

**CITY OF DELAWARE  
PARKS AND RECREATION ADVISORY BOARD  
CITY COUNCIL CHAMBERS  
CITY HALL  
1 SOUTH SANDUSKY STREET  
7:00 P.M.**

**AGENDA**

January 16, 2018

1. ROLL CALL
2. APPROVAL of Motion Summary for the meeting held November 21, 2017 as recorded and transcribed.
3. PUBLIC COMMENTS
4. DISCUSSION of Pickleball Quotes
5. PRESENTATION by Art Miller, DYAA
6. UPDATE of YMCA Recreation Services, Programs and Events
7. DISCUSSION of Upcoming 2018 Volunteer Activities
8. DISCUSSION of 5K events
7. UPDATE of Parks Activities
8. STAFF COMMENTS
  - A. Smoking Restrictions at City Parks to be continued at February Meeting
9. MEMBERS COMMENTS
10. ADJOURNMENT

**PARKS AND RECREATION ADVISORY BOARD  
MOTION SUMMARY  
November 21, 2017**

ITEM 1. Roll Call

Chairwoman Lash called the meeting to order at 7:00 p.m.

Members Present: Joshua Bricker, Cassie Cunningham, Bob Dalton, Michael Rush, Gary Hayward, Corie Thompson, Angela MacWhinney, and Chairwoman Allyson Lash

Members Absent: Caitlyn Ashley, Councilmember Jim Browning and Vice-Chairwoman Dianna Hibinger

City Staff Present: Ted Miller, Parks and Natural Resource Director

YMCA Staff Present: Jeremy Byers, Associate Executive Director

**Motion to Excuse:** Mr. Bricker moved to excuse Ms. Ashley, Councilmember Browning, and Vice-Chairwoman Hibinger, seconded by Mr. Rush. Motion approved by an 8-0 vote.

ITEM 2. WELCOME New Member – Gary Hayward, At-Large

ITEM 3. APPROVAL of the Motion Summary for the meeting held October 17, 2017 as recorded and transcribed.

**Motion:** Mr. Dalton moved to approve the Motion Summary for the meeting held October 17, 2017 as recorded and transcribed, seconded by Ms. MacWhinney. Motion approved by a 7-0-1 (Hayward) vote.

ITEM 4. PUBLIC COMMENTS

There was no public comment.

ITEM 5. UPDATE of YMCA Recreation Services, Programs and Events

ITEM 6. DISCUSSION of Upcoming Volunteer Activities

A. Calls From the North Pole – December 7, 2017

Mr. Byers provided information on the Calls From the North Pole and clarified the date for volunteers that are needed.

B. Daddy-Daughter Dance – January 12, 2018

Mr. Byers informed the Board of the Venue for this event to be held at Ohio Wesleyan University. Ms. MacWhinney discussed her interest in volunteering for the event.

C. First Friday Events

A discussion was held in regards to having the Board provide information at various First Friday events throughout the year to promote city events and youth programs. Mr. Miller discussed providing a sign up of events in 2018 for Board Members to participate in.

ITEM 7. UPDATE of Parks Activities

Mr. Miller discussed the upcoming activities for the December First Friday, including the rental of ice skates at the Glice rink that will be set up at Willis.

Mr. Miller provided the Board with a copy of the 2018 Cost Schedule and discussed some of the changes and increases. Mr. Miller discussed that the YMCA works with the staff to recommend fees. Ms. Thompson voiced a concern regarding the high cost for a family to participate in events, such as the Pumpkin Run. A discussion was held if cost could be altered if participants did not want the shirt or medal of participation.

**Motion:** Mr. Dalton moved to recommend to Council the approval of the Cost Schedule as submitted, seconded by Mr. Rush. Motion approved by an 8-0 vote.

ITEM 8. DISCUSSION of Smoking Restrictions at Mingo Park – Abbey Trimble, Delaware General Health District

PRESENTOR:

Abbey Trimble  
Delaware General Health District  
1 W. Winter St.  
Delaware, Ohio 43015

Ms. Trimble discussed complaints that staff received in regards to adults smoking around the various baseball fields at Mingo Park. She recommended additional signage to request no smoking in the area and referenced current signage that is placed around the play equipment at the park. A discussion was held in regards to other communities' policies on banning smoking in public parks. Ms. Trimble discussed the difficulty to enforce legislation, but that the signs can create social pressure to not smoke. Ms. Trimble did provided information on the Village of Sunbury and the City of Hilliard going smoke free at their public parks. The board recommended that staff and board members reach out to other communities to discuss how they went about creating legislation to ban smoking at public parks. They also recommended that the

request to not smoke in areas of play and sporting events be communicated at sign ups and through email to registered families. The Board plans to have further discussion of this topic before making a recommendation to Council.

ITEM 9. DISCUSSION of Tree Dedication Policy

The Board discussed the plans to have trees designated to one area. Mr. Miller plans to present the information to the Shade Tree Commission for additional input.

ITEM 9. DISCUSSION of Pickleball Quotes

Mr. Miller discussed the expected cost for additional Pickleball Courts, and informed the Board that the preferred spot for this addition would be at Smith Park. Mr. Miller plans to invite the group back at a future meeting to discuss funding needs and options.

