

**CITY OF DELAWARE  
CITY COUNCIL  
CITY COUNCIL CHAMBERS  
1 SOUTH SANDUSKY STREET  
7:00 P.M.**

**AGENDA**

REGULAR MEETING

JULY 11, 2016

1. ROLL CALL
2. INVOCATION
3. PLEDGE OF ALLEGIANCE
4. MOTION TO EXCUSE Vice-Mayor Kent Shafer and Second Ward Member Lisa Keller
5. APPROVAL of the Motion Summary of the regular meeting of Council held June 27, 2016, as recorded and transcribed.
6. CONSENT AGENDA
  - A. Resolution No. 16-28, a resolution of necessity for construction or repair sidewalks, curbs, or gutters.
  - B. Establish July 25, 2016 at 7:30 p.m. as the date and time for a public hearing and second reading of Ordinance No. 16-57, an ordinance approving a Rezoning Amendment to the development text for Pulte Homes, The Communities at Glenross Sections 11-22 consisting of 487 single family lots on approximately 210.7 acres zoned R-2 PMU (One-Family Residential District with a Planned Mixed Use Overlay District) located south of Cheshire Road.
  - C. Acceptance of the Motion Summary for the Civil Service Commission meeting held June 1, 2016.
  - D. Acceptance of the Motion Summary for Shade Tree Commission meeting held May 24, 2016.
  - E. Acceptance of the Motion Summary for the Historic Preservation Commission meeting held April 27, 2016.
  - F. Acceptance of the Motion Summary for the Planning Commission meeting held June 1, 2016.
  - G. Acceptance of the Motion Summary for the Public Works/Public Utilities Committee meeting held March 1, 2016.
7. LETTERS, PETITIONS, AND PUBLIC COMMENTS

8. COMMITTEE REPORTS

9. PRESENTATIONS/RECOGNITIONS

- A. Recognition of 2016 Fourth of July Fireworks Team
- B. DATA's Transit Development Plan – Denny Schooley, Executive Director

- 10. 7:30 P.M. PUBLIC HEARING AND THIRD READING of Ordinance No. 16-45, an ordinance providing for the submission to the Electorate of amendments to the Delaware City Charter, and declaring an emergency.
- 11. 7:35 P.M. PUBLIC HEARING AND THIRD READING of Ordinance No. 16-46, an ordinance to amend Sections 192.012, 192.013, 192.014 and 192.02 of the Codified Ordinances of the City of Delaware, Ohio, in order to increase the city income tax by fifteen one-hundredths percent (0.15%) from the current rate of one and eighty-five one-hundredths percent (1.85%) to a rate of two percent (2%), beginning January 1, 2017, for the purpose of paying the costs of improving and maintaining the transportation system in the city.
- 12. CONSIDERATION of Ordinance No. 16-55, an ordinance supplementing the 2016 Appropriations Ordinance to increase funding for repairs to the Public Works facility roof, and declaring an emergency.
- 13. CONSIDERATION of Ordinance No. 16-56, an ordinance approving a Combined Preliminary and Final Development Plan for a 60,000 square foot building on approximately 7.165 acres zoned M-1 PMU (Light Manufacturing District with a Planned Mixed Use Overlay District) for Symmetry II located at 105 Innovation Court.
- 14. CONSIDERATION of Ordinance No. 16-57, an ordinance approving a Rezoning Amendment to the development text for Pulte Homes, The Communities at Glenross Sections 11-22 consisting of 487 single family lots on approximately 210.7 acres zoned R-2 PMU (One-Family Residential District with a Planned Mixed Use Overlay District) located south of Cheshire Road.
- 15. CONSIDERATION of Ordinance No. 16-58, an ordinance approving an amendment to the Preliminary Development Plan for Pulte Homes, The Communities at Glenross Sections 11-22 consisting of 487 single family lots on approximately 210.7 acres zoned R-2 PMU (One-Family Residential District with a Planned Mixed Use Overlay District) located south of Cheshire Road.

16. CONSIDERATION of Ordinance No. 16-59, an ordinance approving an amendment to the Preliminary Subdivision Plat text for Pulte Homes, The Communities at Glenross Sections 11-22 consisting of 487 single family lots on approximately 210.7 acres zoned R-2 PMU (One-Family Residential District with a Planned Mixed Use Overlay District) located south of Cheshire Road.
17. CONSIDERATION of Resolution No. 16-29, a resolution accepting negotiated changes to the Fraternal Order of Police (FOP) Patrol and Supervisors Agreements with the City of Delaware.
18. CITY MANAGER'S REPORT
19. COUNCIL COMMENTS
20. ADJOURNMENT

# RECORD OF PROCEEDINGS

Minutes of Delaware City Council

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held June 27

20 16

The regular meeting of June 27, 2016 was called to order at 7:00 p.m., in the City Council Chambers. The following members of Council were present: First Ward Chris Jones, Second Ward Lisa Keller, Third Ward Joe DiGenova, Fourth Ward Kyle Rohrer, At Large George Hellinger, Vice-Mayor Kent Shafer and Mayor Carolyn Kay Riggle who presided. The invocation was given by Mr. Jones, followed by a discussion led by Denny Bolton of the representation and history of the American Flag. This discussion was followed by the Pledge of Allegiance.

Staff Present: Darren Shulman, City Attorney, Scott Stowers, IT Director, Dean Stelzer, Finance Director, Bill Ferrigno, Public Works Director, Brad Stanton, Public Utilities Director, Ted Miller, Parks and Natural Resource Director, Bruce Pijanowski, Police Chief, John Donahue, Fire Chief, Jackie Walker, Assistant City Manager and Tom Homan, City Manager

#### **ITEM 4: APPROVAL OF MINUTES**

APPROVAL of the Motion Summary of the regular meeting of Council held June 13, 2016, as recorded and transcribed.

**Motion:** Vice-Chairman Shafer moved to approve the Motion Summary for the regular meeting of Council held June 13, 2016 seconded by Mrs. Keller. Motion approved by a 7-0 vote.

#### **ITEM 5: CONSENT AGENDA**

- A. Resolution No. 16-25, a resolution cancelling the second regular meeting of City Council August 22, 2016.
- B. Resolution No. 16-26, a resolution authorizing the City Manager to prepare and submit an application for State Transportation Funding through the Transportation Review Advisory Council for the planning, design and construction of the US36/SR37 intersection "The Point" Improvement Project.
- C. Resolution No. 16-27, a resolution authorizing the City Manager to submit a grant application to the Federal Aviation Administration for Airport Grant Funding to resurface Taxiway "A".

**Motion:** Vice-Mayor Shafer moved to approve the Consent Agenda, seconded by Mr. Jones. Motion approved by a 7-0 vote.

#### **ITEM 6: LETTERS, PETITIONS, AND PUBLIC COMMENTS**

A discussion was held on changing the public hearing times for Ordinance No. 16-45 and Ordinance No. 16-46.

**Motion:** Mayor Riggle moved to change the public hearing times for Ordinance No. 16-45 to begin at 7:30 p.m. and Ordinance No. 16-46 at 7:35 p.m., seconded by Vice-Mayor Shafer. Motion approved by a 7-0 vote.

#### **ITEM 7: COMMITTEE REPORTS**

Vice-Mayor Shafer stated that there will be a Public Works/Public Utilities meeting on July 5, 2016.

#### **ITEM 8: INTRODUCTION**

- A. Ken Hammond, Race Director, Ironman 70.3

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BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held June 27

20 16

**ITEM 9: ORDINANCE NO. 16-45**

[Public Hearing and Second Reading]

AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF AMENDMENTS TO THE DELAWARE CITY CHARTER, AND DECLARING AN EMERGENCY.

The Clerk read the ordinance for the second time.

There were no public comments.

A public hearing will be held July 11, 2016 at 7:30 p.m.

**ITEM 10: ORDINANCE NO. 16-46**

[Public Hearing and Second Reading]

AN ORDINANCE TO AMEND SECTIONS 192.012, 192.013, 192.014, AND 192.02 OF THE CODIFIED ORDINANCES OF THE CITY OF DELAWARE, OHIO IN ORDER TO INCREASE THE CITY INCOME TAX BY POINT ONE FIVE PERCENT (.155) FROM THE CURRENT RATE OF ONE POINT EIGHT FIVE PERCENT (1.85%) TO A RATE OF TWO PERCENT (2%), BEGINNING JANUARY 1, 2017, FOR THE PURPOSE OF PAY THE COSTS OF IMPROVING AND MAINTAINING THE TRANSPORTATION AND PARKING SYSTEM IN THE CITY BY CONSTRUCTING AND RECONSTRUCTING MUNICIPAL ROADS, HIGHWAYS, STREETS, BRIDGES, SIDEWALKS, BIKEWAYS, AND PARKING FACILITIES, ACQUIRING REAL ESTATE AND INTERESTS IN REAL ESTATE THEREFOR, AND PAYING THE DEBT SERVICE CHARGES AND RELATED COSTS OF SECURITIES ISSUED TO PAY THE COSTS OF THOSE PROJECTS.

The Clerk read the ordinance for the second time.

A public hearing has been scheduled for July 11, 2016 at 7:35 p.m.

Mr. Homan provided information on the need for transportation funding for road maintenance and road projects.

Chief Pijanowski discussed the concern of congestion and public safety, and that improvements will make a safer environment for the public.

Chief Donahue discussed how improvements to transportation can increase response times with better road conditions, decrease in congestion, and better traffic coordination.

**PUBLIC PARTICIPATION:**

Holly Quaine, President  
Delaware Chamber of Commerce  
32 S. Sandusky St.  
Delaware, Ohio 43015

Jack Brickner, Representative  
Delaware Chamber of Commerce  
2715 Brighton Drive  
Powell, Ohio

# RECORD OF PROCEEDINGS

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Mr. Brickner and Ms. Quaine discussed a recent meeting with the Chamber of Commerce in which a vote was held to unanimously support and endorse the levy.

Paul Craft  
269 N. Sandusky St.  
Delaware, Ohio 43015

Mr. Craft stated that he was representing himself and not as the Superintendent of Delaware City Schools. Mr. Craft voiced his support for the levy as a citizen of the City of Delaware.

**ITEM 11: ORDINANCE NO. 16-49** [Second Reading]

AN ORDINANCE AMENDING THE 2016 APPROPRIATIONS ORDINANCE TO PROVIDE ADDITIONAL FUNDING FOR PAY OF CONTRACTED RECREATION SERVICES TO THE YMCA.

The Clerk read the ordinance for the second time.

**Motion:** Mrs. Keller moved to suspend the rules for Ordinance No. 16-49, seconded by Vice-Mayor Shafer. Motion approved by a 7-0 vote.

**Motion:** Mrs. Keller moved to approve Ordinance No. 16-49, seconded by Vice-Mayor Shafer. Motion approved by a 7-0 vote.

**ITEM 12: ORDINANCE NO. 16-50** [Second Reading]

AN ORDINANCE AMENDING THE 2016 APPROPRIATIONS ORDINANCE TO ESTABLISH FUNDING FOR THE PURCHASE OF EQUIPMENT FOR THE SOLID WASTE RECYCLING OPERATION.

The Clerk read the ordinance for the second time.

**Motion:** Mr. Jones moved to suspend the rules for Ordinance No. 16-50, seconded by Mrs. Keller. Motion approved by a 7-0 vote.

**Motion:** Mr. Jones moved to approve Ordinance No. 16-50, seconded by Mrs. Keller. Motion approved by a 7-0 vote.

**ITEM 13: ORDINANCE NO. 16-54** [First Reading]

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR REPAIRS TO AN EXISTING STORM SEWER LINE AND HIGHWAY PAVEMENT, AND DECLARING AN EMERGENCY.

The Clerk read the ordinance for the first time.

**Motion:** Vice-Mayor Shafer moved to suspend the rules for Ordinance No. 16-54, seconded by Mr. Hellinger. Motion approved by a 7-0 vote.

**Motion:** Vice-Mayor Shafer moved enact the emergency clause for Ordinance No. 16-54, seconded by Mr. Hellinger. Motion approved by a 7-0 vote.

**Motion:** Vice-Mayor Shafer moved to approve Ordinance No. 16-54, seconded by Mr. Hellinger. Motion approved by a 7-0 vote.

# RECORD OF PROCEEDINGS

Minutes of Delaware City Council

Meeting

BEAR GRAPHICS 800-325-9094 FORM NO. 10148

Held June 27

20 16

**ITEM 14: EXECUTIVE SESSION:** pursuant to Ohio Revised Code Section 121.22 (G) (3) pending or imminent court action, Section 121.22 (G) (1) personnel, Section 121.22 (G) (5) matters required to be kept confidential by State statute, Section 121.22 (G) (2) acquisition of property for public purpose and 121.22(G) (8) consideration of confidential information related to a request for economic development assistance.

Vice-Mayor Shafer moved to enter into Executive Session at 7:49 p.m. This motion was seconded by Mr. Hellinger and approved by a 7-0 vote. Council met in executive session in pursuant to Ohio Revised Code Section 121.22 (G) (3) pending or imminent court action, Section 121.22 (G) (1) personnel, Section 121.22 (G) (5) matters required to be kept confidential by State statute, Section 121.22 (G) (2) acquisition of property for public purpose and 121.22(G) (8) consideration of confidential information related to a request for economic development assistance. Council conducted a discussion of those items with the following members present: First Ward Chris Jones, Second Ward Lisa Keller, Third Ward Joe DiGenova, Fourth Ward Kyle Rohrer, At Large George Hellinger, Vice-Mayor Kent Shafer and Mayor Carolyn Kay Riggle. Following the discussion at 7:59 p.m., it was moved by Mr. Jones to exit Executive Session, seconded by Mr. Rohrer. This motion was approved by a 7-0 vote. Vice-Mayor Shafer moved at 8:02 p.m. to return to open session, seconded by Mr. Hellinger and approved by a 7-0 vote.

Vice-Mayor Shafer moved to re-enter into Executive Session at 8:32 p.m. This motion was seconded by Mr. Jones, and approved by a 7-0 vote. Council met in executive session in pursuant to Ohio Revised Code Section 121.22 (G) (3) pending or imminent court action, Section 121.22 (G) (1) personnel, Section 121.22 (G) (5) matters required to be kept confidential by State statute, Section 121.22 (G) (2) acquisition of property for public purpose and 121.22(G) (8) consideration of confidential information related to a request for economic development assistance. Council conducted a discussion of those items with the following members present: First Ward Chris Jones, Second Ward Lisa Keller, Third Ward Joe DiGenova, Fourth Ward Kyle Rohrer, At Large George Hellinger, Vice-Mayor Kent Shafer and Mayor Carolyn Kay Riggle. Following the discussion at 9:26 p.m. Mr. Rohrer moved to exit Executive Session. This motion was seconded by Mr. Jones, and approved by a 7-0 vote.

**ITEM 15: CITY MANAGER'S REPORT**

Mr. Homan provided information on an upcoming meeting with the B.I.A.

Mr. Homan indicated that there will be recommendations for refuse at the next Public Works/Public Utilities Committee meeting.

Mr. Homan stated that the Moving Delaware Forward Campaign will be at the July 1, 2016 First Friday event.

Mr. Homan discussed the backlog for the trees and that recommendations to reduce the backlog will be made to the Shade Tree Commission.

