

**CITY OF DELAWARE
SHADE TREE COMMISSION
CITY COUNCIL CHAMBERS
CITY HALL
1 SOUTH SANDUSKY STREET
7:00 P.M.**

AGENDA

March 28, 2017

1. ROLL CALL
2. APPROVAL of Motion Summary for the meeting held February 28, 2017 as recorded and transcribed.
3. PUBLIC COMMENTS
4. DISCUSSION of Community Outreach Programs
 - A. Arbor Day/Healthy Kids Day
 - B. City Council Annual Report
 - C. First Friday
 - D. NOW Festival
5. ARBORIST REPORT
6. STAFF COMMENTS
7. MEMBERS COMMENTS
8. PLAN REVIEWS
 - A. Curtis Farm-Phase 4 - Informational
9. ADJOURNMENT

SHADE TREE COMMISSION
February 28, 2017
MOTION SUMMARY

ITEM 1. Roll Call

Chairman Olen called the meeting to order at 7:00 p.m.

Members Present: Shannon Brewster, Dave Carey, Tom Glissman, Marisa Sulek, Tom Wolber, Becki Wood-Meek, Councilmember George Hellinger, Vice-Chairwoman Susan Wright, and Chairman Paul Olen

Members Absent: Jim Buck

Staff Present: Ted Miller (Parks and Natural Resource Director), Doug Richmond (City Arborist), Linda Mathews (Customer Service Liaison), Dave Efland (Planning and Community Development Director)

Motion to excuse: Mr. Wolber moved to excuse Mr. Buck, seconded by Chairman Olen. Motion approved with a 9-0 vote.

Motion: Mr. Wolber moved to amend the agenda to include 9 D. Old Colony, Phase 2, seconded by Councilman Hellinger. Motion approved by a 9-0 vote.

ITEM 2. APPROVAL OF MOTION SUMMARY of Shade Tree Commission meeting of January 24, 2017 as recorded and transcribed.

Motion: Vice-Chairwoman Wright moved to approve the Motion Summary for the January 24, 2017 meeting, seconded by Chairman Olen. Motion approved with a 9-0 vote.

ITEM 3. PUBLIC COMMENTS

ITEM 4. RECOMMENDATION of the Tree Bank Fund

Mr. Miller and Mr. Efland reviewed the recommendation for a Zoning Code Amendment to Chapter 1168 Tree Preservation Regulations. A discussion was held on site prep and the selection of a tree bank site.

Motion: Chairman Olen moved to recommend the Tree Bank Fund language, seconded by Mr. Carey. Motion approved by a 9-0 vote.

ITEM 5. DISCUSSION of Community Outreach Programs

A. Arbor Day

A discussion was held on 2016 Arbor Day activities. Mr. Richmond informed the Commission that the YMCA will be an appropriate location for the tree planting. The Commission recommends the tree planting coincide with the Healthy Kids Day activities. Vice-Chairwoman Wright plans to send out an email to sign up for activities. Mr. Richmond to notify the Commission of the selection of the tree to plant.

B. City Council Annual Report

A discussion was held on presented the Annual Report at the April 24, 2017 City Council Meeting. Mr. Wolber plans to prepare a draft for the Commission to review and edit.

C. First Friday

A discussion was held on activities for the May 5, 2017 First Friday Main Street Delaware event, and passing out tree saplings and information during the event.

D. Healthy Kids Day

Ms. Mathews informed the Commission that she will register the Shade Tree Commission for the Healthy Kids Day events.

E. NOW Festival

Vice-Chairwoman Wright requested that discussion of Community Outreach Programs remain on the agenda for March 28, 2017.

ITEM 6. ARBORIST REPORT

Mr. Richmond provided information on the upcoming Tree City USA luncheon that will be held April 19, 2017. Mr. Richmond requested information on who is able to attend the meeting as soon as possible.

Mr. Richmond reviewed the Arborist Report and the removal of two trees related to decay of the base and carpenter ants. Mr. Richmond updated the Commission on tree pruning status and the tree back log.

