

**CITY OF DELAWARE  
PARKING AND SAFETY COMMITTEE  
CITY COUNCIL CHAMBERS  
CITY HALL  
1 S. SANDUSKY STREET  
6:00 P.M.**

**AGENDA**

April 16, 2018

1. ROLL CALL
2. APPROVAL of Motion Summary for the meeting held February 19, 2018 as recorded and transcribed.
3. PUBLIC COMMENTS
4. DISCUSSION and CONSIDERATION for the installation of “No Parking” signage on Richardson St., from Hayes St. to the alley between Richardson St. and Cheshire St.
5. DISCUSSION and CONSIDERATION of traffic calming measures at the corner of Cobblestone drive and Canal Street.
6. DISCUSSION and CONSIDERATION of parking restrictions on West Fountain Avenue.
7. DISCUSSION and CONSIDERATION of the recommendations of the Downtown Parking Advocacy Committee – Enforcement Work Group, as listed:
  - a. Extend Days and Hours of parking enforcement
  - b. Expand downtown time limited parking to 3 hours
  - c. Change in fine structure
8. STAFF COMMENTS
9. COMMITTEE COMMENTS
10. ADJOURNMENT

**PARKING AND SAFETY  
MOTION SUMMARY  
February 19, 2018**

ITEM 1. ROLL CALL

Chairman Shafer called the Parking and Safety Meeting to begin at 7:00 p.m.

Members Present: Councilman Chris Jones, Councilwoman Lisa Keller, and Chairman Kent Shafer Members

Staff Present: Kelsey Scott, Economic Development Specialist, Robert Penrod, Police Captain, John Donahue, Fire Chief, Nathan McCoy, Project Manager, Bill Ferrigno, Public Works Director/City Engineer

ITEM 2. APPROVAL of the Motion Summary of the Parking and Safety Committee meeting held November 20, 2017, as recorded and transcribed.

**Motion:** Mr. Jones moved to approve the Motion Summary of the Parking and Safety Committee meeting held November 20, 2017, seconded by Mrs. Keller. Motion approved by a 3-0 vote.

ITEM 3. ELECTION OF CHAIR and VICE-CHAIR

**Motion:** Mrs. Keller moved to nominate Mr. Shafer as Chairman, seconded by Mr. Jones. Motion approved by a 3-0 vote.

**Motion:** Mr. Jones moved to nominate Mrs. Keller as Vice-Chair, seconded by Chairman Shafer. Motion approved by a 3-0 vote.

ITEM 4. PUBLIC COMMENT

ITEM 5. CONSIDERATION for the installation of “No Parking” signage on Richardson St., from Hayes St. to the alley between Richardson St. and Cheshire St.

Captain Penrod discussed the request to remove parking on one side of the road. The Commission requested to table the discussion until staff verified notices were sent out to the public.

**Motion:** Mr. Jones moved to table Item 5 to allow for staff to verify that notices were sent out to the public, seconded by Vice-Chairman Keller. Motion approved by a 3-0 vote.

ITEM 6. DISCUSSION of West Hull Drive/Wal-Mart Entrance Recommendations and Changes

Mr. McCoy provided a presentation that discussed the summary of the average daily traffic on the local roadways. He discussed how commercial property can affect traffic counts in the surrounding area. Mr. McCoy reviewed the average speed found on West Hull Drive and the accident history on the road. A discussion was held on potential modifications to the access area of the retail development on West Hull Drive to eliminate some traffic. He provided information on the cost of installing delineators. Mr. Ferrigno recommended attempting a low cost pilot program to assess how the behaviors have changed and what the impact to surrounding areas is as a result of the changes.

PUBLIC COMMENT:

Donna Taylor  
117 Aspen Court  
Delaware, Ohio

Ms. Taylor voiced concerns that the potential changes could divert traffic to Hawthorne Boulevard. She also requested information regarding the median at Hawthorne Boulevard and US23 and that property owners were notified by the HOA that this would be eliminated. Mr. Ferrigno addressed her concerns and informed her that the median is expected to be modified but not removed. A discussion was held on the entry points for Coughlin Crossings.

Ed Gifford  
165 Beech Drive  
Delaware, Ohio

Mr. Gifford requested information that if modifications are made on West Hull Drive, will drivers be able to make a U Turn. He recommended signage to direct drivers to preferred driving routes.

David Hague  
180 Hull Court  
Delaware, Ohio

Mr. Hague discussed the role of the task force group that had met with city officials to discuss their concerns and recommend another meeting be held. He also voiced concerns over the staff's assessment on the average speed on West Hull Drive. He recommended more information and education on alternate routes.

Jim Browning  
189 Hawthorne Bouelvard

Delaware, Ohio

Mr. Browning voiced concerns on the increase percentage of speeding in areas designated as 25 MPH.

