

**CITY OF DELAWARE
SHADE TREE COMMISSION
CITY COUNCIL CHAMBERS
CITY HALL
1 SOUTH SANDUSKY STREET
7:00 P.M.**

AGENDA

April 24, 2018

1. ROLL CALL
2. APPROVAL of the Motion Summary for the meeting held February 27, 2018, as recorded and transcribed.
3. PUBLIC COMMENTS
4. DISCUSSION of Community Outreach Activities
 - A. Arbor Day/Healthy Kids Day
 - B. First Friday
 - C. NOW Festival
5. DISCUSSION of Creating a Resolution to Council Regarding the BIA
6. ARBORIST REPORT
7. STAFF COMMENTS
8. MEMBERS COMMENTS
9. PLAN REVIEWS
 - A. Communities at Glenross-Section 15
10. ADJOURNMENT

SHADE TREE COMMISSION
February 27, 2018
MOTION SUMMARY

ITEM 1. Roll Call

Chairman Olen called the meeting to order at 7:00 p.m.

Members Present: Shannon Brewster, Dave Carey (arrived at 7:03 p.m.), Tom Glissman, Tom Wolber, Becki Wood-Meek, Gracie Schafer, Vice-Chairwoman Susan Wright, and Chairman Paul Olen

Members Absent: Jim Buck

Staff Present: Linda Mathews, Customer Service Liaison and Doug Richmond, Arborist

Motion to Excuse: Mr. Wolber moved to excuse Mr. Buck and Mr. Carey, seconded by Chairman Olen. Motion approved with a 7-0 vote.

ITEM 2. APPROVAL OF MOTION SUMMARY of Shade Tree Commission meeting of January 23, 2018 as recorded and transcribed.

Motion: Mr. Wolber moved to approve the Motion Summary for the January 23, 2018 meeting, seconded by Vice-Chairwoman Wright. Motion approved with a 7-0 vote.

Mr. Carey arrived at 7:03 p.m.

ITEM 3. PUBLIC COMMENTS

There was no public comment.

ITEM 4. DISCUSSION of Community Outreach Activities

A. Arbor Day/Healthy Kids Day

The Commission discussed having the community tree planting to celebrate Arbor Day at the April 28th Healthy Kids Day event. The Commission plans to hand out seedlings. Mr. Richmond discussed the location of the tree planting which will be near the Veterans Park Spray and Play.

B. First Friday

The Commission recommended a table for the May 4, 2018 First Friday event and plan to hand out the remaining seedlings and provide information and education to the public.

C. NOW Festival

Mr. Wolber discussed activities to occur at the NOW Festival that were discussed at a recent Organizational Meeting.

ITEM 5. DISCUSSION of Creating a Resolution to Council Regarding the BIA

Chairman Olen discussed the recommendation to have a Shade Tree Commission meeting present at future meetings that are held with city staff and the BIA relating to topics covered by the Shade Tree Commission's Charter or the current tree-replacement fee structure.

Mr. Wolber provided a written draft proposal. A discussion was held on the annual review of the Fee Schedule and the need for the Commission to be able to communicate their concerns on any potential changes. Vice-Chairwoman Wright recommended that no action be taken at this point to allow for the staff to review the proposal. The Commission was in agreement to allow staff the opportunity to review the proposal.

ITEM 6. ARBORIST REPORT

Mr. Richmond provided the 2017 yearly summary, which included the removal of 85 trees, 851 street trees were pruned, a total of 26 development plans were reviewed, and 232 street trees were planted. He provided an update on the tree back log status.

Vice-Chairwoman Wright recommended that the Commission consider discussing in the future the status of the downtown trees and look at getting impact from the merchants. Mr. Richmond informed the Commission that there are 88 trees inventoried in the downtown area.

ITEM 7. STAFF COMMENTS

ITEM 8. MEMBER COMMENTS

Vice-Chairwoman Wright informed the Commission that she will not be able to attend the March 2018 Shade Tree Commission meeting.

A discussion was held with the Commission regarding the information on social media and city website regarding the E. William Street Tree Litigation Project.