# RECORD OF PROCEEDINGS

Minutes of Delaware City Council

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held June 27 20 16

## **ITEM 16: COUNCIL COMMENTS**

Mr. Jones voiced concerns over recent tree trimming issues. Mr. Miller indicated that staff spoke with the contractor and issues have been resolved.

Mr. Jones requested an update over recent coaching issues through YMCA programs. Mr. Miller stated that there have not been any further incidents. Mr. Miller discussed training provided to coaches and back ground checks that are completed. Mr. Jones recommended that there be a zero tolerance policy.

Mr. Jones voiced a concern over the difficulty parking at Mingo Park and requested that staff review current scheduling.

Mrs. Keller requested information on the markings on Liberty Road and Curtis Street. Mr. Ferrigno provided an update on repairs that are needed to the base.

Mrs. Keller voiced a complaint over the speeding on Houk Road and that she received a complaint that it is difficult to cross Houk Road. Mrs. Keller requested the speed trailer be placed in the area at some time. Chief Pijanowski stated that there are upcoming plans to use the speed trailer in this area.

## **ITEM 17: ADJOURNMENT**

**Motion:** Vice-Mayor Shafer moved to adjourn the meeting, seconded by Mr. DiGenova. The meeting adjourned at 9:27p.m.

\_\_\_\_\_  
Mayor Carolyn Kay Riggle

\_\_\_\_\_  
Elaine McCloskey, Council Clerk



## FACT SHEET

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AGENDA ITEM NO: CONSENT ITEM A      DATE: 7/11/16  
ORDINANCE NO:                                      RESOLUTION NO: 16-28  
READING: First                                      PUBLIC HEARING: No

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TO:                      Mayor and Members of City Council  
FROM:                 R. Thomas Homan, City Manager  
VIA:                    William L. Ferrigno, P.E., Director of Public Works/City Engineer

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**TITLE OF PROPOSED ORDINANCE/RESOLUTION:**

A RESOLUTION OF NECESSITY FOR CONSTRUCTION OR REPAIR OF SIDEWALKS, CURBS, OR GUTTERS.

**BACKGROUND:**

This resolution requires property owners to make repairs to sidewalks abutting their respective properties in accordance with City Codified Ordinance Section 909 and ORC 729.02 or to have repairs made by the city with associated costs assessed against the property. Properties in the west regions of the City were inspected by Public Works staff. Deficient sidewalk sections were identified and marked with a white dot for property owner responsibility and blue dot for city responsibility. A summary of the inspection is provided below. An information card was provided to each property owner where one or more deficiencies were identified on their respective property. Following approval of this Resolution, certified notices will be mailed to each affected property owner with more detailed instruction regarding the repairs of the sidewalk. Repairs are to be completed by May 31, 2017. Owners failing to comply with the required repairs will have repairs completed under the City Sidewalk maintenance Project in 2017 and be subsequently invoiced for the cost of the work.

**REASON WHY LEGISLATION IS NEEDED:**

The Safe Walks Program was developed in 2006 as a means to provide annual evaluation and repair to the city sidewalk network throughout the community.

Every year, thousands of square feet of new sidewalk are constructed in association with land development activity adding hundreds of thousands of dollars in infrastructure value. Sidewalk maintenance however, goes largely unaddressed without the support of an annual evaluation and maintenance program in place. Since its inception, the Safe Walks Program has been largely successful and widely accepted as an efficient and appropriate means to maintain the sidewalk infrastructure throughout the City. The program has received solid support from the community.

**COMMITTEE RECOMMENDATION:**

Public Works/Public Utility – Approved 7/5/16

**FISCAL IMPACT(S):**

Requires budgeting sufficient funding to cover the cost of completing city repairs, as well as the initial cost associated with private owner repairs covered by the city through the annual sidewalk maintenance program. Property owners are invoiced for the city's cost in completing repairs on their behalf.

City Responsible Repairs	16,627 SF @ \$195,954 (Preliminary Estimate)
Property Owner Repairs	25,830 SF @ \$307,727 (Preliminary Estimate)

**POLICY CHANGES:**

The Safe Walks Program will have completed a full evaluation of all areas of the City by the end of next summer. The program has been very successful, well received, and when complete will have addressed nearly 15,000 sidewalk hazards throughout the community. Following the final 2017 Safe Walks maintenance program, it is anticipated that the quantity of new deficient sidewalk sections will be substantially lower than have been identified over the last several years of the program. As such, a proposal will be made to revise the program to perform evaluations in association with the roads included in the annual street resurfacing program. Under this approach the city will continue identify and repair sidewalk hazards in a manageable program. Sidewalk deficiencies can also continue be reported at any time for repair, as current policy allows.

**PRESENTER(S):**

William L. Ferrigno, P.E., Director of Public Works/City Engineer

**RECOMMENDATION:**

Approval

**ATTACHMENT(S)**

2017 Assessment Summary  
Safe Walks Program Map  
Safe Walks Program Summary

RESOLUTION NO. 16-28

A RESOLUTION OF NECESSITY FOR CONSTRUCTION  
OR REPAIR OF SIDEWALKS, CURBS, OR GUTTERS.

WHEREAS, sidewalk evaluations were performed as set forth in Codified Ordinance Section 909 on all properties in the area generally bounded by the sections identified as W-2, W-3 & W-4 as shown on the Safe Walks System Map, and

WHEREAS, written records have been prepared identifying property locations where deficient sections of sidewalk requiring repair exist, and

WHEREAS, a list of the properties along with estimated costs of the associated repair work has been submitted to the City Clerk.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Delaware, State of Ohio:

SECTION 1. That the City of Delaware hereby requires the property owners of properties with identified sidewalk deficiencies to complete the necessary sidewalk repairs work by May 31, 2017 in accordance with the construction specifications on file at the Public Works Department.

SECTION 2. In the event property owners fail to complete the required repairs, the Public Works Director is hereby directed to make all necessary repairs commencing in the summer of 2017, with the associated costs thereof to be invoiced and/or assessed to the property owners.

SECTION 3. That this resolution shall be in force and effect immediately upon its passage.

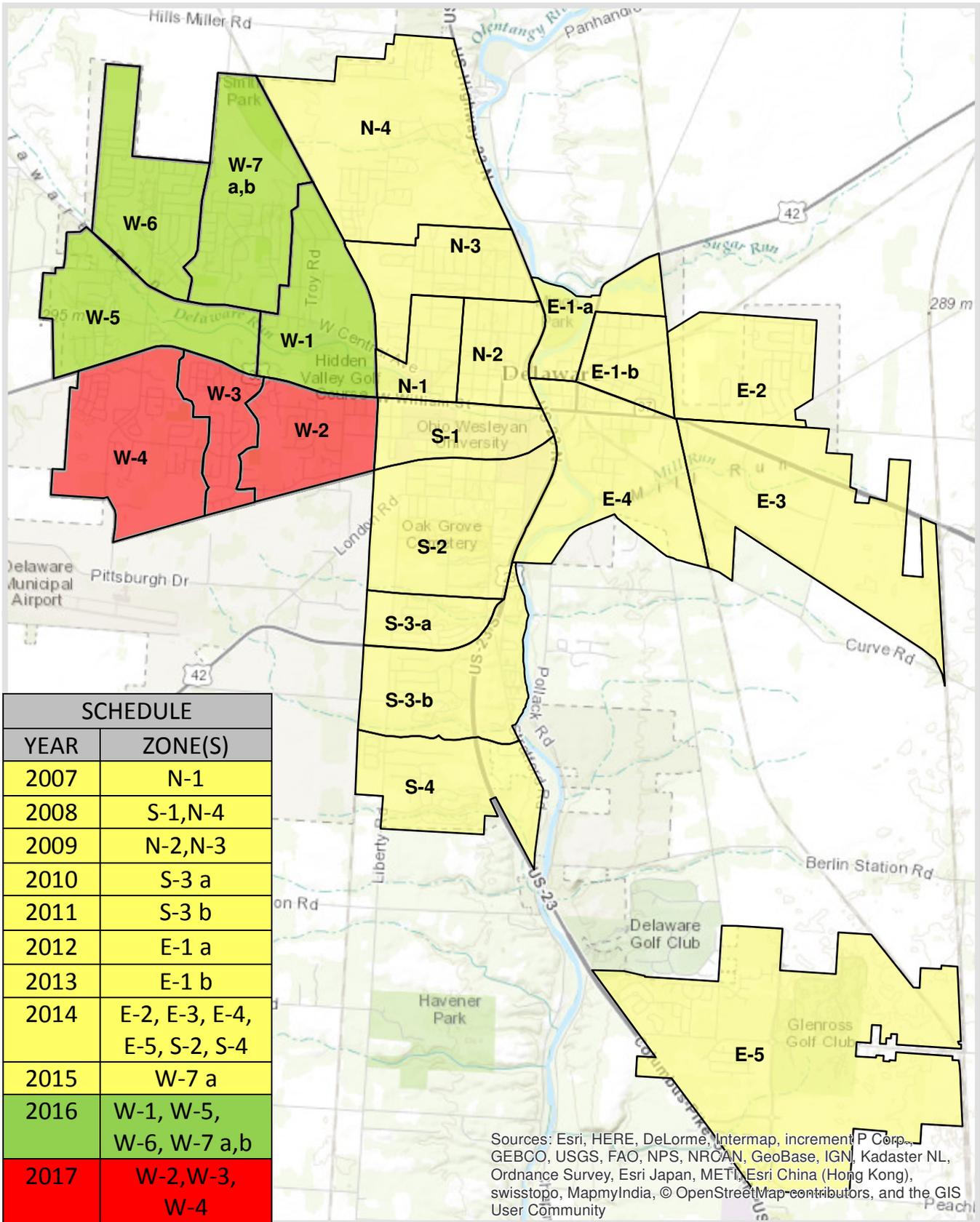
PASSED: \_\_\_\_\_, 2016

YEAS\_\_\_ NAYS\_\_\_  
ABSTAIN \_\_\_

ATTEST: \_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
MAYOR

# Safe Walks Program



SCHEDULE	
YEAR	ZONE(S)
2007	N-1
2008	S-1, N-4
2009	N-2, N-3
2010	S-3 a
2011	S-3 b
2012	E-1 a
2013	E-1 b
2014	E-2, E-3, E-4, E-5, S-2, S-4
2015	W-7 a
2016	W-1, W-5, W-6, W-7 a,b
2017	W-2, W-3, W-4

Sources: Esri, HERE, DeLorme, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

## Legend

Railroad  
 Street  
 Municipal Boundary

0 1,875 3,750 7,500 Feet



## 2017 Safe Walks Program Property Evaluation Summary (Sub-Areas W-2, W-3, W-4)

Property Owner Information		Private Deficiencies		City Deficiencies		Combined	
STREET NO.	STREET NAME	Estimated Total Cost at \$11.75,\$13.50 & \$16.75	Owner Total (SF)	Estimated Total City Cost at \$11.75,\$13.50 & \$16.75	City Total (SF)	Estimated Total Cost at \$11.75,\$13.50 & \$16.75	Total (SF)
		<b>\$307,727</b>	<b>25,830</b>	<b>\$ 195,953.50</b>	<b>16,627</b>	<b>\$ 503,680.25</b>	<b>42,457</b>
269	Eastwood Avenue	\$ -		\$ 293.75	25	\$ 293.75	25
270	Eastwood Avenue	\$ -		\$ 857.50	70	\$ 857.50	70
277	Eastwood Avenue	\$ -		\$ 998.75	85	\$ 998.75	85
278	Eastwood Avenue	\$ -		\$ 587.50	50	\$ 587.50	50
286	Eastwood Avenue	\$ -		\$ 587.50	50	\$ 587.50	50
287	Eastwood Avenue	\$ -		\$ 587.50	50	\$ 587.50	50
294	Eastwood Avenue	\$ -		\$ 587.50	50	\$ 587.50	50
301	Eastwood Avenue	\$ -		\$ 2,056.25	175	\$ 2,056.25	175
302	Eastwood Avenue	\$ -		\$ 293.75	25	\$ 293.75	25
309	Eastwood Avenue	\$ -		\$ 881.25	75	\$ 881.25	75
317	Eastwood Avenue	\$ -		\$ 587.50	50	\$ 587.50	50
324	Eastwood Avenue	\$ -		\$ 763.75	65	\$ 763.75	65
331	Eastwood Avenue	\$ -		\$ 1,468.75	125	\$ 1,468.75	125
332	Eastwood Avenue	\$ -		\$ 293.75	25	\$ 293.75	25
339	Eastwood Avenue	\$ -		\$ 293.75	25	\$ 293.75	25
346	Eastwood Avenue	\$ -		\$ 1,171.25	90	\$ 1,171.25	90
347	Eastwood Avenue	\$ -		\$ 587.50	50	\$ 587.50	50
355	Eastwood Avenue	\$ -		\$ 1,532.50	120	\$ 1,532.50	120
362	Eastwood Avenue	\$ -		\$ 563.75	45	\$ 563.75	45
370	Eastwood Avenue	\$ -		\$ 881.25	75	\$ 881.25	75
378	Eastwood Avenue	\$ -		\$ 1,286.25	105	\$ 1,286.25	105
394	Eastwood Avenue	\$ -		\$ 293.75	25	\$ 293.75	25
402	Eastwood Avenue	\$ -		\$ 810.00	60	\$ 810.00	60
Between 317 & 331	Eastwood Avenue	\$ -		\$ 2,350.00	200	\$ 2,350.00	200
472	Applegate Ln	\$ 293.75	25	\$ -	0	\$ 293.75	25
473	Applegate Ln	\$ 235.00	20	\$ 293.75	25	\$ 528.75	45
474	Applegate Ln	\$ 293.75	25	\$ -	0	\$ 293.75	25
476	Applegate Ln	\$ 293.75	25	\$ -	0	\$ 293.75	25
479	Applegate Ln	\$ -	0	\$ 587.50	50	\$ 587.50	50
480	Applegate Ln	\$ 293.75	25	\$ 293.75	25	\$ 587.50	50
482	Applegate Ln	\$ -	0	\$ 293.75	25	\$ 293.75	25
484	Applegate Ln	\$ 587.50	50	\$ -	0	\$ 587.50	50
486	Applegate Ln	\$ 293.75	25	\$ -	0	\$ 293.75	25
488	Applegate Ln	\$ -	0	\$ 293.75	25	\$ 293.75	25
490	Applegate Ln	\$ 293.75	25	\$ 293.75	25	\$ 587.50	50
491	Applegate Ln	\$ 293.75	25	\$ 587.50	50	\$ 881.25	75
492	Applegate Ln	\$ -	0	\$ 293.75	25	\$ 293.75	25
493	Applegate Ln	\$ 293.75	25	\$ 293.75	25	\$ 587.50	50
494	Applegate Ln	\$ -	0	\$ 1,468.75	125	\$ 1,468.75	125
499	Applegate Ln	\$ 646.25	55	\$ -	0	\$ 646.25	55
100	Bingham Cir	\$ 587.50	50	\$ -	0	\$ 587.50	50
101	Bingham Cir	\$ -	0	\$ 587.50	50	\$ 587.50	50
124	Bingham Cir	\$ 293.75	25	\$ -	0	\$ 293.75	25
135	Bingham Cir	\$ 293.75	25	\$ -	0	\$ 293.75	25
159	Bingham Cir	\$ 293.75	25	\$ -	0	\$ 293.75	25
195	Bingham Cir	\$ 293.75	25	\$ -	0	\$ 293.75	25
107	Blakemore Dr	\$ 235.00	20	\$ -	0	\$ 235.00	20
118	Blakemore Dr	\$ -	0	\$ 293.75	25	\$ 293.75	25
148	Blakemore Dr	\$ 293.75	25	\$ 352.50	30	\$ 646.25	55
154	Blakemore Dr	\$ 235.00	20	\$ -	0	\$ 235.00	20