ITEM 7. DISCUSSION of Kingman Hill Maintenance Request

Captain Penrod discussed the recommendation by staff to leave Kingman Hill Drive as it is. He discussed the need to contact the corner property owner to make sure that the property is properly maintained. He discussed staff analysis that the intersection is functioning properly.

ITEM 8. UPDATE on Downtown Parking

Ms. Scott provided a presentation on the DelaWhere 2 Park social media campaign and the past efforts to highlight underutilized parking areas. She discussed plans to continue to look at research for valet parking and the Walk Your City Campaign.

Captain Penrod discussed the plans to relocate the 10 hour meters with the 3 hour meters. He informed the Committee that the 10 hour meters will be painted green and the 3 hour meters will remain grey.

Captain Penrod discussed recommendations to extend the hours of parking enforcement and expand the downtown limited parking to 3 hours. He also discussed recommendations to change the fine structure. The Committee recommended getting more in depth input from business owners on these recommendations before making recommendations to Council.

ITEM 9. STAFF COMMENTS

ITEM 8. COMMITTEE COMMENTS

Chairman Shafer recommended to the Committee that the Parking and Safety Committee meet every other month and start the meeting at 6:00 p.m. The next meeting is scheduled for April 16 at 6:00 p.m. The Committee was in agreement to this change.

Chairman Shafer discussed that at the recent joint meeting with Council and the County Commissioners it was discussed about the MOU regarding the use of Delaware County Parking Facilities. He discussed that he recommended to the County that the use of the underground parking not be part of the discussion due to their current safety concerns. He recommended that the MOU be recommended to Council for approval.

**Motion:** Mr. Jones motioned to recommend to Council the approval of the Memorandum of Understanding regarding the use of Delaware County Parking Facilities, seconded by Vice-Chairwoman Keller. Motion approved by a 3-0 vote.

Mr. Jones discussed the need to clarify that parking at City Hall signage should reflect after 5:00 p.m.

Vice-Chair Keller informed staff that she received a request forwarded to her for a stop sign to be placed at Cobblestone and Canal Street.

ITEM 9. ADJOURNMENT

**Motion:** Mr. Jones moved to adjourn the meeting. The Parking and Safety Committee Meeting adjourned at 8:33 p.m.

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Kent Shafer, Chairman

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Elaine McCloskey, Clerk

**PARKING AND SAFETY  
PRE-MEETING MINUTES  
March 28, 2018**

Staff Present: Bruce Pijanowski, Police Chief, Jessica Ormeroid, Project Engineer, Bill Ferrigno, Public Works Director/City Engineer, John Donahue, Fire Chief, Nathan McCoy, Project Manager, Ron, Penrod, Police Captain, Elaine McCloskey, City Council Clerk

ITEM 1. MINUTES REVIEW

- A. Pre-Meeting Minutes for January 31, 2018

ITEM 2. DISCUSSION

- A. The discussion of the installation of a stop sign at the corner of Cobblestone Drive and Canal Street.

Staff discussed the results of the 2018 Multi-way Stop Sign Analysis Study and determined from the results from a study completed in 2016. In 2018 it was shown that 27% of vehicles completed a full stop at the stop sign, compared to 16% in 2016. Staff recommended to look at potential traffic calming measures, such as, bump outs, and did not recommend an unwarranted stop sign. Staff to invite surrounding neighbors to the April 16, 2018 Parking and Safety Meeting. This item will remain on the agenda.

- B. The discussion of the results of the Dynamic Speed Feedback Signs Pilot Program at the location of Carson Farms Boulevard

Staff discussed that the results will not be finalized until June or July as the staff is still in the process of conducting the pilot program. This item will not remain on the agenda at this time, and staff will provide a memo to Niki Vanhorn.

- C. The discussion of traffic calming devices on Lehner Woods Boulevard.

Staff reviewed the accident history in the area and discussed speed behaviors, as well as, access to Heatherton from Lehner Woods Boulevard. Staff to provide a memo to Mindy Shuster. This item will not remain on the agenda.

- D. The discussion of parking restrictions on West Fountain Avenue, in the vicinity of 270 West Fountain Avenue.

Staff reviewed the complaint and accident history in the area. Staff discussed the difficulty that the resident has backing out of his driveway. Staff discussed potential additional parking on the street during school hours and sporting events at the high school. Staff to monitor and provide a vehicle count in the first block of West Fountain Avenue during the day. This item will remain on the agenda.

### ITEM 3. OLD BUSINESS

- A. The discussion of the installation of “No Parking” signage on Richardson St., from Hayes St. to the alley between Richardson St. and Cheshire St. (Refer to 1/31/18 Minutes in packet, Item 2A.)

Staff to invite residents to the April 16, 2018 Parking and Safety Meeting. This item will remain on the agenda.