Mr. Wolber requested that the next meeting include a discussion of the Annual Shade Tree Commission Report that will be presented to City Council.

Mr. Wolber provided information regarding a concept plan for a neighborhood park.

ITEM 9. ADJOURNMENT

Motion: Chairman Olen moved to adjourn the meeting. The Shade Tree Commission meeting adjourned at 7:45 p.m.

Chairman Olen

Clerk

SHADE TREE COMMISSION
2/27/18

DRAFT PROPOSAL

"The Shade Tree Commission of the City of Delaware is hereby respectfully requesting that at least one member of the commission is present and permitted to fully participate during any and all physical or virtual meetings between City of Delaware staff and the Building Industry Association of Central Ohio (BIA) when these meetings include topics covered by the Shade Tree Commission's charter of 1977 or the current tree-replacement fee structure."

**Arborist Report
Monthly Summary
Reporting Month March 2018**

Activity completed in March 2018

I. Tree and Stump Removals

4 large caliber trees have been removed by contractor due to being deemed hazardous trees.

3 Small Caliber Trees were removed by staff.

II. Tree Maintenance

93 street trees were pruned for street, sidewalk, and signage clearance.

III. Issues/Concerns

- Ongoing project to shape street trees to allow for sidewalk and roadway clearance based on CSR request and areas needing the most attention. Project will continue and intensify through 2018. A five year maintenance program has been implemented for the street tree maintenance which would include clearance pruning and removal of undesirable or destructive trees.

IV. Staff

No new issues.

**Arborist Report
Monthly Summary
Reporting Month February 2018**

Activity completed in February 2018

I. Tree and Stump Removals

6 large caliber trees have been removed by contractor due to being deemed hazardous trees.

3 Small Caliber Trees were removed by staff.

II. Tree Maintenance

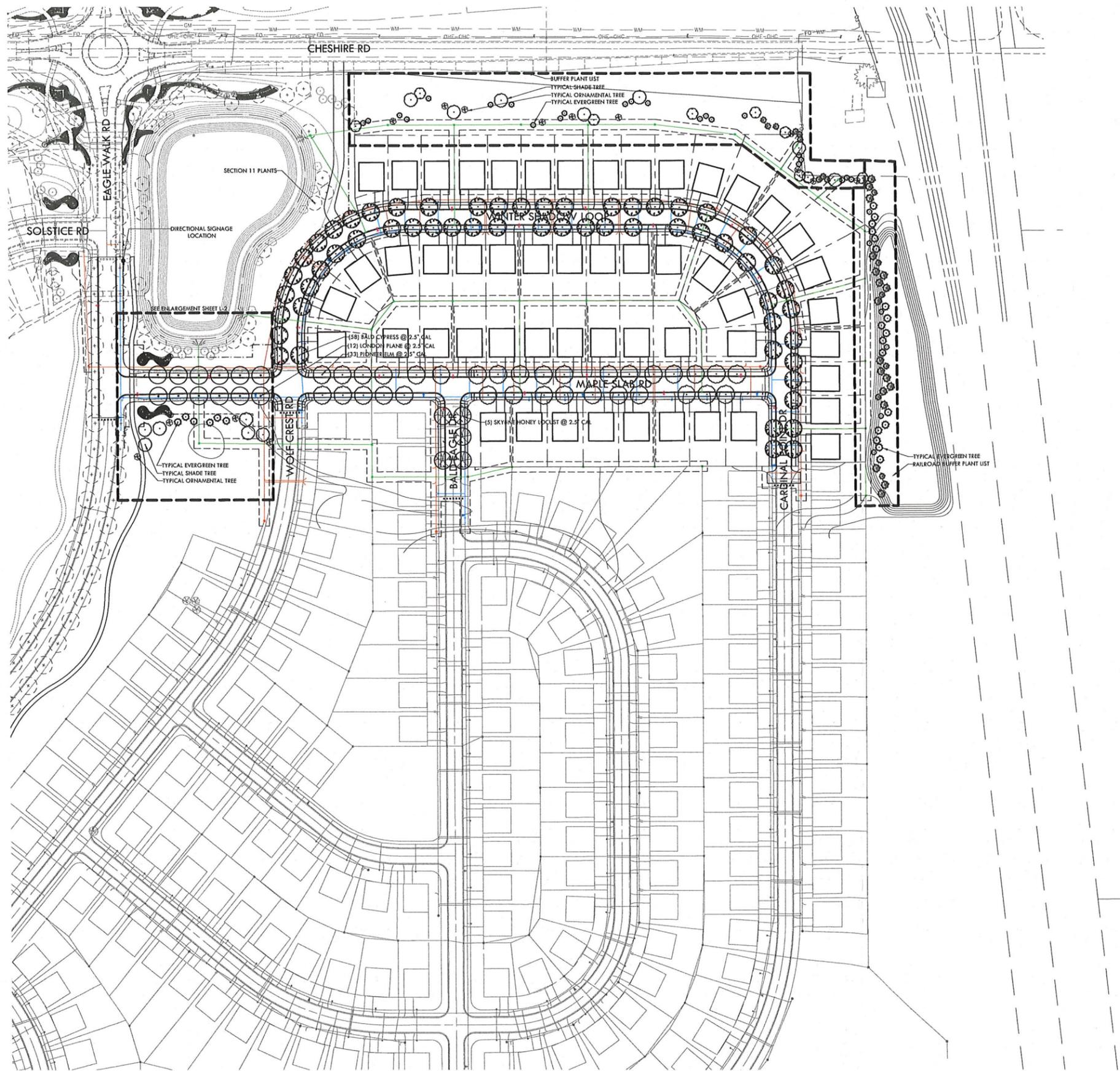
37 street trees were pruned for street, sidewalk, and signage clearance.