ITEM 10. STAFF COMMENTS

Mr. Miller informed the Board that there will not be a meeting in December.

ITEM 11. MEMBERS COMMENTS

ITEM 12. ADJOURNMENT

**Motion:** Mr. Bricker moved to adjourn the Parks and Recreation meeting, seconded by Mr. Rush. The meeting adjourned at 7:59 p.m.

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Chairperson

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Elaine McCloskey, Clerk



## MEMORANDUM

TO: Ted Miller  
FROM: Stacy Davenport  
DATE: 1/8/2018  
RE: Smith Park Pickle Ball Courts

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At November's Parks and Recreation Advisory Board meeting, the Board was presented with a proposal from Delaware resident Dawn Brown to add additional Pickle ball courts, due to heavy demand. The proposal consisted of (4) four options, option (3) three was to add (6) six courts, lights and wind nets to the existing Smith Park Tennis Courts. This is the most feasible option, as Mingo is already heavily used for tennis and Blue Limestone has very little room for expansion.

The cost below is what it would take to make Smith Park a reality,

- Wind Screen- \$1,475.00
- Paint Lines- \$2,100.00
- Additional Fence Post- \$5,840.00
- Lighting (2) courts \$45,000-55,000

Total cost - \$54,415- \$64,415

The additional fence posts are added to help withstand the wind's impact on the existing fence when the wind screens are installed. Update on lighting cost with be provided when received from contractor.



### **YMCA/Recreation Services**

**Recreation programs listed below are now coordinated through the YMCA**

#### **Youth Programs/Classes**

- A.** Grades 3-6 Rec Basketball League season began January 6th. We currently have 8 3rd-4th Grade teams and 10 5th-6th Grade teams.
- B.** Spring Soccer registration opened last week. League divisions are based on age (ages 4-5, ages 6-7, and ages 8-9).
- C.** Summer Baseball/Softball registration also is open. We have removed Pony baseball and added Little League Plus (ages 13-14) in its place.
- D.** Winter Tennis Lessons begin January 13th
- E.** Registration for Summer Tennis and Golf Lessons will be open in February.
- F.** We are now offering private lessons for basketball, baseball, gymnastics, golf and volleyball.
- G.** Safety Town Registration opens January 18th for 2018.
- H.** Registration for Youth Fire/Police Academy Summer Camp will open in February.
- I.** Recruitment for Youth in Government is going on now. High School students participate in a Mock City Hall and a Mock State Assembly. Looking for Adult Volunteers as well.
- J.** New Healthy Weight and your Child program is currently taking registrations. This program is designed with the whole family in mind. This evidence based program for youth 7-13 with a BMI or 95% focuses on learning skills to live a healthier lifestyle long-term.

#### **Adult Programs/Classes**

- A.** Diabetes Prevention Program: Participants learn about healthy eating and increasing their physical activity, with the goal of reducing their body weight by 7% and increasing their physical activity to 150 minutes per week. Currently registering for this program..
- B.** Delay the Disease, a program for people with Parkinson's is now up and running. Classes are offered Monday, Wednesday and Friday from 1-2 pm.

#### **Adult Sports Programs**

- A.** Softball (Men's, Women's, and Co-Ed Leagues) registration will in late January.
- B.** Open volleyball (Monday evenings) and basketball (Monday and Wednesday late nights, and Saturday mornings) remains very popular during these winter months. New participants join each week.
- C.** Adult Pickleball - Thursday Night Open Pickleball was added to the Gym schedule and has been popular drawing 10-16 people each week.

#### **Special Events**

- A.** Daddy Daughter Dance will be held at the OWU Student Center on Jan. 12th.
- B.** Mother-Son Super Hero Party will be March 9th, from 6:30-8:30pm at Mingo Park. The event is registering now. City of Delaware residents had priority registration. Volunteers are needed.
- C.** Healthy Kids Day is April 28th from 8:30-11:30AM. The event is free for the Community. This might be a good place for the committee to set up a table. In addition to dozens of community partners, inflatables, demonstrations, etc there will also be a 5K/1 Mile run/walk organized by Delaware City Schools.

# **Parks Monthly Report December 2017**

## **Parks**

- Responded to 1 Customer Service Request
- Daily trash pickup in all parks-138.5 hours
- ROW Trash-24.5 hours
- Landscaping beds-83.5 hours
- General Park Maintenance-125 hours
- Holiday Displays & Special Events-85 hours
- Park & ROW Mowing-8.5 hours
- Downtown Watering-6 hours
- Snow Removal-180 hours

## **Forestry**

- Responded to 13 Customer Service Request
- Reviewed plans
- General Tree maintenance-205 hours

## **Oak Grove Cemetery**

- Performed 7 Interments
- Funeral Prep-25 hours
- Tree Maintenance-40.5 hours
- Landscaping-62 hours
- Foundations-6.5 hours
- Mowing-17.5 hours
- Holiday Displays-5.5 hours
- Snow Removal-5.5 hours

## **Hidden Valley Golf Course**

- Course Closed for Year
- Sold 5 Memberships and 6 Punch Cards at Public Works

## **Donations Made:**

None made in December