

PUBLIC WORKS/PUBLIC UTILITIES COMMITTEE
MOTION SUMMARY
April 4, 2017

ITEM 1. Roll Call

Chairman Shafer called the meeting to order at 6:03 p.m.

Members Present: Mayor Carolyn Kay Riggle and Chairman Kent Shafer

Members Absent: Vice-Chairwoman Lisa Keller

City Staff Present: Brad Stanton, Director of Public Utilities, Bill Ferrigno, Public Works Director/City Engineer, Linda Mathews, Customer Service Liaison, Terry Davenport, Public Works Division Supervisor, Joe Bullis, Public Works Superintendent, Marion Stephens, Engineering Technician

Motion to Excuse: Mayor Riggle moved to excuse Vice-Chairwoman Keller, seconded by Chairman Shafer. Motion approved by a 2-0 vote.

ITEM 2. ELECTION OF CHAIR and VICE-CHAIR

Chairman Shafer requested that the election occur at the next meeting due to Vice-Chairwoman Keller being absent for the meeting.

ITEM 3. APPROVAL of the Motion Summary of the Public Works/Public Utilities Committee meeting held October 4, 2016 as recorded and transcribed.

Motion: Mayor Riggle moved to approve the Motion Summary of the Public Works/Public Utilities Committee meeting held October 5, 2016, seconded by Chairman Shafer. Motion approved by a 2-0 vote.

ITEM 4. PUBLIC COMMENTS

There was no public comment.

ITEM 5. DISCUSSION of Solid Waste Program Recommendations

Mr. Ferrigno provided an update on the Solid Waste Program Recommendations. Mr. Ferrigno proposed to initiate a bulk collection pilot program. A discussion was held on potential challenges to bill customers for the service and potential additional costs related to the program. Mr. Davenport provided information on items that can be taken to the recycling center. Vice-Mayor Shafer recommended a six month trial with an update provided to the Committee in three months.

Motion: Mayor Riggle moved to recommend to Council a bulk pick up pilot program for six months, in which staff is to report back with an update in three months, seconded by Chairman Shafer. Motion approved by a 2-0 vote.

Mr. Ferrigno provided an update on the 27,000 square feet addition to the Public Works Facility. A discussion was held on the plans to restore the Cherry Street Recycling Facility as park land.

A discussion was held in regards to commercial dumpster use and multi-residential dumpster use. Chairman Shafer recommended to provide to multi-family housing the option to opt out from city refuse service. Mr. Ferrigno to draft legislation to present this Council at an upcoming Council meeting.

Chairman Shafer requested a break at 7:07 p.m. Chairman Shafer reconvened the meeting at 7:14 p.m.

ITEM 6. APPEAL of Safe Walks Program Cases

Mr. Stephens reviewed the case for 143 Diverston Way. The applicants for the appeal were not present for the meeting. Mr. Stephens discussed the evidence of settlement and recommended responsibility of repair work by the homeowners.

Mr. Stephens reviewed the case for 453 W. Central Avenue. The applicants for the appeal were not present for the meeting. Mr. Stephens provided a timeline of notification of work and when the work was completed. Mr. Stephens reported that staff received an email January 4, 2017 disputing the responsibility of charges. Mr. Stephens discussed efforts by I.T. to determine if any previous efforts were made to contact staff. Mr. Stephens informed the Committee that there was no record of any email sent by the applicant. A discussion was held with the committee to allow the applicant to assess the bill over a period of time.

PUBLIC PARTICIPATION:

Jonathan Sepelek
246 Tudor Drive
Delaware, Ohio 43015

Mr. Sepelek provided information on companies that can pump concrete underneath the sidewalk to prevent safety hazards.

ITEM 7. DISCUSSION of Storm Water Illicit Discharge Enforcement Action

Mr. Stanton provided an update on the Ohio EPA regulations and the process that was taken in regards to complaints of oil leaking from a vehicle in front of 246 Tudor Drive. Mr. Stanton provided a timeline of notification to the resident

for cleanup and Administrative Hearing that was set up for March 24, 2017. Mr. Stanton informed the Committee that the post office attempted to deliver the certified mail three times with no success in regards to the Administrative Hearing.

PUBLIC PARTICIPATION:

Jonathan Sepelek
246 Tudor Drive
Delaware, Ohio 43015

Mr. Sepelek requested that Mr. Stanton review the timeline. Mr. Sepelek stated that he did attempt to clean the oil with a power washer and cleaner. Mr. Sepelek requested to meet with staff next week to determine clean up procedure and for staff to help create a barrier from oil going into the basin.

ITEM 8. STAFF COMMENTS

Mr. Ferrigno provided an update on the hiring of a new engineer. Mr. Ferrigno discussed the current status for over height detection process, and the current estimates received during the bid process.

Mr. Ferrigno discussed plans to organize a community meeting for residents around Heffner Street to discuss their needs to resurface or rehabilitate their road.

Mr. Stanton informed the Committee that the displays for the Water Plant Education Center are being set up and that the Citizen Academy will tour the facility April 13, 2017.

Mr. Stanton discussed the current status of the installation and notification of residents on automatic water meters.

ITEM 9. MEMBER COMMENTS

ITEM 10. ADJOURNMENT

Motion: Mayor Riggle moved to adjourn the Public Works/Public Utilities Committee meeting. The meeting adjourned at 8:01 p.m.


Chairman

Elaine McCloskey

Elaine McCloskey, Clerk