

**CITY OF DELAWARE
PARKING AND SAFETY COMMITTEE
CITY COUNCIL CHAMBERS
CITY HALL
1 S. SANDUSKY STREET
7:00 P.M.**

AMENDED AGENDA

February 19, 2018

1. ROLL CALL
2. APPROVAL of Motion Summary for the meeting held November 20, 2017 as recorded and transcribed.
3. ELECTION OF CHAIR and VICE-CHAIR
4. PUBLIC COMMENTS
5. CONSIDERATION for the installation of “No Parking” signage on Richardson St., from Hayes St. to the alley between Richardson St. and Cheshire St.
6. DISCUSSION of West Hull Drive/Wal-Mart Entrance Recommendations and Changes
7. DISCUSSION of Kingman Hill Maintenance Request
8. UPDATE on Downtown Parking
9. STAFF COMMENTS
10. COMMITTEE COMMENTS
11. ADJOURNMENT

**PARKING AND SAFETY
MOTION SUMMARY
November 20, 2017**

ITEM 1. ROLL CALL

Chairman Shafer called the Parking and Safety Meeting to begin at 7:00 p.m.

Members Present: Councilman Chris Jones, Councilwoman Lisa Keller, and Chairman Kent Shafer Members

Staff Present: Bruce Pijanowski, Police Chief, John Donahue, Fire Chief, and Jessica Ormeroid, Project Manager

ITEM 2. APPROVAL of the Motion Summary of the Parking and Safety Committee meeting held August 21, 2017, as recorded and transcribed.

Motion: Mr. Jones moved to approve the Motion Summary of the Parking and Safety Committee meeting held August 21, 2017, seconded by Mrs. Keller. Motion approved by a 3-0 vote.

ITEM 3. PUBLIC COMMENT

PUBLIC COMMENT:

Paul Spiers
3681 Columbus Pike
Delaware, Ohio 43015

Mr. Spiers submitted a letter into the record regarding his concerns on Kingman Hill Drive. Mr. Spiers discussed concerns regarding the intersection and the need to relocate it. Chief Pijanowski plans to follow up with Mr. Spiers regarding his concerns and recommendations.

ITEM 4. CONSIDERATION for the installation of “No Parking, School Days, 7AM-4PM” signage on the west side of Channing Street, between E. Winter Street and E. Central Avenue.

Chief Pijanowski discussed the observation by officers at Conger Elementary in which a number of commuters use Channing Street to park and not the new designated parking lots for pick up and drop off.

Motion: Mr. Jones motioned to recommend to Council the installation of installation of “No Parking, School Days, 7AM-4PM” signage on the west side

of Channing Street, between E. Winter Street and E. Central Avenue, seconded by Mrs. Keller. Motion approved by a 3-0 vote.

ITEM 5. DISCUSSION AND/OR CONSIDERATION of Parking and Traffic Related Items Pertaining to the New Delaware County Courthouse:

- a. Eliminating seven (7) on-street parking spaces to create an approximate 40 foot clear zone of defensible space between the edge of North Sandusky Street and the Delaware County Judicial Building.
- b. Designating the alley between North Sandusky Street and North Union Street as a one-way alley to accommodate increase of traffic produced by the new Delaware County Judicial Building.
- c. Discussion of Memorandum of Understanding for the use of Delaware County Parking Facilities.

PUBLIC PARTICIPATION:

John Melvin
Delaware County Director of Facilities
1405 U.S. 23 North
Delaware Ohio

Chief Pijanowski discussed the current plans related to the new County Courthouse. Chief Pijanowski discussed the removal of 7 parking spaces on North Sandusky Street to provide a 40 foot defensible space. He discussed the alley from Sandusky Street to Union Street that allows access to the parking structure. The alley is one way eastbound from Sandusky Street to the edge of the parking structure and then becomes two way accessible from Union Street to the parking structure. Chief Pijanowski explained to the Committee that this is the current operations and discussed the need to formalize these changes with an ordinance. Mr. Melvin discussed current signage. Mayor Riggie recommended the signage be placed at the curb cut and make it one-way eastbound from Sandusky Street to the entrance of the Hayes facility parking lot off of the alley.

Mr. Melvin discussed current Memorandum of Understanding for the use of Delaware County Parking Facilities and concerns of safety and security of the courthouse.

