

**PARKING AND SAFETY
MOTION SUMMARY
February 19, 2018**

ITEM 1. ROLL CALL

Chairman Shafer called the Parking and Safety Meeting to begin at 7:00 p.m.

Members Present: Councilman Chris Jones, Councilwoman Lisa Keller, and Chairman Kent Shafer Members

Staff Present: Kelsey Scott, Economic Development Specialist, Robert Penrod, Police Captain, John Donahue, Fire Chief, Nathan McCoy, Project Manager, Bill Ferrigno, Public Works Director/City Engineer

ITEM 2. APPROVAL of the Motion Summary of the Parking and Safety Committee meeting held November 20, 2017, as recorded and transcribed.

Motion: Mr. Jones moved to approve the Motion Summary of the Parking and Safety Committee meeting held November 20, 2017, seconded by Mrs. Keller. Motion approved by a 3-0 vote.

ITEM 3. ELECTION OF CHAIR and VICE-CHAIR

Motion: Mrs. Keller moved to nominate Mr. Shafer as Chairman, seconded by Mr. Jones. Motion approved by a 3-0 vote.

Motion: Mr. Jones moved to nominate Mrs. Keller as Vice-Chair, seconded by Chairman Shafer. Motion approved by a 3-0 vote.

ITEM 4. PUBLIC COMMENT

ITEM 5. CONSIDERATION for the installation of "No Parking" signage on Richardson St., from Hayes St. to the alley between Richardson St. and Cheshire St.

Captain Penrod discussed the request to remove parking on one side of the road. The Commission requested to table the discussion until staff verified notices were sent out to the public.

Motion: Mr. Jones moved to table Item 5 to allow for staff to verify that notices were sent out to the public, seconded by Vice-Chairman Keller. Motion approved by a 3-0 vote.

ITEM 6. DISCUSSION of West Hull Drive/Wal-Mart Entrance
Recommendations and Changes

Mr. McCoy provided a presentation that discussed the summary of the average daily traffic on the local roadways. He discussed how commercial property can affect traffic counts in the surrounding area. Mr. McCoy reviewed the average speed found on West Hull Drive and the accident history on the road. A discussion was held on potential modifications to the access area of the retail development on West Hull Drive to eliminate some traffic. He provided information on the cost of installing delineators. Mr. Ferrigno recommended attempting a low cost pilot program to assess how the behaviors have changed and what the impact to surrounding areas is as a result of the changes.

PUBLIC COMMENT:

Donna Taylor
117 Aspen Court
Delaware, Ohio

Ms. Taylor voiced concerns that the potential changes could divert traffic to Hawthorne Boulevard. She also requested information regarding the median at Hawthorne Boulevard and US23 and that property owners were notified by the HOA that this would be eliminated. Mr. Ferrigno addressed her concerns and informed her that the median is expected to be modified but not removed. A discussion was held on the entry points for Coughlin Crossings.

Ed Gifford
165 Beech Drive
Delaware, Ohio

Mr. Gifford requested information that if modifications are made on West Hull Drive, will drivers be able to make a U Turn. He recommended signage to direct drivers to preferred driving routes.

David Hague
180 Hull Court
Delaware, Ohio

Mr. Hague discussed the role of the task force group that had met with city officials to discuss their concerns and recommend another meeting be held. He also voiced concerns over the staff's assessment on the average speed on West Hull Drive. He recommended more information and education on alternate routes.

Jim Browning
189 Hawthorne Bouelvard

Delaware, Ohio

Mr. Browning voiced concerns on the increase percentage of speeding in areas designated as 25 MPH.

ITEM 7. DISCUSSION of Kingman Hill Maintenance Request

Captain Penrod discussed the recommendation by staff to leave Kingman Hill Drive as it is. He discussed the need to contact the corner property owner to make sure that the property is properly maintained. He discussed staff analysis that the intersection is functioning properly.

ITEM 8. UPDATE on Downtown Parking

Ms. Scott provided a presentation on the DelaWhere 2 Park social media campaign and the past efforts to highlight underutilized parking areas. She discussed plans to continue to look at research for valet parking and the Walk Your City Campaign.

Captain Penrod discussed the plans to relocate the 10 hour meters with the 3 hour meters. He informed the Committee that the 10 hour meters will be painted green and the 3 hour meters will remain grey.

Captain Penrod discussed recommendations to extend the hours of parking enforcement and expand the downtown limited parking to 3 hours. He also discussed recommendations to change the fine structure. The Committee recommended getting more in depth input from business owners on these recommendations before making recommendations to Council.

ITEM 9. STAFF COMMENTS

ITEM 8. COMMITTEE COMMENTS

Chairman Shafer recommended to the Committee that the Parking and Safety Committee meet every other month and start the meeting at 6:00 p.m. The next meeting is scheduled for April 16 at 6:00 p.m. The Committee was in agreement to this change.

Chairman Shafer discussed that at the recent joint meeting with Council and the County Commissioners it was discussed about the MOU regarding the use of Delaware County Parking Facilities. He discussed that he recommended to the County that the use of the underground parking not be part of the discussion due to their current safety concerns. He recommended that the MOU be recommended to Council for approval.

Motion: Mr. Jones motioned to recommend to Council the approval of the Memorandum of Understanding regarding the use of Delaware County Parking Facilities, seconded by Vice-Chairwoman Keller. Motion approved by a 3-0 vote.

Mr. Jones discussed the need to clarify that parking at City Hall signage should reflect after 5:00 p.m.

Vice-Chair Keller informed staff that she received a request forwarded to her for a stop sign to be placed at Cobblestone and Canal Street.

ITEM 9. ADJOURNMENT

Motion: Mr. Jones moved to adjourn the meeting. The Parking and Safety Committee Meeting adjourned at 8:33 p.m.



Kent Shafer, Chairman



Elaine McCloskey, Clerk