

**CITY OF DELAWARE
PARKS AND RECREATION ADVISORY BOARD
CITY COUNCIL CHAMBERS
CITY HALL
1 SOUTH SANDUSKY STREET
7:00 P.M.**

AGENDA

JANUARY 17, 2017

1. ROLL CALL
2. ELECTION of Chair and Vice-Chair
3. APPROVAL of Motion Summary for the meeting held November 15, 2016 as recorded and transcribed.
4. PUBLIC COMMENTS
5. UPDATE of YMCA Recreation Services
6. DISCUSSION of Upcoming Programs and Events
7. RECOMMENDATION of Bike Plan
8. RECOMMENDATION Rate Changes and Hours of Operation for Hidden Valley Golf Course
9. UPDATE of Parks Activities
10. STAFF COMMENTS
11. MEMBERS COMMENTS
12. ADJOURNMENT

**PARKS AND RECREATION ADVISORY BOARD
MOTION SUMMARY
November 15, 2016**

ITEM 1. Roll Call

Chairwoman Lash called the meeting to order at 7:00 p.m.

Members Present: Joshua Bricker, Wayne Brookover, Cassie Cunningham, Bob Dalton, Nicole LaMar, Angela McWhinney, Matt Polites, Lucas Ratliff, Councilmember Kyle Rohrer, Vice-Chairwoman Dianna Hibinger and Chairwoman Allyson Lash

City Staff Present: Linda Mathews, Customer Service City Liaison and Ted Miller, Parks and Natural Resource Director

YMCA Staff Present: Jeremy Byers, Associate Executive Director

ITEM 2. APPROVAL of the Motion Summary for the meeting held October 18, 2016 as recorded and transcribed.

Motion: Councilman Rohrer moved to approve the Motion Summary for the meeting held October 18, 2016 as recorded and transcribed, seconded by Vice-Chairwoman Hibinger. Motion approved by an 11-0 vote.

ITEM 3. PUBLIC COMMENTS

ITEM 4. UPDATE of YMCA Recreation Services

The Advisory Board members had no questions or concerns regarding the update provided by Mr. Byers.

ITEM 5. DISCUSSION OF Upcoming Programs and Events

Mr. Byers provided information on the five year anniversary celebration for the YMCA on January 5, 2017.

Mr. Byers provided information on Program Night for December 9, 2016.

Mr. Byers stated that the recreational calendar is updated on the YMCA website.

A discussion was held on the change of venue to Ohio Wesleyan University for the Daddy Daughter Dance.

ITEM 6. DISCUSSION OF 2016 Bike Plan Comments

Mr. Bricker discussed concern regarding the lack of insight in the plan to be part of the American Legion of Bicyclist as a bike friendly city. Mr. Bricker requested information on if being considered a bike friendly city is a future goal with the plan.

PUBLIC PARTICIPATION:

Dan Negley
17 W. William St.
Delaware, Ohio 43015

Mr. Negley discussed the strict standards to be part of the American League of Bicyclist. Mr. Negley discussed the Trek Program and that their requirements to be recognized as a bike friendly city are not as stringent.

Chairwoman Lash requested more background information on the project and a clear direction and objective of the city for the program.

Chairwoman Lash also requested more information on planned funding for the program.

ITEM 7. UPDATE of Parks Activities

Mr. Miller provided information on the holiday lights and decorations for the street trees in the downtown area and the Christmas tree. Mr. Miller discussed the upcoming First Friday in December plans to light the tree.

Mr. Miller stated that the city receive a grant for additional funding towards Glenross Park.

Mr. Miller discussed plans to initiate a board to start a master plan for Oak Grove Cemetery.

Mr. Miller discussed the citizen request for basketball courts to be placed in a central location. Mr. Miller indicated that staff is assessing different potential locations.

ITEM 8. UPDATE on HVGC Working Group

Mr. Miller indicated that the first meeting is scheduled for November 29, 2016.

Motion: Mr. Polites moved to establish the HVGC Working Group with November 29, 2016 as the first meeting, seconded by Ms. Lamar. Motion approved by an 11-0 vote.

ITEM 9. STAFF COMMENTS

ITEM 10. MEMBERS COMMENTS

ITEM 11. ADJOURNMENT

Motion: Mr. Polites moved to adjourn the Parks and Recreation Advisory Board meeting, seconded by Vice-Chairwoman Hibinger. The meeting adjourned at 8:31 p.m.