### ITEM 4. NEW BUSINESS

- A. Downtown Parking Updates

Staff discussed placing on the agenda:

1. Extend days and hours of parking enforcement
2. Expand downtown time limited parking to 3 hours
3. Change in fine structure

Staff to inform Main Street Delaware and business owners of the upcoming discussion to review the survey results and allow for further input. This item will be on the agenda.

- B. Flashing Signal at Ann Street and East William Street

Staff recommends to have the signal flash during evening hours due to little traffic. Recommended time for flashing to be 10 p.m. until 5 a.m. This item will not be on the upcoming agenda.

### ITEM 5. ADJOURNMENT



**From:** [Jessica Ormeroid](#)  
**To:** ["nvanhorn@vglltd.com"](mailto:nvanhorn@vglltd.com)  
**Cc:** [Bill Ferrigno](#); [Nathaniel McCoy](#); [Bruce Pijanowski](#); [John Donahue](#); [Elaine McCloskey](#); [Matt Weber](#); [Julie Elke](#)  
**Subject:** RE: Dynamic Speed Feedback Signs Pilot Program Info  
**Date:** Thursday, March 29, 2018 1:16:52 PM

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Niki,

To give you an update, Staff discussed Carson Farms Blvd at our Parking & Safety Pre-meeting yesterday. Given that we still have a little over two (2) months left for the Dynamic Speed Feedback Sign Pilot Program, we are going to wait until the findings report has been issued to determine the recommendations of the future use of these devices and whether to evaluate any additional countermeasures for this roadway in regards to traffic calming.

Also, regarding the use of speed bumps (tables); Though our Traffic Calming Policy acknowledges some of the advantages that can be associated with speed bumps (tables) in mitigating excessive vehicle speed, the disadvantages, most notably impacts to emergency response times and increased risk of damage to large fire/EMS apparatus, have led to a suspension of any new applications within the community. You'll find other communities taking a similar position regarding speed bumps (tables).

Hopefully this information helps and we will be sure to notify/send you a copy of the Dynamic Speed Feedback Signs findings report once finalized. Should you have any questions/concerns in the meantime, please feel free to contact me via email or the phone number listed below.

Thanks,

*Jessica A. Ormeroid, PE, PTOE*  
*Project Engineer II*  
*City of Delaware, Ohio*  
*Public Works Department*  
*Division of Traffic & Engineering Services*  
*440 East William Street*  
*Delaware, Ohio 43015*  
*(740)203-1724 Office*  
*(740)203-1749 Fax*



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**From:** Jessica Ormeroid  
**Sent:** Wednesday, March 07, 2018 2:04 PM  
**To:** 'Niki Vanhorn'  
**Cc:** Bill Ferrigno; Nathaniel McCoy; Bruce Pijanowski; John Donahue; Julie Elke; Elaine McCloskey; Matt Weber  
**Subject:** RE: Dynamic Speed Feedback Signs Pilot Program Info

Niki,

I apologize for the delayed response in getting back with you. I returned from vacation last week and had a back log of emails to get through.

In response to your question regarding the Dynamic Speed Feedback Signs, we are still in the process of conducting the pilot program, which will last until the middle of June. We will then analyze the data to determine the effectiveness and benefit of these devices as a temporary and potential permanent traffic calming measure. At the conclusion of the pilot program, a findings report will be provided including recommendations of the future use of these devices. We will insure to send you a copy of this final report once completed.

As far as other traffic calming measures being implemented along Carson Farms Blvd, Staff meets internally first to discuss traffic issues and establish an approach to studying each request. As part of the review of each request, Staff will collect speed data, vehicle count data, pedestrian count data (if necessary), the accident history and look at the Roadway Condition/Geometrics. Staff will then review the data and make a determination if further traffic calming consideration is recommended. If any countermeasure(s) are in fact recommended, these can then be presented in a public forum at the Parking and Safety Committee meeting.

Our Parking & Safety Staff Pre-meeting is scheduled for March 28<sup>th</sup>, so I will have this item included on the agenda for discussion. We will be sure to update you soon after that meeting on our findings. Should you have any questions in the meantime, please feel free to contact myself.

Thanks,

*Jessica A. Ormeroid, PE, PTOE  
Project Engineer II  
City of Delaware, Ohio  
Public Works Department  
Division of Traffic & Engineering Services  
440 East William Street  
Delaware, Ohio 43015  
(740)203-1724 Office  
(740)203-1749 Fax*



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**From:** Niki Vanhorn [<mailto:nvanhorn@vglltd.com>]  
**Sent:** Wednesday, February 28, 2018 1:01 PM  
**To:** Jessica Ormeroid  
**Cc:** Bill Ferrigno  
**Subject:** RE: Dynamic Speed Feedback Signs Pilot Program Info

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Good afternoon, Jessica. I just wanted to follow up here to see what came about from the dynamic speed feedback. Is there any hope for speed bumps or anything along Carson Farms Blvd?