## 2017 Safe Walks Program Property Evaluation Summary (Sub-Areas W-2, W-3, W-4)

Property Owner Information		Private Deficiencies		City Deficiencies		Combined	
STREET NO.	STREET NAME	Estimated Total Cost at \$11.75,\$13.50 & \$16.75	Owner Total (SF)	Estimated Total City Cost at \$11.75,\$13.50 & \$16.75	City Total (SF)	Estimated Total Cost at \$11.75,\$13.50 & \$16.75	Total (SF)
155	Blakemore Dr	\$ -	0	\$ 293.75	25	\$ 293.75	25
166	Blakemore Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
173	Blakemore Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
501	Boulder Dr	\$ 822.50	70	\$ -	0	\$ 822.50	70
506	Boulder Dr	\$ -	0	\$ 352.50	30	\$ 352.50	30
507	Boulder Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
513	Boulder Dr	\$ 705.00	60	\$ -	0	\$ 705.00	60
515	Boulder Dr	\$ 587.50	50	\$ -	0	\$ 587.50	50
519	Boulder Dr	\$ 698.75	55	\$ -	0	\$ 698.75	55
521	Boulder Dr	\$ 587.50	50	\$ -	0	\$ 587.50	50
530	Boulder Dr	\$ 881.25	75	\$ -	0	\$ 881.25	75
532	Boulder Dr	\$ 352.50	30	\$ -	0	\$ 352.50	30
544	Boulder Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
545	Boulder Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
551	Boulder Dr	\$ 1,175.00	100	\$ -	0	\$ 1,175.00	100
553	Boulder Dr	\$ 587.50	50	\$ -	0	\$ 587.50	50
554	Boulder Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
561	Boulder Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
581	Boulder Dr	\$ 587.50	50	\$ 293.75	25	\$ 881.25	75
587	Boulder Dr	\$ 587.50	50	\$ 587.50	50	\$ 1,175.00	100
593	Boulder Dr	\$ -	0	\$ 293.75	25	\$ 293.75	25
599	Boulder Dr	\$ 293.75	25	\$ 293.75	25	\$ 587.50	50
605	Boulder Dr	\$ -	0	\$ 1,468.75	125	\$ 1,468.75	125
608	Boulder Dr	\$ -	0	\$ 881.25	75	\$ 881.25	75
620	Boulder Dr	\$ 293.75	25	\$ 587.50	50	\$ 881.25	75
626	Boulder Dr	\$ -	0	\$ 881.25	75	\$ 881.25	75
632	Boulder Dr	\$ 587.50	50	\$ -	0	\$ 587.50	50
638	Boulder Dr	\$ 293.75	25	\$ 1,351.25	115	\$ 1,645.00	140
644	Boulder Dr	\$ 293.75	25	\$ 293.75	25	\$ 587.50	50
650	Boulder Dr	\$ 235.00	20	\$ 587.50	50	\$ 822.50	70
119	Braddington Ct	\$ 646.25	55	\$ -	0	\$ 646.25	55
123	Braddington Ct	\$ 293.75	25	\$ -	0	\$ 293.75	25
133	Braddington Ct	\$ 117.50	10	\$ -	0	\$ 117.50	10
0	Brickstone Dr	\$ 1,131.25	75	\$ -	0	\$ 1,131.25	75
212	Brushmore Ct	\$ 528.75	45	\$ -	0	\$ 528.75	45
218	Brushmore Ct	\$ 235.00	20	\$ -	0	\$ 235.00	20
223	Brushmore Ct	\$ 293.75	25	\$ -	0	\$ 293.75	25
229	Brushmore Ct	\$ -	0	\$ 646.25	55	\$ 646.25	55
236	Brushmore Ct	\$ 235.00	20	\$ -	0	\$ 235.00	20
0	Canal St	\$ -	0	\$ 293.75	25	\$ 293.75	25
712	Canal St	\$ 293.75	25	\$ -	0	\$ 293.75	25
724	Canal St	\$ 293.75	25	\$ -	0	\$ 293.75	25
730	Canal St	\$ 587.50	50	\$ 293.75	25	\$ 881.25	75
736	Canal St	\$ 293.75	25	\$ 293.75	25	\$ 587.50	50
760	Canal St	\$ 881.25	75	\$ -	0	\$ 881.25	75
766	Canal St	\$ 235.00	20	\$ -	0	\$ 235.00	20
772	Canal St	\$ 293.75	25	\$ -	0	\$ 293.75	25
808	Canal St	\$ -	0	\$ 293.75	25	\$ 293.75	25
820	Canal St	\$ 293.75	25	\$ -	0	\$ 293.75	25
821	Canal St	\$ 293.75	25	\$ -	0	\$ 293.75	25
866	Canal St	\$ 293.75	25	\$ -	0	\$ 293.75	25
149	Candleberry Ct	\$ -	0	\$ 705.00	60	\$ 705.00	60

## 2017 Safe Walks Program Property Evaluation Summary (Sub-Areas W-2, W-3, W-4)

Property Owner Information		Private Deficiencies		City Deficiencies		Combined	
STREET NO.	STREET NAME	Estimated Total Cost at \$11.75,\$13.50 & \$16.75	Owner Total (SF)	Estimated Total City Cost at \$11.75,\$13.50 & \$16.75	City Total (SF)	Estimated Total Cost at \$11.75,\$13.50 & \$16.75	Total (SF)
157	Candleberry Ct	\$ 293.75	25	\$ -	0	\$ 293.75	25
170	Candleberry Ct	\$ 528.75	45	\$ -	0	\$ 528.75	45
481	Carson Farms Blvd	\$ 2,350.00	200	\$ -	0	\$ 2,350.00	200
511	Carson Farms Blvd	\$ 293.75	25	\$ -	0	\$ 293.75	25
517	Carson Farms Blvd	\$ 293.75	25	\$ -	0	\$ 293.75	25
529	Carson Farms Blvd	\$ -	0	\$ 293.75	25	\$ 293.75	25
631	Carson Farms Blvd	\$ 235.00	20	\$ -	0	\$ 235.00	20
637	Carson Farms Blvd	\$ 176.25	15	\$ -	0	\$ 176.25	15
652	Carson Farms Blvd	\$ 176.25	15	\$ 587.50	50	\$ 763.75	65
664	Carson Farms Blvd	\$ -	0	\$ 293.75	25	\$ 293.75	25
694	Carson Farms Blvd	\$ 293.75	25	\$ -	0	\$ 293.75	25
705	Carson Farms Blvd	\$ 293.75	25	\$ -	0	\$ 293.75	25
724	Carson Farms Blvd	\$ 293.75	25	\$ -	0	\$ 293.75	25
730	Carson Farms Blvd	\$ 293.75	25	\$ -	0	\$ 293.75	25
426	Coaltrain Ct	\$ 293.75	25	\$ -	0	\$ 293.75	25
0	Cobblestone Dr	\$ -	0	\$ 881.25	75	\$ 881.25	75
291	Cobblestone Dr	\$ 337.50	25	\$ -	0	\$ 337.50	25
294	Cobblestone Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
295	Cobblestone Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
297	Cobblestone Dr	\$ 405.00	30	\$ -	0	\$ 405.00	30
306	Cobblestone Dr	\$ 992.50	80	\$ -	0	\$ 992.50	80
312	Cobblestone Dr	\$ 176.25	15	\$ -	0	\$ 176.25	15
330	Cobblestone Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
348	Cobblestone Dr	\$ 293.75	25	\$ 1,233.75	105	\$ 1,527.50	130
366	Cobblestone Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
375	Cobblestone Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
377	Cobblestone Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
383	Cobblestone Dr	\$ 235.00	20	\$ -	0	\$ 235.00	20
390	Cobblestone Dr	\$ 587.50	50	\$ -	0	\$ 587.50	50
401	Cobblestone Dr	\$ -	0	\$ 587.50	50	\$ 587.50	50
435	Cobblestone Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
444	Cobblestone Dr	\$ 528.75	45	\$ -	0	\$ 528.75	45
450	Cobblestone Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
456	Cobblestone Dr	\$ 235.00	20	\$ -	0	\$ 235.00	20
462	Cobblestone Dr	\$ 235.00	20	\$ -	0	\$ 235.00	20
481	Cobblestone Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
504	Cobblestone Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
691	Cobblestone Dr	\$ 352.50	30	\$ -	0	\$ 352.50	30
411	Corral Ct	\$ 235.00	20	\$ -	0	\$ 235.00	20
412	Corral Ct	\$ 176.25	15	\$ -	0	\$ 176.25	15
417	Corral Ct	\$ -	0	\$ 235.00	20	\$ 235.00	20
418	Corral Ct	\$ -	0	\$ 587.50	50	\$ 587.50	50
106	Crafton Ct	\$ -	0	\$ 940.00	80	\$ 940.00	80
107	Crafton Ct	\$ -	0	\$ 1,527.50	130	\$ 1,527.50	130
124	Crafton Ct	\$ 881.25	75	\$ -	0	\$ 881.25	75
25	Curtis St	\$ 235.00	20	\$ 846.00	72	\$ 1,081.00	92
28	Curtis St	\$ 105.75	9	\$ -	0	\$ 105.75	9
38	Curtis St	\$ 211.50	18	\$ -	0	\$ 211.50	18
42	Curtis St	\$ 105.75	9	\$ -	0	\$ 105.75	9
52	Curtis St	\$ 634.50	54	\$ -	0	\$ 634.50	54
55	Curtis St	\$ 794.00	64	\$ -	0	\$ 794.00	64
60	Curtis St	\$ 423.00	36	\$ -	0	\$ 423.00	36

## 2017 Safe Walks Program Property Evaluation Summary (Sub-Areas W-2, W-3, W-4)

Property Owner Information		Private Deficiencies		City Deficiencies		Combined	
STREET NO.	STREET NAME	Estimated Total Cost at \$11.75,\$13.50 & \$16.75	Owner Total (SF)	Estimated Total City Cost at \$11.75,\$13.50 & \$16.75	City Total (SF)	Estimated Total Cost at \$11.75,\$13.50 & \$16.75	Total (SF)
220	Curtis St	\$ 282.00	24	\$ -	0	\$ 282.00	24
101	Dakota Ct	\$ -	0	\$ 293.75	25	\$ 293.75	25
107	Dakota Ct	\$ 235.00	20	\$ -	0	\$ 235.00	20
115	Dakota Ct	\$ 235.00	20	\$ -	0	\$ 235.00	20
5	Delaware Dr	\$ 587.50	50	\$ -	0	\$ 587.50	50
16	Delaware Dr	\$ 646.25	55	\$ -	0	\$ 646.25	55
17	Delaware Dr	\$ 646.25	55	\$ -	0	\$ 646.25	55
24	Delaware Dr	\$ 352.50	30	\$ -	0	\$ 352.50	30
29	Delaware Dr	\$ 337.50	25	\$ 293.75	25	\$ 631.25	50
216	Delaware Dr	\$ -	0	\$ 293.75	25	\$ 293.75	25
Parcel # 519-330-18-001-000	Cobblestone Dr	\$ 1,762.50	150	\$ -	0	\$ 1,762.50	150
Parcel # 519-330-18-001-000	Diverston Way	\$ 293.75	25	\$ -	0	\$ 293.75	25
101	Diverston Way	\$ -	0	\$ 470.00	40	\$ 470.00	40
107	Diverston Way	\$ -	0	\$ 881.25	75	\$ 881.25	75
114	Diverston Way	\$ 352.50	30	\$ -	0	\$ 352.50	30
115	Diverston Way	\$ 293.75	25	\$ 293.75	25	\$ 587.50	50
120	Diverston Way	\$ -	0	\$ 293.75	25	\$ 293.75	25
123	Diverston Way	\$ -	0	\$ 293.75	25	\$ 293.75	25
126	Diverston Way	\$ 293.75	25	\$ -	0	\$ 293.75	25
129	Diverston Way	\$ -	0	\$ 940.00	80	\$ 940.00	80
131	Diverston Way	\$ -	0	\$ 352.50	30	\$ 352.50	30
143	Diverston Way	\$ 293.75	25	\$ -	0	\$ 293.75	25
144	Diverston Way	\$ 235.00	20	\$ 293.75	25	\$ 528.75	45
161	Diverston Way	\$ 293.75	25	\$ -	0	\$ 293.75	25
162	Diverston Way	\$ 235.00	20	\$ -	0	\$ 235.00	20
168	Diverston Way	\$ 293.75	25	\$ -	0	\$ 293.75	25
171	Diverston Way	\$ 235.00	20	\$ -	0	\$ 235.00	20
184	Diverston Way	\$ 528.75	45	\$ 293.75	25	\$ 822.50	70
601	Dunlap St	\$ 235.00	20	\$ -	0	\$ 235.00	20
135	East Branch Rd	\$ 293.75	25	\$ -	0	\$ 293.75	25
149	East Branch Rd	\$ -	0	\$ 881.25	75	\$ 881.25	75
111	Firestone Ct	\$ 235.00	20	\$ 2,232.50	190	\$ 2,467.50	210
112	Firestone Ct	\$ -	0	\$ 1,762.50	150	\$ 1,762.50	150
117	Firestone Ct	\$ 293.75	25	\$ -	0	\$ 293.75	25
118	Firestone Ct	\$ 587.50	50	\$ 293.75	25	\$ 881.25	75
123	Firestone Ct	\$ 235.00	20	\$ 1,468.75	125	\$ 1,703.75	145
124	Firestone Ct	\$ 587.50	50	\$ -	0	\$ 587.50	50
129	Firestone Ct	\$ 763.75	65	\$ 293.75	25	\$ 1,057.50	90
130	Firestone Ct	\$ -	0	\$ 587.50	50	\$ 587.50	50
135	Firestone Ct	\$ 646.25	55	\$ -	0	\$ 646.25	55
136	Firestone Ct	\$ 1,292.50	110	\$ -	0	\$ 1,292.50	110
118	Firestone Dr	\$ 646.25	55	\$ -	0	\$ 646.25	55
143	Firestone Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
147	Firestone Dr	\$ 587.50	50	\$ -	0	\$ 587.50	50
182	Firestone Dr	\$ -	0	\$ 587.50	50	\$ 587.50	50
187	Firestone Dr	\$ 293.75	25	\$ 587.50	50	\$ 881.25	75
188	Firestone Dr	\$ 293.75	25	\$ 352.50	30	\$ 646.25	55
193	Firestone Dr	\$ -	0	\$ 1,233.75	105	\$ 1,233.75	105
199	Firestone Dr	\$ -	0	\$ 528.75	45	\$ 528.75	45
200	Firestone Dr	\$ -	0	\$ 1,175.00	100	\$ 1,175.00	100
205	Firestone Dr	\$ -	0	\$ 528.75	45	\$ 528.75	45
206	Firestone Dr	\$ -	0	\$ 1,175.00	100	\$ 1,175.00	100