ITEM 7. STAFF COMMENTS

ITEM 8. MEMBER COMMENTS

Chairman Olen discussed the documentary, Trees in Trouble, and his efforts to find a suitable venue. A discussion was held on reaching out the Ohio Wesleyan University as a possible venue in the fall.

ITEM 9. PLAN REVIEWS

Motion: Chairman Olen motioned to amend the agenda to include Item 9 E. Estates at Braumiller, Section 6, seconded by Mr. Wolber. Motion approved by a 7-0

- A. Enclaves at Adalee- Approved with recommended changes
- B. Communities at Glenross, Section 11- Approved with species changes
- C. Stratford Church Office Building – Informational
- D. Old Colony, Phase 2- Approved with Arborist changes.
- E. The Estates at Braumiller, Section 6 – Approved with species quantities changes.

ITEM 10. ADJOURNMENT

Motion: Councilman Hellinger moved to adjourn the meeting, seconded by Mr. Glissman. The Shade Tree Commission meeting adjourned at 8:15 p.m.

Chairman Olen

Clerk



**Arborist Report
Monthly Summary
Reporting Month-March 2017**

Activity completed in March 2017.

I. Tree and Stump Removals

3 large caliber trees have been removed by contractor due to being deemed hazardous trees.

II. Tree Maintenance

26 Street trees were pruned for street, sidewalk, and signage clearance.

6 Large were pruned to eliminate hazardous and dead limbs in Bicentennial Park.

III. Inventories

- **The City has a current backlog of 121 trees. This number of trees include the past backlog of trees that were removed and trees that were removed in 2016.**

IV. Issues/Concerns

- Ongoing project to shape street trees to allow for sidewalk and roadway clearance based on CSR request and areas needing the most attention. Project will continue through 2017. A five year maintenance program has been implemented for the street tree maintenance which would include clearance pruning and removal of undesirable or destructive trees.

- The City of Delaware has been named a Tree City USA again this year making 36th consecutive year its been a member. The Tree City USA awards presentation will be held April 19th at the Chadwick Arboretum at OSU. If you wish to attend please let Ted Miller know.

V. Staff

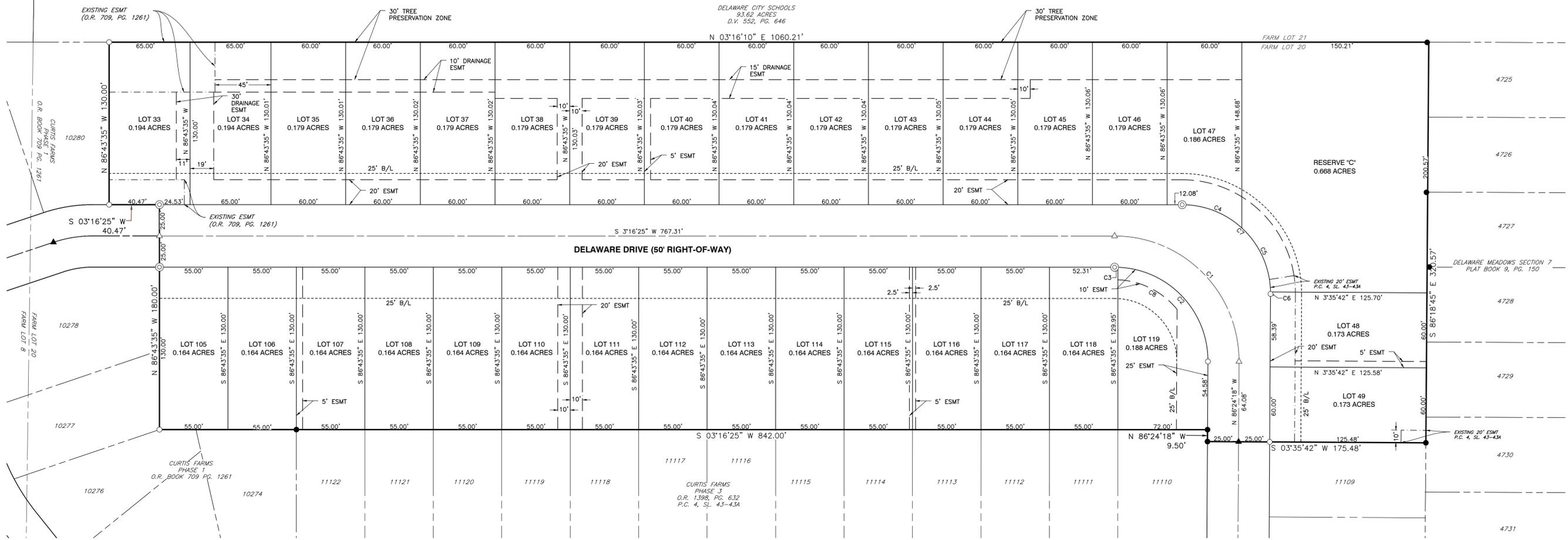
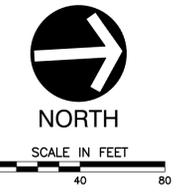
No new issues.