III. Issues/Concerns

- Ongoing project to shape street trees to allow for sidewalk and roadway clearance based on CSR request and areas needing the most attention. Project will continue and intensify through 2018. A five year maintenance program has been implemented for the street tree maintenance which would include clearance pruning and removal of undesirable or destructive trees.

IV. Staff

No new issues.



1 OVERALL SITE PLAN
Scale: 1" = 100'-0"



STREET TREE PLANT LIST

DECIDUOUS TREES			
QTY	COMMON NAME	LATIN NAME	SIZE
12	LONDON PLANE	PLATANUS OCCIDENTALIS	2.5" CAL
58	BALD CYPRESS	TAXODIUM DISTICHUM	2.5" CAL
33	PIONEER ELM	ULMUS 'PIONEER'	2.5" CAL
5	SKYLINE HONEYLOCUST	GLEDITSIA TRICANTHOS 'INERMIS'	2.5" CAL

BUFFER AREA PLANT LIST

DECIDUOUS TREES			
QTY	COMMON NAME	LATIN NAME	SIZE
4	RED SUNSET MAPLE	ACER 'RED SUNSET'	2.5" CAL
3	KENTUCKY COFFEE	GYMNOCADUS DIOICUS	2.5" CAL
3	AMERICAN YELLOWWOOD	CLADRASTIS KENTUCKEA	2.5" CAL
3	DAWN REDWOOD	METASEQUOIA GLYPTOSTROBODES	2.5" CAL
3	SAWTOOTH OAK	QUERCUS ACUTISSIMA	2.5" CAL

ORNAMENTAL TREES			
QTY	COMMON NAME	LATIN NAME	SIZE
2	SCHUBERT CHERRY	PRUNUS VIRGINIANA	2.5" CAL
3	IVORY SILK LILAC	SYRINGA RETICULATA	2.5" CAL
2	PRAIRIE FIRE CRABAPPLE	MALUS 'PRAIRIE FIRE'	2.5" CAL
3	WINTER KING HAWTHORN	CRATAEGUS VIRIDIS	2.5" CAL

EVERGREEN TREES			
QTY	COMMON NAME	LATIN NAME	SIZE
8	GREEN GIANT ARBORVITAE	THUJA PLICATA	8' HT
8	NORWAY SPRUCE	PICEA ABIES	6' HT
8	WHITE SPRUCE	PICEA GLAUCA	6' HT
8	SERBIAN SPRUCE	PICEA OMORIKA	6' HT

