

**SHADE TREE COMMISSION**  
**February 26, 2019**  
**MOTION SUMMARY**

ITEM 1. Roll Call

Chairwoman Wright called the meeting to order at 6:30 p.m.

Members Present: Stan Eddy, Tom Glissman, Tom Wolber, Becki Wood-Meek, Vice-Chairwoman Shannon Brewster, and Chairwoman Susan Wright

Members Absent: Dave Carey and Fredericka Shanks

Staff Present: Doug Richmond, Arborist, Linda Mathews, Customer Service Liaison, Ted Miller, Parks and Natural Resource Director,

**Motion to Excuse:** Mr. Wolber moved to excuse Mr. Carey and Ms. Shanks, seconded by Mr. Glissman. Motion approved with a 6-0 vote.

ITEM 2. APPROVAL OF MOTION SUMMARY of Shade Tree Commission meeting of November 27, 2018 as recorded and transcribed.

**Motion:** Ms. Wood-Meek moved to approve the Motion Summary for the November 27, 2018 meeting, seconded by Vice-Chairwoman Brewster. Motion approved with a 6-0 vote.

ITEM 3. PUBLIC COMMENTS

ITEM 4. DISCUSSION of Community Outreach Activities

A. Arbor Day

Chairwoman Wright requested that staff reach out to Ms. Shanks regarding plans to include the students from Hayes High School in the planting and Arbor Day celebration. The date for Arbor Day is April 26.

B. First Friday

The Commission plans to have a booth at the May 3, 2019 First Friday event to pass out seedlings and information leaflets. Chairwoman Wright confirmed that Mr. Carey had notified her that the seedlings were ordered. Mr. Eddy discussed the ability to get additional seedlings from the National Tree Trust. Chairwoman Wright requested that staff provide a volunteer online sign up for the event and informed staff that the handouts on how to plant the seedlings would be needed.

C. NOW Festival

Mr. Wolber informed the Commission that the date for this event is June 22. He also provided information regarding the need to remove invasive species at Mingo Park on March 9. This event is being organized by Caroline Cicerchi, Watershed Coordinator.

The Commission also discussed participating at the YMCA Easter Egg Hunt and Family Day (formally Healthy Kids Day) that will be April 20. Mr. Miller informed the Commission that staff is working on if the two events can be combined and voiced concerns over traffic.

ITEM 5. DISCUSSION of the City Council Annual Report

Mr. Wolber volunteered to help prepare the City Council Annual Report. The Commission requested to be able to present their report to Council on the April 8 City Council meeting.

ITEM 6. ARBORIST REPORT

Mr. Richmond reviewed the Arborist Report. He informed them that in November and December that there was 54 trees planted by the City and 127 trees planted by a contractor. There was a total of 55 trees pruned and 12 small trees were removed and 5 large silver maple trees were removed by a contractor during this period. He also reviewed the Arborist Report for January in which only 17 trees were pruned during this period and 2 trees removed by staff. He discussed that the weather prevented some work to be completed.

Mr. Wolber questioned if the Cost Share Program was still in use. Mr. Richmond informed the Commission that the program is no longer active.

ITEM 7. STAFF COMMENTS

Mr. Richmond discussed the need for volunteers for the cleanup of invasive species at Mingo Park on March 9. He also invited the Commission to attend the Tree City USA award ceremony on April 18.

Mr. Miller reviewed with the Commission the current Tree Fund Balance which is \$156,124. He also provided information regarding revenues and expenditures. He invited the Commission members to have a tour of the greenhouse on March 26. The Commission that are available agreed to meet at the greenhouse at 3:30 p.m.

Staff requested that the Commission help to identify 1-2 heritage trees in the City on public property in which staff can use for public education.

ITEM 8. MEMBER COMMENTS

Chairwoman Wright discussed the plans to have Mr. Carey provide a report on the Canopy Assessment.

Mr. Eddy discussed the different way to prevent damage to trees during construction and ways to help protect the trees.

ITEM 9. PLAN REVIEWS

- A. Burger King – Approved with suggested changes to the evergreen species for the buffer near Crestview Drive; Arborist can provide the suggested changes.
- B. Flats on Houk – Approved as submitted
- C. Springer Woods, Section 1, Phase 3 – Approved as submitted
- D. Seattle House – This is a re-approval, approved with request to diversification of elm plantings; substituted plantings
- E. OhioHealth Medical Building – Approved as submitted

ITEM 10. ADJOURNMENT

**Motion:** Mr. Wolber moved to adjourn the meeting. The Shade Tree Commission meeting adjourned at 7:29 p.m.

  
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Chairperson

  
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Clerk