

SHADE TREE COMMISSION
November 28, 2017
MOTION SUMMARY

ITEM 1. Roll Call

Chairman Olen called the meeting to order at 7:00 p.m.

Members Present: Shannon Brewster, Jim Buck, Dave Carey (arrived at 7:01 p.m.), Tom Wolber, Becki Wood-Meek, Vice-Chairwoman Susan Wright, and Chairman Paul Olen

Members Absent: Tom Glissman and Gracie Schafer

Staff Present: Ted Miller, Parks and Natural Resource Director and Doug Richmond, Arborist

Motion to Excuse: Mr. Wolber moved to excuse Ms. Schafer and Mr. Glissman, seconded by Chairman Olen. Motion approved with a 7-0 vote.

ITEM 2. APPROVAL OF MOTION SUMMARY of Shade Tree Commission meeting of October 24, 2017 as recorded and transcribed.

Motion: Vice-Chairwoman Wright moved to approve the Motion Summary for the October 24, 2017 meeting, seconded by Mr. Wolber. Motion approved with a 7-0 vote.

ITEM 3. PUBLIC COMMENTS

ITEM 4. RECOMMENDATION to Planning Commission for changes to Chapter 1168 Tree Preservation Regulations of the Planning and Zoning Code

Motion: Vice-Chairwoman Wright motioned to approve the recommended changes to Chapter 1168 Tree Preservation Regulations of the Planning and Zoning Code and authorize staff to forward recommendations to the Planning Commission for review, seconded by Chairman Olen. Motion approved by a 7-0 vote.

ITEM 5. ARBORIST REPORT

Mr. Richmond discussed the report and that one large caliper tree was removed, as well as, two smaller trees. He informed the Commission that 93 trees were pruned and that there is no current back log for street trees to be planted. Mr. Richmond informed them that a donation was made in the amount of \$25,000 to plant trees in Oak Grove Cemetery. The Commission was also made aware that the application for Tree City U.S.A was submitted.

ITEM 6. STAFF COMMENTS

Mr. Miller provided a draft policy for the tree and bench dedication policy. He explained that the trees would not have individual plaques, but will be placed on a wall for recognition.

ITEM 7. MEMBER COMMENTS

The Commission recommended to recognize the donor for Oak Grove Cemetery with information in a newsletter.

Mr. Carey discussed what type of saplings to order and quantity for the 2018 Arbor Day activities.

Vice-Chairwoman Wright discussed the idea to hold part of a meeting at the greenhouse. Mr. Richmond recommended to tour the greenhouse in April.

Vice-Chairwoman Wright also recommended that discussion items in January include downtown street tree replacement.

Mr. Wolber provided the article, *Road Salt Deadly to Hundreds of Trees*, by Tom Henry (2014).

Mr. Miller provided an update regarding the East William Street improvements that are expected to begin in 2018 and plan to present final plans in January, 2018.

ITEM 8. PLAN REVIEWS

- A. Burr Oak Commons – Approved as submitted
- B. Communities at Glenross – Section 11, 15, and south of the Round-a-bout - Approved with recommendations
- C. McDonald’s Updated Landscape Plan – Approved as submitted

ITEM 9. ADJOURNMENT

Motion: Mr. Wolber moved to adjourn the meeting, seconded by Chairman Olen. The Shade Tree Commission meeting adjourned at 8:05 p.m.


Chairman Olen

Elaine Mackey
Clerk