

# RECORD OF PROCEEDINGS

Held October 2 20 17

The Delaware City Council Work Session meeting of October 2, 2017 was called to order at 6:00 p.m., in the Delaware City Council Chambers. The following members of Council were present: First Ward Chris Jones, Second Ward Lisa Keller, Third Ward Jim Browning, Fourth Ward Kyle Rohrer, At Large George Hellinger, Vice-Mayor Kent Shafer, and Mayor Carolyn Kay Riggle who presided.

Staff Present: Ted Miller, Parks and Natural Resource Director, Dean Stelzer, Finance Director, Dave Efland, Planning and Community Development Director, Sean Hughes, Economic Development Director, Bill Ferrigno, Public Works Director, Brad Stanton, Public Utilities Director, Perry Mickley, Public Utilities Superintendent, Scott Stowers, IT Director, John Donahue, Fire Chief, Jackie Walker, Assistant City Manager, and Tom Homan, City Manager

**ITEM 2: RESOLUTION NO. 17-57** [Fourth Reading]

A RESOLUTION ADOPTING THE 2018-2022 FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM (CIP).

The Clerk read the resolution for the fourth time.

**ITEM 3: REVIEW AND DISCUSSION OF 2018-2022 FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM (CIP)**

Mr. Stelzer provided a background on the Capital Improvement Program and the General Fund subsidy of Street Maintenance and Repair fund. Mr. Stelzer compared the tax collections, population and per capital income tax collections from 1990-2016. Mr. Jones requested a review of the CIP from 2012 to compare to the current plan.

Mr. Efland and Mr. Hughes discussed the impact from the completion of Sawmill Parkway in November of 2016. Mr. Hughes reviewed the SiteOhio scoring examples and that the results show the land is not ready for development and need for continued infrastructure development. Mr. Hughes discussed the recent conversations with landowners to discuss necessary site preparation work and the associated costs. Mr. Jones recommended looking into incentives for companies that are green and energy efficient.

Mr. Stanton reviewed the Sanitary Sewer Master Plan and projects that are expected to be completed by 2035. Mr. Stanton discussed the need to address in the future funding for an up ground reservoir. Mr. Stanton discussed the need to repaint the west water tower and fix rust areas.

Mayor Riggle requested a break at 7:25 p.m. and reconvened the meeting at 7:33 p.m.

Mr. Mickley demonstrated how staff utilizes the City Works Map Program.

Mr. Ferrigno discussed paving efforts that are completed in house and also through the need of contractors. Mr. Ferrigno discussed the ability to use city staff to do base repairs and patch work. Mr. Ferrigno discussed the SafeWalks Program and the necessary street repairs and funding needs. A discussion was held with Council regarding the priority of annual resurfacing road needs and the reconstruction of E. Central Ave. Council discussed the need to work with the public to discuss

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another levy to fund road maintenance and to reach out to the public for feedback and concerns. Mrs. Keller recommended using social media to reach out to the public and Mayor Riggle discussed the idea of using the water bill to reach out to those residents that do not use social media.

Mr. Miller discussed the Parks Improvement Fund and the use of replacing play equipment. Mr. Miller spoke with Council over the Bike and Pedestrian Plan and the need to connect paths throughout the city. Mrs. Keller recommended that staff provide more education on the Impact Fee Fund vs. the General Fee Fund due to public perception that the money used for bike paths should be allocated towards road maintenance.

Mr. Stowers reviewed with Council the current project to replace all network switches in City Hall and the Justice Center. Mr. Stowers provided information on renting server space.

Mr. Donahue discussed the Fire Impact Fee and plans to break ground on Fire Station 304 upon approval for rezoning by City Council.

Council discussed the need to hold a retreat in the future.

#### **ITEM 4: ADJOURNMENT**

**Motion:** Mr. Jones moved to adjourn the meeting, seconded by Mr. Browning. The meeting adjourned at 9:13 p.m.

  
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Mayor Carolyn Kay Riggle

  
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Elaine McCloskey, Council Clerk