ITEM 6. DISCUSSION and CONSIDERATION of the recommendations of the Downtown Parking Advocacy Committee-Enforcement Work Group, as listed:

- a. Extend Days and Hours of parking enforcement
- b. Expand downtown time limited parking to 3 hours
- c. Change in fine structure

Chief Pijanowski discussed the current recommendations to extend the parking hours from 8AM to 8PM and also extend 2 hour parking limits to 3 hours. Chief Pijanowski discussed the recommendation to move the 10 hour meters and change the color from blue to black. A discussion was held on the use of the Park Mobile App and if new meter heads are needed, should they be accommodating to credit cards. Discussion of DPAC to continue upon receiving the results from merchants that were surveyed by Main Street Delaware.

ITEM 7. STAFF COMMENTS

Chief Pijanowski updated the Committee on the W. Hull Drive Working Group.

ITEM 8. COMMITTEE COMMENTS

Chairman Shafer informed the Committee that he was contacted by a resident in regards to parking around Woodward Elementary School.

ITEM 9. ADJOURNMENT

Motion: Mr. Jones moved to adjourn the meeting. The Parking and Safety Committee Meeting adjourned at 7:58 p.m.

Kent Shafer, Chairman

Elaine McCloskey, Clerk

Julie Elke

From: Linda Mathews
Sent: Thursday, December 21, 2017 2:01 PM
To: Bruce Pijanowski
Cc: Julie Elke; Elaine McCloskey
Subject: No Parking Signage on Richardson St
Attachments: 20171221135003008.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Bruce,

Rodney James has requested that no parking signage be installed on Richardson St from Hayes St to the alley between Richardson St and Cheshire St (See on attached-hopefully you are able to see where I marked in pen). I made him aware that this would be discussed internally and if it would move on to a P & S meeting he would most likely be asked to present the request to the committee members.

I figured you could speak with him to get more information to present to staff-let me know if I can assist with this in any way additionally. Thanks.

*Linda Mathews
Customer Service Liaison
Public Works Department
440 E. William St.
Delaware, OH 43015
740-203-1810
740-203-1899 Fax*



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NP Signage

Information contained within this map may be used to generally locate, identify and inventory land parcels within Delaware County. Delaware County cannot warrant or guarantee the information contained herein, including, but not limited to its accuracy or completeness. The map parcel lines shown are approximate and this information cannot be constructed or used as a "legal description" of a parcel.

Flood Plain Information is obtained from FEMA and is administered by the Delaware County Building Department (740-833-2201).

Please report any errors or omissions to the Delaware County Auditor's office at delcogis@co.delaware.oh.us.

Prepared by: Delaware County Auditor's GIS Office

Printed on 12/01/2017



Delaware County Auditor
George Kaltsa



Julie Elke

Subject: FW: Parking & Safety Pre-Meeting

Julie Elke

Administrative Assistant
City of Delaware Police Department
70 North Union St., Delaware, OH 43015
Phone: 740-203-1101
Fax: 740-203-1198

