

**CITY OF DELAWARE  
CIVIL SERVICE COMMISSION  
CITY COUNCIL CHAMBERS  
CITY HALL  
1 SOUTH SANDUSKY STREET  
3:00 P.M.**

**AGENDA**

May 1, 2019

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL of Motion Summary for the meeting held January 9, 2019 as recorded and transcribed.
4. UPDATE of Police Certified List
5. PUBLIC COMMENTS
6. COMMITTEE COMMENTS
7. ADJOURNMENT

**CIVIL SERVICE COMMISSION**  
**Motion Summary**  
**January 9, 2019**

ITEM 1. ROLL CALL

Chairman Rybka called the meeting to order at 3:05 p.m.

Members Present: Frank Hickman and Chairman John Rybka

Members Absent: Vice-Chairman Coss and Councilman Jim Browning, City Council Liaison

Staff Present: Jessica Feller, Human Resource Manager and Bruce Pijanowski, Police Chief

ITEM 2. PLEDGE OF ALLEGIANCE

ITEM 3. APPROVAL of the Motion Summary for the Civil Service Commission meeting held October 24, 2018, a recorded and transcribed.

**Motion:** Mr. Hickman moved to approve the Motion Summary for the October 24, 2018 Civil Service Commission meeting, seconded by Chairman Rybka. Motion approved by a 2-0 vote.

ITEM 4 UPDATE of Police Certified List

Chairman Rybka discussed that at the September 5, 2018 Civil Service Commission meeting, Chief Pijanowski provided a refreshed 2018 Police Officer Certified list. This list added sixteen new names for a total of twenty names on the list. The list presented today documents two new hires, one conditional new hire, one withdraw, two Passovers, four expirations and one disqualification. The list currently has nine active candidates. Chief Pijanowski discussed the activity of hiring on the list. He discussed the pass over list and if passed over three times, candidates are removed from the list. Chief Pijanowski informed the Commission that one candidate had an injury that has delayed his enrollment into the academy, but that current plans are for the individual to enter in the academy. Chairman Rybka clarified that one candidate withdrew from the process for employment with the City of Groveport.

Chairman Rybka motioned to enter into executive session at 3:10 p.m. pursuant to Ohio Revised Code Section 122.22 (G) (1) personnel matters, specifically why a candidate is being removed from a list, seconded by Mr. Hickman. This motion was approved by a 2-0 vote. The Civil Service

Commission conducted a discussion of this item with the following members present: Mr. Frank Hickman and Chairman John Rybka. Following the discussion at 3:21 p.m. it was moved by Chairman Rybka to enter back into Open Session, seconded by Mr. Hickman. This motion was approved by a 2-0 vote.

**Motion:** Mr. Hickman moved to accept the Police Certified List as presented, seconded by Chairman Rybka. Motion approved by a 2-0 vote.

ITEM 5. PUBLIC COMMENTS

There was no public comment.

ITEM 6. COMMITTEE COMMENTS

Chairman Rybka discussed that the number one priority is safety for the City and that looking back since 2015 Budget that police has had additional 4 new positions and fire has had 5 new positions.

Mr. Hickman thanked the Delaware Police Department for their fundraising efforts towards the Hayes Memorial.

ITEM 7. ADJOURNMENT

**Motion:** Chairman Rybka moved to adjourn the Civil Service Commission meeting, seconded by Mr. Hickman. The Civil Service Commission meeting was adjourned at 3:25 p.m.