RAILROAD BUFFER AREA PLANT LIST

EVERGREEN TREES			
QTY	COMMON NAME	LATIN NAME	SIZE
16	NORWAY SPRUCE	PICEA ABIES	6' HT
16	WHITE SPRUCE	PICEA GLAUCA	6' HT
16	SERBIAN SPRUCE	PICEA OMORIKA	6' HT

RESERVE AREA PLANT LIST

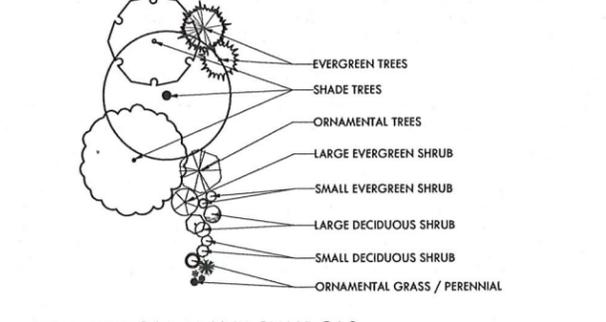
DECIDUOUS TREES			
QTY	COMMON NAME	LATIN NAME	SIZE
3	RIVER BIRCH	BETULA NIGRA	2.5" CAL
3	PIN OAK	QUERCUS PALUSTRIS	2.5" CAL

ORNAMENTAL TREES			
QTY	COMMON NAME	LATIN NAME	SIZE
2	PRAIRIE FIRE CRABAPPLE	MALUS 'PRAIRIE FIRE'	2.5" CAL
2	WINTER KING HAWTHORN	CRATAEGUS VIRIDIS	2.5" CAL

EVERGREEN TREES			
QTY	COMMON NAME	LATIN NAME	SIZE
3	NORWAY SPRUCE	PICEA ABIES	6' HT
3	WHITE SPRUCE	PICEA GLAUCA	6' HT

GENERAL PLANTING NOTES

- CONTRACTOR TO VERIFY WITH OWNER AND UTILITY COMPANIES THE LOCATIONS OF ALL UTILITIES PRIOR TO CONSTRUCTION, TO DETERMINE, IN THE FIELD, THE ACTUAL LOCATIONS AND ELEVATIONS OF ALL EXISTING UTILITIES WHETHER SHOWN ON THE PLANS OR NOT. THE CONTRACTOR SHALL CALL UTILITY PROTECTION SERVICE 72 HOURS PRIOR TO CONSTRUCTION.
- EXAMINE FINISH SURFACE, GRADES, TOPSOIL QUALITY AND DEPTH. DO NOT START ANY WORK UNTIL UNSATISFACTORY CONDITIONS HAVE BEEN CORRECTED. VERIFY LIMITS OF WORK BEFORE STARTING.
- CONTRACTOR TO REPAIR ALL DAMAGES TO EXISTING CONDITIONS AND BEARS RESPONSIBILITY FOR SATISFACTORY PERFORMANCE.
- ALL PLANT MASSES TO BE CONTAINED WITHIN BARK MULCH BED.
- BED LINE TO BE NO LESS THAN 18" AND NO MORE THAN 24" FROM OUTER EDGE OF PLANT MATERIAL BRANCHING.
- ALL SHRUBS TO BE A MINIMUM OF 4'-0" FROM PAVEMENT EDGE UNLESS SPECIFICALLY NOTED OTHERWISE.
- CONTRACTOR SHALL MAINTAIN POSITIVE DRAINAGE IN LAWN AREAS.
- FINE GRADE LAWN AREAS TO PROVIDE A SMOOTH AND CONTINUAL GRADE, FREE OF IRREGULARITIES OR DEPRESSIONS.
- IN AREAS DESIGNATED "ANNUALS", LANDSCAPE CONTRACTOR TO PREPARE SOIL WITH MINIMUM 8" DEEP PLANT MIXTURE AND A MINIMUM 2" DEEP BARK MULCH FOR SUBSEQUENT PLANTING BY OWNER.
- QUANTITIES SHOWN ARE INTENDED TO ASSIST CONTRACTOR IN EVALUATING THEIR OWN TAKE-OFFS AND ARE NOT GUARANTEED AS ACCURATE REPRESENTATIONS OF REQUIRED MATERIALS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR HIS BID QUANTITIES AS REQUIRED BY THE PLAN AND SPECIFICATIONS.
- COORDINATE LANDSCAPE INSTALLATION WITH INSTALLATION OF UNDERGROUND SPRINKLER SYSTEM (IF APPLICABLE).
- WHERE PROPOSED TREE LOCATIONS OCCUR UNDER EXISTING OVERHEAD UTILITIES OR CROWD EXISTING TREES, NOTIFY THE CONSULTANT TO ADJUST TREE LOCATIONS.