Let me know!

Thanks,

**Niki VanHorn**  
**Portfolio Manager**



**6099 Riverside Dr., Suite 200**  
**Dublin, OH 43017**  
**Direct: 614.408.3230**  
**Fax: 614.707.4389**  
[www.vgltd.com](http://www.vgltd.com)

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**From:** Jessica Ormeroid [<mailto:JOrmeroid@delawareohio.net>]  
**Sent:** Wednesday, October 04, 2017 9:08 AM  
**To:** Niki Vanhorn  
**Cc:** Bill Ferrigno  
**Subject:** Dynamic Speed Feedback Signs Pilot Program Info

Ms. Vanhorn,

Per our phone conversation this morning, we will be deploying the Dynamic Speed Feedback Signs on 10/9/17 on Carson Farms Boulevard for 30-days and on December 11, 2017 on S. Houk Road for 30-days. Additional information regarding the pilot program is attached, so please feel free to share it with all residents within neighborhood. Should you have any questions or need any additional information, please let us know.

Thanks,

*Jessica A. Ormeroid, PE, PTOE*  
*Project Engineer II*  
*City of Delaware, Ohio*  
*Public Works Department*  
*Division of Traffic & Engineering Services*  
*440 East William Street*  
*Delaware, Ohio 43015*

*(740)203-1724 Office*

*(740)203-1749 Fax*



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**From:** [Nathaniel McCoy](#)  
**To:** ["shustermindy@gmail.com"](mailto:shustermindy@gmail.com)  
**Cc:** [Bruce Pijanowski](#); [Bill Ferrigno](#); [John Donahue](#); [Elaine McCloskey](#); [Julie Elke](#); [Matt Weber](#); [Jessica Ormeroid](#); [Robert Penrod](#); [Linda Mathews](#)  
**Subject:** Lehner Woods Boulevard Speeding Concern  
**Date:** Tuesday, April 03, 2018 11:11:42 AM  
**Attachments:** [Lehner Woods Blvd Traffic Calming Request Memo 040318.pdf](#)

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Ms. Shuster,

I apologize for the delayed response regarding your inquiry about the excessive speeding along Lehner Woods Boulevard. We understand your concern for everyone's safety along this section of roadway. City staff has collected applicable traffic data and has reviewed this request based on the minimum qualifications for Neighborhood Traffic Calming and have provided a memorandum (see attached) documenting the data collected and our recommendations. At this time, City staff is not recommending traffic calming measures for Lehner Woods Boulevard.

Also, regarding the use of speed tables more commonly referred to as speed bumps; Though our Traffic Calming Policy acknowledges some of the advantages that can be associated with speed tables in mitigating excessive vehicle speed, the disadvantages, most notably impacts to emergency response times and increased risk of damage to large fire/EMS apparatus, have led to a suspension of any new applications within the community. You'll find other communities taking a similar position regarding speed tables (bumps). Newer technologies such as speed activated warning signs may be more affective in addressing speeding without negatively impacting fire/EMS operations. The City is currently piloting the use of speed feedback signs in several neighborhoods and will present a formal recommendation regarding these devices to City Council once adequate data as to their efficacy has been gathered.

Should you have any additional questions, please feel free to contact myself via email or at the number listed below.

Thanks,

Nathaniel E. McCoy, P.E.  
Project Manager  
City of Delaware, Ohio  
Public Works Department  
Phone: 740-203-1731

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20

**Julie Elke**

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**From:** Bruce Pijanowski  
**Sent:** Monday, March 12, 2018 1:40 PM  
**To:** Julie Elke  
**Cc:** Robert Penrod; Bill Ferrigno; Jessica Ormeroid; John Donahue  
**Subject:** FW: Speed issues

For P&S pre- meeting

Bruce Pijanowski, C.L.E.E.  
Chief of Police  
Delaware Police Department  
70 N. Union St.  
Delaware, OH 43015  
(740) 203-1101

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**From:** Juston Herning  
**Sent:** Monday, March 12, 2018 1:32 PM  
**To:** Adam Moore; Bruce Pijanowski  
**Subject:** RE: Speed issues

I spoke with Bob. He did not reply to Ms. Shuster. At some point I need to reply to her. We have conducted a speed survey and used the speed trailer. Officers conducted speed patrol last year when the same complaint was filed. I will look at the survey again, but I don't think it showed an issue. There is quite a bit of construction occurring in her neighborhood and her road is the main artery. Unfortunately I don't think telling her that we have done all we can do at this point is going to fly. This is part of a much bigger issue that we will once again face in the coming months with a number of our frequent complaints. (Penick, Chesire, Hull, Bell, Firestone, Cobblestone) just to name a few.

