

**CITY OF DELAWARE  
SHADE TREE COMMISSION  
CITY COUNCIL CHAMBERS  
CITY HALL  
1 SOUTH SANDUSKY STREET  
7:00 P.M.**

**AGENDA**

July 25, 2017

1. ROLL CALL
2. APPROVAL of Motion Summary for the meeting held June 27, 2017 as recorded and transcribed.
3. PUBLIC COMMENTS
4. DISCUSSION of Chapter 1168 Tree Preservation Regulations of the Planning and Zoning Code – pending submitted comments from the Commission (deadline for submission – August 14, 2017)
5. ARBORIST REPORT
6. STAFF COMMENTS
7. MEMBERS COMMENTS
8. PLAN REVIEWS
  - a. McDonalds – US 23
  - b. Jackson Retail
9. ADJOURNMENT

**SHADE TREE COMMISSION**  
**June 27, 2017**  
**MOTION SUMMARY**

ITEM 1. Roll Call

Chairman Olen called the meeting to order at 7:01 p.m.

Members Present: Shannon Brewster, Tom Glissman, Tom Wolber, Becki Wood-Meek, Vice-Chairwoman Susan Wright, and Chairman Paul Olen

Members Absent: Dave Carey, Mary Shafer, and Jim Buck

Staff Present: Ted Miller, Parks and Natural Resource Director and Linda Mathews, Customer Service Liaison

**Motion to Excuse:** Mr. Wolber moved to excuse Ms. Shafer, Mr. Carey and Mr. Buck, seconded by Chairman Olen. Motion approved with a 6-0 vote.

ITEM 2. APPROVAL OF MOTION SUMMARY of Shade Tree Commission meeting of May 23, 2017 as recorded and transcribed.

**Motion:** Vice-Chairwoman Wright moved to approve the Motion Summary for the May 23, 2017 meeting, seconded by Mr. Wolber. Motion approved with a 6-0 vote.

ITEM 3. PUBLIC COMMENTS

ITEM 4. DISCUSSION of Chapter 1168 Tree Preservation Regulations of the Planning and Zoning Code

A discussion was held regarding protecting trees at construction sites. Mr. Miller recommended using a barrier around the root zone of the tree to protect the tree during construction. The Commission discussed the definition of the root zone and discussed the barrier extending around the drip line or canopy. Vice-Chairwoman Wright recommended to have the barrier so many inches away from the canopy. Mr. Glissman discussed mathematical equation to determine the appropriate root zone.

Mr. Miller informed the Commission that 6 caliper inches is considered standard. A discussion was held regarding landowners responsibility to maintain landscaping on property and the removal of lives trees. Mr. Miller discussed tree pruning due to utility requirements and easements.

A discussion was held regarding the tree fund and cost to replace trees. The Commission discussed the possible use of a sliding scale for cost replacement.

Chairman Olen requested if any funds had been paid into the tree fund since the beginning of May.

Mr. Miller requested that Commission Members submit to staff their recommendations and notes through email.

The Commission was in agreement to continue the discussion at the next meeting if comments are submitted.

ITEM 5. STAFF COMMENTS

ITEM 6. MEMBER COMMENTS

Vice-Chairwoman Wright informed staff that she had the community outreach supplies to return for storage.

Chairman Olen thanked the Commission for their time and efforts for the various community outreach events.

Mr. Wolber informed the Commission that there will not be any spraying of the gypsy moth in Delaware County.

Mr. Wolber informed staff that there was a dead ash tree at Marvin Lane Park.

Mr. Wolber inquired on having a City Council Representative to attend Shade Tree Commission meetings.

ITEM 7. PLAN REVIEWS

- a. Belmont Place Sections 4 & 5 – Approved as submitted
- b. Communities at Glenross Section 11 – Approved as submitted
- c. Coughlin’s Crossing Landscape Plan – Approved as submitted
- d. Burr Oak Commons - Informational Only
- e. The General Casting Proposed Condos - Informational Only

ITEM 8. ADJOURNMENT

**Motion:** Mr. Wolber moved to adjourn the meeting, seconded by Mr. Glissman. The Shade Tree Commission meeting adjourned at 8:19 p.m.