Customer Service Requests
February 2017

Request for Pruning/Removals (full/branch)	1
Viability Inspections	1
Tree Debris Removal	1
Total Service Requests	3

CURTIS FARMS PHASE 4

STATE OF OHIO, COUNTY OF DELAWARE, CITY OF DELAWARE,
FARM LOT 20, SECTION 3, TOWNSHIP 5, RANGE 19
UNITED STATES MILITARY LANDS



NOTES:

SPECIAL ASSESSMENT (ORDINANCE NO. 08.104)

A TOTAL ADDITIONAL ASSESSMENT OF \$38,510.09 PER YEAR FOR 20 YEARS SHALL BE PLACED ON THE LOTS AND VACANT LAND OF THE CURTIS FARMS SUBDIVISION AS FOLLOWS: (1) ON ALL THE PLATTED LOTS IN THE CURTIS FARMS SUBDIVISION, THE AMOUNT OF \$6472.27 PLUS INTEREST PER PLATTED LOT. THIS ASSESSMENT SHALL BE PAYABLE AS FOLLOWS: \$323.61 PER YEAR OR \$161.81 PER HALF FOR A PERIOD OF 20 YEARS, PLUS INTEREST NOT TO EXCEED 3%. THE BALANCE OF THE ANNUAL ADDITIONAL ASSESSMENT AFTER ASSESSING THE PLATTED LOTS SHALL BE ASSESSED TO THE UN-PLATTED PORTION OF THE CURTIS FARMS DEVELOPMENT, PLUS INTEREST NOT TO EXCEED 3%. THE DELAWARE COUNTY AUDITOR SHALL COLLECT AN ADDITIONAL SERVICE CHARGE OF 2% OR AS DETERMINED BY STATUTE. THE PROCEEDS OF THIS ASSESSMENT SHALL BE PAID TO CURTIS FARMS LLC OR ITS SUCCESSOR, C/O MARONDA HOMES, 3811 TWIN CREEKS DRIVE, COLUMBUS, OH 43204. THE ASSESSMENT WILL BE USED TO OFFSET THE DEVELOPER'S COST TO ACQUISITION AND CONSTRUCTION OF FIRESTONE DRIVE.

A TOTAL ADDITIONAL ASSESSMENT OF \$11,900.00 PER YEAR FOR 10 YEARS SHALL BE PLACED ON THE LOTS AND VACANT LAND OF THE CURTIS FARMS SUBDIVISION AS FOLLOWS: (1) ON ALL THE PLATTED LOTS IN THE CURTIS FARMS SUBDIVISION, THE AMOUNT OF \$1000.00 PLUS INTEREST PER PLATTED LOT. THIS ASSESSMENT SHALL BE PAYABLE AS FOLLOWS: \$100.00 PER YEAR OR \$50.00 PER HALF FOR A PERIOD OF 10 YEARS, PLUS INTEREST NOT TO EXCEED 3%. THE BALANCE OF THE ANNUAL ADDITIONAL ASSESSMENT AFTER ASSESSING THE PLATTED LOTS SHALL BE ASSESSED TO THE UN-PLATTED PORTION OF THE CURTIS FARMS DEVELOPMENT, PLUS INTEREST NOT TO EXCEED 3%. THE DELAWARE COUNTY AUDITOR SHALL COLLECT AN ADDITIONAL SERVICE CHARGE OF 2% OR AS DETERMINED BY STATUTE. THE PROCEEDS OF THIS ASSESSMENT SHALL BE PAID TO CITY OF DELAWARE, OHIO, 1 SOUTH SANDUSKY STREET, DELAWARE, OHIO 43015. THIS ASSESSMENT WILL BE USED FOR TRAFFIC IMPROVEMENTS IN THE VICINITY OF THE DEVELOPMENT.