TYPICAL PLANT SYMBOLS
Scale: 1" = 20'-0"

BLENDON GARDENS
landscaping... the investment that grows!
9590 SOUTH OLD STATE ROAD
LEWIS CENTER, OHIO 43035
P 614.840.0500 F 614.840.0504

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COMMUNITIES AT GLENROSS SECTION 15
BERLIN TOWNSHIP, DELAWARE COUNTY, OHIO
OVERALL SITE PLAN

PROJECT:

REVISIONS:

DATE: 03.02.18

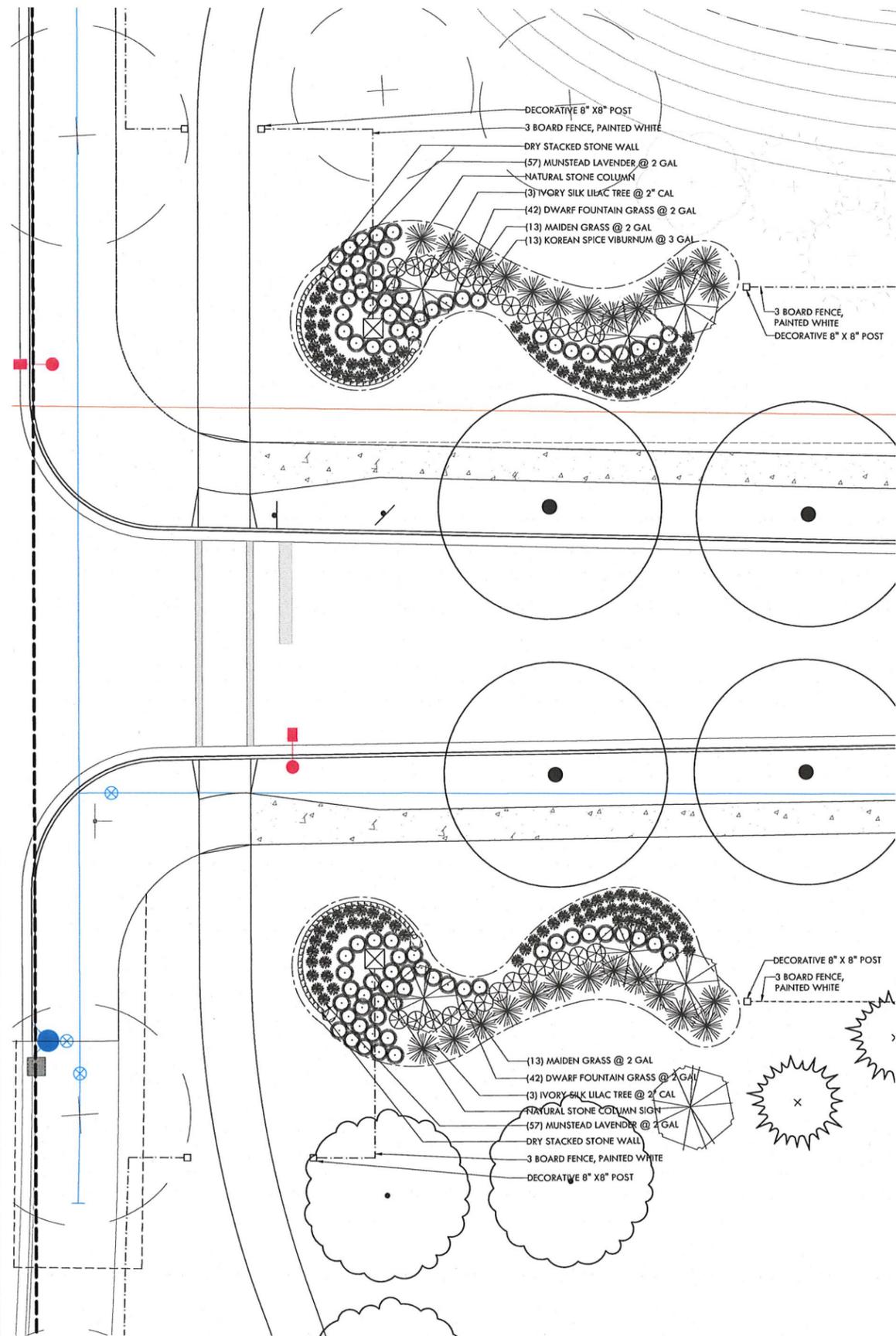
DRAWN BY: TIM OSTERFELD

CHECKED BY: B. THORNTON

PROJECT NUMBER:

SHEET:

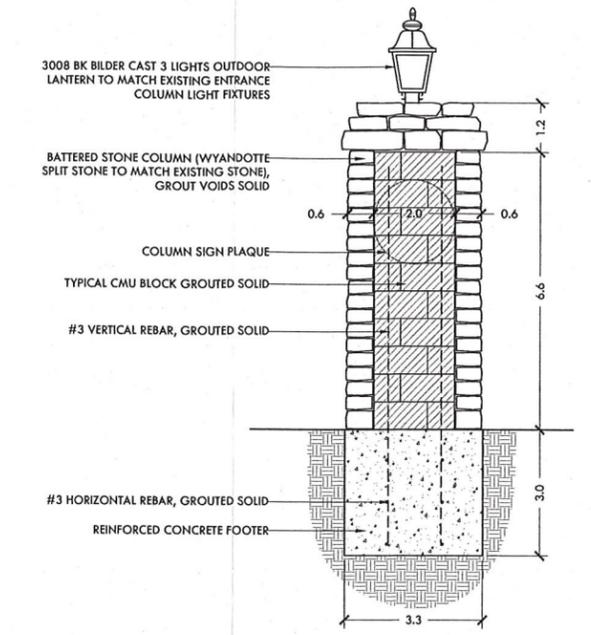
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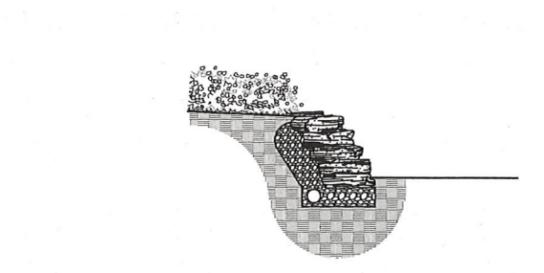
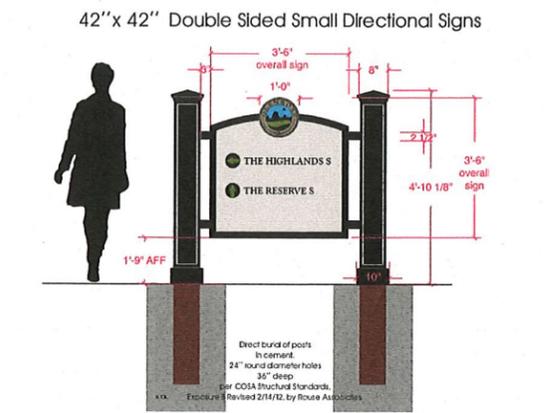
2 MARBLE SLAB ROAD ENTRY LANDSCAPE PLAN
Scale: 1" = 10'-0"