## 2017 Safe Walks Program Property Evaluation Summary (Sub-Areas W-2, W-3, W-4)

Property Owner Information		Private Deficiencies		City Deficiencies		Combined	
STREET NO.	STREET NAME	Estimated Total Cost at \$11.75,\$13.50 & \$16.75	Owner Total (SF)	Estimated Total City Cost at \$11.75,\$13.50 & \$16.75	City Total (SF)	Estimated Total Cost at \$11.75,\$13.50 & \$16.75	Total (SF)
212	Firestone Dr	\$ -	0	\$ 1,175.00	100	\$ 1,175.00	100
218	Firestone Dr	\$ 881.25	75	\$ 1,468.75	125	\$ 2,350.00	200
224	Firestone Dr	\$ -	0	\$ 293.75	25	\$ 293.75	25
230	Firestone Dr	\$ -	0	\$ 646.25	55	\$ 646.25	55
236	Firestone Dr	\$ 505.00	40	\$ 470.00	40	\$ 975.00	80
242	Firestone Dr	\$ -	0	\$ 293.75	25	\$ 293.75	25
248	Firestone Dr	\$ 622.50	50	\$ 1,116.25	95	\$ 1,738.75	145
254	Firestone Dr	\$ -	0	\$ 293.75	25	\$ 293.75	25
260	Firestone Dr	\$ -	0	\$ 587.50	50	\$ 587.50	50
266	Firestone Dr	\$ 293.75	25	\$ 587.50	50	\$ 881.25	75
272	Firestone Dr	\$ -	0	\$ 881.25	75	\$ 881.25	75
278	Firestone Dr	\$ -	0	\$ 293.75	25	\$ 293.75	25
284	Firestone Dr	\$ 235.00	20	\$ 587.50	50	\$ 822.50	70
290	Firestone Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
301	Firestone Dr	\$ 293.75	25	\$ 2,056.25	175	\$ 2,350.00	200
302	Firestone Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
309	Firestone Dr	\$ 881.25	75	\$ -	0	\$ 881.25	75
317	Firestone Dr	\$ 528.75	45	\$ -	0	\$ 528.75	45
322	Firestone Dr	\$ 881.25	75	\$ 881.25	75	\$ 1,762.50	150
325	Firestone Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
330	Firestone Dr	\$ 587.50	50	\$ 293.75	25	\$ 881.25	75
333	Firestone Dr	\$ 763.75	65	\$ -	0	\$ 763.75	65
338	Firestone Dr	\$ -	0	\$ 587.50	50	\$ 587.50	50
341	Firestone Dr	\$ 293.75	25	\$ 587.50	50	\$ 881.25	75
344	Firestone Dr	\$ 881.25	75	\$ 881.25	75	\$ 1,762.50	150
350	Firestone Dr	\$ -	0	\$ 587.50	50	\$ 587.50	50
356	Firestone Dr	\$ 646.25	55	\$ 881.25	75	\$ 1,527.50	130
357	Firestone Dr	\$ 293.75	25	\$ 293.75	25	\$ 587.50	50
362	Firestone Dr	\$ -	0	\$ 705.00	60	\$ 705.00	60
365	Firestone Dr	\$ 293.75	25	\$ 293.75	25	\$ 587.50	50
373	Firestone Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
381	Firestone Dr	\$ -	0	\$ 587.50	50	\$ 587.50	50
388	Firestone Dr	\$ 470.00	40	\$ -	0	\$ 470.00	40
389	Firestone Dr	\$ 293.75	25	\$ 293.75	25	\$ 587.50	50
394	Firestone Dr	\$ 881.25	75	\$ -	0	\$ 881.25	75
397	Firestone Dr	\$ 293.75	25	\$ 293.75	25	\$ 587.50	50
400	Firestone Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
405	Firestone Dr	\$ 293.75	25	\$ 293.75	25	\$ 587.50	50
406	Firestone Dr	\$ 293.75	25	\$ 293.75	25	\$ 587.50	50
412	Firestone Dr	\$ -	0	\$ 881.25	75	\$ 881.25	75
413	Firestone Dr	\$ 705.00	60	\$ 1,468.75	125	\$ 2,173.75	185
131	Forest Lake Ct	\$ 293.75	25	\$ -	0	\$ 293.75	25
145	Forest Lake Ct	\$ 945.00	70	\$ -	0	\$ 945.00	70
161	Forest Lake Ct	\$ 293.75	25	\$ -	0	\$ 293.75	25
100	Gibraltar Ct	\$ 587.50	50	\$ 2,643.75	225	\$ 3,231.25	275
106	Gibraltar Ct	\$ -	0	\$ 1,762.50	150	\$ 1,762.50	150
107	Gibraltar Ct	\$ 352.50	30	\$ 881.25	75	\$ 1,233.75	105
113	Gibraltar Ct	\$ -	0	\$ 1,175.00	100	\$ 1,175.00	100
118	Gibraltar Ct	\$ -	0	\$ 293.75	25	\$ 293.75	25
100	Gold Dust Ct	\$ 293.75	25	\$ 881.25	75	\$ 1,175.00	100
101	Gold Dust Ct	\$ -	0	\$ 1,762.50	150	\$ 1,762.50	150
111	Gold Dust Ct	\$ -	0	\$ 587.50	50	\$ 587.50	50

## 2017 Safe Walks Program Property Evaluation Summary (Sub-Areas W-2, W-3, W-4)

Property Owner Information		Private Deficiencies		City Deficiencies		Combined	
STREET NO.	STREET NAME	Estimated Total Cost at \$11.75,\$13.50 & \$16.75	Owner Total (SF)	Estimated Total City Cost at \$11.75,\$13.50 & \$16.75	City Total (SF)	Estimated Total Cost at \$11.75,\$13.50 & \$16.75	Total (SF)
106	Granite Ct	\$ 235.00	20	\$ 1,175.00	100	\$ 1,410.00	120
112	Granite Ct	\$ -	0	\$ 1,175.00	100	\$ 1,175.00	100
124	Granite Ct	\$ 293.75	25	\$ 587.50	50	\$ 881.25	75
130	Granite Ct	\$ 293.75	25	\$ -	0	\$ 293.75	25
136	Granite Ct	\$ 563.75	45	\$ -	0	\$ 563.75	45
142	Granite Ct	\$ 405.00	30	\$ 337.50	25	\$ 742.50	55
148	Granite Ct	\$ 293.75	25	\$ 293.75	25	\$ 587.50	50
139	Granite Dr	\$ -	0	\$ 352.50	30	\$ 352.50	30
140	Granite Dr	\$ 293.75	25	\$ 293.75	25	\$ 587.50	50
146	Granite Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
1	Greenhedge Cir	\$ 1,175.00	100	\$ -	0	\$ 1,175.00	100
0	Gruber St	\$ 587.50	50	\$ -	0	\$ 587.50	50
19	Gruber St	\$ 2,350.00	200	\$ -	0	\$ 2,350.00	200
51	Gruber St	\$ 293.75	25	\$ -	0	\$ 293.75	25
224	Harmony Dr	\$ 235.00	20	\$ -	0	\$ 235.00	20
235	Harmony Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
259	Harmony Dr	\$ -	0	\$ 293.75	25	\$ 293.75	25
260	Harmony Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
271	Harmony Dr	\$ 293.75	25	\$ 293.75	25	\$ 587.50	50
100	Hayfield Dr	\$ -	0	\$ 881.25	75	\$ 881.25	75
111	Hayfield Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
112	Hayfield Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
118	Hayfield Dr	\$ -	0	\$ 293.75	25	\$ 293.75	25
135	Hayfield Dr	\$ -	0	\$ 293.75	25	\$ 293.75	25
136	Hayfield Dr	\$ -	0	\$ 587.50	50	\$ 587.50	50
142	Hayfield Dr	\$ -	0	\$ 293.75	25	\$ 293.75	25
147	Hayfield Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
159	Hayfield Dr	\$ -	0	\$ 470.00	40	\$ 470.00	40
172	Hayfield Dr	\$ 470.00	40	\$ -	0	\$ 470.00	40
190	Hayfield Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
208	Hayfield Dr	\$ -	0	\$ 235.00	20	\$ 235.00	20
219	Hayfield Dr	\$ -	0	\$ 293.75	25	\$ 293.75	25
244	Hayfield Dr	\$ -	0	\$ 293.75	25	\$ 293.75	25
250	Hayfield Dr	\$ -	0	\$ 293.75	25	\$ 293.75	25
279	Hayfield Dr	\$ 528.75	45	\$ 235.00	20	\$ 763.75	65
285	Hayfield Dr	\$ 352.50	30	\$ 293.75	25	\$ 646.25	55
298	Hayfield Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
304	Hayfield Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
193	Hearthstone Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
199	Hearthstone Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
205	Hearthstone Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
206	Hearthstone Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
211	Hearthstone Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
212	Hearthstone Dr	\$ 470.00	40	\$ -	0	\$ 470.00	40
223	Hearthstone Dr	\$ 587.50	50	\$ -	0	\$ 587.50	50
224	Hearthstone Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
227	Hearthstone Dr	\$ 587.50	50	\$ -	0	\$ 587.50	50
230	Hearthstone Dr	\$ 587.50	50	\$ -	0	\$ 587.50	50
231	Hearthstone Dr	\$ 587.50	50	\$ -	0	\$ 587.50	50
235	Hearthstone Dr	\$ -	0	\$ 293.75	25	\$ 293.75	25
236	Hearthstone Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
239	Hearthstone Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25

## 2017 Safe Walks Program Property Evaluation Summary (Sub-Areas W-2, W-3, W-4)

Property Owner Information		Private Deficiencies		City Deficiencies		Combined	
STREET NO.	STREET NAME	Estimated Total Cost at \$11.75,\$13.50 & \$16.75	Owner Total (SF)	Estimated Total City Cost at \$11.75,\$13.50 & \$16.75	City Total (SF)	Estimated Total Cost at \$11.75,\$13.50 & \$16.75	Total (SF)
243	Hearthstone Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
248	Hearthstone Dr	\$ -	0	\$ 293.75	25	\$ 293.75	25
253	Hearthstone Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
254	Hearthstone Dr	\$ 822.50	70	\$ -	0	\$ 822.50	70
259	Hearthstone Dr	\$ 293.75	25	\$ 293.75	25	\$ 587.50	50
265	Hearthstone Dr	\$ 881.25	75	\$ -	0	\$ 881.25	75
266	Hearthstone Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
271	Hearthstone Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
277	Hearthstone Dr	\$ 587.50	50	\$ -	0	\$ 587.50	50
283	Hearthstone Dr	\$ -	0	\$ 587.50	50	\$ 587.50	50
289	Hearthstone Dr	\$ 587.50	50	\$ -	0	\$ 587.50	50
295	Hearthstone Dr	\$ 117.50	10	\$ 293.75	25	\$ 411.25	35
331	Hearthstone Dr	\$ 822.50	70	\$ 293.75	25	\$ 1,116.25	95
332	Hearthstone Dr	\$ 293.75	25	\$ 587.50	50	\$ 881.25	75
337	Hearthstone Dr	\$ 293.75	25	\$ 881.25	75	\$ 1,175.00	100
338	Hearthstone Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
343	Hearthstone Dr	\$ 293.75	25	\$ 293.75	25	\$ 587.50	50
349	Hearthstone Dr	\$ 587.50	50	\$ -	0	\$ 587.50	50
350	Hearthstone Dr	\$ 293.75	25	\$ 235.00	20	\$ 528.75	45
355	Hearthstone Dr	\$ -	0	\$ 587.50	50	\$ 587.50	50
361	Hearthstone Dr	\$ 587.50	50	\$ -	0	\$ 587.50	50
368	Hearthstone Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
392	Hearthstone Dr	\$ -	0	\$ 293.75	25	\$ 293.75	25
398	Hearthstone Dr	\$ -	0	\$ 1,468.75	125	\$ 1,468.75	125
405	Hearthstone Dr	\$ 1,116.25	95	\$ 293.75	25	\$ 1,410.00	120
15	Hedgerow Ln	\$ 293.75	25	\$ -	0	\$ 293.75	25
102	Helen Ct	\$ 293.75	25	\$ 293.75	25	\$ 587.50	50
108	Helen Ct	\$ 293.75	25	\$ -	0	\$ 293.75	25
114	Helen Ct	\$ 293.75	25	\$ -	0	\$ 293.75	25
123	Helen Ct	\$ 657.50	50	\$ -	0	\$ 657.50	50
37	Hill St	\$ 881.25	75	\$ -	0	\$ 881.25	75
38	Hill St	\$ 293.75	25	\$ -	0	\$ 293.75	25
70	Hill St	\$ 968.75	75	\$ -	0	\$ 968.75	75
123	Horizon Ct	\$ 587.50	50	\$ -	0	\$ 587.50	50
141	Horizon Ct	\$ 293.75	25	\$ -	0	\$ 293.75	25
758	Jonathan Pl	\$ -	0	\$ 293.75	25	\$ 293.75	25
761	Jonathan Pl	\$ -	0	\$ 470.00	40	\$ 470.00	40
121	Leawood Dr	\$ 1,351.25	115	\$ 293.75	25	\$ 1,645.00	140
126	Leawood Dr	\$ -	0	\$ 881.25	75	\$ 881.25	75
127	Leawood Dr	\$ 293.75	25	\$ 293.75	25	\$ 587.50	50
137	Leawood Dr	\$ 235.00	20	\$ -	0	\$ 235.00	20
143	Leawood Dr	\$ 352.50	30	\$ -	0	\$ 352.50	30
155	Leawood Dr	\$ 881.25	75	\$ -	0	\$ 881.25	75
158	Leawood Dr	\$ 631.25	50	\$ -	0	\$ 631.25	50
166	Leawood Dr	\$ 528.75	45	\$ 587.50	50	\$ 1,116.25	95
172	Leawood Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
175	Leawood Dr	\$ -	0	\$ 1,762.50	150	\$ 1,762.50	150
180	Leawood Dr	\$ 881.25	75	\$ 587.50	50	\$ 1,468.75	125
186	Leawood Dr	\$ -	0	\$ 881.25	75	\$ 881.25	75
192	Leawood Dr	\$ 235.00	20	\$ 293.75	25	\$ 528.75	45
197	Leawood Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
198	Leawood Dr	\$ 528.75	45	\$ -	0	\$ 528.75	45

