

**CITY OF DELAWARE
CIVIL SERVICE COMMISSION
CITY COUNCIL CHAMBERS
CITY HALL
1 SOUTH SANDUSKY STREET
3:00 P.M.**

AGENDA

July 12, 2017

1. ROLL CALL
2. APPROVAL of Motion Summary for the meeting held May 3, 2017 as recorded and transcribed.
3. UPDATE Firefighter/Paramedic Certified List
4. UPDATE Police Officer Certified List
5. PUBLIC COMMENTS
6. COMMITTEE COMMENTS
7. ADJOURNMENT

**Civil Service Commission
Motion Summary
May 3, 2017**

ITEM 1. ROLL CALL

Chairman Rybka called the meeting to order at 3:00 pm.

Members Present: John Rybka, Brooke Acker and Eric Coss

Staff Present: Bruce Pijanowski, Police Chief, John Donahue, Fire Chief, Jessica Feller, Human Resource Manager, Darren Shulman, City Attorney and Lorrie Diaz, Human Resource Coordinator

ITEM 2. APPROVAL of the Motion Summary for the Civil Service Commission meeting held January 4, 2017, as recorded and transcribed.

Motion: Ms. Acker moved to approve of the Motion Summary for the January 4, 2017 Civil Service Commission meeting, seconded by Mr. Coss. Motion passed by a 3-0 vote.

ITEM 3. Update Firefighter/Paramedic Certified List

Chief Donahue discussed the addition of five names to the list. Chief Donahue discussed the Strategic Plan and efforts to hire part time employees and discussed the benefits to having part time employees. Chief Donahue informed the Commission that there are currently thirteen part time vacancies to fill.

Motion: Vice-Chairman Coss moved to accept the Firefighter/Paramedic Certified List as presented, seconded by Ms. Acker. Motion approved by a 3-0 vote.

ITEM 4. Update Police Officer Certified List

Chief Pijanowski reviewed the addition of six candidates to the list. Chief Pijanowski reviewed with the Commission the selection process.

Motion: Ms. Acker moved to accept the Police Officer Certified List, seconded by Vice-Chairman Coss. Motion approved by a 3-0 vote.

ITEM 5. Update Police Sergeant Certified List

Chief Pijanowski reviewed the current Police Sergeant Certified List. Chief Pijanowski informed the Commission that he does not anticipate any upcoming vacancies in the next year. Chief Pijanowski would like the expiration of the list to be January 6, 2018.

Motion: Vice-Chairman Coss moved to accept the Police Sergeant Certified List as presented, seconded by Ms. Acker. Motion approved by a 3-0 vote.

ITEM 6. REVIEW of Police Hiring Process

Chief Pijanowski provided background of age limit that was designated by former Police Chief Martin in 2006 from age 35 to 45. Chief Pijanowski recommended the age limit correlate with the Firefighter's Hiring Process.

Motion: Vice-Chairman Coss moved to accept the Police Hiring Process, seconded by Ms. Acker. Motion approved by a 3-0 vote.

ITEM 7. PUBLIC COMMENTS

There was no public comment.

ITEM 8. COMMITTEE COMMENTS

A discussion was held regarding national staffing levels.

ITEM 9. ADJOURNMENT

Motion: Vice-Chairman Coss moved to adjourn the Civil Service Commission meeting, seconded by Ms. Acker. The Civil Service Commission meeting was adjourned at 3:24 p.m.

John M. Rybka, Chairman

Elaine McCloskey, Clerk

**City of Delaware
Firefighter Certified List (2017)**

Current List Order	Original List Order	CANDIDATES	Part-time	Full-Time	Written Exam	Avg. Interview Score	Combined Score	Education Points (Assoc = 1 pt, Bach = 2 pts, Mast = 3 pts)	Paramedic Cert. Points (5 pts)	Military Status Points (Hon Disch, active duty or reserve = 1 pt)	Overall Score	Date Placed on Certified List	Roll Off Date (1 year from date placed on list unless extended)	Candidate Status as of Jan 4, 2017 CSC Mtg	Candidate Status as of May 3, 2017 CSC Mtg	Candidate Status as of July 12, 2017 CSC Mtg
1	C1	Hall, Robert (RJ)	PT	FT	87.38	84.80	86.09		5		91.09	5/3/2017	5/3/2018		Added to list	Passed over FT (1)
2	D1	Wolfgang, Andrew	PT	FT	84.61	83.00	83.81	2			85.81	7/12/2017	7/12/2018			Added to list
3	C2	Johnson, Patrick	PT	FT	82.27	84.00	83.14	2			85.14	5/3/2017	5/3/2018		Added to list	
4	D2	DePassio, Dana	PT	FT	83.36	82.00	82.68	2			84.68	7/12/2017	7/12/2018			Added to list
5	B2	Holliday, Stuart		FT only	83.83	83.00	83.42			1	84.42	1/4/2017	1/4/2018	Added to list		
6	D3	Dill, Forrest	PT	FT	84.49	81.00	82.75			1	83.75	7/12/2017	7/12/2018			Added to list
7	C3	Greiner, Timothy	PT	FT	82.11	73.60	77.86		5		82.86	5/3/2017	5/3/2018		Added to list	
8	C4	Mitchell, Colin		FT only	78.73	74.80	76.77		5		81.77	5/3/2017	5/3/2018		Added to list	
9	A3	Staggenborg, Joseph		FT only	85.64	76.20	80.92				80.92	10/5/2016	10/5/2017			
10	C5	Crowell, Craig		FT only	79.75	81.60	80.68				80.68	5/3/2017	5/3/2018		Added to list	
11	A4	Cook, Tobias	PT	FT	82.95	77.40	80.18				80.18	10/5/2016	10/5/2017		Offer PT 1/4/17, turned down	
12	B5	Jennings, Wade	PT	FT	85.93	72.00	78.97			1	79.97	1/4/2017	1/4/2018		Added to list	
13	D4	Schaffer, Joshua	PT	FT	79.68	78.00	78.84				78.84	7/12/2017	7/12/2018			Added to list
14	D5	Haugen, Nicholas	PT	FT	77.48	73.20	75.34				75.34	7/12/2017	7/12/2018			Added to list

