

# RECORD OF PROCEEDINGS

Minutes of

Delaware City Council

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held December 21 20 17

The year-end meeting of Council held December 21, 2017 was called to order at 7:00 p.m., in the City Council Chambers. The following members of Council were present: First Ward Chris Jones, Second Ward Lisa Keller, Third Ward Jim Browning, Fourth Ward Kyle Rohrer, At-Large George Hellinger, Vice-Mayor Kent Shafer, and Mayor Carolyn Kay Riggle who presided. The invocation was given by Reverend Dwight Cimino, followed by the Pledge of Allegiance.

Staff Present: Darren Shulman, City Attorney; Dean Stelzer, Finance Director, Brad Stanton, Director of Public Utilities, Bill Ferrigno, Public Works Director/City Engineer, Dave Efland, Planning and Community Development Director, Jackie Walker, Assistant City Manager and Tom Homan, City Manager

#### **ITEM 4: APPROVAL OF MINUTES**

APPROVAL of the Motion Summary of the regular meeting of Council held on December 11, 2017, as recorded and transcribed.

**Motion:** Mr. Hellinger motioned to approve the Motion Summary of the regular meeting of Council held December 11, 2017, seconded by Vice-Mayor Shafer. Motion approved by a 7-0 vote.

#### **ITEM 5: CONSENT AGENDA**

A. Acceptance of the Motion Summary for the Records Commission meeting held on May 25, 2017.

**Motion:** Mrs. Keller motioned to approve the Consent Agenda, seconded by Vice-Mayor Shafer. Motion approved by a 7-0 vote.

#### **ITEM 6: LETTERS, PETITIONS, AND PUBLIC COMMENTS**

#### **ITEM 7: COMMITTEE REPORTS**

#### **ITEM 8: CONSIDERATION OF NEW LIQUOR PERMIT**

A. Tuan Nguyen LLC, DBA Jennis Nail Spa & Bar, 1824-28 Columbus Pike, Delaware, OH 43015. Permit Class: D2

**Motion:** Vice-Mayor Shafer motioned to approve the liquor permit without objection, seconded by Mrs. Keller. Motion approved by a 7-0 vote.

#### **ITEM 9: PRESENTATION**

A. Delaware Arts Festival, Inc. Request for Closure of Sandusky St. South Block, continued discussion from the Council Meeting on December

Council discussed the efforts to inform surrounding businesses on the south block and discussed the need for future efforts to provide detailed information to businesses by the organizers. Council voiced their support for an additional closure of the south block during the Delaware Arts Festival.

#### **ITEM 10: ORDINANCE NO. 17-74 AMENDED**

[Third Reading]

AN ORDINANCE MAKING APPROPRIATIONS FOR THE YEAR 2018 AND DECLARING AN EMERGENCY.

The Clerk read the ordinance for the third time.

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Mr. Hellinger voiced his opposition to having \$5,000 designated to Sister City Promotions and remove from the budget. He recommended that the funds could remain in the Community Promotion Fund but for City of Delaware Special Events Fund. A discussion was held on the projected upcoming events for the Sister City Advisory Board. Vice- Mayor Shafer recommended splitting the fund with half to remain in the Sister City Promotions and the other half for Delaware Special Events Fund.

**Motion:** Mr. Browning motioned to transfer \$2,500 to the Delaware Special Events Fund and leave \$2,500 in the Sister City Promotion Fund, seconded by Vice-Mayor Shafer. Motion approved with a 5-2 (Keller, Riggle) vote.

**Motion:** Mr. Browning motioned to enact the emergency clause for Ordinance No. 17-74, seconded by Mr. Rohrer. Motion approved by a 7-0 vote.

**Motion:** Mr. Browning motioned to adopt Ordinance No. 17-74 as amended, seconded by Mr. Rohrer. Motion approved by a 7-0 vote.

**ITEM 11: ORDINANCE NO. 17-77** [Second Reading]  
AN ORDINANCE AMENDING THE DELAWARE MUNICIPAL COURT AND CLERK OF COURT EMPLOYEE BENEFITS AND LEAVE POLICIES, AND DECLARING AN EMERGENCY.

The Clerk read the ordinance for the second time.

