

**CITY OF DELAWARE  
PARKS AND RECREATION ADVISORY BOARD  
CITY COUNCIL CHAMBERS  
CITY HALL  
1 SOUTH SANDUSKY STREET  
7:00 P.M.**

**AGENDA**

NOVEMBER 15, 2016

1. ROLL CALL
2. APPROVAL of Motion Summary for the meeting held October 18, 2016 as recorded and transcribed.
3. PUBLIC COMMENTS
4. UPDATE of YMCA Recreation Services
5. DISCUSSION of Upcoming Programs and Events
6. DISCUSSION of 2016 Bike Plan Comments
7. UPDATE of Parks Activities
8. UPDATE and RECOMMENDATION to Create HVGC Working Group
9. STAFF COMMENTS
10. MEMBERS COMMENTS
11. ADJOURNMENT

# ***ITEM 2***

**PARKS AND RECREATION ADVISORY BOARD  
MOTION SUMMARY  
October 18, 2016**

ITEM 1. Roll Call

Chairwoman Lash called the meeting to order at 7:00 p.m.

Members Present: Joshua Bricker, Wayne Brookover, Cassie Cunningham, Bob Dalton, Nicole LaMar (exited at 8:05 p.m.), Angela McWhinney, Lucas Ratliff, Councilmember Kyle Rohrer, Vice-Chairwoman Dianna Hibinger and Chairwoman Allyson Lash

Members Absent: Matt Polites

City Staff Present: Linda Mathews, Customer Service Liaison and Stacy Davenport, Parks Superintendent

YMCA Staff Present: Jeremy Byers, Associate Executive Director

**Motion to Excuse:** Ms. Lamar moved to excuse Mr. Polites, seconded by Vice-Chairwoman Hibinger. Motion approved by a 10-0 vote.

ITEM 2. INTRODUCTION of New Board Members

Ms. Mathews introduced new members, Wayne Brookover and Bob Dalton.

ITEM 3. APPROVAL of the Motion Summary for the meeting held August 16, 2016 as recorded and transcribed.

**Motion:** Mr. Bricker moved to approve the Motion Summary for the meeting held August 16, 2016 as recorded and transcribed, seconded by Vice-Chairwoman Hibinger. Motion approved by a 10-0 vote.

ITEM 4. PUBLIC COMMENTS

ITEM 5. PRESENTATION of 2016 Bike Plan

**PRESENTOR:**

Eric Lowry, AICP  
Transportation Planner, Stantec  
1500 Lake Shore Dr.  
Suite 100  
Columbus, Ohio 43204

Mr. Lowry reviewed the Bike Plan Adoption process and current timeline. Mr. Lowry reviewed the existing bike path conditions and provided an exhibit of the

bike network. Mr. Lowry discussed public input that was received and the plans vision.

A discussion was held on the need for safer crossings and increased parking for the downtown area.

Mr. Bricker voiced his concern over the use of bike lanes on certain roads due to safety concerns and does not feel that families will utilize them. Mr. Lowry discussed the different recommendations for network overlay. A discussion was held on the cost to take existing sidewalks and turn in to bike paths.

Mr. Dalton recommended connection along U.S. 23 along the river. Mr. Lowry discussed the focus of closing gaps throughout the city.

PUBLIC COMMENT:

Mark Hatten  
277 N. Franklin St.  
Delaware, Ohio 43015

Mr. Hatten discussed the multi-functional uses of the bike paths. Mr. Hatten discussed the need for increase parking of bikes in the downtown area, and questioned if able to use the space in front of fire hydrants.

The Board plans to bring forward recommendations and changes at the next meeting.

ITEM 6. UPDATE of YMCA Recreation Services

The Advisory Board had no questions or concerns regarding the update provided by Mr. Byers.

ITEM 7. DISCUSSION OF Upcoming Programs and Events

Mr. Byers reviewed with the Board upcoming Halloween event and run for October 29, 2016. Mr. Byers voiced the need for volunteers to assist with the event.

Mr. Byers provided information regarding basketball sign-ups.

Mr. Byers indicated that the recreational calendar is updated on the YMCA website.

ITEM 8. UPDATE of Parks Activities

Mr. Davenport discussed the plans to fix the turf at Veteran's Spray and Play. Mr. Davenport discussed plans to use remaining funds from the budget for

additional park amenities, such as, chairs.

ITEM 9. RECONSIDERATION of Parks and Facilities Naming and Dedication Policy

Mr. Davenport requested that this item be discussed at a future meeting.

ITEM 10. UPDATE on HVGC Working Group

Mr. Davenport requested that this item be discussed at a future meeting.

ITEM 11. STAFF COMMENTS

Mr. Davenport discussed the plans to use grant funding to assist with bike plan.