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Chairman Olen

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Clerk



**Arborist Report  
Monthly Summary  
Reporting Month – July 2017**

Activity completed in May, June and July 2017.

**I. Tree and Stump Removals**

3 large caliber trees have been removed by contractor from City sidewalk lawn areas due to being deemed hazardous trees.

11 smaller Caliper trees were removed by Staff from City sidewalk lawn areas due to being deemed hazardous trees.

5 Large Caliper Trees have been removed at Oak Grove Cemetery due to being deemed hazardous trees

**II. Tree Maintenance**

57 Street trees were pruned for street, sidewalk, and signage clearance.

**III. Inventories**

- The City has a current backlog of **121** trees. This number of trees include the past backlog of trees that were removed and trees that were removed in 2016.

- Current removal total of **23** trees so far for 2017. These trees will be replaced as funds will allow in 2017.

**IV. Issues/Concerns**

- Ongoing project to shape street trees to allow for sidewalk and roadway clearance based on CSR request and areas needing the most attention. Project will continue through 2017. A five year maintenance program has been implemented for the street tree maintenance which would include clearance pruning and removal of undesirable or destructive trees.

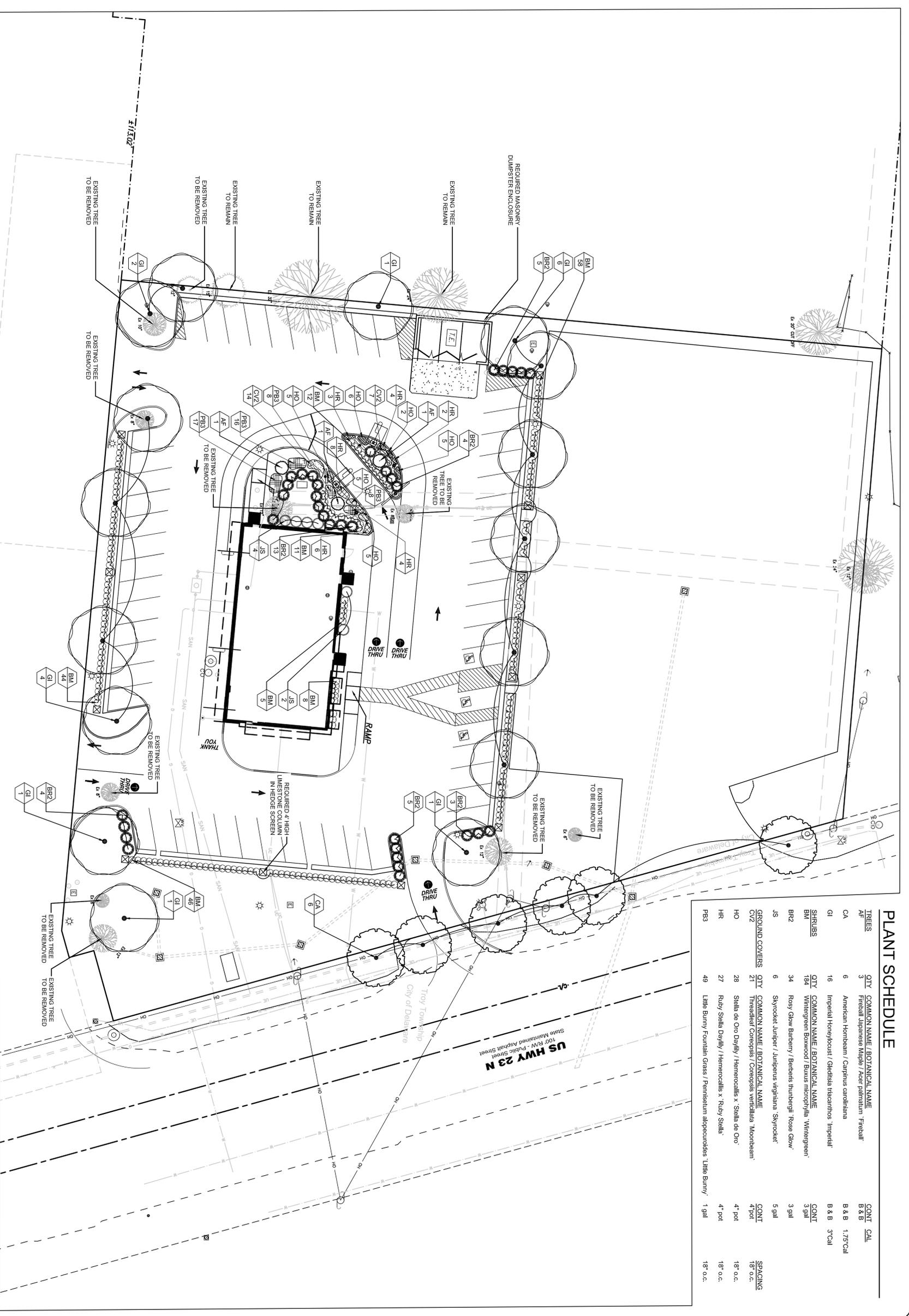
- Will be completing street tree mortality count for builder warranty trees for replacements for this Fall. This count is anticipated to be completed by the end of August 2017.

