

**RECORD OF PROCEEDINGS**

Minutes of

Delaware City Council

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held September 6 20 18

The Delaware City Council Work Session meeting of September 6, 2018 was called to order at 6:30 p.m., in the Delaware City Council Chambers. The following members of Council were present: First Ward Chris Jones, Second Ward Lisa Keller, Third Ward Jim Browning, Fourth Ward Kyle Rohrer, At Large George Hellinger, Vice-Mayor Kent Shafer, and Mayor Carolyn Kay Riggle who presided.

Staff Present: Ted Miller, Parks and Natural Resource Director, Dean Stelzer, Finance Director, Sean Hughes, Economic Development Director, Bill Ferrigno, Public Works Director, Blake Jordan, Public Utilities Director, John Donahue, Fire Chief, Jackie Walker, Assistant City Manager, and Tom Homan, City Manager

**ITEM 2: RESOLUTION NO. 18-50** [Second Reading]  
A RESOLUTION ADOPTING THE 2019-2023 FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM (CIP).

The Clerk read the resolution for the second time.

**ITEM 3: REVIEW AND DISCUSSION OF 2019-2023 FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM (CIP)**

Mr. Homan discussed that there was a change in the formatting and that the current plan is out of budget but that changes will be introduced to balance the CIP prior to adoption.

Mr. Ferrigno discussed the requested airport improvement, including the pavement needs around the t-hanger that are approximately 25 years old. He informed Council that they did not receive State grant money that had been applied for to assist with this repair. Mr. Ferrigno discussed street improvement needs and the street resurfacing. He discussed the funds set for local street repaving and smaller repairs. He discussed Grant Projects and the East William Street project. Information was provided on eligible street project through OPWC funding. Mr. Ferrigno discussed the status of the Point Project and working with Norfolk Southern to get feedback on conceptual alternatives. A discussion was held on the Equipment Replacement Fund which is used to replace large pieces of equipment, including large rolling trucks and plowing trucks. He discussed the plan to keep the trucks in a ten year cycle for larger trucks, such as, plows. Construction equipment depending on the amount of use can last longer. The Building Maintenance Improvements funding was reviewed, with much of the funding designated to HVAC systems and carpet replacement. Mr. Ferrigno discussed that the Safe Walk Program, ten year initiative, was completed in 2017 and the approach to fix sidewalks is customer driven complaints and during street improvements. He discussed the changes to the reuse department and that the old building to be torn down and made into a grass land. He also provided an update on the RFP for the airport which was recently advertised.

Mr. Miller discussed the Parks Improvement Fund, including playground improvements. He discussed improvements to Willowbrook Park, which will include an extension of a multi-use trail and a nature play area in the wood area. He discussed the life span of the Mingo Park play structure. He discussed equipment replacement needs and discussed the status of the master plan for the cemetery. Mr. Miller reviewed the Park Impact Improvement Fund. Mr. Homan discussed that there will be revisions to this fund. Mr. Miller discussed the move from Ross Street to

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the Public Works Building. He informed Council that staff is working with the Community Coalition and the Second Ward Community Initiative on plans for the area once the move is complete. He discussed plans to link the trail on Central Avenue from Lexington Avenue to Houk Road. He discussed the joint project with Liberty Township regarding the Stratford and Olentangy Trail. He also discussed the Bruce Road trail connector and the plan to meet with surrounding residents on conceptual designs.

Mr. Jordan discussed the Water Fund Capacity Projects and the status of the above ground reservoir. He discussed that the water usage has not changed even with continued growth. He contributed this to more water conservation efforts and better technology. Mr. Jordan discussed the Maintenance Fund with a large expense towards the water tank maintenance. He discussed the need to maintain every fifteen years and has spread the maintenance to the three towers out to one every five years. He discussed the Pennsylvania Avenue water repairs and the need to replace a section. He discussed the plant maintenance and the need to change the filtration membrane which only has a 5 to 7 year life span. The Sewer Capacity Fund reviewed with discussion on the Riverby Sewer Project and the Spring Street Sewer. Information was provided on Sewer Maintenance Projects and the waste water plant. He discussed the aging of the plant and the need to replace parts to keep the plant running. He discussed the Storm Water Fund and the need to respond to critical failures and backups. A discussion was held on raising the storm water fee and the use of a consultant.

Chief Donahue discussed the installation of the emergency vehicle preemption. He discussed Staff Utilities and that the department receives one used police car and make the necessary modifications. He discussed the engine replacement plant and the progress of the Fire Station 304.

Mr. Stelzer reviewed the General Fund Summary and the debt service cost for the City Hall/Annex/Parking lot. He discussed the rent that will be received from CoHatch.

**ITEM 4: EXECUTIVE SESSION:** pursuant to Ohio Revised Code Section 121.22 (G) (3) pending or imminent court action, Section 121.22 (G) (1) personnel, Section 121.22 (G) (5) matters required to be kept confidential by State statute, Section 121.22 (G) (2) acquisition of property for public purpose and 121.22(G) (8) consideration of confidential information related to a request for economic development assistance.

Vice-Mayor Shafer motioned to enter into executive session at 7:59 p.m. This motion was seconded by Mr. Jones and approved by a 7-0 vote. Council met in executive session pursuant to Ohio Revised Code Section 121.22 (G) (3) pending or imminent court action, Section 121.22 (G) (1) personnel, Section 121.22 (G) (5) matters required to be kept confidential by State statute, Section 121.22 (G) (2) acquisition of property for public purpose and 121.22(G) (8) consideration of confidential information related to a request for economic development assistance. Council conducted a discussion of those items with the following members present: First Ward Chris Jones, Second Ward Lisa Keller, Third Ward Jim Browning, Fourth Ward Kyle Rohrer, At-Large George Hellinger, Vice-Mayor Kent Shafer and Mayor Carolyn Kay Riggle. Following the discussion at 8:48 p.m., it was moved by Vice-Mayor Shafer that Council

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move into Open session, seconded by Mr. Jones and approved by a 7-0 vote.

## **ITEM 5: ADJOURNMENT**

**Motion:** Vice Mayor Shafer moved to adjourn the meeting, seconded by Mr. Jones. The meeting adjourned at 8:48 p.m.

  
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Mayor Carolyn Kay Riggle

  
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Elaine McCloskey, Council Clerk