## 2017 Safe Walks Program Property Evaluation Summary (Sub-Areas W-2, W-3, W-4)

Property Owner Information		Private Deficiencies		City Deficiencies		Combined	
STREET NO.	STREET NAME	Estimated Total Cost at \$11.75,\$13.50 & \$16.75	Owner Total (SF)	Estimated Total City Cost at \$11.75,\$13.50 & \$16.75	City Total (SF)	Estimated Total Cost at \$11.75,\$13.50 & \$16.75	Total (SF)
204	Leawood Dr	\$ 270.00	20	\$ -	0	\$ 270.00	20
209	Leawood Dr	\$ 1,658.75	130	\$ -	0	\$ 1,658.75	130
210	Leawood Dr	\$ -	0	\$ 587.50	50	\$ 587.50	50
221	Leawood Dr	\$ -	0	\$ 881.25	75	\$ 881.25	75
222	Leawood Dr	\$ 822.50	70	\$ 881.25	75	\$ 1,703.75	145
233	Leawood Dr	\$ 117.50	10	\$ 881.25	75	\$ 998.75	85
234	Leawood Dr	\$ 881.25	75	\$ -	0	\$ 881.25	75
240	Leawood Dr	\$ 528.75	45	\$ -	0	\$ 528.75	45
243	Leawood Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
246	Leawood Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
252	Leawood Dr	\$ 293.75	25	\$ 1,175.00	100	\$ 1,468.75	125
258	Leawood Dr	\$ 587.50	50	\$ -	0	\$ 587.50	50
263	Leawood Dr	\$ 587.50	50	\$ -	0	\$ 587.50	50
264	Leawood Dr	\$ 117.50	10	\$ -	0	\$ 117.50	10
85	Limetree Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
99	Limetree Dr	\$ 293.75	25	\$ 293.75	25	\$ 587.50	50
117	Limetree Dr	\$ -	0	\$ 293.75	25	\$ 293.75	25
122	Limetree Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
334	Linwood St	\$ 293.75	25	\$ -	0	\$ 293.75	25
346	Linwood St	\$ 293.75	25	\$ -	0	\$ 293.75	25
357	Linwood St	\$ 293.75	25	\$ -	0	\$ 293.75	25
362	Linwood St	\$ 293.75	25	\$ -	0	\$ 293.75	25
392	Linwood St	\$ 235.00	20	\$ -	0	\$ 235.00	20
399	Linwood St	\$ 235.00	20	\$ -	0	\$ 235.00	20
417	Linwood St	\$ 235.00	20	\$ -	0	\$ 235.00	20
528	London Rd	\$ 881.25	75	\$ -	0	\$ 881.25	75
10	Marion Ct	\$ 293.75	25	\$ -	0	\$ 293.75	25
11	Marion Ct	\$ 1,233.75	105	\$ -	0	\$ 1,233.75	105
16	Marion Ct	\$ 587.50	50	\$ -	0	\$ 587.50	50
17	Marion Ct	\$ 470.00	40	\$ -	0	\$ 470.00	40
22	Marion Ct	\$ -	0	\$ 470.00	40	\$ 470.00	40
23	Marion Ct	\$ 881.25	75	\$ -	0	\$ 881.25	75
28	Marion Ct	\$ 293.75	25	\$ -	0	\$ 293.75	25
29	Marion Ct	\$ 235.00	20	\$ -	0	\$ 235.00	20
34	Marion Ct	\$ 293.75	25	\$ -	0	\$ 293.75	25
35	Marion Ct	\$ 470.00	40	\$ -	0	\$ 470.00	40
7	Marvin Ln	\$ 587.50	50	\$ -	0	\$ 587.50	50
10	Marvin Ln	\$ 587.50	50	\$ -	0	\$ 587.50	50
21	Marvin Ln	\$ 293.75	25	\$ -	0	\$ 293.75	25
28	Marvin Ln	\$ 293.75	25	\$ -	0	\$ 293.75	25
34	Marvin Ln	\$ 675.00	50	\$ -	0	\$ 675.00	50
40	Marvin Ln	\$ 293.75	25	\$ -	0	\$ 293.75	25
46	Marvin Ln	\$ 293.75	25	\$ -	0	\$ 293.75	25
52	Marvin Ln	\$ 587.50	50	\$ -	0	\$ 587.50	50
75	Marvin Ln	\$ 352.50	30	\$ -	0	\$ 352.50	30
82	Marvin Ln	\$ 411.25	35	\$ -	0	\$ 411.25	35
87	Marvin Ln	\$ 293.75	25	\$ -	0	\$ 293.75	25
88	Marvin Ln	\$ 587.50	50	\$ -	0	\$ 587.50	50
93	Marvin Ln	\$ 235.00	20	\$ -	0	\$ 235.00	20
105	Marvin Ln	\$ 293.75	25	\$ -	0	\$ 293.75	25
111	Marvin Ln	\$ 337.50	25	\$ -	0	\$ 337.50	25
124	Marvin Ln	\$ 1,292.50	110	\$ -	0	\$ 1,292.50	110

## 2017 Safe Walks Program Property Evaluation Summary (Sub-Areas W-2, W-3, W-4)

Property Owner Information		Private Deficiencies		City Deficiencies		Combined	
STREET NO.	STREET NAME	Estimated Total Cost at \$11.75,\$13.50 & \$16.75	Owner Total (SF)	Estimated Total City Cost at \$11.75,\$13.50 & \$16.75	City Total (SF)	Estimated Total Cost at \$11.75,\$13.50 & \$16.75	Total (SF)
135	Marvin Ln	\$ 293.75	25	\$ -	0	\$ 293.75	25
144	Marvin Ln	\$ 763.75	65	\$ -	0	\$ 763.75	65
131	Merriston Cir	\$ -	0	\$ 352.50	30	\$ 352.50	30
143	Merriston Cir	\$ -	0	\$ 411.25	35	\$ 411.25	35
148	Merriston Cir	\$ 293.75	25	\$ -	0	\$ 293.75	25
155	Merriston Cir	\$ -	0	\$ 293.75	25	\$ 293.75	25
161	Merriston Cir	\$ 235.00	20	\$ -	0	\$ 235.00	20
167	Merriston Cir	\$ 293.75	25	\$ -	0	\$ 293.75	25
173	Merriston Cir	\$ 293.75	25	\$ 352.50	30	\$ 646.25	55
197	Merriston Cir	\$ 235.00	20	\$ -	0	\$ 235.00	20
203	Merriston Cir	\$ 352.50	30	\$ -	0	\$ 352.50	30
214	Merriston Cir	\$ 293.75	25	\$ -	0	\$ 293.75	25
227	Merriston Cir	\$ 235.00	20	\$ 470.00	40	\$ 705.00	60
244	Merriston Cir	\$ 587.50	50	\$ -	0	\$ 587.50	50
100	Mineral Ct	\$ 822.50	70	\$ 2,878.75	245	\$ 3,701.25	315
101	Mineral Ct	\$ 293.75	25	\$ 1,468.75	125	\$ 1,762.50	150
106	Mineral Ct	\$ -	0	\$ 881.25	75	\$ 881.25	75
107	Mineral Ct	\$ -	0	\$ 1,175.00	100	\$ 1,175.00	100
112	Mineral Ct	\$ 293.75	25	\$ 881.25	75	\$ 1,175.00	100
113	Mineral Ct	\$ -	0	\$ 1,468.75	125	\$ 1,468.75	125
118	Mineral Ct	\$ -	0	\$ 587.50	50	\$ 587.50	50
119	Mineral Ct	\$ -	0	\$ 881.25	75	\$ 881.25	75
100	Miners Ct	\$ -	0	\$ 1,762.50	150	\$ 1,762.50	150
101	Miners Ct	\$ -	0	\$ 587.50	50	\$ 587.50	50
106	Miners Ct	\$ -	0	\$ 587.50	50	\$ 587.50	50
107	Miners Ct	\$ 881.25	75	\$ -	0	\$ 881.25	75
112	Miners Ct	\$ -	0	\$ 293.75	25	\$ 293.75	25
115	Miners Ct	\$ 293.75	25	\$ -	0	\$ 293.75	25
118	Miners Ct	\$ -	0	\$ 293.75	25	\$ 293.75	25
124	Miners Ct	\$ -	0	\$ 293.75	25	\$ 293.75	25
133	Miners Ct	\$ 176.25	15	\$ -	0	\$ 176.25	15
4	New Market Dr	\$ 2,056.25	175	\$ 881.25	75	\$ 2,937.50	250
21	New Market Dr	\$ 293.75	25	\$ 293.75	25	\$ 587.50	50
63	New Market Dr	\$ 587.50	50	\$ -	0	\$ 587.50	50
81	New Market Dr	\$ 472.50	35	\$ -	0	\$ 472.50	35
93	New Market Dr	\$ 1,012.50	75	\$ 293.75	25	\$ 1,306.25	100
600	Pebble Pl	\$ 881.25	75	\$ -	0	\$ 881.25	75
601	Pebble Pl	\$ 587.50	50	\$ -	0	\$ 587.50	50
602	Pebble Pl	\$ 881.25	75	\$ -	0	\$ 881.25	75
606	Pebble Pl	\$ 528.75	45	\$ -	0	\$ 528.75	45
607	Pebble Pl	\$ 293.75	25	\$ -	0	\$ 293.75	25
624	Pebble Pl	\$ 293.75	25	\$ -	0	\$ 293.75	25
635	Pebble Pl	\$ 2,466.25	195	\$ -	0	\$ 2,466.25	195
647	Pebble Pl	\$ 293.75	25	\$ -	0	\$ 293.75	25
10	Penick Ave	\$ 2,067.50	170	\$ -	0	\$ 2,067.50	170
17	Penick Ave	\$ 881.25	75	\$ -	0	\$ 881.25	75
22	Penick Ave	\$ 235.00	20	\$ -	0	\$ 235.00	20
29	Penick Ave	\$ 901.25	70	\$ -	0	\$ 901.25	70
34	Penick Ave	\$ 881.25	75	\$ -	0	\$ 881.25	75
44	Penick Ave	\$ 1,938.75	165	\$ -	0	\$ 1,938.75	165
45	Penick Ave	\$ 587.50	50	\$ -	0	\$ 587.50	50
68	Penick Ave	\$ 1,218.75	100	\$ -	0	\$ 1,218.75	100

## 2017 Safe Walks Program Property Evaluation Summary (Sub-Areas W-2, W-3, W-4)

Property Owner Information		Private Deficiencies		City Deficiencies		Combined	
STREET NO.	STREET NAME	Estimated Total Cost at \$11.75,\$13.50 & \$16.75	Owner Total (SF)	Estimated Total City Cost at \$11.75,\$13.50 & \$16.75	City Total (SF)	Estimated Total Cost at \$11.75,\$13.50 & \$16.75	Total (SF)
69	Penick Ave	\$ 1,556.25	125	\$ -	0	\$ 1,556.25	125
74	Penick Ave	\$ 352.50	30	\$ -	0	\$ 352.50	30
75	Penick Ave	\$ 1,175.00	100	\$ -	0	\$ 1,175.00	100
80	Penick Ave	\$ 1,233.75	105	\$ -	0	\$ 1,233.75	105
81	Penick Ave	\$ 1,468.75	125	\$ -	0	\$ 1,468.75	125
86	Penick Ave	\$ 998.75	85	\$ -	0	\$ 998.75	85
87	Penick Ave	\$ 998.75	85	\$ -	0	\$ 998.75	85
92	Penick Ave	\$ 470.00	40	\$ -	0	\$ 470.00	40
93	Penick Ave	\$ 235.00	20	\$ -	0	\$ 235.00	20
98	Penick Ave	\$ 705.00	60	\$ -	0	\$ 705.00	60
99	Penick Ave	\$ 235.00	20	\$ -	0	\$ 235.00	20
104	Penick Ave	\$ 293.75	25	\$ -	0	\$ 293.75	25
105	Penick Ave	\$ 1,645.00	140	\$ -	0	\$ 1,645.00	140
110	Penick Ave	\$ 822.50	70	\$ -	0	\$ 822.50	70
116	Penick Ave	\$ 528.75	45	\$ -	0	\$ 528.75	45
122	Penick Ave	\$ 587.50	50	\$ -	0	\$ 587.50	50
128	Penick Ave	\$ 881.25	75	\$ -	0	\$ 881.25	75
131	Penick Ave	\$ 998.75	85	\$ -	0	\$ 998.75	85
134	Penick Ave	\$ 1,468.75	125	\$ -	0	\$ 1,468.75	125
137	Penick Ave	\$ 587.50	50	\$ -	0	\$ 587.50	50
145	Penick Ave	\$ 1,116.25	95	\$ -	0	\$ 1,116.25	95
148	Penick Ave	\$ 587.50	50	\$ -	0	\$ 587.50	50
151	Penick Ave	\$ 528.75	45	\$ -	0	\$ 528.75	45
154	Penick Ave	\$ 881.25	75	\$ -	0	\$ 881.25	75
157	Penick Ave	\$ 822.50	70	\$ -	0	\$ 822.50	70
162	Penick Ave	\$ 587.50	50	\$ -	0	\$ 587.50	50
178	Penick Ave	\$ 822.50	70	\$ -	0	\$ 822.50	70
181	Penick Ave	\$ 1,175.00	100	\$ -	0	\$ 1,175.00	100
186	Penick Ave	\$ 1,218.75	100	\$ -	0	\$ 1,218.75	100
189	Penick Ave	\$ 587.50	50	\$ -	0	\$ 587.50	50
194	Penick Ave	\$ 881.25	75	\$ -	0	\$ 881.25	75
195	Penick Ave	\$ 881.25	75	\$ -	0	\$ 881.25	75
206	Penick Ave	\$ 968.75	75	\$ -	0	\$ 968.75	75
219	Penick Ave	\$ 998.75	85	\$ -	0	\$ 998.75	85
226	Penick Ave	\$ 293.75	25	\$ 1,175.00	100	\$ 1,468.75	125
237	Penick Ave	\$ 293.75	25	\$ -	0	\$ 293.75	25
243	Penick Ave	\$ 1,468.75	125	\$ -	0	\$ 1,468.75	125
244	Penick Ave	\$ 235.00	20	\$ -	0	\$ 235.00	20
249	Penick Ave	\$ 293.75	25	\$ -	0	\$ 293.75	25
260	Penick Ave	\$ 587.50	50	\$ -	0	\$ 587.50	50
266	Penick Ave	\$ 587.50	50	\$ -	0	\$ 587.50	50
267	Penick Ave	\$ 1,116.25	95	\$ -	0	\$ 1,116.25	95
272	Penick Ave	\$ 293.75	25	\$ -	0	\$ 293.75	25
279	Penick Ave	\$ 587.50	50	\$ -	0	\$ 587.50	50
50	Perkins St	\$ 611.00	52	\$ -	0	\$ 611.00	52
60	Perkins St	\$ -	0	\$ 705.00	60	\$ 705.00	60
64	Perkins St	\$ 235.00	20	\$ 235.00	20	\$ 470.00	40
6	Pleasant Ct	\$ 293.75	25	\$ -	0	\$ 293.75	25
20	Pleasant Ct	\$ 1,351.25	115	\$ -	0	\$ 1,351.25	115
21	Pleasant Ct	\$ 235.00	20	\$ -	0	\$ 235.00	20
26	Pleasant Ct	\$ 675.00	50	\$ -	0	\$ 675.00	50
27	Pleasant Ct	\$ 587.50	50	\$ -	0	\$ 587.50	50