**V. Staff**

No new issues.

Customer Service Requests  
June 2017

Tree Removal	3
Viability Inspections	3
Pruning	13
Misc. Inspections	1
Total Service Requests	20



**PLANT SCHEDULE**

TREES	QTY	COMMON NAME / BOTANICAL NAME	CONT	SCALE
AF	3	Freetail Japanese Maple / <i>Acer palmatum</i> 'Freetail'	B & B	1.75' Cal
CA	6	American Hornbeam / <i>Carpinus caroliniana</i>	B & B	37' Cal
GI	16	Imperial Honeylocust / <i>Gleditsia triacanthos</i> 'Imperial'	B & B	37' Cal
SHRUBS	QTY	COMMON NAME / BOTANICAL NAME	CONT	
BM	184	Wintergreen Boxwood / <i>Buxus microphylla</i> 'Wintergreen'	3 gal	
BR2	34	Rosy Glow Barberry / <i>Berberis thunbergii</i> 'Rose Glow'	3 gal	
JS	6	Synrocket Juniper / <i>Juniperus virginiana</i> 'Synrocket'	5 gal	
GROUND COVERS	QTY	COMMON NAME / BOTANICAL NAME	CONT	SPACING
CV2	21	Threadleaf Coreopsis / <i>Coreopsis verticillata</i> 'Moonbeam'	47 pot	18" o.c.
HO	28	Stella de Oro Daylily / <i>Hemerocallis</i> x 'Stella de Oro'	47 pot	18" o.c.
HR	27	Rudol Stella Daylily / <i>Hemerocallis</i> x 'Rudol Stella'	47 pot	18" o.c.
PB3	49	Little Bunny Fountain Grass / <i>Pennisetum alopecuroides</i> 'Little Bunny'	1 gal	18" o.c.

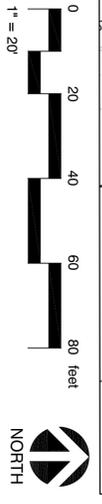


7792 Oleanburg River Road  
Columbus, OH 43235  
planitusa.com

**MCDONALDS 034-0465  
DELAWARE II**  
2091 US Highway 23 N  
Delaware, Ohio 43015

PROJECT NO: #017-083  
PROJECT #017-083  
ISSUE DATE: June 26, 2017

SHEET INFORMATION  
CURRENT DATE  
REVISIONS  
SHEET TITLE: Landscape Plan  
SCALE: As Noted  
SHEET NO. L-1





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Columbus, OH 43235  
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## STREET TREE REQUIREMENTS

### PLANTING PROCEDURES

- EACH TREE AT TIME OF PLANTING SHALL HAVE A MINIMUM CALIPER OF 1.75" AND A CLEAR TRUNK HEIGHT OF AT LEAST 6 FEET.
- THE DEVELOPER SHALL PROVIDE THE DEPARTMENT OF GROUND AND FACILITIES WITH A STATE INSPECTION CERTIFICATE AND A CERTIFICATE FOR TREE SPECIES AUTHENTICITY FOR EACH TREE WITHIN FIVE (5) DAYS OF PLANTING
- ALL NURSERY TAGS SHALL REMAIN ON PLANTED TREES UNTIL REMOVED BY DEPARTMENT OF GROUND AND FACILITIES

