

**SHADE TREE COMMISSION**  
**June 26, 2018**  
**MOTION SUMMARY**

ITEM 1. Roll Call

Vice-Chairwoman Wright called the meeting to order at 7:00 p.m.

Members Present: Dave Carey, Stan Eddy, Tom Glissman, Tom Wolber, Becki Wood-Meek, and Vice-Chairwoman Susan Wright

Members Absent: Shannon Brewster and Fredericka Shanks

Staff Present: Ted Miller, Parks and Natural Resource Director, Doug Richmond, Arborist, and Tom Homan, City Manager

**Motion to Excuse:** Mr. Wolber moved to excuse Ms. Brewster and Ms. Shanks, seconded by Mr. Glissman. Motion approved with a 6-0 vote.

ITEM 2. INTRODUCTION of new Shade Tree Commission Member – Stan Eddy

Vice-Chairwoman Wright welcomed Mr. Eddy. Each member provided a little background information on why they serve on the Shade Tree Commission.

ITEM 3. APPROVAL OF MOTION SUMMARY of Shade Tree Commission meeting of April 24, 2018 as recorded and transcribed.

**Motion:** Mr. Wolber moved to approve the Motion Summary for the April 24, 2018 meeting, seconded by Mr. Glissman. Motion approved with a 5-0-1 (Eddy) vote.

ITEM 4. PUBLIC COMMENTS

**PUBLIC COMMENT:**

Tom Homan  
City Manager

Mr. Homan thanked the Commission for their work as a Commission. He discussed the confusion regarding the code for zoning and subdivisions. He recommended that the Planning and Community Development Director, Dave Efland attend a future meeting to explain and educate on how to account for tree preservation and funds for each different type of development. The Commission voiced their support in having Mr. Efland speak at a future meeting.

Mr. Homan also discussed the recent request for a Shade Tree Representative attend city meetings that occur with the BIA. Mr. Homan recommended that Mr. Miller act as a liaison for the Shade Tree Commission with meetings that involve the BIA and then provide information to the Commission. Mr. Wolber voiced concerns over the lack of representation regarding public trees in meetings.

A discussion was held regarding the Tree Fund and upcoming public projects i.e. the East William Street Expansion. A discussion was also held on celebrating the Sister City Relationship with Sakata, Japan with the planting of Cherry Trees.

#### ITEM 5. ARBORIST REPORT

Mr. Richmond reviewed the Arborist Report that was provided to the Commission for both April and May. Mr. Richmond recommended that the Commission look at a different venue and celebration for the upcoming Arbor Day to allow for more citizen involvement. Vice-Chairwoman Wright discussed past celebrations by involving the schools and students.

Mr. Richmond also discussed the partnership with the Columbus Zoo to provide pruned trees branches to the Zoo.

Mr. Wolber questioned the responsibility to maintain a pocket park that was located near Schultz Elementary. Mr. Richmond explained that pocket parks are usually the responsibility of the HOA. Mr. Wolber also informed Mr. Richmond that there is a dead tree located at Leawood Drive and Trestlewood Court.

#### ITEM 6. STAFF COMMENTS

##### A. Discussion of Community Outreach Activities

Vice-Chairwoman Wright requested to discuss outreach activities in more depth at a future meeting.

##### B. Discussion of Meeting Schedule

Mr. Miller discussed the plan to change the meeting schedule for the Shade Tree Commission. He discussed having the meeting every other month and alternate the month with the Parks and Recreation Advisory Board. The Board was informed that the meeting date is expected to be held on the fourth Tuesday of the month, and that if necessary a special meeting for the alternative month be held at the regular scheduled time. Mr. Miller also recommended on alternative months the Commission look at community outreach activities i.e. pruning instructions.

ITEM 7. MEMBER COMMENTS

Vice-Chairwoman Wright informed Mr. Miller of a potential interest to be on the Shade Tree Commission. Mr. Miller to reach out to this individual to provide more information.

Mr. Glissman thanked staff for the recent tree trimming in the Carson Farms area.

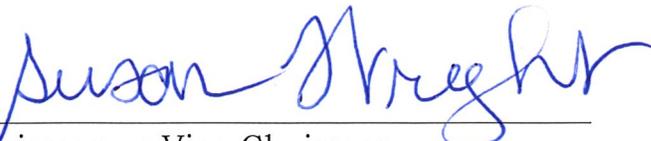
Mr. Eddy expressed his support in holding educational workshops to the community as a way to connect with the public and inform them of the role of the Commission.

ITEM 8. PLAN REVIEWS

- A. Heatherton Phase 7- Approved as submitted
- B. Highpoint Place Apartments – Approved as submitted
- C. Seattle House Apartments – Approved as submitted
- D. Stockdale Farms – Approved with changes to main entrance
- E. Del-Mor Dwellings – Approved with recommended replacement to pear trees
- F. Willowbrook Phase 2 – Approved as submitted
- G. Wesleyan Inn – Informational Only

ITEM 9. ADJOURNMENT

**Motion:** Mr. Wolber moved to adjourn the meeting, seconded by Mr. Carey. The Shade Tree Commission meeting adjourned at 9:07 p.m.

  
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Chairman or Vice-Chairman

  
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Clerk