**ITEM 12: ORDINANCE NO. 17-78** [Second Reading]  
AN ORDINANCE AMENDING ORDINANCE NO. 16-108 ESTABLISHING THE PAY AND BENEFITS FOR VARIOUS PART-TIME AND INTERMITTENT/SEASONAL EMPLOYEES OF THE CITY OF DELAWARE, AND DECLARING AN EMERGENCY.

The Clerk read the ordinance for the second time.

**ITEM 13: ORDINANCE NO. 17-79** [Second Reading]  
AN ORDINANCE AMENDING THE MANAGEMENT, PROFESSIONAL, TECHNICAL, CONFIDENTIAL, AND SUPERVISORY EMPLOYEES PAY PLAN, AND DECLARING AN EMERGENCY.

The Clerk read the ordinance for the second time.

**ITEM 14: ORDINANCE NO. 17-80** [Second Reading]  
AN ORDINANCE AMENDING THE EMPLOYMENT AGREEMENT WITH THE CITY MANAGER, AND DECLARING AN EMERGENCY.

The Clerk read the ordinance for the second time.

**ITEM 15: ORDINANCE NO. 17-81** [Second Reading]  
AN ORDINANCE AMENDING THE SCHEDULE OF FEES AND SERVICE CHARGES.

The Clerk read the ordinance for the second time.

A public hearing has been scheduled for January 8, 2018 at 7:20 p.m.

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**ITEM 16: ORDINANCE NO. 17-84**

[Second Reading]

AN ORDINANCE FOR TREPLUS COMMUNITIES FOR APPROVAL OF A FINAL DEVELOPMENT PLAN FOR BURR OAK COMMONS CONTAINING 92 APARTMENT UNITS ON APPROXIMATELY 20.06 ACRES ZONED B-3 PMU (COMMUNITY BUSINESS DISTRICT WITH A PLANNED MIXED USE OVERLAY DISTRICT) AND LOCATED ON THE NORTH SIDE OF SR 37 JUST WEST OF WESTFIELD SHOPPING CENTER AND JUST EAST OF LANTERN CHASE SUBDIVISION.

The Clerk read the ordinance for the second time.

**APPLICANT:**

Jane Arthur-Rostovic  
1515 Lake Shore Drive  
Columbus, Ohio 43204

**Motion:** Vice-Mayor Shafer motioned to suspend the rules for Ordinance No. 17-84, seconded by Mr. Jones. Motion approved by a 7-0 vote.

**Motion:** Vice-Mayor Shafer motioned to adopt Ordinance No. 17-84, seconded by Mr. Jones. Motion approved by a 7-0 vote.

**ITEM 17: ORDINANCE NO. 17-85**

[First Reading]

AN ORDINANCE SUPPLEMENTING THE 2017 APPROPRIATIONS ORDINANCE, AND DECLARING AN EMERGENCY.

The Clerk read the ordinance for the first time.

**Motion:** Vice-Mayor Shafer motioned to suspend the rules for Ordinance No. 17-85, seconded by Mr. Jones. Motion approved by a 7-0 vote.

**Motion:** Vice-Mayor Shafer motioned to enact the emergency clause for Ordinance No. 17-85, seconded by Mr. Jones. Motion approved by a 7-0 vote.

**Motion:** Vice-Mayor Shafer motioned to adopt Ordinance No. 17-85, seconded by Mr. Jones. Motion approved by a 7-0 vote.

**ITEM 18: CITY MANAGER’S REPORT**

**ITEM 19: COUNCIL COMMENTS**

Mr. Jones and Mrs. Keller discussed reviewing the three reading policy.

Mr. Hellinger discussed the opportunity to use the first Monday of the months to hold Work Sessions for more detailed discussions.

Mayor Riggle provided an update on the upcoming January 9, 2018 Sister City Advisory event at Willis Education Center.

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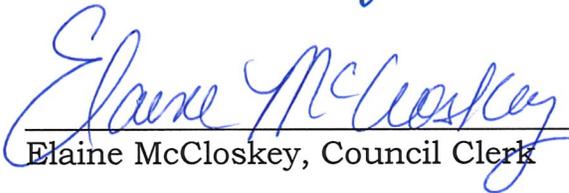
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**ITEM 20: ADJOURNMENT**

**Motion:** Mayor Riggle motioned to adjourn the meeting. The meeting adjourned at 8:42 p.m.

  
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Mayor Carolyn Kay Riggle

  
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Elaine McCloskey, Council Clerk