### MAINTENANCE

- THE DEVELOPER SHALL BE REQUIRED TO MAINTAIN THE TREES FOR TWO (2) YEARS AFTER THE TREES ARE PLANTED AND TO REPLACE ANY TREE THAT DIES WITHIN SUCH TWO-YEAR GUARANTEE
- UPON COMPLETION OF THE STREET TREE PLANTING, THE LANDSCAPE CONTRACTOR SHALL CONTACT THE DEPARTMENT OF GROUND AND FACILITIES.
  - THE TWO-YEAR GUARANTEE PERIOD SHALL BEGIN AFTER THE APPROVAL OF THE DEPARTMENT OF GROUND AND FACILITIES.
  - A FINAL INSPECTION SHALL BE MADE AT THE END OF THE GUARANTEE PERIOD

## CORRIDOR REQUIREMENTS

### PARKING LOT SCREENING

- SCREEN ALL PARKING AREAS WITH A THREE-FOOT HIGH EVERGREEN HEDGE. HEDGES MAY BE USED IN CONJUNCTION WITH FOUR-FOOT HIGH LIMESTONE COLUMNS, SPACED NO CLOSER THAN THIRTY (30) FEET APART. STONE SHOULD BE LOCALLY QUARRIED LIMESTONE

### PUBLIC RIGHT-OF-WAY

- PLACE STREET TREES ALONG ALL CORRIDORS. TREES SHOULD BE LONG-LIVED, HIGH CANOPY SHADE TREES PROVIDED THEY DON'T CONFLICT WITH OVERHEAD WIRES. MAXIMUM SPACING SHOULD NOT EXCEED FIFTY (50) FEET. REFER TO THE STREET TREE STANDARDS FOR APPROVED TREE TYPES (CHAPTER 1166 LANDSCAPING).

## LANDSCAPING REQUIREMENTS

### SHADE TREES

- ONE SHADE TREE PROVIDED FOR EVERY FIFTY (50) LINEAR FEET OF FRONTAGE
  - EACH TREE AT THE TIME OF INSTALLATION SHALL HAVE A MINIMUM CALIPER OF 3.0 INCHES AND A CLEAR TRUNK HEIGHT OF AT LEAST SIX (6) FEET.
- NUMBER OF TREES REQUIRED: 5  
NUMBER OF TREES PROVIDED: 5

### TREE REPLACEMENT

- EACH MAJOR TREE REMOVED DURING THE COURSE OF DEVELOPMENT OF A LOT SHALL BE REPLACED BY THE OWNER OF THE LOT WITH TREES THAT HAVE A TOTAL CALIPER EQUAL TO, OR GREATER THAN, THE TOTAL CALIPER OF THE REMOVED MAJOR TREE.

### TREE REPLACEMENT CALCULATIONS

ID	SIZE (IN)	SPECIES	CONDITION	VALUE
1	12	WHITE PINE	GOOD	12
2	10	CRIMSON MAPLE	DYING	0
3	8	CRIMSON MAPLE	GOOD	0
4	8	LINDEN	GOOD	8
5	6	HAWTHORN	GOOD	6
6	12	CRIMSON MAPLE	DYING	0
11	8	CRIMSON MAPLE	DYING	0
8	12	HAWTHORN	GOOD	12
9	6	HAWTHORN	GOOD	6
10	12	LINDEN	GOOD	12

TREE REPLACEMENT TOTALS  
TOTAL REPLACEMENT CALIPER REQUIRED: 66 INCHES  
NUMBER OF ON-SITE REPLACEMENT CALIPER: 33\* (1 @ 3" EA)  
NUMBER OF TREE BANK OPTION CALIPER: 33\*