Maybe a good staff meeting topic???

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**From:** mindy shuster [<mailto:shustermindy@gmail.com>]  
**Sent:** Thursday, March 08, 2018 8:03 AM  
**To:** Juston Herning  
**Subject:** Speed issues

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Hello

The speeding issues are getting worse on Lehner Woods Blvd. By the time vehicles get to the end of Lehner Woods to the intersection of 36, speeds are nearing 50 mph. It is crazy dangerous and people aren't using caution with all the children.

I saw an SUV keep going yesterday as BUS #22 was stopped with flashing lights on to let the kids off the bus. My daughter and another child cross the street and thank god we weren't there at that time trying to cross.

What are future possibilities to getting the speed under control? A child was nearly hit last summer on Lehner Woods Blvd and a dog was it. With the construction traffic and speeders it's feels like a drag strip. I have two young children as do many of me neighbors and it's starting to be unsafe. Would speed bumps ever be a possibility?

What do you suggest since people clearly do abide by the speed limit?

Thank you  
Mindy

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## **PARKING AND SAFETY FACT SHEET**

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AGENDA ITEM NO: 4

DATE: 04/16/2018

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### **DISCUSSION AND/OR CONSIDERATION:**

DISCUSSION AND CONSIDERATION FOR THE INSTALLATION OF “NO PARKING” SIGNAGE ON RICHARDSON ST., FROM HAYES ST. TO THE ALLEY BETWEEN RICHARDSON ST. AND CHESHIRE ST.

### **BACKGROUND:**

The original request was reviewed by staff and it was found during the investigation that trees located in the right of way and private property on the west side of Richardson Street had been removed without permission to allow for off road residential parking. That issue has been address, however, the width of the road still makes it difficult to maneuver vehicles on Richardson Street when cars are parked on both sides of the road.

### **STAFF RECOMMENDATION:**

Staff recommends posting “No Parking” signage on the west side of the street to allow for easier passage on the street. Residents on Richardson Street had notices hand delivered to them regarding the recommendation and information on the meeting.

### **ATTACHMENT(S)**

Map

Letter to Residents

Email in Support



Resident  
Richardson St.  
Delaware, OH 43015

April 4, 2018

Dear Resident,

Members of city staff recently met to discuss items of concern for the upcoming Parking and Safety Committee meeting. One issue that was brought to our attention was the parking on the West side of Richardson St. between the curve on the N. End and Hayes St. City staff is prepared to recommend banning parking on the West side of the street to allow for easier passage on the street.

You are invited to provide comment at the meeting, which will be at City Hall, 1 S. Sandusky St., on April 16, 2018 at 6 PM. If you cannot be at the meeting but would like to comment, please feel free to call me at 740-203-1101, or email me at [bpijanowski@delawareohio.net](mailto:bpijanowski@delawareohio.net)

Please don't hesitate to call if you should have any questions or concerns.

Sincerely,

Bruce Pijanowski  
Chief of Police

**From:** [Kristen Suárez](#)  
**To:** [Bruce Pijanowski](#)  
**Subject:** [BULK] Richardson St Parking  
**Date:** Friday, April 06, 2018 10:38:43 PM  
**Importance:** Low

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Hi, Bruce

I recently got the letter regarding the parking issue on the west side of Richardson St. I won't be able to attend the meeting, but wanted to share my thoughts.

I'm a resident of 165 Richardson St. The parking there has become an increasingly bigger issue over the 6.5 years that I've lived on Richardson. Many vehicles are what I would consider (and according to the city rules I've looked up) to be junk, commercial, abandoned, wrecked, no registration, etc. At one point, there was even a man living in a small RV on the west side of the street. He would get out every morning and urinate openly.

I've almost hit vehicles numerous times trying to back out of my driveway. Also, one particular resident on that street has cut down a vast number of trees to make room for parking. That was all lush woodland when I moved in in 2011.

Furthermore, two households in that street use that area as a dumping ground...one of whom brought in three large dump truck loads of huge chunks of broken cement and dumped them into the woods. That issue was addressed and he was forced to clean it up and cited.

Not trying to go on, but I'm really happy to see this is possibly finally being taken care of. That wooded area, as it once was, sold me on buying my house on Richardson. I've since sold my house and am moving out very soon to the west side of town. One of the main reasons for this was the excessive junk vehicles and trash bringing down the aesthetics and value of my property. It was no longer worth me spending money on my property.

My dream is that one day the stigma of the east side of town being trashy will finally be broken. But, that will never happen if the same standards that are upheld on the west side of town are not upheld on the east side. Let me know if you have any questions!