ITEM 12. MEMBERS COMMENTS

Vice-Chairwoman Hibinger voiced a concern that was presented to her that the light was out at Mingo Park Tennis Court as well as the buzzer was broken. Mr. Davenport stated that they were aware. Vice-Chairwoman Hibinger recommended that a sign be placed at the park with a number to call for the public to report these incidents.

Ms. McWhinney stated that recently she was at Blue Limestone Park and the water fountain was running continuously, and she did not know who to contact other than Mr. Miller. Staff provided the non-emergency phone line.

ITEM 13. ADJOURNMENT

**Motion:** Vice-Chairwoman Hibinger moved to adjourn the Parks and Recreation meeting, seconded by Mr. Bricker. The meeting adjourned at 8:00 p.m.

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Allyson Lash, Chairwoman

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Elaine McCloskey, Clerk

# ***ITEM 4***



## **YMCA/Recreation Services**

**Recreation programs listed below are now coordinated through the YMCA**

### **I. Youth Programs/Classes**

- A. Youth Basketball registration remains open for the Grades 3-6 League. Weekly team practices will begin after Thanksgiving break, and Saturday morning games will begin on January 7th. All practices and games will be at the Mingo Park Rec Center.
- B. Soccer Leagues (ages 4-9) and Flag Football Leagues (grades 1-5) have concluded their fall seasons. Both sports leagues were highly successful. Initial feedback from parents has offered praise for our volunteer coaches and also has highlighted fun and skill development of our youth participants.
- C. Nerf Tag League. First year for this unique program. Program Sold Out and is now running in the National Guard Gym.
- D. Recruitment for Youth in Government is going on now. High School students participate in a Mock City Hall and a Mock State Assembly. Looking for Adult Volunteers as well.
- E. Dates have been set for Safety Town 2017. Registration will start January 1.

### **II. Adult Programs/Classes**

- A. Diabetes Prevention Program: Participants learn about healthy eating and increasing their physical activity, with the goal of reducing their body weight by 7% and increasing their physical activity to 150 minutes per week. Will begin registration November 21, 2016.
- B. Delay the Disease, a program for people with Parkinson's is now up and running. Classes are offered Monday, Wednesday and Friday from 1-2 pm..

### **III. Adult Sports Programs**

- A. Fall Softball League play has concluded. Championship trophies were awarded to both regular season and tournament winners in Men's and Co-Ed divisions.
- B. Open volleyball (Mondays) and basketball (Mondays and Wednesdays) remains popular among both members and guests.
- C. Adult Pickleball - money was raised to purchase a new net and other supplies.

### **IV. Special Events**

- A. The Silent Auction for Kids will run in the lobby of the YMCA from Friday Nov 4 - Monday Nov 14. All of the proceeds will benefit the Annual Fund and benefit our youth programs here at the Delaware YMCA and Community Center. You will find everything from tickets to Professional Sporting Events, bicycles, a day of

golf and a girls night out, date night and countless fun days for the kids, we even have something for your furry friends! There is something for everyone, come do your Christmas Shopping and support a great cause.

**B.** The city's annual Pumpkin Run and Trunk or Treat event was a huge success! With over 100 Participants in the 5K, 1 Mile Walk and Kid's Sprints - all had a great time! Proceeds from the 5K went to our Livestrong at the YMCA program - a program that helps cancer survivors regain their strength and find their new normal. With great weather, we had very high attendance. We had more Trunk or Treat stations than ever. Wind forced us to shut down one inflatable. More adult volunteers are needed. Mark calendar for October, 28 2017.

**C.** Daddy Daughter Dance has been moved to the OWU Student Center due to outgrowing SourcePoint. We were able to keep the event in City Limits. Date had to be moved Friday, January 13. Registration is now open.

**D.** Mother-Son Super Hero Party will be March 10, 2017. Registration is now open.

- V. Issues/Concerns**
- VI. Shelters/Reservations**
- VII. Staff**

# ***ITEM 5***



## YMCA Talking Points

Halloween Event

5 Year Anniversary

# ***ITEM 7***

# **Parks Monthly Report**

## **Projects**

- Staff will be meeting with Park Improvement Committee to discuss future projects
- Staff is obtaining pricing on additional amenities for Spray and Play

## **Parks**

- Responded to 9 Customer Service Request
- Daily trash pickup in all parks-332.5 hours
- Landscaping beds-57.5 hours
- Park Mowing (Includes Travel)-415 hours
- Ball Field Maintenance-48 hours
- General Park Maintenance-239 hours
- ROW Mowing-160 hours

## **Forestry**

- Responded to 11 Customer Service Request
- Reviewed plans
- General Tree maintenance-235.5 hours