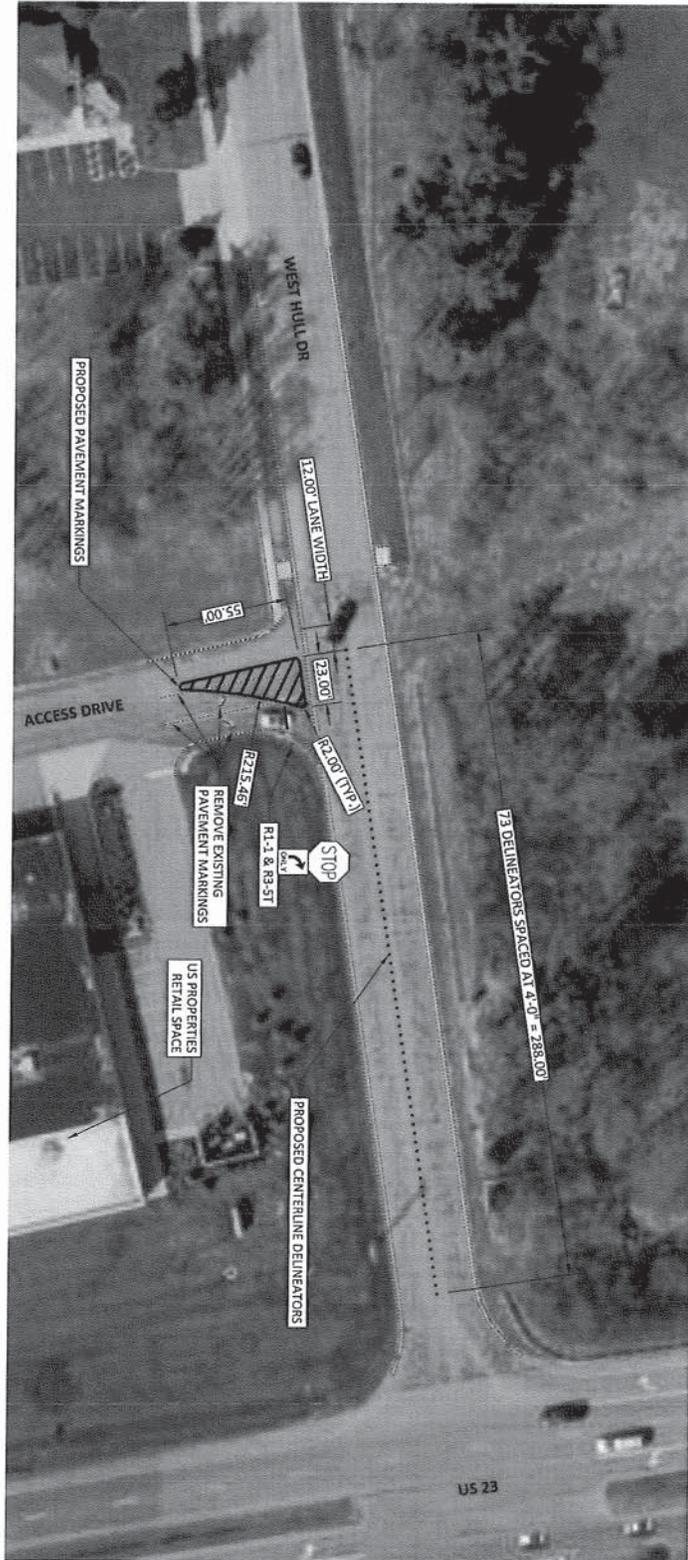


-----Original Appointment-----

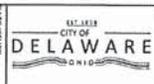
From: Bill Ferrigno
Sent: Thursday, January 25, 2018 1:43 PM
To: Julie Elke
Subject: Accepted: Parking & Safety Pre-Meeting
When: Wednesday, January 31, 2018 9:30 AM-10:30 AM (UTC-05:00) Eastern Time (US & Canada).
Where: PD Large Conference Room

Another topic is West Hull Drive/Wal Mart Entrance Changes

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DATE ISSUED: 01/23/18
 SHEET: 10/01