## GENERAL NOTES:

- SURVEY INFORMATION OBTAINED ELECTRONICALLY. PLAN IT CANNOT ATTEST TO THE ACCURACY OR RELIABILITY OF LEGAL BOUNDARIES, UTILITIES, EASEMENTS OR FIELD GATHERED DATA.
- USE DIMENSIONAL INFORMATION GIVEN. DO NOT SCALE DRAWINGS.
- THE CONTRACTOR SHALL INCLUDE FOR PAYMENT THE COSTS OF REMOVAL AND DISPOSAL OF ALL TREES BRUSH AND STUMPS WITHIN THE SCOPE OF PROPOSED WORK.
- LOCATION, SUPPORT PROTECTION AND RESTORATION OF ALL EXISTING UTILITIES AND APURTENANCES SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR. THE COST OF THIS WORK SHALL BE INCLUDED IN THE UNIT PRICE BID FOR THE VARIOUS ITEMS.
- THE LOCATION OF THE EXISTING UNDERGROUND UTILITIES ARE SHOWN IN AN APPROXIMATE WAY ONLY AND HAVE NOT BEEN INDEPENDENTLY VERIFIED BY THE OWNER OR ITS REPRESENTATIVE. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES PRIOR TO COMMENCING WORK AND AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY THE CONTRACTORS FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES.
- CONTRACTOR SHALL CALL UTILITIES PROTECTION SERVICE A MINIMUM OF 48 HOURS PRIOR TO CONSTRUCTION.
- CONTRACTOR SHALL NOT REMOVE ANY TREES, SHRUBS, OR OTHER LANDSCAPE FEATURES NOT IDENTIFIED FOR REMOVAL WITHOUT THE EXPRESS WRITTEN CONSENT OF THE OWNER.
- CONTRACTOR SHALL MAINTAIN POSITIVE DRAINAGE IN LAWN AREAS AT ALL TIMES.
- ALL DIMENSIONS AND WALL RADII ARE TAKEN TO FACE OF CURB OR WALL, UNLESS OTHERWISE NOTED.
- CONTRACTOR SHALL VERIFY DIMENSIONS AND NOTIFY OWNERS REP OF ANY DISCREPANCIES.
- ALL CONCRETE WORK TO RECEIVE CONTROL JOINTS AT 3' O.C., AND EXPANSION JOINTS AT 30' O.C. MAXIMUM, WITH LIGHT BROOM FINISH UNLESS OTHERWISE NOTED ON PLANS.

## GENERAL PLANTING NOTES:

- SURVEY INFORMATION OBTAINED ELECTRONICALLY. PLAN IT STUDIOS CANNOT ATTEST TO THE ACCURACY OR RELIABILITY OF LEGAL BOUNDARIES, EASEMENTS OR FIELD GATHERED DATA.
- THE LOCATION OF THE EXISTING UNDERGROUND UTILITIES ARE SHOWN IN AN APPROXIMATE WAY ONLY AND HAVE NOT BEEN INDEPENDENTLY VERIFIED BY THE OWNER OR ITS REPRESENTATIVE. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES PRIOR TO COMMENCING WORK AND AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY THE CONTRACTORS FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES.
- ALL DIMENSIONS ARE TAKEN TO FACE OF CURB OR BUILDING WHERE APPLICABLE UNLESS OTHERWISE NOTED. USE DIMENSIONAL INFORMATION GIVEN. DO NOT SCALE DRAWINGS.
- CONTRACTOR SHALL REFER QUESTIONS ON MATERIALS, FINISHES, LABOR, AND/OR PERFORMANCE STANDARDS NOT SPECIFIED HEREIN TO THE LANDSCAPE ARCHITECT.
- ALL CHANGES TO DESIGN OR PLANT SUBSTITUTIONS ARE TO BE AUTHORIZED BY THE LANDSCAPE ARCHITECT.
- CONSULT PLANT SCHEDULE FOR PLANT SIZES AND SPECIFICATIONS. CONTRACTOR IS RESPONSIBLE FOR ALL PLANTS SHOWN ON PLANS. PLANT LIST QUANTITIES ARE FOR CONVENIENCE ONLY.
- ALL PLANTS TO CONFORM TO THE AMERICAN STANDARD FOR NURSERY STOCK (ANSI-Z60.1-2014) IN REGARDS TO SIZING, GROWING AND B&B SPECIFICATIONS.
- ALL PROPOSED PLANTING BEDS TO BE TILLED TO A MINIMUM DEPTH OF 12".
- ALL PLANTING BEDS TO BE FERTILIZED WITH 10-10-10 OR APPROVED EQUAL.