Sincerely,  
Kristen Suarez

## Julie Elke

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**From:** Linda Mathews  
**Sent:** Thursday, December 21, 2017 2:01 PM  
**To:** Bruce Pijanowski  
**Cc:** Julie Elke; Elaine McCloskey  
**Subject:** No Parking Signage on Richardson St  
**Attachments:** 20171221135003008.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Bruce,

Rodney James has requested that no parking signage be installed on Richardson St from Hayes St to the alley between Richardson St and Cheshire St (See on attached-hopefully you are able to see where I marked in pen). I made him aware that this would be discussed internally and if it would move on to a P & S meeting he would most likely be asked to present the request to the committee members.

I figured you could speak with him to get more information to present to staff-let me know if I can assist with this in any way additionally. Thanks.

*Linda Mathews  
Customer Service Liaison  
Public Works Department  
440 E. William St.  
Delaware, OH 43015  
740-203-1810  
740-203-1899 Fax*



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### NP Signage

Information contained within this map may be used to generally locate, identify and inventory land parcels within Delaware County. Delaware County cannot warrant or guarantee the information contained herein, including, but not limited to its accuracy or completeness. The map parcel lines shown are approximate and this information cannot be constructed or used as a "legal description" of a parcel. Flood Plain Information is obtained from FEMA and is administered by the Delaware County Building Department (740-833-2201). Please report any errors or omissions to the Delaware County Auditor's office at [delcogis@co.delaware.oh.us](mailto:delcogis@co.delaware.oh.us).

Prepared by: Delaware County Auditor's GIS Office

Printed on 12/01/2017



Delaware County Auditor  
George Kaltsa





## **PARKING AND SAFETY FACT SHEET**

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AGENDA ITEM NO: 5

DATE: 04/16/2018

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**DISCUSSION AND/OR CONSIDERATION:**

DISCUSSION AND CONSIDERATION OF TRAFFIC CALMING MEASURES AT THE CORNER OF COBBLESTONE DR. AND CANAL ST.

**BACKGROUND:**

A request was received via Councilman Shafer to consider a stop sign on the corner of Cobblestone Dr. and Canal St. in order to slow down vehicular traffic.

**STAFF RECOMMENDATION:**

Staff does not recommend installing a stop sign to reduce speeds, but will be presenting information on other traffic calming measures.

**ATTACHMENT(S)**

Map

Letter to Residents

**Julie Elke**

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**From:** Bill Ferrigno  
**Sent:** Tuesday, February 20, 2018 8:00 AM  
**To:** R Thomas Homan; Jessica Ormeroid; Matt Weber  
**Cc:** Bruce Pijanowski; Julie Elke  
**Subject:** RE: Stop sign

We were made aware of this issue last night at P&S meeting. We will start the process of evaluation and add it to our next P&S pre-meeting agenda which will occur in March since the committee voted to meet every two months last night.

-----Original Message-----  
From: R Thomas Homan  
Sent: Tuesday, February 20, 2018 7:43 AM  
To: Bill Ferrigno; Jessica Ormeroid; Matt Weber  
Cc: Bruce Pijanowski  
Subject: FW: Stop sign

For follow-up and coordination with Bruce.

-----Original Message-----  
From: Kent Shafer  
Sent: Monday, February 19, 2018 3:41 PM  
To: Mike Flahive <[mikeflahive@gmail.com](mailto:mikeflahive@gmail.com)>  
Cc: Bruce Pijanowski <[bpijanowski@delawareohio.net](mailto:bpijanowski@delawareohio.net)>; R Thomas Homan <[rthoman@delawareohio.net](mailto:rthoman@delawareohio.net)>  
Subject: RE: Stop sign

Mr. Flahive,

Thanks for your concerns regarding traffic safety on Cobblestone Dr. The City and the Parking and Safety Committee have had several discussions regarding this area. I have forwarded your concern to our Police Chief for further review. There are established standards for erecting stop signs in residential neighborhoods. In addition to stop signs, there are other measures we can take to ensure established speed limits are obeyed and to address safety concerns regarding traffic.

The Chief will make his recommendations to the Parking Safety Committee with input from the City's Traffic Engineering Office. Someone from the City will follow up with you.

Thanks and best regards,

Kent Shafer

Kent Shafer  
Vice-mayor  
City of Delaware

740-602-1420

[kshafer@delawareohio.net](mailto:kshafer@delawareohio.net)

-----Original Message-----

From: Mike Flahive [<mailto:mikeflahive@gmail.com>]

Sent: Monday, February 19, 2018 2:47 PM

To: Kent Shafer <[KShafer@delawareohio.net](mailto:KShafer@delawareohio.net)>

Subject: Stop sign

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Hi,

I had a question about how to get a stop sign installed in my neighborhood.

I live on the corner of Cobblestone and Canal which is also a school bus stop.

Cars consistently speed down this street over 40mph. I know this because the DCP have placed those radar speed things up and it shows the speed.

Too many kids play in this neighborhood and it's only a matter of time before someone gets hurt.