Allyson Lash, Chairwoman

Elaine McCloskey, Clerk



YMCA/Recreation Services

Recreation programs listed below are now coordinated through the YMCA

I. Youth Programs/Classes

- A.** Grades 3-6 Rec Basketball League has begun game play. All games are played Saturday mornings at Mingo. The 3rd-4th Grade League has 88 participants on 8 teams. The 5th-6th Grade Grade League has 79 participants on 7 teams.
- B.** Spring Soccer registration will open soon.
- C.** Summer Baseball/Softball registration also will open soon.
- D.** Safety Town Registration is now open for 2017.
- E.** 1st ever Nerf Tag League finished in December. Program ran in the National Guard Gym.
- F.** Recruitment for Youth in Government is going on now. High School students participate in a Mock City Hall and a Mock State Assembly. Looking for Adult Volunteers as well.
- G.** New Healthy Weight and your Child program is currently taking registrations. This program is designed with the whole family in mind. This evidence based program for youth 7-13 with a BMI or 95% focuses on learning skills to live a healthier lifestyle long-term.

II. Adult Programs/Classes

- H.** Diabetes Prevention Program: Participants learn about healthy eating and increasing their physical activity, with the goal of reducing their body weight by 7% and increasing their physical activity to 150 minutes per week. Currently registering for this program..
- I.** Delay the Disease, a program for people with Parkinson's is now up and running. Classes are offered Monday, Wednesday and Friday from 1-2 pm..

II. Adult Sports Programs

- A.** Open volleyball (Mondays) and basketball (Mondays and Wednesdays) have increased in participation over the past two months. For each, games are continually in progress with additional players waiting to play in the next game.
- B.** Softball (Men's and Co-Ed Leagues) registration is on the horizon.
- C.** Adult Pickleball - Thursday Night Open Pickleball was added to the Gym schedule and has been popular drawing 10-16 people each week.

III. Special Events

A. Daddy Daughter Dance has been moved to the OWU Student Center due to outgrowing SourcePoint. We were able to keep the event in City Limits. Date had to be moved Friday, January 13. Registration is now open. As of 1/9 over 300 participants are registered.

B. Mother-Son Super Hero Party will be March 10, 2017. Registration is now open.

IV. Issues/Concerns

V. Shelters/Reservations

VI. Staff

Hidden Valley Working Group

MEETING DATE 11/29/16

NAME	PRESENT	ABSENT
Josh Bricker	X	
Brain Canavan	X	
Scott Fanok		X
Khris Kohler	X	
Linda Mathews	X	
Ted Miller	X	
Lucas Ratliff	X	
Ed Schlote	X	
Cindy Sheets	X	
Jeff Taylor		X
Scott Zagorski	X	

Also in attendance were:

Brandon Klein from The Delaware Gazette
Tom Wolber

Meeting held at Hidden Valley Golf Course Clubhouse
Meeting began at 7:06 p.m.

DISCUSSION:

Members were introduced.

Ted Miller provided an overview of the responsibilities for group, with the focus of tonight's meeting being items #1 (Hours of Operation) and # 2 (Pricing) from the Discussion Topics listing. He noted that the list of Discussion Topics contained those the City identified, but that there may be more that the group identifies. He also reviewed the budget information contained in the packet of information distributed to members prior to the meeting.

Hours of Operation

Discussed historical data on when the course has been open previously.

Method of notifying the public when the course is open/closed; use of voicemail for calling inquiries and social media (Twitter, Facebook, etc.). Possible establishment of Parks Twitter account for this method and also links with City's Facebook account.

Daily hours of operation suggested to be 7 am during peak season, 9-10 am when frost on course/colder temperatures. Last tee time for day has typically been 1 hr before sunset and 1.5 hr before sunset for driving range. This may be adjusted if a cover is acquired so range balls can be collected when range is being utilized. City will look at the cost of fabricating protective cover.

Memberships will be listed as being active for the time period April 1-October 31, and if weather allows for course to be open at times in excess of these dates, that is a "bonus" for the members and the memberships will be honored for the extra time.

Marketing options were also discussed and will be looked at in more depth at future meetings.

