

**HISTORIC PRESERVATION COMMISSION  
MOTION SUMMARY  
May 24, 2017**

ITEM 1. Roll Call

Chairman Koch called the Historic Preservation Commission meeting to order at 7:00 p.m.

Members Present: Joe Coleman, Erinn Nicley, Sherry Riviera, Stephanie Van Gundy, Councilman Kyle Rohrer, Vice-Chairman Mark Hatten, and Chairman Roger Koch

Staff Present: Dianne Guenther, Development Planner

ITEM 2. APPROVAL OF MOTION SUMMARY of the Historic Preservation Commission meeting held on February 22, 2017, as recorded and transcribed.

**Motion:** Councilman Rohrer moved to approve the Motion Summary of the Historic Preservation Commission meeting held on February 22, 2017, as recorded and transcribed, seconded by Vice-Chairman Hatten. Motion approved a by 5-0-2 (Coleman, Van Gundy) vote.

ITEM 3. REGULAR BUSINESS

A. 2016-1725: A request by JATAK LLC for a Certificate of Appropriateness for rear addition improvements at 18-20 West William Street which is zoned B-2 (Central Business District) and located in the Transitional Sub-district of the Downtown Historic District Overlay.

Ms. Guenther reviewed the property location and provided background history of the property, additions, and maintenance to the building. Ms. Guenther discussed the plan for the west rear addition and north wall restoration. The proposed colors, rear entry door style, and shed type awning were presented to the Commission. Ms. Guenther discussed the applicant's plans for masonry restoration and additional parking area after removal of the failing addition.

Ms. Guenther reviewed the applicant's plan to enclose the rear staircase. A discussion was held on the proposed materials, paint colors, and plans to repurpose two of the existing windows.

**APPLICANT:**

Jack Kahaian  
JATAK LLC  
18 West William Street  
Delaware, Ohio 43015

Mr. Coleman requested that the siding to the addition consist of a smooth texture surface. Mr. Kahaian was agreeable to this request. A discussion was held on potential roof materials and the pitch of the roof. Mr. Kahaian discussed his plans to repurpose the windows on the east elevation.

**Motion:** Mr. Coleman moved to approve 2016-1725, along with all staff recommendations, and two additional recommendations that the awning on the back entrance is subject to administrative approval (item removed from Condition 3 as a stand-alone Condition), and that the wood or hardi-plank siding would be a smooth texture siding material, seconded by Vice-Chairman Hatten. Motion approved by a 7-0 vote.

#### ITEM 4. COMMISSION MEMBER COMMENTS AND DISCUSSION

Chairman Koch welcomed new Commission member Stephanie Van Gundy and confirmed she received orientation packet.

Vice-Chairman Hatten requested information on the discussion at the recent City Council meeting regarding potential demolition of city-owned property at 20 East William Street. Councilman Rohrer did inform the Commission that this request would come before the Commission before any action was taken.

Chairman Koch requested information on signage and patio permits. Ms. Guenther informed the Commission 29 inquiries for revocable sidewalk use permits for patios, flower pots, seating areas, or displaying merchandise on the public sidewalk were received. To date, 25 permits were issued out of the 29 inquiries. Ms. Guenther discussed continued efforts to keep business owners in compliance with signage standards.

Ms. Riviera requested an update on the plans for construction on the property of the former West End Grill at 14 West William Street. Ms. Guenther informed the Commission that the Planning Department will be meeting with the property owners to discuss their revised plans.

Councilman Rohrer requested an update on the issues faced by the Olivina Taproom. Chairman Koch informed the Commission that a gate had been installed perpendicular to Sandusky Street and is not visible. Ms. Guenther informed the Commission that the Chief Building Inspector will be reviewing the gate to ensure it meets the code requirements and the building owner will appear before the Commission for its approval.

ITEM 5. NEXT REGULAR MEETING: June 28, 2017

ITEM 7. ADJOURNMENT

**Motion:** Mr. Coleman moved to adjourn the meeting, seconded by Ms. Riviera.  
The Historic Preservation Commission meeting adjourned at 7:44 p.m.



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Roger Koch, Chairman



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Elaine McCloskey, Clerk