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John M. Rybka, Chairman

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Elaine McCloskey, Clerk

**City of Delaware  
2019 Police Officer Certified List**

Current List Order	Original List Order	Candidate	Avg. Interview Score	Written Exam Score	COMBINED SCORE	Military Status Points	Education Points	Certified Status Points	OVERALL SCORE	Date Placed on Certified List	Roll-off Date	Candidate Status as of 1/9/19 CSC Meeting	Candidate Status as of 5/1/19 CSC Meeting
1	F1	Brown, Cody	90.0	84.8	87.4				87.4	05/01/19	05/01/20		Added to list
2	F2	Aisel, Micheal	87.0	82.1	84.5			2	86.5	05/01/19	05/01/20		Added to list
3	E10	Gross, Ryan	77.7	88.6	83.1	1			84.1	09/05/18	09/05/19	Passed over 1 time	Passed over 2 times
4	F3	White, Joseph	86.3	78.8	82.6	1			83.6	05/01/19	05/01/20		Added to list
5	F4	Tunquist, Brandon	77.3	87.5	82.4				82.4	05/01/19	05/01/20		Added to list
5	F5	Veldman, Luke	77.0	83.7	80.4		2		82.4	05/01/19	05/01/20		Added to list
7	F6	Lawton, James	76.7	87.5	82.1				82.1	05/01/19	05/01/20		Added to list
8	F7	Howard, Alex	80.0	82.1	81.0	1			82.0	05/01/19	05/01/20		Added to list
9	E13	Shelton, Nathan	80.2	83.7	81.9				81.9	09/05/18	09/05/19		Passed over 1 time
10	F8	Ketzler, Adam	79.7	78.3	79.0		2		81.0	05/01/19	05/01/20		Added to list
11	F9	Ritter, Andrew	76.7	82.6	79.6	1			80.6	05/01/19	05/01/20		Added to list
11	F10	Scherer, Cameron	77.7	81.5	79.6	1			80.6	05/01/19	05/01/20		Added to list
11	F11	Howard, Christian	76.3	78.8	77.6	1	2		80.6	05/01/19	05/01/20		Added to list
14	F12	Stoops, Tyler	78.3	78.8	78.6	1			79.6	05/01/19	05/01/20		Added to list
15	E15	O'Neal, Joshua	77.8	80.4	79.1				79.1	09/05/18	09/05/19		
16	F13	Voorhees, Joshua	75.0	81.0	77.99	1			79.0	05/01/19	05/01/20		Added to list
17	E16	Maser, Shawn	75.3	80.4	77.9	1			78.9	09/05/18	09/05/19		
18	F14	Golden, Nickolas	75.7	79.9	77.8				77.8	05/01/19	05/01/20		Added to list

**HIRED/REMOVED/DISQUALIFIED**

Current List Order	Original List Order	Candidate	Avg. Interview Score	Written Exam Score	COMBINED SCORE	Military Points	Edu. Points	Certified Status Points	OVERALL SCORE (for CSC eligibility list)	Date Placed on Certified List	Roll-off Date (1 yr from date placed on list unless extended)	Candidate Status as of 1/9/19 CSC Meeting	Candidate Status as of 5/1/19 CSC Meeting
	E5	Major, Michael	86.3	82.6	84.5	1		2	87.5	09/05/18	09/05/19	Passed over 2 times	Passed over 3 times
	E6	Siebeneck, Chad	79.7	86.4	83.1		2	2	87.1	09/05/18	09/05/19	Passed over 2 times	Passed over 3 times
	E7	Montgomery, Seth	83.2	83.2	83.2		2	1	86.2	09/05/18	09/05/19	Passed over 2 times	Passed over 3 times
	E8	Garver, Craig	80.2	85.9	83.0			2	85.0	09/05/18	09/05/19	Passed over 2 times	Passed over 3 times
	E14	Manns-Winnegard, Melissa	82.5	77.2	79.8		2		81.8	09/05/18	09/05/19		Hired 6/17/2019

List certified by the Civil Service Commission on the 1st day of May, 2019

John Rybka, Chair, Civil Service Commission

**Notes**

- 1 Addition of 16 names on September 5, 2018 (E1-E16)
- 2 Addition of 14 names of May 1, 2019 (F1-F14)

**Extra Point Values**

- Military Status Points (Hon Disch, active duty or reserve = 1 pt)
- Education Points (Assoc = 1 pt, Bach = 2 pts, Mast = 3 pts)
- Certified Status Points (OH = 2 pts, outside OH = 1 pt)