

**AIRPORT COMMISSION**  
**October 18, 2018**  
**MOTION SUMMARY**

ITEM 1. Roll Call

Chairman Lewis called the meeting to order at 7:00 p.m.

Members Present: Christopher Acker, Walt Gaub, Timothy Smith Janie McIntire, John Lewis, and Councilmember Kyle Rohrer

Members Absent: Charlton Amidon

Staff Present: Joe Bullis, Public Works Superintendent, Kevin Piatt, Airport Operations Supervisor, and Bill Ferrigno, Public Works Director/City Engineer

**Motion to Excuse:** Councilman Rohrer moved to excuse Mr. Amidon, seconded by Ms. McIntire. Motion approved by a 6-0 vote.

ITEM 2. ELECTION OF OFFICERS

A. Chairperson

**Motion:** Mr. Lewis nominated Mr. Amidon as Chairman, seconded by Mr. Gaub. There were no other nominations. Motion approved by a 6-0 vote.

B. Vice-Chairperson

**Motion:** Mr. Lewis nominated Ms. McIntire as Vice-Chair, seconded by Mr. Gaub. There were no other nominations. Motion approved by a 6-0 vote.

ITEM 3. APPROVAL of the Motion Summary of the meeting of the Airport Commission held on April 19, 2018, as recorded and transcribed.

**Motion:** Mr. Lewis moved to approve the Motion Summary of the meeting of the Airport Commission held on July 19, 2018, as recorded and transcribed, seconded by Mr. Smith. Motion approved by a 5-0-1 (Rohrer) vote.

ITEM 4. PUBLIC COMMENTS

There was no public comments.

ITEM 5. UPDATE on Aircraft Maintenance Service RFP Process/Selection

Mr. Ferrigno reviewed the members on the RFP committee. He informed them that there were two applicants and that Shamrock Air Services was awarded

the RFP. He explained that the City will enter into contract negotiations with Shamrock for a five year period.

ITEM 6. UPDATE of Strategic Planning Process

PUBLIC PARTICIPATION:

Greg Heaton  
Crawford, Murphy, & Tilley  
8101 North High Street, Suite 150  
Columbus, Ohio 43235

Mr. Heaton discussed the goals to maximize the airport and discussed his assistance with working with the committee on the RFP. A discussion was held on utilizing social media to receive increased public input.

ITEM 7. UPDATE on 5-year CIP for Airport Projects

Mr. Ferrigno informed the Commission that no state funding for pavement repairs around the T-Hangars were received. He discussed the CIP process and planned repairs.

ITEM 8. DISCUSSION on Minimum Operating Standards and Rules and Regulations

The Commission made staff aware that there was pages missing from the scanned document. The Clerk emailed out the complete Minimum Operating Standards. Mr. Ferrigno recommended that the Commission review and send any questions to Mr. Bullis via email. A discussion was held on standards for city owned and privately owned.

ITEM 9. REPORT on Tri-Motor Fly-In Event

Mr. Piatt informed the Commission that there were 426 rides booked during the event and that 684 gallons of fuel was used. A discussion was held regarding noise complaints from the event. He discussed how the event supports aviation and brings increased public awareness. Mr. Piatt explained that complaints are tracked, but that there are more complaints voiced during crop dusting.

ITEM 10. STAFF COMMENTS

Mr. Bullis thanked Commission members that participated in the RFP process.

Mr. Ferrigno recommended that the current T-Hangar rates remain the same to allow the process to be vetted during the strategic planning process. He recommended future rate changes occur in 2020.

**Motion:** Mr. Lewis motioned to maintain current rates through the 2019 lease, seconded by Councilman Rohrer. Motion approved by a 6-0 vote.

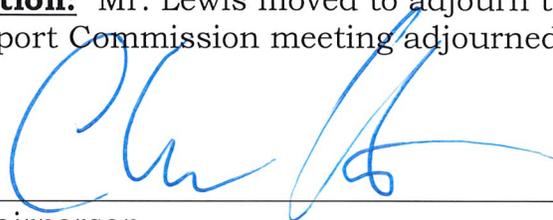
ITEM 11. MEMBER COMMENTS

Vice-Chair McIntire requested information on the airport usage during the fair and Jug Day. Mr. Piatt discussed that there was good traffic during this time related to the weather.

Mr. Lewis thanked staff for their work in the Tri-Motor Fly-In event. Mr. Smith and Vice-Chair McIntire reported that they had both participated in the event. Vice-Chair McIntire was informed by Tri-Motor that they were impressed with the public turn-out and that the event was well organized.

ITEM 12. ADJOURNMENT

**Motion:** Mr. Lewis moved to adjourn the meeting, seconded by Mr. Smith. The Airport Commission meeting adjourned at 8:23 p.m.



---

Chairperson



---

Elaine McCloskey, Clerk