Acker voiced a concern over the routine rent increases in the long term lease and that can prevent someone from entering into the agreement.

ITEM 5. UPDATE on Airport Strategic Business Plan

Mr. Ferrigno updated the Commission that staff received a preliminary draft and will be meeting with the consultants in May.

ITEM 6. UPDATE on ACIP

Mr. Bullis provided information on ACIP goals and plans.

ITEM 7. DISCUSSION on Minimum Operating Standards and Rules and Regulations

Mr. Ferrigno discussed with the Commission that the consultant is looking at the standards to update them to FAA standards and requirements.

ITEM 8. UPDATE on Water Tank Lighting

Mr. Ferrigno discussed the cost to replace lights on top of the water tanks and that the current light on Pittsburgh Drive had burned out. Staff worked with FAA to determine if lights were required and it was determined that the lights on the water towers off Kingman Hill and US 36 are not a risk to airspace.

**Motion:** Mr. Lewis motioned that the lights on the water tank tower off Kingman Hill and near 36 East be decommissioned, seconded by Councilman Rohrer. Motion approved by a 6-0-1 (Gaub).

ITEM 9. DISCUSSION of T-Hangar Paving (A, B, C, D, E, & F Plans)

ITEM 10. STAFF COMMENTS

Mr. Piatt provided information on the upcoming pancake breakfasts at the airport.

ITEM 11. MEMBER COMMENTS

Mr. Gaub informed staff that the new pump controller seemed to have a loose nozzle.

ITEM 12. ADJOURNMENT

**Motion:** Councilman Rohrer moved to adjourn the meeting, seconded by Mr. Lewis. The Airport Commission meeting adjourned at 7:43 p.m.

  
\_\_\_\_\_  
Chairperson

*Elaine McCloskey*  
Elaine McCloskey, Clerk