

**FINANCE COMMITTEE  
MOTION SUMMARY  
February 28, 2018**

ITEM 1. Roll Call

The Clerk called the Finance Committee meeting to order at 4:05 p.m.

Members Present: Councilmember Chris Jones, Councilman George Hellinger and Vice-Mayor Kent Shafer

Staff Present: Dean Stelzer, Finance Director, and Tom Homan, City Manager

ITEM 2. Election of Chair and Vice-Chair

**Motion:** Mr. Jones moved to nominate Mr. Hellinger as Chair, seconded by Vice-Mayor Shafer. There were no other nominations. Motion approved by a 3-0 vote.

**Motion:** Vice-Mayor Shafer moved to nominate Mr. Jones as Vice-Chair, seconded by Chairman Hellinger. There were no other nominations. Motion approved by a 3-0 vote.

ITEM 3. Approval of the Motion Summary for the meeting held August 16, 2017 as recorded and transcribed.

**Motion:** Vice-Mayor Shafer moved to approve the Motion Summary from August 16, 2017, seconded by Vice-Chairman Jones. Motion approved by a 3-0 vote.

ITEM 4. Review/Recommendation on Impact Fee Report

Mr. Homan reviewed the discussed at the recent City Council Retreat on what impact fees are used for and policy for. He discussed the complexity of the Transportation Impact Fees. He discussed that current Impact Fees have not changed in over ten years. A discussion was held on getting public involvement and starting the process. Mr. Stelzer recommended that Council review Chapter 1363 of the Codified Ordinances regarding procedures for Impact Fees and how the funds can be used.

ITEM 5. Enterprise Resource Planning Software Update

Mr. Stelzer discussed the plans to need to update software and the need to understand the business process for departments and to find a program that meets the needs.

ITEM 6. Financing Residential Infrastructure Costs – New Community Authorities

A discussion was held on the implementation of forming a NCA for the purpose of public goods and the funds for the construction of Glenn Parkway. A discussion was held on the developers looking at using NCA to fund development enhancements and assist with the cost of lowering the development. The Committee recommends that funding for development enhancements not be through a NCA, but more like a fee applied by the Home Owners Association.

ITEM 7. Member Comments

Mr. Stelzer discussed the Cemetery Master Plan.

Item 8. Schedule Meeting Dates for 2018

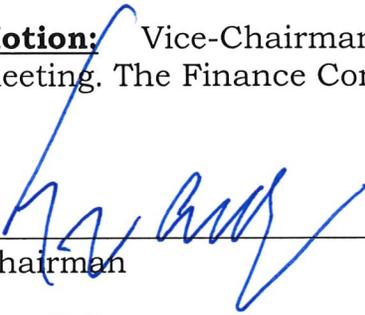
Meeting dates were scheduled for April 25, 2018 at 3:00 p.m. and July 11, 2018 at 3:00 p.m.

ITEM 9. **Executive Session:** Pursuant to Ohio Revised Code Section 121.22 (G) (3) pending or imminent court action, Section 121.22 (G) (1) personnel, Section 121.22 (G) (5) matters required to be kept confidential by State statute, Section 121.22 (G) (2) acquisition of property for public purpose and 121.22(G) (8) consideration of confidential information related to a request for economic development assistance.

Executive Session deemed no necessary.

ITEM 10. Adjournment

**Motion:** Vice-Chairman Jones moved to adjourn the Finance Committee meeting. The Finance Committee meeting adjourned at 5:05 p.m.



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Chairman



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Elaine McCloskey, Clerk