- PLANTING HOLES TO BE DUG A MINIMUM OF TWICE THE WIDTH AND 6-8 INCHES DEEPER THAN THE SIZE OF THE ROOT BALL OF BOTH SHRUB AND TREE AND TO BE AMENDED WITH ORGANIC SOIL CONDITIONER.
- IN AREAS WHERE BEDROCK OR HEAVILY COMPACTED ROCK FILL IS ENCOUNTERED THE PLANTING HOLES ARE TO BE DUG TO A MINIMUM OF THREE TIMES THE WIDTH AND ONE FOOT DEEPER THAN THE SIZE OF THE ROOT BALL. NOTIFY LANDSCAPE ARCHITECT IF FIELD CONDITIONS WARRANT ADJUSTMENT OF PLANT LOCATIONS.
- CONTRACTOR TO PROVIDE A FULL 1 YEAR GUARANTEE ON ALL PLANTS INSTALLED AND PROVIDE COMPLETE MAINTENANCE ON ALL WORK DONE BEGINNING ON THE DAY OF APPROVAL FROM OWNERS REPRESENTATIVE AND CONTINUING FOR A THREE MONTH DURATION AT WHICH TIME OWNERS REPRESENTATIVE WILL DECLARE JOB ACCEPTANCE OTHERWISE.
- ALL EXISTING PLANT MATERIAL SHOWN ON THIS PLANS IS TO BE PRESERVED UNLESS SPECIFICALLY NOTED OTHERWISE.
- ALL SHRUBS AND GROUND COVER BEDS (EXISTING AND NEW) PLANTING BEDS AND SHRUB MASSES SHALL HAVE A MINIMUM 3" DEEP SHREDED HARDWOOD BARK MULCH. MULCH HEDGES IN A CONTINUOUS BED.
- EXISTING GRASS TO BE REMOVED, IF PRESENT, AND TOPSOIL TO BE SPREAD SMOOTH AND HAND-RAKED TO REMOVE ALL ROCKS AND DEBRIS LARGER THAN 1 INCH IN DIAMETER PRIOR TO LAYING SOIL OR SEEDING.
- ALL AREAS DISTURBED BY CONSTRUCTION ARE TO BE RESTORED, FINE GRADED AND SEEDDED. (SEE LANDSCAPE PLANS). SEEDING OR SODDING BY LANDSCAPE CONTRACTOR.
- IF APPLICABLE LANDSCAPE CONTRACTOR TO COORDINATE WITH EXISTING OR PROPOSED IRRIGATION SYSTEM. IF PROPOSED IRRIGATION SYSTEM COORDINATE WITH IRRIGATION CONTRACTOR AND INSTALLATION OF SYSTEM.

**MCDONALDS 034-0465**  
**DELAWARE II**  
2091 US Highway 23 N  
Delaware, Ohio 43015

PROJECT NO:  
**PROJECT #017-083**  
ISSUE DATE  
**June 26, 2017**

SHEET INFORMATION  
CURRENT DATE  
REVISIONS

SHEET TITLE  
**Landscape Plan**  
SCALE  
**As Noted**  
SHEET NO.