There is no need for cars to travel this fast in a residential neighborhood.

Any help would be wonderful!

Thanks,

Mike Flahive

Sent from my iPhone

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Resident  
Canal St.  
Delaware, OH 43015

April 4, 2018

Dear Resident,

Members of city staff recently met to discuss items of concern for the upcoming Parking and Safety Committee meeting. One issue that was brought to our attention was a request for a stop sign on Cobblestone Dr. at Canal St. City staff is not prepared to make a recommendation for the installation of a stop sign in this area, but will be discussing other types of traffic calming measures.

You are invited to provide comment at the meeting, which will be held at City Hall, 1 S. Sandusky St., on April 16, 2018 at 6 PM. If you cannot be at the meeting but would like to comment, please feel free to call me at 740-203-1101, or email me at [bpijanowski@delawareohio.net](mailto:bpijanowski@delawareohio.net)

Please don't hesitate to call if you should have any questions or concerns.

Sincerely,

A handwritten signature in blue ink, appearing to read "Bruce Pijanowski".

Bruce Pijanowski  
Chief of Police



Resident  
Cobblestone Dr.  
Delaware, OH 43015

April 4, 2018

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Bruce Pijanowski  
Chief of Police

RESIDENT  
802 CANAL ST.  
DELAWARE, OH 43015

RESIDENT  
808 CANAL ST.  
DELAWARE, OH 43015

RESIDENT  
814 CANAL ST.  
DELAWARE, OH 43015

RESIDENT  
820 CANAL ST.  
DELAWARE, OH 43015

RESIDENT  
826 CANAL ST.  
DELAWARE, OH 43015

RESIDENT  
832 CANAL ST.  
DELAWARE, OH 43015

RESIDENT  
838 CANAL ST.  
DELAWARE, OH 43015

RESIDENT  
844 CANAL ST.  
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RESIDENT  
850 CANAL ST.  
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RESIDENT  
765 CANAL ST.  
DELAWARE, OH 43015

RESIDENT  
691 COBBLESTONE DR.  
DELAWARE, OH 43015

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685 COBBLESTONE DR.  
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401 COBBLESTONE DR.  
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402 COBBLESTONE DR.  
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498 COBBLESTONE DR.  
DELAWARE, OH 43015

RESIDENT  
504 COBBLESTONE DR.  
DELAWARE, OH 43015

RESIDENT  
510 COBBLESTONE DR.  
DELAWARE, OH 43015

RESIDENT  
310 LINWOOD ST.  
DELAWARE, OH 43015



## **PARKING AND SAFETY FACT SHEET**

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AGENDA ITEM NO: 6

DATE: 04/16/2018

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### **DISCUSSION AND/OR CONSIDERATION:**

DISCUSSION AND CONSIDERATION OF PARKING RESTRICTIONS ON WEST FOUNTAIN AVENUE.

### **BACKGROUND:**

A request was received from Richard Jackson to consider limiting on street parking on W. Fountain Ave due to the difficulties it creates in exiting his driveway. Mr. Jackson felt that student parking was a partial contributor to the problem.

### **STAFF RECOMMENDATION:**

Staff will be reviewing the area, but due to spring break have not had a chance to do so prior to the agenda being put together. Once students are back in school we will review to determine the parking and passage situation throughout the day. No recommendation at this time.

### **ATTACHMENT(S)**

Map

Letter to Residents

20

**Julie Elke**

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**From:** Jessica Ormeroid  
**Sent:** Friday, March 16, 2018 3:15 PM  
**To:** 'rljackson1930@gmail.com'  
**Cc:** Theresa Webb; Linda Mathews; Julie Elke; Bruce Pijanowski; John Donahue; Bill Ferrigno; Matt Weber; Nathaniel McCoy  
**Subject:** RE: Fountain Ave

Mr. Jackson,

We received your recent inquiry requesting the restriction of parking along one side of W. Fountain Ave near your residence located at 270 W. Fountain Ave. We understand your concern of ingress/egress to your property. The process to make changes to existing regulatory signage or to install new regulatory signage requires City Council approval following a recommendation from the Parking & Safety Committee. City Staff meets in advance of these Parking & Safety Committee meetings to review the details of each request and prepares a final recommendation. The next Parking and Safety Staff Pre-meeting is scheduled for March 28, 2018 and we will include this item on the agenda for discussion.

Should you have any questions in the meantime, please feel free to contact myself via email or at the number listed below. You should expect to hear from us with an update soon after the Pre-meeting on March 28th.