NOTE "A":

THE TEMPORARY TURNAROUND EASEMENT AS DELINEATED AND OF RECORD ON THE SUBDIVISION PLAT OF CURTIS FARMS PHASE 3, OR RECORD IN OFFICIAL RECORD 1398, PAGE 632 AND STORED IN PLAT CABINET 4, SLIDE 43 SHALL BE VACATED UPON THE ACCEPTANCE OF THIS PLAT AND RECORDED AT THE RECORDER'S OFFICE OF DELAWARE COUNTY, OHIO.

NOTE "B":

TREE PRESERVATION AREA: NO BUILDING, STRUCTURE (OTHER THAN A FENCE THAT IS INSTALLED WITHOUT DAMAGING ANY TREE), PATIO, RECREATION OR ATHLETIC FACILITY OR ANY OTHER IMPROVEMENT OF ANY KIND, WITH THE EXCEPTION OF PEDESTRIAN TRAILS AND PEDESTRIAN BRIDGES, MAY BE PLACED TEMPORARILY OR PERMANENTLY UPON, IN OR UNDER THE AREAS DESIGNATED HEREON AS "TREE PRESERVATION AREA", NATURAL STATE OF THE ZONE OR DAMAGE ANY OF THE TREES OR DISTURBED TO THE EXTENT NECESSARY FOR THE INSTALLATION AND MAINTENANCE OF UTILITIES AND DRAINAGE FACILITIES. ANY PART OF THE ZONE DISTURBED BY MAINTENANCE SHALL BE RESTORED AS NEARLY AS PRACTICABLE TO THE ORIGINAL CONDITION.

NOTE "C":

RESERVE "C" SHALL BE OWNED AND MAINTAINED BY THE CITY OF DELAWARE AT THE TIME OF ACCEPTANCE AND RECORDING OF THIS PLAT.

CURVE TABLE					
CURVE #	RADIUS	DELTA	LENGTH	CHL	CHB
C1	100.00'	90°19'17"	157.64'	141.82'	S 48°26'04" W
C2	75.00'	88°15'50"	115.54'	104.45'	S 49°27'47" W
C3	75.00'	2°03'27"	2.69'	2.69'	S 04°18'08" W
C4	71.00'	42°27'04"	52.60'	51.41'	S 24°29'57" W
C5	71.00'	46°34'04"	57.71'	56.13'	S 69°00'31" W
C6	71.00'	1°18'10"	1.61'	1.61'	N 87°03'23" W
C7	71.00'	90°19'17"	111.92'	100.69'	S 48°26'04" W
C8	65.00'	48°13'56"	54.72'	53.12'	S 29°45'50" W

LEGEND

- I.P. FOUND
- I.P. SET
- ⊙ PERMANENT MARKER SET
- △ MAG NAIL SET

Civil & Environmental Consultants, Inc.
250 Old Wilson Bridge Road - Suite 250, Worthington, OH 43085
Ph: 614.540.6633 - 888.598.6808 - Fax: 614.540.6638
www.cecinc.com

MARONDA HOMES, INC.
CURTIS FARMS PHASE 4
CITY OF DELAWARE

DRAWN BY: ALB CHECKED BY: MJA APPROVED BY: MAS
DATE: MARCH 2017 DWG SCALE: 1" = 40' PROJECT NO: 170-987

CURTIS FARMS PHASE 4

PLAT
SHEET 2 OF 2

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