**L-1**

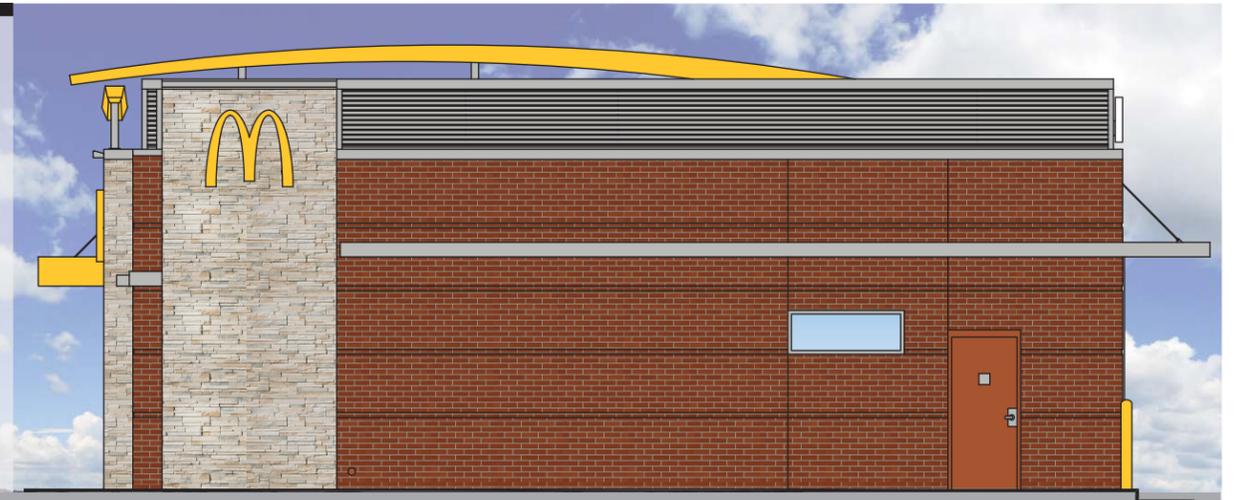




Front Elevation

**Materials Legend**

	Brick (Main Building) <i>Color - Rubigo Red Velour by Belden or equal</i>
	Stone (Arcades) <i>Color - SouthWest ProFit Ledgestone</i>
	Canopy (Metal) <i>Color - Gold 123c</i>
	Glazing (Windows & Storefront) <i>1" Insulated Clear Glass</i>
	Corrugated Metal/Coping <i>Cityscape</i>
	Aluminum Trellis System/Facia