## **Oak Grove Cemetery**

- Performed 8 Internments
- Funeral Prep-32 hours
- Tree Maintenance-63.5 hours
- Mowing-226 hours
- Weed Eating-62 hours
- Foundations-10 hours
- Leaf Removal-24.5 hours
- Landscaping-22.5 hours

## **Hidden Valley Golf Course**

- Open 325.5 hours
- Sold 0 Memberships
- Sold 2 Punch Cards
- Rounds Played-Memberships 547 rounds  
Punch Cards 80 rounds  
Regular Paid 670 rounds

# ***ITEM 8***



## HIDDEN VALLEY WORKING GROUP

The proposed members for the group are:

Joshua Bricker, PARAB Member  
Lucas Ratliff, PARAB Member  
Linda Mathews, City of Delaware/Public User  
Khris Kohler, Golf Course Superintendent  
Ted Miller, Parks and Natural Resources Director

Public Volunteers:

### **Brian Canavan**

Your post on face book was shared with me about the HV Work Group and I am emailing to share my interest and find out more information. My name is Brian Canavan and I have lived in Delaware(The woods of Locus Curve Sub Division) with my wife for about 5 years now and have played HV many times. My day job is the Vice President of Habitat for Humanity in Columbus. I am a registered voter and have no financial interest in the course. I love the course because you can get a quick 9 holes of golf in in about an hour, and with a toddler at home and full time career that is important. I would welcome the chance to help guide the direction of the course to allow the City of Delaware residents to enjoy it.

### **Cindy Sheets**

My name is Cindy Sheets and I have been a Delaware resident all my life and have bought a membership to the Hidden Valley Golf Course every year for the past six years. I live directly across from the golf course and enjoy walking over there and playing in my spare time. I would like to be considered for a seat on the Board to help make decisions about the golf course. I have some ideas for getting new members. I also have some ideas for members who already belong to the course as in tournaments and things like that that could be offered.

**Jeff Taylor**

I am interested in participating with the Hidden Valley Working Group. Can you tell me when and how often this group will meet, and for how long the commitment is expected to be? I am very familiar with the course, many of its patrons, and most of the long-term staff, having worked weekends there for two seasons about 8 years ago and would love to assist with its improvements.

**Edward J Schlote**

I moved to Delaware in 2010 after spending several years commuting from New Philadelphia, OH to visit our daughter and her family here in Delaware. My wife Gale and I have both been members at Hidden Valley since moving here and participate three days a week in league and group golf. In addition to golf at Hidden Valley we play in leagues at Mill Creek, Oakhaven and Arrowhead golf courses.

I have played golf for over 50 years and have a deep appreciation for the condition and friendliness of golf courses.

Since moving to Delaware my wife and I have been active in community events as members of the William Street United Methodist Church. Among those events are the Lighthouse Youth Center, Family Promise, Common Grounds Free Store and First Friday.

**Scott Zagorski**

I am writing to express interest in the Hidden Valley Working Group activities. I am a registered voter and have been a resident of Delaware for seven years. I have been playing the game of golf since the age of 12 and caddied on a golf course in my teenage years. I take my daughter to Hidden Valley and would enjoy advising on the future of the course. Please keep me abreast of meetings and such.

**Scott Fanok**

**ASSOCIATE DIRECTOR**: Verizon Enterprise Solutions  
(Hilliard, OH), 1999 – Present

Leading a multi-national organization of 80+ network engineers, chartered to deliver managed network services to a global commercial customer base. Responsibilities include: strategic planning, recruiting and training coordination, resource allocation, process development and maintenance, customer communications and expectation management, escalation management, personnel management, vendor governance, productivity reporting, service level audits, gap analysis and remediation.

**ACCOUNT MANAGER**: Abbott Nutrition  
(Columbus, OH), 1996 - 1999

Provided pediatric medical nutrition sales support and customer service for assigned territory. Developed and maintained strong, trusting customer relationships. Responsibilities included: extensive product line and patient benefit knowledge, customer engagement and service, inventory planning and management,

**1<sup>st</sup> ASSISTANT PGA PROFESSIONAL**: Carolina Lakes Golf Club  
(Sanford, NC), 1993 - 1996

Participated in the PGA Apprenticeship program. Managed operations under the tutelage of a PGA accredited Head Professional. Responsibilities included: staff training and supervision, course maintenance scheduling, community and membership relations, pro shop merchandising and inventory, individual and group instruction, cart fleet management, tournament and event coordination.

**GOLF COURSE MANAGER**: Ohio University Recreational Facilities  
(Athens, OH), 1987 - 1993

Earned a Graduate Assistantship and served as one of four facility managers in an entirely student staffed organization. Responsible for the supervision of golf shop and grounds maintenance crew. Proficient in operational management of ice rink, aquatic center and stadium operations as well.