COMMERCIAL ENTRANCE
 MODIFICATIONS

WEST HULL DRIVE
 TRAFFIC MANAGEMENT PLAN

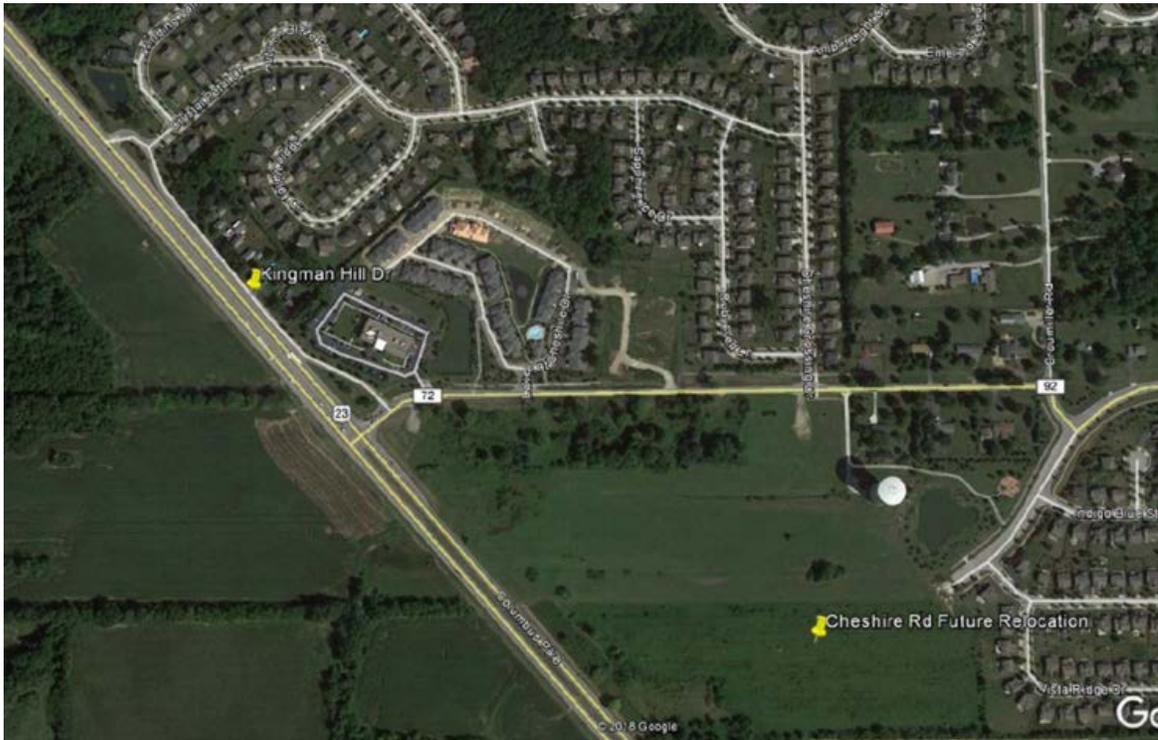
REVISIONS		
No.	DATE	DESCRIPTION

From: [Jessica Ormeroid](#)
To: [Bruce Pijanowski](#)
Cc: [Bill Ferrigno](#); [John Donahue](#); [Nathaniel McCoy](#); [Elaine McCloskey](#); [Matt Weber](#)
Subject: Kingman Hill Drive, Cheshire Rd & US-23 - Paul Spiers Follow-up
Date: Friday, February 02, 2018 1:39:06 PM
Attachments: [Best times to Enforce.pdf](#)
[Enforcement Evaluator.pdf](#)
[image004.png](#)

Chief Pijanowski,

After further discussion with ODOT, below is a follow-up to the majority of items that were mentioned by Mr. Spiers in his Kingman Hill Drive, Cheshire Rd & US-23 document dated 8/11/17. Please feel free to add to/revise this information as needed.

- 1) **Kingman Hill Drive Speeds:** Recent speed data collected near 3731 (see attached documents) shows that the 85th percentile speed is 28 mph for both directions, 29 mph for SB and 28 mph for NB. This falls within our threshold of less than 5 mph over the posted speed. In addition, the average speed was 24.5 mph and the Average Daily Traffic (ADT) for this street is 462. We can collect speed data again at a later date, if needed, to ensure speeds do not increase.
- 2) **Cheshire Rd EB Left to Kingman Hill Dr:**
 - a. Given that there is only 100-ft between US-23 & Kingman Hill Dr on Cheshire Rd, there is limited space and perception/reaction time after turning off of US-23 and wanting to make a left hand turn onto Kingman Hill Dr.
 - b. There is no accident history (i.e. rear-end collisions, etc) as a result of vehicles making this EB left turn movement at this intersection.
 - c. It is recommended that, opposed to turning left off of Cheshire Rd to access Kingman Hill Dr, vehicles travel further north on US-23 and access the right-in, right-out (RIRO) at Crystal Petal Dr. This access contains a NB right turn lane to provide for safe maneuverability to Crystal Petal Dr/Kingman Hill Dr.
 - d. ODOT mentioned that, if you are traveling SB on US-23 and wanting to access Kingman Hill Dr, U-turns are legal at the US-23 & Cheshire Rd intersection, which would allow you to turn back north and access this RIRO at Crystal Petal Dr. There is also "Right Turn Yield to U-turn" signage on the signal span for WB traffic on Cheshire Rd to bring attention to the allowable U-turn movement for those vehicles making a Right Turn on Red (RTOR).
 - e. An additional route to access Kingman Hill Dr would be to travel east on Cheshire Rd to Cheshire Crossing Dr, to Crystal Petal Dr, back to Kingman Hill Dr.
 - f. If an accident problem did arise at this intersection, the Kingman Hill Dr access could be converted to a RIRO.
 - g. The addition of a EB Left Turn lane at this access would be costly for the amount of benefit it would result in due to the low volume of traffic utilizing Kingman Hill Dr. Also, in the future, Cheshire Rd will be relocated further south resulting in the US-23 & Ex. Cheshire Rd intersection to be converted to a RIRO.
- 3) **WB Cheshire Rd Traffic Blocking Kingman Hill Dr Access:**
 - a. There is currently a "Do Not Block Intersection" sign for WB traffic just east of Kingman Hill Drive.
 - b. Additional pavement markings could be added, but it is unknown on whether that will affect the vehicular traffic behavior any more than the existing sign does.
 - c. The intersection could be monitored and PD could enforce the issue if it becomes apparent.
- 4) **Allowing for two WB left turn lanes from Cheshire Rd to US-23:** After discussing this with ODOT, whom has jurisdiction and maintains this signalized intersection, they provided the following feedback:
 - a. The addition of another WB left turn could result in additional queue length for WB traffic due to the left turning vehicles blocking/preventing vehicles from making a RTOR. The existing dedicated right turn lane allows for right turning vehicles to access the signal and turn right on red when there is a gap in NB traffic.
 - b. Based on the lane configuration and roadway width, it would only add approximately 100-ft of storage for left turning vehicles. This only provides enough storage space for approximately four (4) additional vehicles to stack up. To provide additional storage, Cheshire Rd would have to be widened further east, which would be a costly improvement.
- 5) **US-23 & Cheshire Rd SW Corner R/W Mowing Maintenance:**
 - a. Per conversation with ODOT, they mow the R/W along US-23 3-4 times a year.
 - b. The existing cat tails near this corner along Cheshire Rd should be maintained by the property owner. The City will notify the property owner in writing of this requirement and will monitor this area.
- 6) **Overgrown Vegetation on Kingman Hill Dr, Eastside, just South of Crystal Petal Dr:** The City will trim back the overgrowth in this area as we have done in the past per our Parks & Natural Resource Department.
- 7) **US-23 & Cheshire Rd Intersection Relocation:** There are future plans to relocate the US-23 & Cheshire Rd intersection further south (see aerial below) and the existing intersection will be converted to a RIRO. As of now, there is no timeline for this relocation, as it is all dependent on development.