## 2017 Safe Walks Program Property Evaluation Summary (Sub-Areas W-2, W-3, W-4)

Property Owner Information		Private Deficiencies		City Deficiencies		Combined	
STREET NO.	STREET NAME	Estimated Total Cost at \$11.75,\$13.50 & \$16.75	Owner Total (SF)	Estimated Total City Cost at \$11.75,\$13.50 & \$16.75	City Total (SF)	Estimated Total Cost at \$11.75,\$13.50 & \$16.75	Total (SF)
1500	Plowington Dr	\$ -	0	\$ 1,175.00	100	\$ 1,175.00	100
1501	Plowington Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
1512	Plowington Dr	\$ 235.00	20	\$ 235.00	20	\$ 470.00	40
1523	Plowington Dr	\$ -	0	\$ 293.75	25	\$ 293.75	25
1524	Plowington Dr	\$ 235.00	20	\$ -	0	\$ 235.00	20
1530	Plowington Dr	\$ -	0	\$ 293.75	25	\$ 293.75	25
1535	Plowington Dr	\$ 293.75	25	\$ 235.00	20	\$ 528.75	45
1536	Plowington Dr	\$ -	0	\$ 587.50	50	\$ 587.50	50
100	Quarry Ct	\$ 1,175.00	100	\$ 1,468.75	125	\$ 2,643.75	225
101	Quarry Ct	\$ 293.75	25	\$ 1,703.75	145	\$ 1,997.50	170
106	Quarry Ct	\$ -	0	\$ 1,468.75	125	\$ 1,468.75	125
107	Quarry Ct	\$ 293.75	25	\$ 587.50	50	\$ 881.25	75
112	Quarry Ct	\$ 293.75	25	\$ 881.25	75	\$ 1,175.00	100
113	Quarry Ct	\$ -	0	\$ 1,175.00	100	\$ 1,175.00	100
118	Quarry Ct	\$ 528.75	45	\$ 587.50	50	\$ 1,116.25	95
119	Quarry Ct	\$ 293.75	25	\$ 1,468.75	125	\$ 1,762.50	150
243	Richards Cir	\$ 881.25	75	\$ -	0	\$ 881.25	75
247	Richards Cir	\$ 293.75	25	\$ 293.75	25	\$ 587.50	50
249	Richards Cir	\$ 293.75	25	\$ -	0	\$ 293.75	25
251	Richards Cir	\$ 293.75	25	\$ -	0	\$ 293.75	25
253	Richards Cir	\$ 293.75	25	\$ -	0	\$ 293.75	25
256	Richards Cir	\$ 293.75	25	\$ 293.75	25	\$ 587.50	50
257	Richards Cir	\$ -	0	\$ 587.50	50	\$ 587.50	50
258	Richards Cir	\$ 293.75	25	\$ 881.25	75	\$ 1,175.00	100
260	Richards Cir	\$ 235.00	20	\$ -	0	\$ 235.00	20
262	Richards Cir	\$ 293.75	25	\$ -	0	\$ 293.75	25
263	Richards Cir	\$ -	0	\$ 293.75	25	\$ 293.75	25
264	Richards Cir	\$ 293.75	25	\$ -	0	\$ 293.75	25
267	Richards Cir	\$ -	0	\$ 293.75	25	\$ 293.75	25
268	Richards Cir	\$ -	0	\$ 293.75	25	\$ 293.75	25
269	Richards Cir	\$ -	0	\$ 293.75	25	\$ 293.75	25
270	Richards Cir	\$ 587.50	50	\$ 293.75	25	\$ 881.25	75
274	Richards Cir	\$ 293.75	25	\$ 1,175.00	100	\$ 1,468.75	125
275	Richards Cir	\$ -	0	\$ 293.75	25	\$ 293.75	25
279	Richards Cir	\$ -	0	\$ 587.50	50	\$ 587.50	50
281	Richards Cir	\$ -	0	\$ 1,175.00	100	\$ 1,175.00	100
289	Richards Cir	\$ -	0	\$ 940.00	80	\$ 940.00	80
10	Richards Dr	\$ 2,937.50	250	\$ -	0	\$ 2,937.50	250
11	Richards Dr	\$ 1,468.75	125	\$ -	0	\$ 1,468.75	125
16	Richards Dr	\$ 881.25	75	\$ -	0	\$ 881.25	75
22	Richards Dr	\$ 587.50	50	\$ -	0	\$ 587.50	50
32	Richards Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
35	Richards Dr	\$ 528.75	45	\$ -	0	\$ 528.75	45
36	Richards Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
42	Richards Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
50	Richards Dr	\$ 587.50	50	\$ -	0	\$ 587.50	50
64	Richards Dr	\$ 587.50	50	\$ -	0	\$ 587.50	50
67	Richards Dr	\$ 763.75	65	\$ -	0	\$ 763.75	65
73	Richards Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
74	Richards Dr	\$ 881.25	75	\$ -	0	\$ 881.25	75
79	Richards Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
80	Richards Dr	\$ 337.50	25	\$ -	0	\$ 337.50	25

## 2017 Safe Walks Program Property Evaluation Summary (Sub-Areas W-2, W-3, W-4)

Property Owner Information		Private Deficiencies		City Deficiencies		Combined	
STREET NO.	STREET NAME	Estimated Total Cost at \$11.75,\$13.50 & \$16.75	Owner Total (SF)	Estimated Total City Cost at \$11.75,\$13.50 & \$16.75	City Total (SF)	Estimated Total Cost at \$11.75,\$13.50 & \$16.75	Total (SF)
87	Richards Dr	\$ 822.50	70	\$ -	0	\$ 822.50	70
106	Richards Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
117	Richards Dr	\$ 940.00	80	\$ -	0	\$ 940.00	80
135	Richards Dr	\$ 1,703.75	145	\$ 1,468.75	125	\$ 3,172.50	270
145	Richards Dr	\$ 705.00	60	\$ -	0	\$ 705.00	60
160	Richards Dr	\$ 1,186.25	95	\$ -	0	\$ 1,186.25	95
166	Richards Dr	\$ 528.75	45	\$ -	0	\$ 528.75	45
170	Richards Dr	\$ 881.25	75	\$ -	0	\$ 881.25	75
171	Richards Dr	\$ 1,468.75	125	\$ -	0	\$ 1,468.75	125
177	Richards Dr	\$ 631.25	50	\$ -	0	\$ 631.25	50
183	Richards Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
187	Richards Dr	\$ 587.50	50	\$ -	0	\$ 587.50	50
193	Richards Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
196	Richards Dr	\$ 1,262.50	100	\$ -	0	\$ 1,262.50	100
199	Richards Dr	\$ 901.25	70	\$ -	0	\$ 901.25	70
200	Richards Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
207	Richards Dr	\$ 587.50	50	\$ -	0	\$ 587.50	50
208	Richards Dr	\$ 235.00	20	\$ -	0	\$ 235.00	20
213	Richards Dr	\$ 235.00	20	\$ -	0	\$ 235.00	20
216	Richards Dr	\$ 117.50	10	\$ -	0	\$ 117.50	10
219	Richards Dr	\$ 968.75	75	\$ -	0	\$ 968.75	75
220	Richards Dr	\$ 587.50	50	\$ -	0	\$ 587.50	50
227	Richards Dr	\$ 587.50	50	\$ -	0	\$ 587.50	50
235	Richards Dr	\$ -	0	\$ 293.75	25	\$ 293.75	25
236	Richards Dr	\$ -	0	\$ 587.50	50	\$ 587.50	50
237	Richards Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
239	Richards Dr	\$ -	0	\$ 587.50	50	\$ 587.50	50
240	Richards Dr	\$ 528.75	45	\$ -	0	\$ 528.75	45
241	Richards Dr	\$ -	0	\$ 587.50	50	\$ 587.50	50
242	Richards Dr	\$ -	0	\$ 587.50	50	\$ 587.50	50
2	Rock Creek Dr	\$ 2,878.75	245	\$ 470.00	40	\$ 3,348.75	285
15	Rock Creek Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
60	Rock Creek Dr	\$ 587.50	50	\$ -	0	\$ 587.50	50
62	Rock Creek Dr	\$ 822.50	70	\$ 587.50	50	\$ 1,410.00	120
69	Rock Creek Dr	\$ 1,175.00	100	\$ -	0	\$ 1,175.00	100
122	Rock Creek Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
137	Rock Creek Dr	\$ 235.00	20	\$ -	0	\$ 235.00	20
151	Rock Creek Dr	\$ 352.50	30	\$ -	0	\$ 352.50	30
157	Rock Creek Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
165	Rock Creek Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
173	Rock Creek Dr	\$ 540.00	40	\$ -	0	\$ 540.00	40
180	Rock Creek Dr	\$ 587.50	50	\$ -	0	\$ 587.50	50
189	Rock Creek Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
196	Rock Creek Dr	\$ 235.00	20	\$ -	0	\$ 235.00	20
204	Rock Creek Dr	\$ -	0	\$ 293.75	25	\$ 293.75	25
205	Rock Creek Dr	\$ 587.50	50	\$ -	0	\$ 587.50	50
211	Rock Creek Dr	\$ 587.50	50	\$ -	0	\$ 587.50	50
220	Rock Creek Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
236	Rock Creek Dr	\$ 293.75	25	\$ -	0	\$ 293.75	25
260	Rock Creek Dr	\$ 881.25	75	\$ -	0	\$ 881.25	75
274	Rock Creek Dr	\$ -	0	\$ 293.75	25	\$ 293.75	25
281	Rock Creek Dr	\$ 587.50	50	\$ -	0	\$ 587.50	50

## 2017 Safe Walks Program Property Evaluation Summary (Sub-Areas W-2, W-3, W-4)

Property Owner Information		Private Deficiencies		City Deficiencies		Combined	
STREET NO.	STREET NAME	Estimated Total Cost at \$11.75,\$13.50 & \$16.75	Owner Total (SF)	Estimated Total City Cost at \$11.75,\$13.50 & \$16.75	City Total (SF)	Estimated Total Cost at \$11.75,\$13.50 & \$16.75	Total (SF)
219	Rockmill St	\$ 1,175.00	100	\$ -	0	\$ 1,175.00	100
210	Rockmill St	\$ 528.75	45	\$ -	0	\$ 528.75	45
215	Rockmill St	\$ 293.75	25	\$ -	0	\$ 293.75	25
227	Rockmill St	\$ -	0	\$ 293.75	25	\$ 293.75	25
228	Rockmill St	\$ 1,151.25	95	\$ -	0	\$ 1,151.25	95
231	Rockmill St	\$ 235.00	20	\$ -	0	\$ 235.00	20
251	Rockmill St	\$ 293.75	25	\$ -	0	\$ 293.75	25
259	Rockmill St	\$ 293.75	25	\$ -	0	\$ 293.75	25
267	Rockmill St	\$ -	0	\$ 235.00	20	\$ 235.00	20
268	Rockmill St	\$ 293.75	25	\$ 293.75	25	\$ 587.50	50
272	Rockmill St	\$ -	0	\$ 235.00	20	\$ 235.00	20
275	Rockmill St	\$ -	0	\$ 587.50	50	\$ 587.50	50
276	Rockmill St	\$ 235.00	20	\$ -	0	\$ 235.00	20
279	Rockmill St	\$ -	0	\$ 763.75	65	\$ 763.75	65
280	Rockmill St	\$ 293.75	25	\$ 528.75	45	\$ 822.50	70
287	Rockmill St	\$ 411.25	35	\$ -	0	\$ 411.25	35
333	Rockmill St	\$ -	0	\$ 293.75	25	\$ 293.75	25
340	Rockmill St	\$ -	0	\$ 528.75	45	\$ 528.75	45
347	Rockmill St	\$ 293.75	25	\$ -	0	\$ 293.75	25
356	Rockmill St	\$ 293.75	25	\$ -	0	\$ 293.75	25
364	Rockmill St	\$ -	0	\$ 293.75	25	\$ 293.75	25
384	Rockmill St	\$ 176.25	15	\$ -	0	\$ 176.25	15
1188	S Houk Rd	\$ -	0	\$ 1,175.00	100	\$ 1,175.00	100
Parcel 519-330-16-002-001	S Houk Rd	\$ 881.25	75	\$ -	0	\$ 881.25	75
100	Silverline Dr	\$ -	0	\$ 293.75	25	\$ 293.75	25
136	Silverline Dr	\$ 235.00	20	\$ -	0	\$ 235.00	20
101	Slate Ct	\$ 411.25	35	\$ 587.50	50	\$ 998.75	85
102	Slate Ct	\$ -	0	\$ 2,056.25	175	\$ 2,056.25	175
108	Slate Ct	\$ -	0	\$ 587.50	50	\$ 587.50	50
113	Slate Ct	\$ -	0	\$ 293.75	25	\$ 293.75	25
114	Slate Ct	\$ 881.25	75	\$ 293.75	25	\$ 1,175.00	100
437	Steeple Chase St	\$ 235.00	20	\$ -	0	\$ 235.00	20
201	Switchback Ct	\$ 293.75	25	\$ -	0	\$ 293.75	25
224	Switchback Ct	\$ -	0	\$ 293.75	25	\$ 293.75	25
225	Switchback Ct	\$ 293.75	25	\$ -	0	\$ 293.75	25
232	Switchback Ct	\$ 293.75	25	\$ -	0	\$ 293.75	25
233	Switchback Ct	\$ 352.50	30	\$ -	0	\$ 352.50	30
160	Trestletree Ct	\$ 587.50	50	\$ 2,056.25	175	\$ 2,643.75	225
168	Trestletree Ct	\$ 607.50	45	\$ -	0	\$ 607.50	45
187	Trestletree Ct	\$ 587.50	50	\$ -	0	\$ 587.50	50
195	Trestletree Ct	\$ 293.75	25	\$ -	0	\$ 293.75	25
201	Trestletree Ct	\$ 2,056.25	175	\$ -	0	\$ 2,056.25	175
10	Vaughn Rd	\$ 1,421.25	115	\$ -	0	\$ 1,421.25	115
11	Vaughn Rd	\$ 293.75	25	\$ -	0	\$ 293.75	25
19	Vaughn Rd	\$ 528.75	45	\$ -	0	\$ 528.75	45
25	Vaughn Rd	\$ 881.25	75	\$ -	0	\$ 881.25	75
37	Vaughn Rd	\$ 881.25	75	\$ -	0	\$ 881.25	75
40	Vaughn Rd	\$ 352.50	30	\$ -	0	\$ 352.50	30
46	Vaughn Rd	\$ 293.75	25	\$ -	0	\$ 293.75	25
49	Vaughn Rd	\$ 587.50	50	\$ -	0	\$ 587.50	50
52	Vaughn Rd	\$ 646.25	55	\$ -	0	\$ 646.25	55
55	Vaughn Rd	\$ 587.50	50	\$ -	0	\$ 587.50	50