Hired/Removed/Disqualified From List

Current List Order	Original List Order	CANDIDATES	Part-time	Full-Time	Written Exam	Avg. Interview Score	Combined Score	Education Points (Assoc = 1 pt, Bach = 2 pts, Mast = 3 pts)	Paramedic Cert. Points (5 pts)	Military Status Points (Hon Disch, active duty or reserve = 1 pt)	Overall Score	Date Placed on Certified List	Roll Off Date (1 year from date placed on list unless extended)	Candidate Status as of Jan 4, 2017 CSC Mtg	Candidate Status as of May 3, 2017 CSC Mtg	Candidate Status as of July 12, 2017 CSC Mtg
	A1	Simon, Keith	PT	FT	83.64	82.80	83.22	2			85.22	10/5/2016	10/5/2017		Offer PT 1/4/17, turned down	Hired FT 7/12/17

List certified by the Civil Service Commission on the 12th day of July, 2017

John Rybka
Chair, Civil Service Commission

- 1 17 names originally certified on April 13, 2016 (1-17)
- 2 7 names added to certified list on Oct. 5, 2016 (A1-A7)
- 3 6 names added to certified list on Jan. 4, 2017 (B1-B6)
- 4 5 names added to certified list on May 3, 2017 (C1-C5)
- 5 5 names added to certified list on July 12, 2017 (D1-D5)

Updated: July 12, 2017

**City of Delaware
2017 Police Officer Certified List**

Expiration Date: Continuous

Current List Order	Original List Order	Candidate	Avg. Interview Score	Written Exam Score	COMBINED SCORE	Military Status Points <i>(Hon Disch, active duty or reserve = 1 pt)</i>	Education Points <i>(Assoc = 1 pt, Bach = 2 pts, Mast = 3 pts)</i>	Certified Status Points <i>(OH= 2pt, outside OH = 1pt)</i>	OVERALL SCORE (for CSC eligibility list)	Date Placed on Certified List	Roll-off Date (1 yr from date placed on list unless extended)	Candidate Status as of Jan 4, 2017 CSC Meeting	Candidate Status as of May 3, 2017 CSC Meeting	Candidate Status as of July 12, 2017 CSC Meeting
1	B3	Myers, Curtis	78.60	86.41	82.51	1	2	2	87.51	10/5/2016	10/5/2017		Pass over (1)	Pass over (2)
2	B6	Sposit, Renee	80.40	85.33	82.87		2	2	86.87	10/5/2016	10/5/2017			Pass over (1)
3	B7	Hehemann, Chris	78.80	83.70	81.25	1	2		84.25	10/5/2016	10/5/2017			
5	B9	Reichardt, Matthew	83.40	82.07	82.74	1			83.74	10/5/2016	10/5/2017			
6	B10	Mistovich-Perez, A	81.80	81.52	81.66		1		82.66	10/5/2016	10/5/2017			
7	B11	Mueller, Brandon	80.20	82.07	81.14				81.14	10/5/2016	10/5/2017			
8	C2	Fairman, David	76.17	82.07	79.12		2		81.12	5/3/2017	5/3/2018		added to list	
9	C3	Altenburger, Isaac	78.50	83.7	81.10				81.10	5/3/2017	5/3/2018		added to list	
10	C4	Watt, Gabriel	79.67	79.35	79.51	1			80.51	5/3/2017	5/3/2018		added to list	
11	B12	Worboy, Brooke	78.00	81.52	79.76				79.76	10/5/2016	10/5/2017			
12	C5	Ambrozich, Nicholas	77.33	82.07	79.70				79.70	5/3/2017	5/3/2018		added to list	
13	C6	Rosch, Frederick	77.50	81.52	79.51				79.51	5/3/2017	5/3/2018		added to list	

Hired/Removed/Disqualified from List

Current List Order	Original List Order	Candidate	Avg. Interview Score	Written Exam Score	COMBINED SCORE	Military Points	Edu. Points	Certified Status Points	OVERALL SCORE (for CSC eligibility list)	Date Placed on Certified List	Roll-off Date (1 yr from date placed on list unless extended)	Candidate Status as of Jan 4, 2017 CSC Meeting	Candidate Status as of May 3, 2017 CSC Meeting	Candidate Status as of July 12, 2017 CSC Meeting
	C1	Elkins, Travis	84.33	83.7	84.02		1	1	86.02	5/3/2017	5/3/2018		added to list	Hired 6/12/17
	A38	Haupt, Joshua	80.17	85.33	82.75		1		83.75	6/1/2016	6/1/2017			Expired 6/1/17

List certified by the Civil Service Commission on the 12th day of July, 2017

John Rybka
Chair, Civil Service Commission

- 1 Addition of 5 names on June 1, 2016 (A35-39)
- 2 Addition of 12 names on Oct 5, 2016 (B1-12)
- 3 Addition of 6 names on May 3, 2017 (C1-6)