

SHADE TREE COMMISSION
May 23, 2017
MOTION SUMMARY

ITEM 1. Roll Call

Chairman Olen called the meeting to order at 7:01 p.m.

Members Present: Shannon Brewster , Dave Carey, Tom Glissman, Tom Wolber, Becki Wood-Meek, Vice-Chairwoman Susan Wright, and Chairman Paul Olen

Members Absent: Marisa Sulek and Jim Buck

Staff Present: Ted Miller, Parks and Natural Resource Director

Motion to Excuse: Mr. Wolber moved to excuse Ms. Sulek and Mr. Buck, seconded by Chairman Olen. Motion approved with a 7-0 vote.

ITEM 2. APPROVAL OF MOTION SUMMARY of Shade Tree Commission meeting of April 25, 2017 as recorded and transcribed.

Motion: Vice-Chairwoman Wright moved to approve the Motion Summary for the April 25, 2017 meeting, seconded by Mr. Wolber. Motion approved with a 7-0 vote.

ITEM 3. PUBLIC COMMENTS

ITEM 4. DISCUSSION of Community Outreach Programs

A. NOW Festival

Chairman Olen reminded the Commission that the date for the NOW Festival was June 10th from Noon to 3:00 p.m. Vice-Chairwoman Wright passed around a volunteer sign-up sheet. A discussion was held on distributing tree saplings during the event and various kid activities.

ITEM 5. DISCUSSION of Chapter 1168 Tree Preservation Regulations of the Planning and Zoning Code

Mr. Miller provided background information on the recent changes to Chapter 1168.07.

Chairman Olen informed the Commission that he made a public records request to the City Attorney for any payments made into the Tree Bank Fund from May of 2017 until the Fee Structure is updated.

Vice-Chairwoman Wright requested clarification on which directors are referred to in Chapter 1168. Mr. Miller informed the Commission that he recommended updates from The Director of Grounds and Facilities to be Parks and Natural Resource Director or City Arborist.

A discussion was held on where Tree Bank options are located.

Chairman Olen reviewed 1168.01 discussed the wording "reasonable development".

Chairman Olen recommended adding to 1168.01 (a) the following purposes:

8. Reduced Crime Rate
9. Sequester greenhouse gases while producing oxygen
10. Increase consumer spending and commercial districts
11. Create a sense of community and bring people together

Chairman Olen discussed the percentage of canopy loss throughout development and if 1168.02 (a) should be changed to five inch diameter at breast height. A discussion was held on the need to protect roots during construction.

A discussion was held on the waiving of fees for permits involving 10 trees or less in 1168.02 (c). Vice-Chairwoman requested the cost for permit. Mr. Miller informed the Commission the permit cost. Chairman Olen discussed the need to do an adjustment of inflation and recommended that the replacement cost be adjusted to \$115.00 per caliper inch.

Chairman Olen requested that the Director of Grounds and Facilities be designated as City Arborist in 1168.04 (b).

Chairman Olen requested clarification on who in the City of Delaware would make a decision on Tree replacement plan in 1168.05 (1). Mr. Miller discussed the role of the Planning Director to take the recommendation by a certified arborist.

A discussion was held on 1168.06-Removal of major trees and responsibility of damage to a tree during development. A discussion was held on how variances are granted. Chairman Olen reviewed the criteria on removing a tree.

A discussion was held on responsibility of developer and landowner on replacement and maintenance of landscaping.

The Commission was in agreement to continue the discussion at the next meeting.

ITEM 6. STAFF COMMENTS

ITEM 7. MEMBER COMMENTS

Ms. Brewster recommended using a placard on Arbor Day trees to promote the Shade Tree Commission and for educational benefits. A discussion was held on creating an arboretum.

Mr. Wolber discussed with the Commission the email response he received from Councilwoman Keller in regards to the BIA's request for changes to the Planning Department.

ITEM 8. PLAN REVIEWS

There were no plans to review during the meeting.

ITEM 9. ADJOURNMENT

Motion: Vice-Chairwoman Wright moved to adjourn the meeting, seconded by Mr. Carey. The Shade Tree Commission meeting adjourned at 8:42 p.m.

 6.26.17

Chairman Olen



Clerk