

**FINANCE COMMITTEE
MOTION SUMMARY
August 29, 2016**

ITEM 1. Roll Call

Chairman DiGenova called the meeting to order at 4:00 p.m.

Members Present: Vice-Chairman Chris Jones, Vice-Mayor Shafer, and Chairman DiGenova

Staff Present: Dean Stelzer, Finance Director, and Tom Homan, City Manager

ITEM 2. Approval of the Motion Summaries for March 7 and May 23, 2016 as recorded and transcribed.

Motion: Vice-Chairman Jones moved to approve the Motion Summary for March 7 and May 23, 2016, as recorded and transcribed, seconded by Vice-Mayor Shafer. Motion approved by a 3-0 vote.

ITEM 3. Review of the 2015 Audit

PRESENTOR:

Jason Carr
Wilson, Shannon & Snow, Inc.
10 West Locust Street
Newark, Ohio 43055

Mr. Carr reviewed the purpose and requirement of the audit and the findings of the audit. Mr. Carr reviewed the Management Letter and the recommendations provided.

ITEM 4. Upcoming Supplemental Appropriations

a. Impact Fee Update

Mr. Homan discussed the last time the fees were updated was in 2006. Mr. Homan reviewed what the fees can be used for. Mr. Homan recommends that all department heads review their capital needs for upcoming years. Chairman DiGenova recommended that the impact fees of other communities be researched.

Discussion held on the refuse fund and the concern discussed at a Council meeting on having refuse collection completed by private company for multi-family properties. Mr. Homan recommended that the discussion be continued at a future work session.

b. Glenn Road Construction

Mr. Homan informed the Committee that the project needs supplemental appropriated from the Glenn Road TIF Funds to move ahead with the design component and work component to extend to Berlin Station Road.

c. RB Hayes Memorial (Concept Design)

Mr. Homan discussed the recent donations received for the concept design and the \$500 contribution by the City of Delaware from the Community Promotions Fund. Discussion held on the need for fundraising for future funding of the project.

ITEM 5. CIP

Mr. Homan discussed the upcoming CIP meeting to be held October 3, 2016. Mr. DiGenova requested an update on all facilities and cost to operate.

ITEM 7. Other

Mr. DiGenova discussed the recent concerns of whether the street trees will be maintained by the city or by homeowners. Mr. Homan discussed the recommendation by staff for the city to continue to maintain street trees.

Mr. Homan informed the Committee of plans to hold a Recreation Levy Subcommittee meeting to provide an update on completed projects and projects that are currently being done.

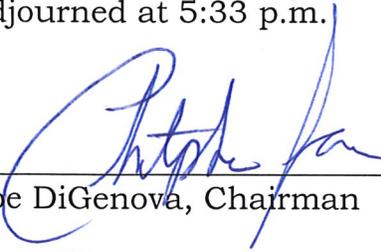
Mr. Stelzer discussed plans to recommend rental increase for T-Hangars at the airport in 2017.

ITEM 8. Member Comments

ITEM 9. Next Meeting Date

ITEM 10. Adjournment

Motion: Vice-Chairman Jones moved to adjourn the Finance Committee meeting, seconded by Vice-Mayor Shafer. The Finance Committee meeting adjourned at 5:33 p.m.



Joe DiGenova, Chairman



Elaine McCloskey, Clerk