## 2017 Safe Walks Program Property Evaluation Summary (Sub-Areas W-2, W-3, W-4)

Property Owner Information		Private Deficiencies		City Deficiencies		Combined	
STREET NO.	STREET NAME	Estimated Total Cost at \$11.75,\$13.50 & \$16.75	Owner Total (SF)	Estimated Total City Cost at \$11.75,\$13.50 & \$16.75	City Total (SF)	Estimated Total Cost at \$11.75,\$13.50 & \$16.75	Total (SF)
58	Vaughn Rd	\$ 587.50	50	\$ -	0	\$ 587.50	50
64	Vaughn Rd	\$ 352.50	30	\$ -	0	\$ 352.50	30
70	Vaughn Rd	\$ 881.25	75	\$ -	0	\$ 881.25	75
73	Vaughn Rd	\$ 293.75	25	\$ -	0	\$ 293.75	25
76	Vaughn Rd	\$ 293.75	25	\$ 293.75	25	\$ 587.50	50
79	Vaughn Rd	\$ 293.75	25	\$ -	0	\$ 293.75	25
85	Vaughn Rd	\$ 881.25	75	\$ -	0	\$ 881.25	75
97	Vaughn Rd	\$ 1,262.50	100	\$ -	0	\$ 1,262.50	100
103	Vaughn Rd	\$ 910.00	70	\$ -	0	\$ 910.00	70
104	Vaughn Rd	\$ 3,092.50	255	\$ -	0	\$ 3,092.50	255
109	Vaughn Rd	\$ 2,143.75	175	\$ -	0	\$ 2,143.75	175
130	Vaughn Rd	\$ 293.75	25	\$ -	0	\$ 293.75	25
131	Vaughn Rd	\$ 675.00	50	\$ -	0	\$ 675.00	50
297	W. William St	\$ 1,233.75	105	\$ -	0	\$ 1,233.75	105
390	W. William St	\$ 293.75	25	\$ -	0	\$ 293.75	25
400	W. William St	\$ 293.75	25	\$ -	0	\$ 293.75	25
408	W. William St	\$ 540.00	40	\$ -	0	\$ 540.00	40
436	W. William St	\$ 881.25	75	\$ 470.00	40	\$ 1,351.25	115
440	W. William St	\$ 675.00	50	\$ -	0	\$ 675.00	50
444	W. William St	\$ 1,762.50	150	\$ 235.00	20	\$ 1,997.50	170
448	W. William St	\$ 528.75	45	\$ 1,410.00	120	\$ 1,938.75	165
454	W. William St	\$ 293.75	25	\$ -	0	\$ 293.75	25
455	W. William St	\$ 881.25	75	\$ -	0	\$ 881.25	75
476	W. William St	\$ 881.25	75	\$ 1,468.75	125	\$ 2,350.00	200
481	W. William St	\$ 176.25	15	\$ -	0	\$ 176.25	15
496	W. William St	\$ 881.25	75	\$ 587.50	50	\$ 1,468.75	125
497	W. William St	\$ 293.75	25	\$ -	0	\$ 293.75	25
500	W. William St	\$ 293.75	25	\$ -	0	\$ 293.75	25
501	W. William St	\$ 843.00	64	\$ -	0	\$ 843.00	64
504	W. William St	\$ -	0	\$ 998.75	85	\$ 998.75	85
518	W. William St	\$ -	0	\$ 1,175.00	100	\$ 1,175.00	100
522	W. William St	\$ 1,127.50	90	\$ 1,195.00	95	\$ 2,322.50	185
528	W. William St	\$ 968.75	75	\$ -	0	\$ 968.75	75
532	W. William St	\$ 1,306.25	100	\$ 1,468.75	125	\$ 2,775.00	225
540	W. William St	\$ 1,512.50	125	\$ 293.75	25	\$ 1,806.25	150
558	W. William St	\$ 1,468.75	125	\$ -	0	\$ 1,468.75	125
563	W. William St	\$ 293.75	25	\$ -	0	\$ 293.75	25
575	W. William St	\$ 631.25	50	\$ -	0	\$ 631.25	50
833	W. William St	\$ -	0	\$ 587.50	50	\$ 587.50	50
16	Westland Way	\$ 293.75	25	\$ -	0	\$ 293.75	25
22	Westland Way	\$ 293.75	25	\$ -	0	\$ 293.75	25
23	Westland Way	\$ 822.50	70	\$ -	0	\$ 822.50	70
28	Westland Way	\$ 675.00	50	\$ -	0	\$ 675.00	50
41	Westland Way	\$ 352.50	30	\$ -	0	\$ 352.50	30
47	Westland Way	\$ 337.50	25	\$ -	0	\$ 337.50	25
52	Westland Way	\$ 293.75	25	\$ -	0	\$ 293.75	25
58	Westland Way	\$ 293.75	25	\$ -	0	\$ 293.75	25
66	Westland Way	\$ 337.50	25	\$ -	0	\$ 337.50	25
70	Westland Way	\$ 337.50	25	\$ -	0	\$ 337.50	25
76	Westland Way	\$ 1,262.50	100	\$ -	0	\$ 1,262.50	100
82	Westland Way	\$ 293.75	25	\$ -	0	\$ 293.75	25
88	Westland Way	\$ 235.00	20	\$ -	0	\$ 235.00	20

## 2017 Safe Walks Program Property Evaluation Summary (Sub-Areas W-2, W-3, W-4)

Property Owner Information		Private Deficiencies		City Deficiencies		Combined	
STREET NO.	STREET NAME	Estimated Total Cost at \$11.75,\$13.50 & \$16.75	Owner Total (SF)	Estimated Total City Cost at \$11.75,\$13.50 & \$16.75	City Total (SF)	Estimated Total Cost at \$11.75,\$13.50 & \$16.75	Total (SF)
318	Wheatfield Dr	\$ -	0	\$ 293.75	25	\$ 293.75	25
323	Wheatfield Dr	\$ -	0	\$ 587.50	50	\$ 587.50	50
345	Wheatfield Dr	\$ -	0	\$ 822.50	70	\$ 822.50	70
365	Wheatfield Dr	\$ -	0	\$ 587.50	50	\$ 587.50	50
371	Wheatfield Dr	\$ -	0	\$ 293.75	25	\$ 293.75	25
377	Wheatfield Dr	\$ 293.75	25	\$ 293.75	25	\$ 587.50	50
383	Wheatfield Dr	\$ 587.50	50	\$ 293.75	25	\$ 881.25	75
384	Wheatfield Dr	\$ -	0	\$ 293.75	25	\$ 293.75	25
389	Wheatfield Dr	\$ -	0	\$ 881.25	75	\$ 881.25	75
395	Wheatfield Dr	\$ 293.75	25	\$ 293.75	25	\$ 587.50	50
408	Wheatfield Dr	\$ 2,056.25	175	\$ 1,175.00	100	\$ 3,231.25	275
431	Wheatfield Dr	\$ -	0	\$ 293.75	25	\$ 293.75	25
450	Wheatfield Dr	\$ 235.00	20	\$ -	0	\$ 235.00	20
201	Whitewater Ct	\$ 293.75	25	\$ -	0	\$ 293.75	25
248	Whitewater Ct	\$ 293.75	25	\$ -	0	\$ 293.75	25
314	Willow Run Ln	\$ 293.75	25	\$ -	0	\$ 293.75	25

**Civil Service Commission  
Motion Summary  
June 1, 2016**

ITEM 1. ROLL CALL

Michael Robinson called the meeting to order at 3:15pm.

Members Present: Michael Robinson, Eric Coss and Brooke Acker

Staff Present: Police Chief Bruce Pijanowski, Fire Chief John Donahue, Assistant City Manager Jackie Walker, City Council Member Joe DiGenova, Human Resource Coordinator Lorrie Diaz, and City Attorney Darren Shulman

ITEM 2. APPROVAL of APRIL 13, 2016 Motion Summary of the Civil Service Commission meeting held APRIL 13, 2016, as recorded and transcribed.

**Motion:** Ms. Acker moved to approve of the Motion Summary for the April 13th Motion Summary, seconded by Mr. Coss. Motion passed by a 3-0 vote.

ITEM 3. Certify Police Officer List

Chief Pijanowski states there are 5 names added to the list and 9 removed.

**Motion:** Mr. Coss moved to certify the Police Officer List, seconded by Ms. Acker. Motion passed by a 3-0 vote.

ITEM 4. Amend the Firefighter List

Chief Donahue states 1 candidate is being removed due to violation of CSC Rule 1 D.

**Motion:** Ms. Acker moved to amend the Firefighter List, seconded by Mr. Robinson. Motion passed by a 3-0 vote.

ITEM 5. Updated Firefighter Recruitment Process

The amended process follows the changes made to the Police recruitment. The change can be found in item number 3, h. and is bolded and underlined. Only those who do not respond will be removed. Communications will be made to the applicants regarding this rule. Candidates will not be removed if they are only interested in full time with part time only positions open. No other changes were made to the process.

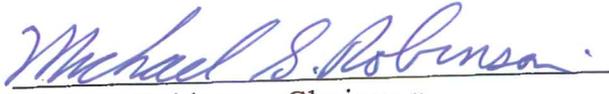
**Motion:** Ms. Acker moved to approve of the updated Firefighter Recruitment Process, seconded by Mr. Coss. Motion passed by a 3-0 vote.

ITEM 6. PUBLIC COMMENTS

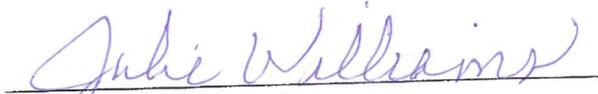
ITEM 7. COMMITTEE COMMENTS

ITEM 8. ADJOURNMENT

Chairman Robinson adjourned the meeting at 3:30 p.m.



Michael Robinson, Chairman



Julie Williams, Clerk

**SHADE TREE COMMISSION  
MOTION SUMMARY  
May 24, 2016**

ITEM 1. Roll Call

Chairman Olen called the meeting to order at 7:00 p.m.

Members Present: Shannon Brewster, Jim Buck, Tom Glissman, Tom Wolber, Councilmember George Hellinger, Vice-Chairwoman Susan Wright, and Chairman Paul Olen

Members Absent: Dave Carey and Juliette Rike

Staff Present: Ted Miller, Parks and Natural Resource Director, Doug Richmond, City Arborist and Linda Mathews, Customer Service Liaison

**Motion to Excuse:** Mr. Wolber moved to excuse Mr. Carey and Ms. Rike, seconded by Vice-Chairwoman Wright. Motion approved by a 7-0 vote.

ITEM 2. APPROVAL OF MOTION SUMMARY of Shade Tree Commission meeting of April 26, 2016 as recorded and transcribed.

**Motion:** Vice-Chairwoman Wright moved to approve the Motion Summary for the April 26, 2016 meeting, seconded by Councilmember Hellinger. Motion approved with a 7-0 vote.

ITEM 3. PUBLIC COMMENTS

ITEM 4. ARBORIST REPORT

Mr. Richmond provided an update on activities completed in May 2016. Mr. Richmond stated that 3 tree stumps were removed and that 14 trees were pruned. Information provided on planning for the browse collection for the Columbus Zoo.

Mr. Wolber discussed reviewing the tree stewardship program to find volunteers to assist with pruning.

Mr. Wolber discussed the recent discussion that City Council had regarding the transfer of money from Speedway into the tree fund. A discussion was held on the use of the tree fund. Councilmember Hellinger indicated that they may make recommendations to Council on use of the funding.

Mr. Wolber voiced his concern regarding the utility work to be provided by W.O.W. and concerns of disturbance to the ground in utility easement and

right of ways. Mr. Miller stated that the Assistant City Manager has had contact with W.O.W. regarding city standards.

Mr. Wolber informed Mr. Richmond that 2 maple trees at the end of Plowington Drive, located in Carson Farms, appear to be loose and leaning.

ITEM 5. DISCUSSION of Invasive Species

Chairman Olen provided a PowerPoint presentation regarding Invasive Species and the threat they pose and impact to the surrounding environment.

Mr. Miller provided information on successful efforts and techniques used in Hamilton County against invasive species.

Mr. Wolber discussed the use of goats in other communities to graze on the invasive species as a control method.

ITEM 6. STAFF COMMENTS

Mr. Miller provided an update on the preliminary plans for Valleyside Drive.

Mr. Wolber voiced his concern over the proposed bridges for Valleyside Drive. Mr. Wolber recommends due to flooding issues that can occur in the area that city staff look at a bridge that is higher and wider. Mr. Wolber also recommended that part of the bridge be dedicated for safe passage for wild life.

Mr. Miller provided information of the proposal by the Northwest Neighborhood Association to turn Boardman Field into a passive park.

Mr. Miller provided an update on the E. William Street improvements and potential root barrier tactics.

ITEM 7. MEMBER COMMENTS

Chairman Olen requested an update regarding a new student representative. Ms. Mathews stated that staff has made an inquiry with Delaware City Schools.

Vice-Chairwoman Wright discussed plans for the June 18 Watershed Festival. Vice-Chairwoman Wright plans to distribute a sign-up sheet by email for volunteers. Vice-Chairwoman Wright and Ms. Brewster indicated that they will be unavailable to volunteer at the event. A request was made by the Commission for two tables.

Mr. Wolber provided an update information handout of the City of Delaware Shade Tree Commission.

ITEM 8. PLAN REVIEWS

Ms. Mathews stated that there will be an additional review for Ohio Wesleyan Residential Living Units on Rowland Avenue.

- A. Certified Oil-Approved as submitted for address 2061 U.S. Highway 23, Delaware, Ohio.
- B. Symmetry II-Approved with right of way trees changed to little leaf lindens.
- C. Ohio Wesleyan Residential Living Units-Rowland Avenue-Informational

ITEM 9. ADJOURNMENT

**Motion:** Mr. Wolber moved to adjourn the meeting, seconded by Chairman Olen. The Shade Tree Commission meeting adjourned at 8:48 p.m.

Paul M. Olen 6.28.16  
Chairman Olen

Glenn McCloskey  
Clerk

**HISTORIC PRESERVATION COMMISSION  
MOTION SUMMARY  
April 27, 2016**

ITEM 1. Roll Call

Chairman Koch called the Historic Preservation Commission meeting to order at 7:04 p.m.

Members Present: Joe Coleman, James Kehoe, Erinn Nicley, Sherry Riviera, Councilman Kyle Rohrer, Vice-Chairman Mark Hatten, and Chairman Roger Koch

Staff Present: Lance Schultz, Zoning Administrator and Dianne Guenther, Development Planner

ITEM 2. APPROVAL OF MOTION SUMMARY of the Historic Preservation Commission meeting held on March 23, 2016, as recorded and transcribed.

**Motion:** Vice-Chairman Hatten moved to approve the Motion Summary of the Historic Preservation Commission meeting held on March 23, 2016, as recorded and transcribed, seconded by Councilman Rohrer. Motion approved by a 6-0-1(Coleman) vote.

ITEM 3. REGULAR BUSINESS

A. 2015-1768: A request by 12 WEST Restaurant for a Certificate of Appropriateness for a time extension to April 30, 2016 for the existing temporary vestibule and to request a permanent installation of the previously approved temporary vestibule for 12 West William Street which is zoned B-2 (Central Business District) and located in the Transitional Sub-District of the Downtown Historic District Overlay.

Ms. Guenther reviewed the September HPC recommendation in which there was an approval of a temporary vestibule to be installed October 1, 2015 and removed by March 31, 2016. Ms. Guenther discussed the vestibule to have been a pilot program for the city, in which the applicant had agreed to a one year temporary basis. A discussion was held on the applicants request for a permanent extension. Ms. Guenther reviewed staff recommendations to not allow for permanent installation of vestibule and the need for zoning code changes to accommodate permanent intrusions into the public right-of-way. Mr. Schultz reviewed the current city code and the need for zoning code amendments since current legislation and permit processes were established on temporary uses only. Vice-Chairman Hatten discussed the use of the patio permit renewal process to be used for the vestibule.

APPLICANT:

Ron Criswell  
12 West William Street  
Delaware, Ohio 43015

David DiStefano  
12 West William Street  
Delaware, Ohio 43015

Mr. DiStefano discussed the impact of customer experiences with the placement of the vestibule and plans to keep the vestibule walls up, with the vestibule entry door removed, during the warmer months to reduce the winds into the dining area when the restaurant door is opened. Mr. Criswell discussed the benefit that the vestibule creates to help shield patrons from inclement weather, which occurs year round.

Mr. Coleman discussed the concern of the precedent that could be set if vestibules becomes permanent. Mr. Coleman discussed how a permanently installed fabric vestibules can permanently affect the historic streetscape. A discussion was held on allowing a time extension with specific restrictions. Mr. Nicley recommended that the Commission consider an extension to allow city staff time to review with the city attorney the necessary code changes and legalities surrounding permanent vestibules.