MAPLE SLAB ROAD ENTRY PLANT LIST

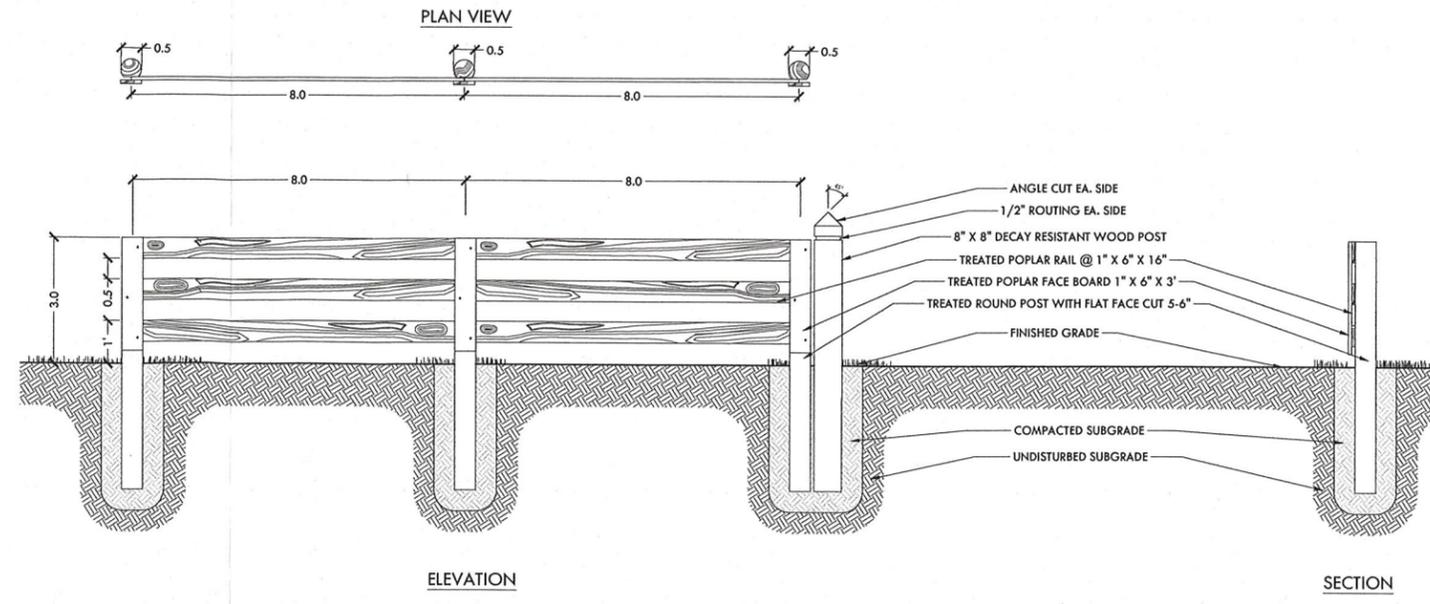
ORNAMENTAL TREES			
QTY	COMMON NAME	LATIN NAME	SIZE
6	IVORY SILK LILAC TREE	SYRINGA RETICULATA	2.5" CAL
PERENNIAL / GRASSES			
QTY	COMMON NAME	LATIN NAME	SIZE
114	MUNSTEAD LAVENDER	LAVANDULA AGUSTIFOLIA	2 GAL
84	DWARF FOUNTAIN GRASS	PENNISETUM ALOPECUROIDES	2 GAL
26	MAIDEN GRASS	MISCANTHUS SINENSIS	2 GAL
DECIDUOUS SHRUBS			
QTY	COMMON NAME	LATIN NAME	SIZE
26	KOREAN SPICE VIBURNUM	VIBURNUM CARLESII	3 GAL



4 STONE COLUMN DETAIL
Scale: 1/2" = 1'-0"



3 DRY STACKED WALL DETAIL
Scale: 1/2" = 1'-0"



6 3 BOARD FENCE DETAIL
Scale: 1/2" = 1'-0"

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COMMUNITIES AT GLENROSS SECTION 15
BERLIN TOWNSHIP, DELAWARE COUNTY, OHIO
ENTRY PLAN

PROJECT:
REVISIONS:
DATE: 03.02.18
DRAWN BY: TIM OSTERFELD
CHECKED BY: B. THORNTON
PROJECT NUMBER:
SHEET:
L-2