

**SHADE TREE COMMISSION**  
**August 23, 2016**  
**MOTION SUMMARY**

ITEM 1. Roll Call

Chairman Olen called the meeting to order at 7:01 p.m.

Members Present: Shannon Brewster, Jim Buck, Dave Carey (arrived at 7:14 p.m.), Tom Glissman, Tom Wolber, Councilmember George Hellinger, and Vice-Chairwoman Susan Wright, Chairman Paul Olen

Staff Present: Ted Miller (Parks and Natural Resource Director), Doug Richmond (City Arborist)

Delaware City School Representative: Stan McDonald

ITEM 2. APPROVAL OF MOTION SUMMARY of Shade Tree Commission meeting of July 26, 2016 as recorded and transcribed.

**Motion:** Vice-Chairwoman Wright moved to approve the Motion Summary for the July 26, 2016 meeting, seconded by Mr. Buck. Motion approved with a 6-0-1 (Olen) vote.

ITEM 3. PUBLIC COMMENTS

ITEM 4. DISCUSSION of Street Tree Best Practices

Discussion was held with the Commission regarding the language in guidelines that was provided by Mr. Miller regarding maintenance of trees.

The Commission recommended the clarification of the terminology of parkways.

Mr. Carey arrived at 7:14 p.m.

Mr. Wolber recommended the addition of language of pruning requirements by AEP. Discussion was held on the past techniques to prune trees around powerlines by AEP. Mr. Miller to discuss with the Planning Director recommendations and provide input at next meeting.

Mr. Buck recommended the clarification of ownership of street trees.

ITEM 5. ARBORIST REPORT

Mr. Richmond reviewed with the Commission the Arborist Report. Mr. Richmond informed the Commission that 9 trees of different maple species were removed. Mr. Richmond discussed the tree backlog status.

Mr. Olen requested an update on the browse species that are being collected by The Columbus Zoo.

ITEM 6. STAFF COMMENTS

ITEM 7. MEMBER COMMENTS

Mr. Olen requested an update on the student representative position. Mr. McDonald informed the Commission that he will have a role in working with a student to transition into the position. Mr. McDonald plans to speak with Delaware Hayes High School staff on potential student to be on the Commission.

Vice-Chairwoman Wright provided an inventory list of supplies for the Shade Tree Commission.

Ms. Brewster voiced a concern over trees that were damaged from the fumes of construction vehicles on North Sandusky Street.

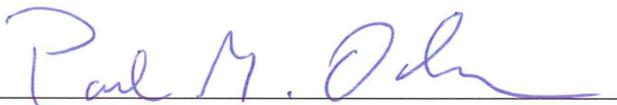
Mr. Wolber recommended that future discussion be held regarding how to minimize damage to trees.

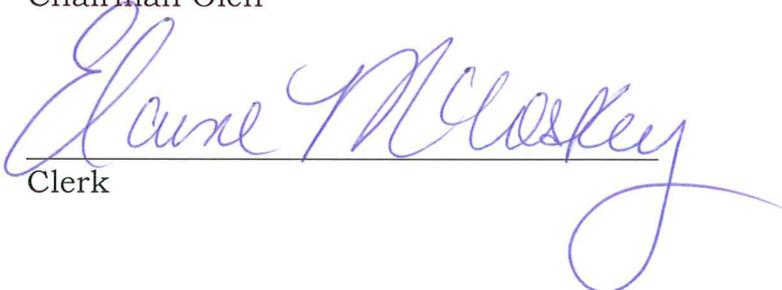
ITEM 8. PLAN REVIEWS

- a. Lantern Chase, Section 2, Phase 6, Parts 1, 2, & 3 - Plans are approved with tree species changes

ITEM 9. ADJOURNMENT

**Motion:** Mr. Wolber moved to adjourn the meeting, seconded by Mr. Carey. The Shade Tree Commission meeting adjourned at 7:57 p.m.

  
Chairman Olen

  
Clerk