Pricing for individual rounds, memberships, punch cards, and other amenities were discussed. The proposal that will be forwarded to the Parks and Recreation Board for review and then council approval included:

- Memberships and Punch Card Rates will remain the same for 2017
- Riding Carts will be \$6.00/9 holes and \$9.00 for 18 holes
- Single and Senior rates will be elevated by \$0.50 for the first 9 holes for all time periods with the second 9 holes being an extra \$4.50
- A new "Junior Student" category will be created; this will be for up to 12 years old and rates for 9 holes will be \$5.00 M-F and \$6.00 Sat, Sun & Holidays
- The "Student" category will be for ages 13-22 years old and the rates will be \$7.00 M-F and \$8.00 Sat, Sun & Holidays

Comparison of current and proposed fees:

CURRENT

Classification	9 Holes M-F	18 Holes M-F	9 Holes Sat/Sun/Hol	18 Holes Sat/Sun/Hol
Single	\$8.50	\$13.00	\$9.50	\$13.50
Senior/Veteran	\$8.00	\$12.50	\$9.00	\$13.00
Student	\$8.00	\$12.50	\$9.00	\$13.00

PROPOSED

Classification	9 Holes M-F	18 Holes M-F	9 Holes Sat/Sun/Hol	18 Holes Sat/Sun/Hol
Single	\$9.00	\$13.50	\$10.00	\$14.00
Senior/Veteran	\$8.50	\$13.00	\$9.50	\$13.50
Junior Student	\$5.00	\$9.50	\$6.00	\$10.50
Student	\$7.00	\$11.50	\$8.00	\$12.50

Question raised as to whether there are any liability issues from the city's perspective if fees are required for play on the course during off season/winter time periods or should they be considered "donations".

The next meeting will be held at Hidden Valley Clubhouse on Wednesday, December 14th at 7:00 pm.

Hidden Valley Working Group

MEETING DATE 12/14/16

NAME	PRESENT	ABSENT
Josh Bricker	X	
Brain Canavan	X	
Scott Fanok	X	
Khris Kohler	X	
Linda Mathews	X	
Ted Miller	X	
Lucas Ratliff	X	
Ed Schlote	X	
Cindy Sheets		X
Jeff Taylor		X
Scott Zagorski	X	

Also in attendance were:

Brandon Klein from The Delaware Gazette
Tom Wolber

Meeting held at Hidden Valley Golf Course Clubhouse
Meeting began at 7:00 p.m.

DISCUSSION:

Members were re-introduced since a member that absent at the initial meeting was in attendance.

Members viewed the video of the Council Budget Session relating to Hidden Valley Golf Course.

The previous meeting's recap was discussed to insure correctness, specifically with regard to the rate increase proposals that will be presented to the Parks and Recreation Advisory Board for consideration.

Wintertime "honor play" and the liability in regard to it were discussed.

The "Operational Documents" in the meeting packet were reviewed.

Ted Miller outlined the vision of the creation of a Hidden Valley Sustainability Plan for presentation to the PARAB in February and forwarding to City Council March 1st.

Discussion then took place with regard to alternative activities/sales that could be potential uses for the course-these included Foot Golf (there was a handout distributed), family times/events, First Tee Program, youth golf camps, "Games on the Range"-programming similar to TopGolf, the possibility of scheduling tee times, programs utilized for corporate organizations for their employees, alcohol sales and the resurrection of the Little Brown Jug Junior Golf Classic Tournament.

Ted Miller will begin putting a strategic plan together which will be distributed via email for comments by members of the working group.

Citizen Tom Wolber suggested other possible revenue generating options for the golf course and generated more discussion; the options mentioned and discussed included the renting of the shelters on the course, mini golf, fishing in the ponds, a trail linking the course with Blue Limestone Park and the installation of a cell tower on the course property.

The next meeting will be held on Wednesday, February 8th at 7:00 pm.

Parks Monthly Report

December 2016

Parks

- Responded to 4 Customer Service Request
- Daily trash pickup in all parks-162 hours
- Landscaping beds-35 hours
- Snow Removal-272 hours
- General Park Maintenance-206.5 hours
- Holiday Displays-33 hours

Forestry

- Responded to 6 Customer Service Request
- Reviewed plans
- General Tree maintenance-129 hours

Oak Grove Cemetery

- Performed 4 Internments
- Funeral Prep-29 hours
- Tree Maintenance-25.5 hours
- Foundations-7.5 hours
- Leaf Removal-77 hours
- Landscaping-81.5 hours

Hidden Valley Golf Course

- Course Closed for Year on 11/18/16
- Sold 4 Memberships (For 2017)
- Sold 2 Punch Cards (For 2017)