Thanks,

*Jessica A. Ormeroid, PE, PTOE  
Project Engineer II  
City of Delaware, Ohio  
Public Works Department  
Division of Traffic & Engineering Services  
440 East William Street  
Delaware, Ohio 43015  
(740)203-1724 Office  
(740)203-1749 Fax*



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**From:** richard jackson [<mailto:rljackson1930@gmail.com>]  
**Sent:** Friday, March 16, 2018 12:40 PM  
**To:** pwcs  
**Subject:** Fountain Ave

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**\*\*\*ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.\*\*\***

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My name is Richard Jackson. I live at 270 W. Fountain Ave. With the students parking here they turn the street into a single lane and make it almost impossible to get out of the driveway. Could we have parking on only one side of the street?

Thanks,  
Richard Jackson

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This message may contain confidential and/or proprietary information and is intended for the person/entity to whom it was originally addressed. Any use by others is strictly prohibited.

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This message may contain confidential and/or proprietary information and is intended for the person/entity to whom it was originally addressed. Any use by others is strictly prohibited.

**From:** [Bruce Pijanowski](#)  
**To:** ["rjackson1930@gmail.com"](mailto:rjackson1930@gmail.com)  
**Subject:** Parking on W. Fountain  
**Date:** Monday, April 02, 2018 4:42:20 PM

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Dick,

City staff met recently to discuss your request to ban parking on W. Fountain Ave. This topic will be on the agenda for the Parking and Safety meeting, which will occur on Monday, April 16, 2018 at 6 PM.

You are invited to come and explain your request at this time. Unfortunately, the students have been out of school since Friday, and will not be back until the day of the meeting. I am not sure if city staff will have a recommendation, but we will be watching the area when school is back in session to determine if school parking is negatively affecting W. Fountain.

If you can't be at the meeting and want to provide some info, feel free to either email or give me a call. Hopefully I'll also see you Saturday morning and we can talk then as well.

Thanks,

Bruce Pijanowski, C.L.E.E.  
Chief of Police  
Delaware Police Department  
70 N. Union St.  
Delaware, OH 43015  
(740) 203-1101



## **PARKING AND SAFETY FACT SHEET**

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AGENDA ITEM NO: 7

DATE: 04/16/2018

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### **DISCUSSION AND/OR CONSIDERATION:**

DISCUSSION AND CONSIDERATION OF RECOMMENDATIONS OF THE DOWNTOWN PARKING ADVOCACY COMMITTEE – ENFORCEMENT WORK GROUP, REGARDING EXTENDING DAYS AND HOURS OF ENFORCEMENT; EXPANDING DOWNTIME TIME LIMITED PARKING TO 3 HOURS; AND CHANGING THE FINE STRUCTURE.

### **BACKGROUND:**

As part of the ongoing review of downtown parking, the Enforcement work group has proposed the attached amendments to the Delaware Codified Ordinance; which are consistent with recommendations made in the Downtown Parking Study.

Recommendations are as follows:

1. Days and Hours of Enforcement - Mon – Fri 8AM – 8 PM; and Sat. from 10 AM to 8 PM
2. Fine Structure
  - a. A tickets \$25 (over time/meters and over limit/non metered) or \$40 for over limit and \$20 for over time.
3. Increasing the time limited parking from 2 hours to 3 hours.

### **STAFF RECOMMENDATION:**

Staff recommends approval, but is anticipating public input at the meeting which may be grounds for amendments.

### **ATTACHMENT(S)**

Map  
Letter to Residents

**From:** [Bruce Pijanowski](#)  
**To:** "[director@mainstreetdelaware.com](mailto:director@mainstreetdelaware.com)"  
**Subject:** Parking and Safety Meeting - Downtown Parking on the Agenda  
**Date:** Wednesday, April 04, 2018 2:38:40 PM

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Susie,

As you know, a lot of work has gone in to adjusting downtown parking. Part of that was the formation of a group to look at the current ordinances and enforcement of those ordinances. The items will now be on the agenda at the next Parking and Safety Committee meeting. The meeting will be Monday, April, 16, 2018 at 6 PM at City Hall.

The items for discussion will include:

1. Days and Hours of Enforcement
  - a. The committee suggestions was Mon – Fri 8AM – 8 PM; and Sat. from 10 AM to 8 PM
    - i. This has already received negative reviews, and as noted this is a starting point and I would expect it to be modified.
2. Fine Structure
  - a. To either make all tickets \$25 (over time/meters and over limit / non metered) or \$40 for over limit and \$20 for over time.
3. Increasing the time limited parking from 2 hours to 3 hours.

If you could spread the word downtown I would greatly appreciate it. Everyone is welcome to attend the meeting, and their comments would prove to be beneficial in guiding the committee in modifying and ruling on these items. Please also feel free to provide me with written comments that I can provide to the committee in the event an affected party cannot make the meeting.

Give me a call or email me if you would like to further discuss any of these topics.

Thanks,

Bruce Pijanowski, C.L.E.E.  
Chief of Police  
Delaware Police Department  
70 N. Union St.  
Delaware, OH 43015  
(740) 203-1101