

**Civil Service Commission
Motion Summary
September 7, 2016**

ITEM 1. ROLL CALL

Michael Robinson called the meeting to order at 3:10pm.

Members Present: Michael Robinson and Brooke Acker

Staff Present: Police Chief Bruce Pijanowski, Fire Chief John Donahue, City Council Member Joe DiGenova, Human Resource Manager Jessica Feller, Administrative Services Specialist Julie Williams, and Human Resource Coordinator Lorrie Diaz

ITEM 2. APPROVAL of JULY 6, 2016 Motion Summary of the Civil Service Commission meeting held JULY 6, 2016, as recorded and transcribed. The word "Ergonomics" is corrected to "Ergometrics".

Motion: Ms. Acker moved to approve of the Motion Summary for the July 6th Motion Summary as amended, seconded by Mr. Robinson. Motion passed by a 2-0 vote.

ITEM 3. Update Police Officer Certified List
Four names are removed. One withdrew and accepted another position. Three have been hired. There are expected additions to the list for the October meeting. There is one vacancy.

Motion: Mr. Robinson moved to update the Police Officer List, seconded by Ms. Acker. Motion passed by a 2-0 vote.

ITEM 4. Update Police Sergeant Promotional List
No vote. The updated list is pending a final promotional process. The list will be presented again for approval in October following the promotion.

ITEM 5. Update Firefighter Certified List
One name is hired and removed. The Fire Department is now at full staffing. There are expected additions to the list for the October meeting.

Motion: Mr. Robinson moved to update of the Firefighter Certified List, seconded by Ms. Acker. Motion passed by a 2-0 vote.

ITEM 6. Certify Fire Captain Promotional List
Eight candidates tested. Four passed the examination process. There is one position to be filled.

Motion: Ms. Acker moved to certify the Fire Captain Promotional List, seconded by Mr. Robinson. Motion passed by a 2-0 vote.

ITEM 7. Safety Forces Recruiting/Selection Guidelines. Discussion of new language for disqualifiers.

Michael Robinson would like "Federal" added to the codes under the first bullet of "Felony and Criminal Activity", and for these guidelines to be added to the CSC Rules. Darren will change the wording "deferred judgement" to better define the action.

ITEM 8. PUBLIC COMMENTS

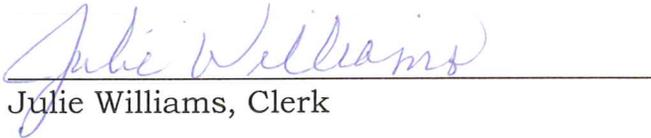
ITEM 9. COMMITTEE COMMENTS

ITEM 10. ADJOURNMENT

Chairman Robinson adjourned the meeting at 3:55 p.m.



Michael Robinson, Chairman



Julie Williams, Clerk