In case there are any further questions for ODOT, Ken Greene can be contacted at (740)833-8198 or ken.greene@dot.ohio.gov. Should you need any additional information or have any questions, please let me know.

Thanks,

*Jessica A. Ormeroid, PE, PTOE
Project Engineer II
City of Delaware, Ohio
Public Works Department
Division of Traffic & Engineering Services
440 East William Street
Delaware, Ohio 43015
(740)203-1724 Office
(740)203-1749 Fax*



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City of Delaware Public Works Department

440 E. William St.
Delaware, Ohio 43015

Best Times for Enforcement

Location:

Kingman Hill Dr. (near 3731) Sun

Closest Cross Street:

Cheshire Rd.

Analysis Dates:

Wednesday, January 31, 2018

Friday, February 02, 2018

Equipment Used:

Radar Recorder

Installed By:

MLS

Mon

Tue

Wed

Combined: 5 PM to 6 PM

Southbound: 6 PM to 7 PM

Northbound: 5 PM to 6 PM

Thu

Combined: 4 PM to 5 PM

Southbound: 6 AM to 7 AM

Northbound: 4 PM to 5 PM

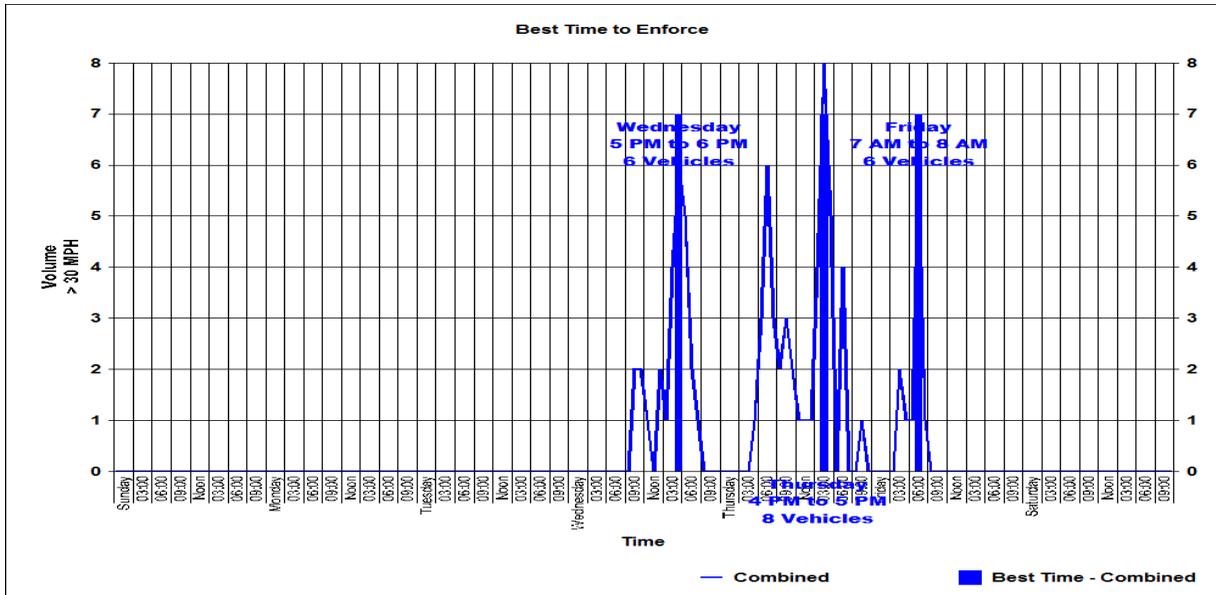
Fri

Combined: 7 AM to 8 AM

Southbound: 7 AM to 8 AM

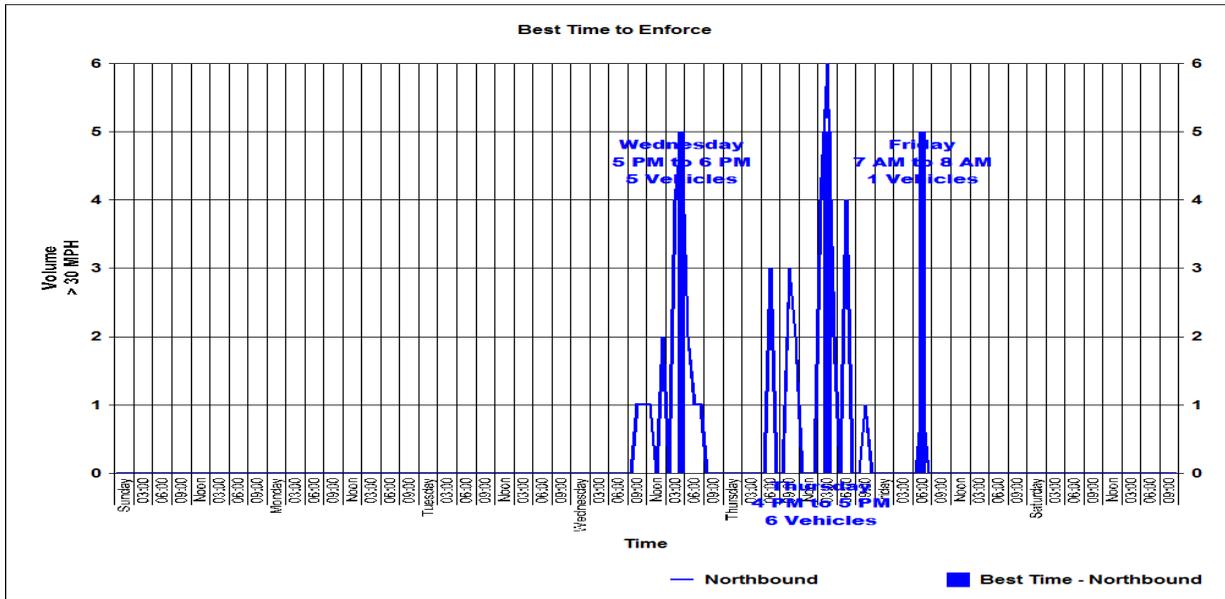
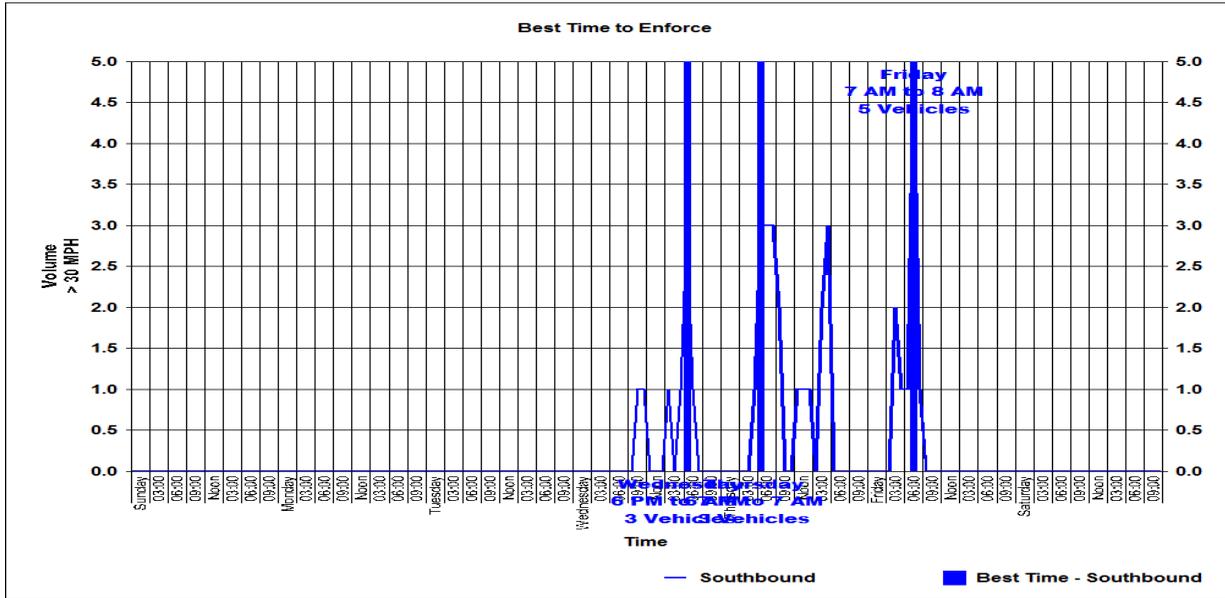
Northbound: 7 AM to 8 AM