Rear Elevation



Non-Drive-Thru Side Elevation



Drive-Thru Side Elevation

#	Date	Description

Revisions

FOR  
NEW BUILDING  
JACKSON RETAIL DEVELOPMENT  
980 W CENTRAL AVE  
DELAWARE, OHIO 43015

**FM FERGUSON**  
CONSTRUCTION CO.  
www.fergusonconstruction.com

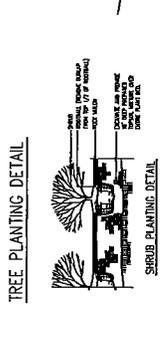
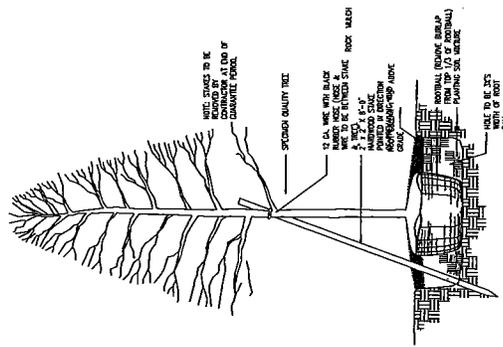
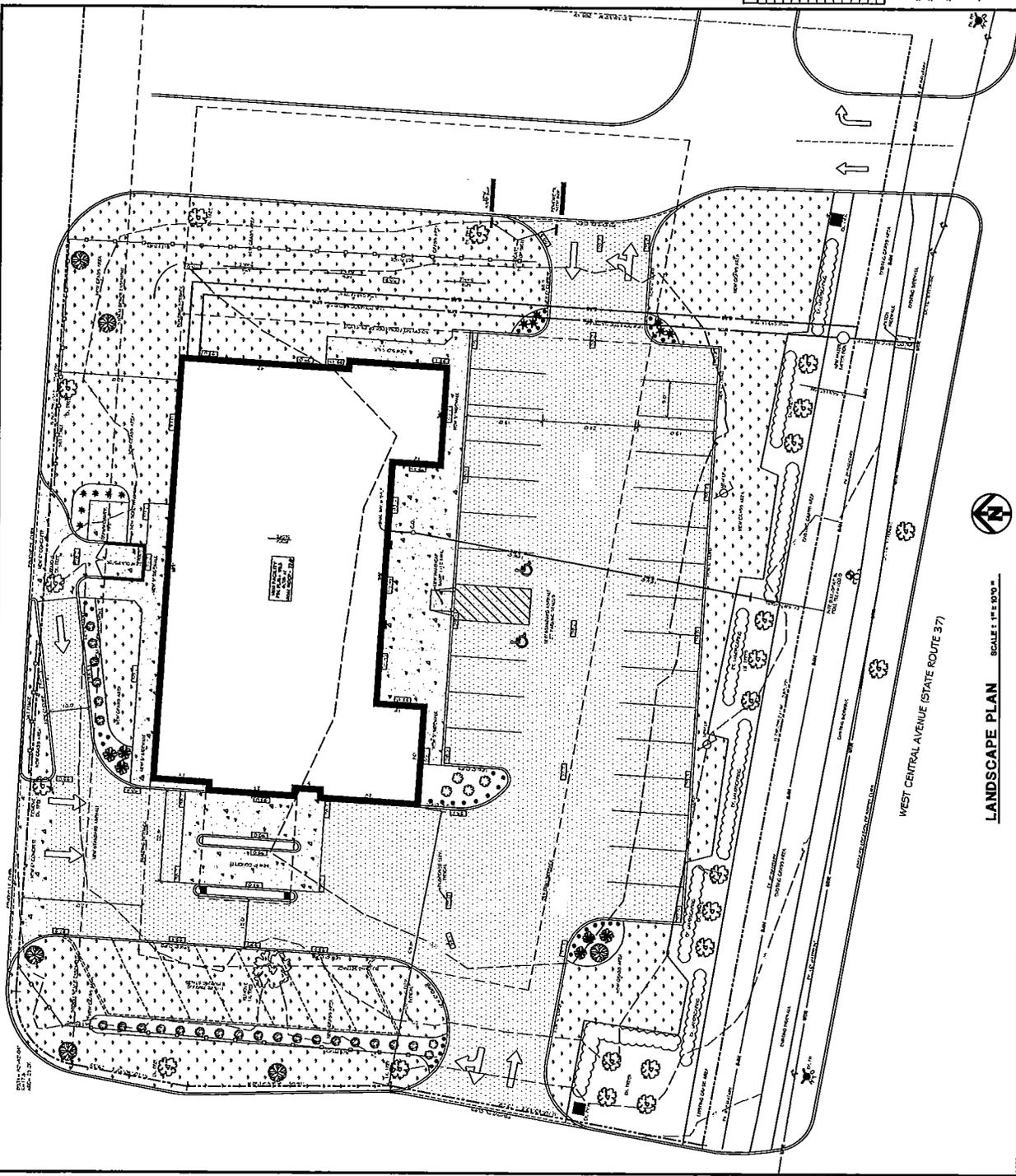
**Sidney, Ohio**  
44870  
Phone: (614) 486-5281  
Fax: (614) 486-5283

**Dayton, Ohio**  
45424  
Phone: (937) 277-8173  
Fax: (937) 277-8173

**Columbus, Ohio**  
43260  
Phone: (614) 832-1388  
Fax: (614) 832-1388

**Columbus, Indiana**  
47331  
Phone: (317) 832-1388  
Fax: (317) 832-1388

Job Number: E-56014  
Date: 6/27/2016  
Drawn By: DJW  
Checked By: JMW  
LANDSCAPE PLAN  
L-1



**LANDSCAPE LEGEND**

SYMBOL	CATION NAME	COTONAL NAME	SIZE
1	RED CEDAR	RED CEDAR	18"
2	GREEN OAK	GREEN OAK	18"
3	DOGWOOD	DOGWOOD	18"
4	DOGWOOD	DOGWOOD	18"
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6	DOGWOOD	DOGWOOD	18"
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**SEEDBED PREPARATION NOTES**

1. SEEDBEDS SHALL BE PREPARED IN ACCORDANCE WITH PLAN.
2. SEEDBEDS SHALL BE PREPARED WITH AVAILABLE TOPSOIL, 7" DEEP.
3. TOTAL DEEPER PREPARED DEPTH SHALL BE 4" TO 12" DEEP.
4. SEEDBEDS SHALL BE PREPARED WITH AVAILABLE TOPSOIL, 7" DEEP.
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WEST CENTRAL AVENUE (ESTATE ROUTE 37)

LANDSCAPE PLAN SCALE: 1" = 5.00'