Sat



City of Delaware Public Works Department

440 E. William St.
Delaware, Ohio 43015



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Delaware, Ohio 43015

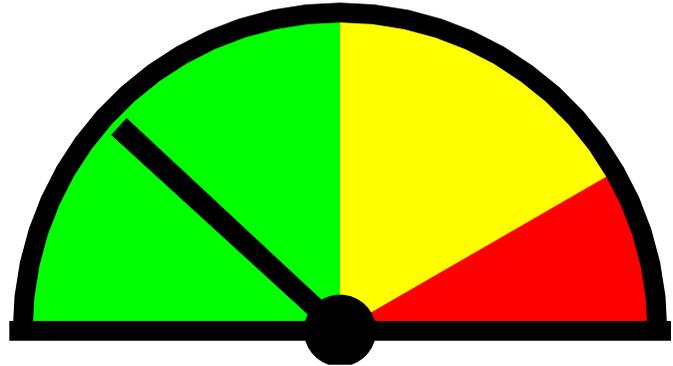
Speed Enforcement Evaluator

Location:
Kingman Hill Dr. (near 3731)

Total Percentage of Enforceable Violations

Closest Cross Street:
Cheshire Rd.

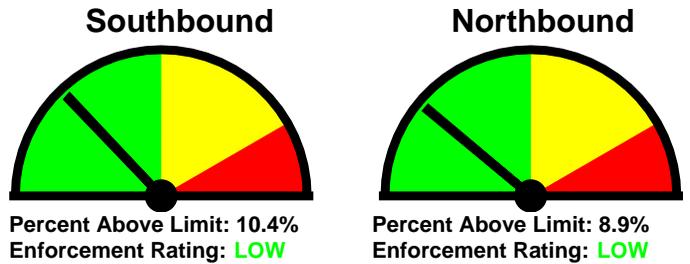
Analysis Dates:
Wednesday, January 31, 2018
Friday, February 02, 2018



Equipment Used:
Radar Recorder

Posted Speed Limit: 25 MPH
Percentage Above Limit: 9.5%
Enforcement Rating: **LOW**

Installed By:
MLS



Combined

1-5	6-10	11-15	16-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55	56-60	61-65	>65
0	0	18	160	323	277	73	8	1	0	0	0	0	0

85 percentile = 28

Southbound

1-5	6-10	11-15	16-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55	56-60	61-65	>65
0	0	14	76	104	134	34	3	1	0	0	0	0	0

85 percentile = 29

Northbound

1-5	6-10	11-15	16-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55	56-60	61-65	>65
0	0	4	84	219	143	39	5	0	0	0	0	0	0

85 percentile = 28