**Motion:** Mr. Nicley recommended approval of 2015-1768 for a Certificate of Appropriateness for 12 WEST Restaurant with approval of staff recommendations, except for changing the recommended time extension deadline to September 30, 2016 for the temporary vestibule license in Condition #1 and correcting the Condition number error of the fourth condition to #4, seconded by Mr. Kehoe. Motion approved by a 7-0 vote.

B. 2015-2345: A request by 12 WEST Restaurant for a revision to the November 18, 2015 Certificate of Appropriateness for restoration of the west elevation of 12 West William Street which is zoned B-2 (Central Business District) and located in the Transitional Sub-District of the Downtown Historic District Overlay.

Ms. Guenther reviewed the original proposal of removing the stucco 'wing wall' at the storefront which formed an enclosure for the exterior stairway between 12 and 14 West William Street. Ms. Guenther provided post-demolition photographs of the exposed west wall and the applicant's west wall restoration efforts to date. Ms. Guenther discussed the applicants' on-going and proposed restoration efforts, including the applicant's new request to use the area under the stairway to the second floor as storage and the need for the walls to be fire rated per the building code. The applicants also requested to repaint the now-exposed previously painted brick wall and hardi-plank siding on the second

floor stairwell shaft the same color. The applicants indicated the proposed color would be black, but that the color choice would be approved by the HPC Chairman prior to the application.

**APPLICANT:**

Ron Criswell  
12 West William Street  
Delaware, Ohio 43015

David DiStefano  
12 West William Street  
Delaware, Ohio 43015

Mr. DiStefano discussed plans to receive quotes to determine the cost to remove the white paint and restore the brick. Mr. DiStefano discussed plans to remove the wing wall as originally proposed and to withdraw the request to leave the stucco wing wall in place. Chairman Koch recommended that the applicant not withdraw the request, but that the Commission considers modifying the request.

Mr. Coleman questioned if the applicant would be eligible for the facade grant program. Ms. Guenther stated that there are no funds currently available at this time, but when they are available they could apply.

**Motion:** Mr. Coleman moved to approve 2015-2345 with the inclusion of all staff recommendations and the following changes that Condition #2 include the addition of a fire-rated door to the south side of the stairwell subject to administrative approval and that Condition #6 be added that any future improvements to the west façade will be subject to administrative approval, seconded by Vice-Chairman Hatten. Motion approved by a 7-0 vote.

**ITEM 4. COMMISSION MEMBER COMMENTS AND DISCUSSION**

Chairman Koch requested information on the use of illegal signage. Ms. Guenther discussed the need for on-going efforts to educate business owners, Main Street Delaware, and the Chamber of Commerce. The Commission recommended a public awareness campaign to business owners to be aware of placement of signs and public safety.

**ITEM 5. ELECTION OF OFFICERS**

**Motion:** Councilman Rohrer recommended the re-election of current officers for both Chairman and Vice-Chairman, those being Mr. Koch and Mr. Hatten, respectively, seconded by Mr. Coleman. Motion approved by a 7-0 vote.

ITEM 6. NEXT REGULAR MEETING: May 25, 2016

ITEM 7. ADJOURNMENT

**Motion:** Mr. Nicley moved to adjourn the meeting, seconded by Mr. Coleman. The Historic Preservation Commission meeting adjourned at 8:55 p.m.



Roger Koch, Chairman



Elaine McCloskey, Clerk

**PLANNING COMMISSION**  
**June 1, 2016**  
**MOTION SUMMARY**

ITEM 1. Roll Call

Chairwoman Keller called the Planning Commission meeting to order at 7:00 p.m.

Members Present: Robert Badger, Jim Halter, Dean Prall, Vice-Chairman Stacy Simpson, and Chairwoman Lisa Keller

Staff Present: Jennifer Stachler, Assistant City Engineer and Lance Schultz, Zoning Administrator

**Motion to Excuse:** Mr. Prall moved to excused Mr. Mantzoros, seconded by Mr. Badger. Motion approved by a 5-0 vote.

ITEM 2. Approval of the Motion Summary of the Planning Commission meeting held on May 4, 2016, as recorded and transcribed.

**Motion:** Mr. Halter moved to approve the Motion Summary for the May 4, 2016 meeting, seconded by Vice-Chairman Simpson. Motion approved by a 5-0 vote.

ITEM 3. REGULAR BUSINESS

A. 2016-1352: A request by Certified Oil for approval of a Combined Preliminary and Final Development Plan to raze the existing building and construct a new building for Certified Oil at 2061 US 23 North on property zoned B-4 (General Business District) on approximately 0.998 acres.

**Anticipated Process**

a. Staff Presentation

Mr. Schultz provided a presentation that included the proposed site plan and access locations. Mr. Schultz reviewed the proposed building elevations and canopy elevation. Discussion was held regarding the pedestrian connectivity.

b. Applicant Presentation

**APPLICANT:**

Don Glenn  
949 King Avenue  
Columbus, Ohio 43212

Discussion was held regarding the landscape plan and ability to add some

decorative planters. Mr. Glenn voiced agreement to see if planters would be appropriate at front door. There were no additional staff conditions recommended by the Planning Commission in regards to the landscape plans. Mr. Glenn voiced agreement to the proposed staff conditions.

- c. Public comment (not a public hearing)
- d. Commission Action

**Motion:** Mr. Badger moved to approve 2016-1352, along with all staff conditions and recommendations, seconded by Vice-Chairman Simpson. Motion approved by a 5-0 vote.

- B. 2016-1478: A request by Ohio Wesleyan University for approval of a Final Development Plan for a Phase 2 Small Living Unit (SLU) on approximately 1.373 acres located on the north side of Rowland Avenue between South Washington Street and South Liberty Street on property zoned to PO/I PMU (Planned Office/Institutional District with a Planned Mixed Use Overlay District)

**Anticipated Process**

- a. Staff Presentation

Mr. Schultz reviewed the site plan for Phase 2 and proposed building elevations. Mr. Schultz reviewed the staff conditions.

- b. Applicant Presentation

**APPLICANT:**

Randy Reger  
BSHM Architects, Inc.  
137 N. Washington Street  
Delaware, Ohio 43015

Peter Schantz  
Ohio Wesleyan Director of Physical Plant Planning & Operations  
28 Hayes Street  
Delaware, Ohio 43015

Discussion was held with the applicants regarding current landscape plan. Mr. Prall voiced a concern over the minimal landscaping plan, and recommended the consideration of additional trees closer to the homes. Mr. Halter recommended that the applicants wait until further development of the phases before planting additional trees.

- c. Public comment (not a public hearing)

d. Commission Action

**Motion:** Mr. Halter moved to approve 2016-1478, along with all staff conditions and recommendations, seconded by Vice-Chairman Simpson. Motion approved by a 5-0 vote.

APPLICANT:

Ron Sabatino  
2895 Stoneridge Lane  
Dublin, Ohio 43017

ITEM 4. PLANNING DIRECTOR'S REPORT

ITEM 5. COMMISSION MEMBER COMMENTS AND DISCUSSION

Mr. Halter voiced a concern regarding the additional staff condition recommended by the Planning Commission and agreed to by the applicant regarding the completion of landscaping for case 2016-1011 (Millbrook Subdivision Section 2). Mr. Halter informed the Commission that the landscaping had not been completed and requested that staff send a letter to the applicant regarding this condition. Mr. Schultz informed the Commission that staff was aware of the landscaping situation and provided an update on the research regarding the signage on the subject site. Discussion was held with the Planning Commission if a withdrawal of the approval can occur if the condition is not met. The Planning Commission was in agreement for Chairwoman Keller to recommend to City Council to explore legal issues to reopen case 2016-1011.

Mr. Badger informed the Commission that he may be unable to attend the July 6, 2016 meeting due to a scheduled surgery.

Mr. Prall informed the Commission that he received the update from the Fire Chief regarding the new fire station.

Vice-Chairman Simpson informed staff that the historic property on Stratford Road is in need of mowing. Mr. Schultz informed the Commission a portion of the property is located in the township.

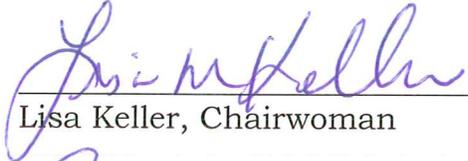
Chairwoman Keller provided information to the Commission regarding the opening of the Spray and Play Park.

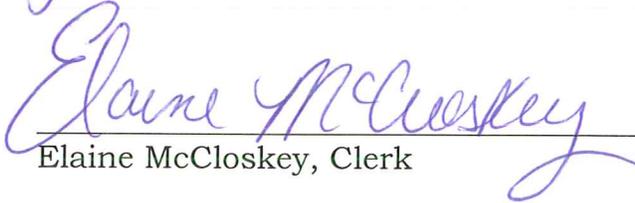
Chairwoman Keller requested an update regarding current interviews and applicants for the open seat on the Planning Commission.

ITEM 6. NEXT REGULAR MEETING: July 6, 2016

ITEM 7. ADJOURNMENT:

**Motion:** Chairwoman Keller moved for the June 1, 2016 Planning Commission meeting to adjourn. The meeting adjourned at 7:58 p.m.

  
\_\_\_\_\_  
Lisa Keller, Chairwoman

  
\_\_\_\_\_  
Elaine McCloskey, Clerk

**PUBLIC WORKS/PUBLIC UTILITIES COMMITTEE**  
**MOTION SUMMARY**  
**March 1, 2016**

ITEM 1. Roll Call

Chairman Shafer called the meeting to order at 7:00 p.m.

Members Present: Mayor Carolyn Riggle and Chairman Kent Shafer

Members Absent: Vice-Chairwoman Lisa Keller

City Staff Present: Brad Stanton, Director of Public Utilities and Bill Ferrigno, Public Works Director/City Engineer

**Motion:** Mayor Riggle moved to excuse Vice-Chairwoman Keller, seconded by Chairman Shafer. Motion approved by a 2-0 vote.

ITEM 2. APPROVAL of the Motion Summary of the Public Works/Public Utilities Committee meeting held January 5, 2016 as recorded and transcribed.

**Motion:** Mayor Riggle moved to approve the Motion Summary of the Public Works/Public Utilities Committee meeting held January 5, 2016, seconded by Chairman Shafer. Motion approved by a 2-0 vote.

ITEM 3. PUBLIC COMMENTS

There was no public comment.

ITEM 4. UPDATE on Public Utilities Projects and Activities

Mr. Stanton provided information and an update on Public Utilities projects which include:

- a. Bernard Avenue Storm Water Improvements
- b. Cooperative Boating Facility Grant
- c. Sanitary Sewer Collection System Master Plan
- d. Wastewater Plant Aeration System Improvements

Mr. Stanton provided an update of the Propagation Study completed by Mueller Systems for the placement of AMR. Mr. Stanton discussed the location of the Mi. Hub Collector locations, XR Repeater locations, and the estimated service area and meter locations. .

ITEM 5. UPDATE on Public Works Projects and Activities

- Downtown Refuse-Update

Mr. Ferrigno discussed the concerns over the Downtown Business Refuse collection and provided information on current curbside and rear collection. Mr. Ferrigno discussed that current collection date is scheduled for Monday, but due to some businesses being closed he considering a change of date until Wednesday.

Mr. Ferrigno discussed current violations that occur on the south-side of Sandusky in the business district. Mr. Ferrigno discussed the need to change the code to change the behavior. Mr. Ferrigno discussed the current code violation. Mr. Ferrigno proposed to modify the current code to give warning and then possible fines.

A discussion was held on fining property owners vs. tenants, and value of fines. Mr. Ferrigno to discuss code changes with the City Attorney and will email changes to the Committee.

#### ITEM 6. STAFF COMMENTS

A discussion was held over the frequency for the meeting. Committee members recommend the meeting be held quarterly with the possibility of additional meetings scheduled if needed.

#### ITEM 7. MEMBER COMMENTS

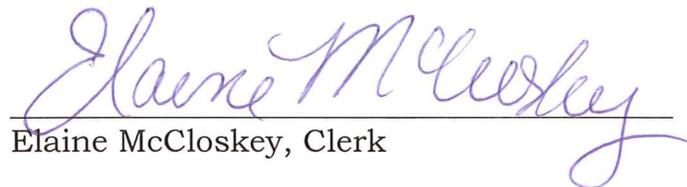
#### ITEM 8. ADJOURNMENT

**Motion:** Mayor Riggle moved to adjourn the Public Works/Public Utilities Committee meeting. The meeting adjourned at 7:33 p.m.



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Kent Shafer, Chairman



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Elaine McCloskey, Clerk



## Executive Summary

Prepared for the  
**Delaware County Transit Board, Delaware Ohio**

Prepared by:  
**Parsons Brinckerhoff**

in association with:  
**Engage Public Affairs LLC**  
**Burges & Burges Strategists**

June 2016

**PARSONS  
BRINCKERHOFF**

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# 1 BACKGROUND

In 2015, the Delaware County Transit Board (DCTB) engaged WSP Parsons Brinckerhoff to conduct a Transit Development Plan and Local Funding Study for the Delaware Area Transit Agency (DATA). DATA provides fixed route and Paratransit services in portions of Delaware County, Ohio, including the City of Delaware, and Demand Response service throughout the county, to and from destinations outside the fixed route service area.

In addition to WSP Parsons Brinckerhoff, the consultant team included Engage Public Affairs (community outreach) and Burges and Burges Strategists (stakeholder interviews).

Population and demographic data were obtained through the courtesy of the Delaware County Regional Planning Commission (DCRPC) and Mid-Ohio Regional Planning Commission (MORPC).



The year 2013 was a turning point for DATA. As a result of the outcomes of the 2010 US Census, Delaware County was added to the Columbus Urbanized Area, compelling DATA to change from a largely demand response-focused system to a largely fixed route operation.

Therefore, the goals and objectives of the study are:

- Recommend route changes and service enhancements that improve the operation and efficiency of the existing route network.
- Identify new potential markets for DATA service.
- Develop a funding plan that supports and elevates DATA into the future.

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# 2 PROJECT TIMELINE

The study was conducted between mid-2015 and early 2016 with the conduct of several tasks:

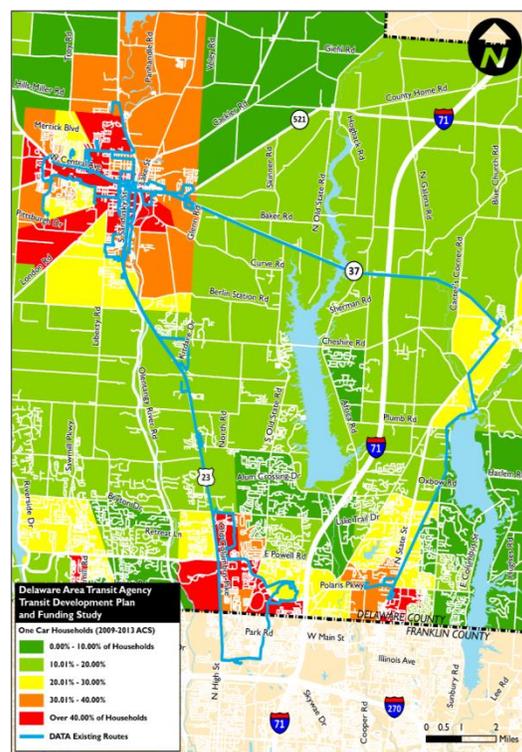
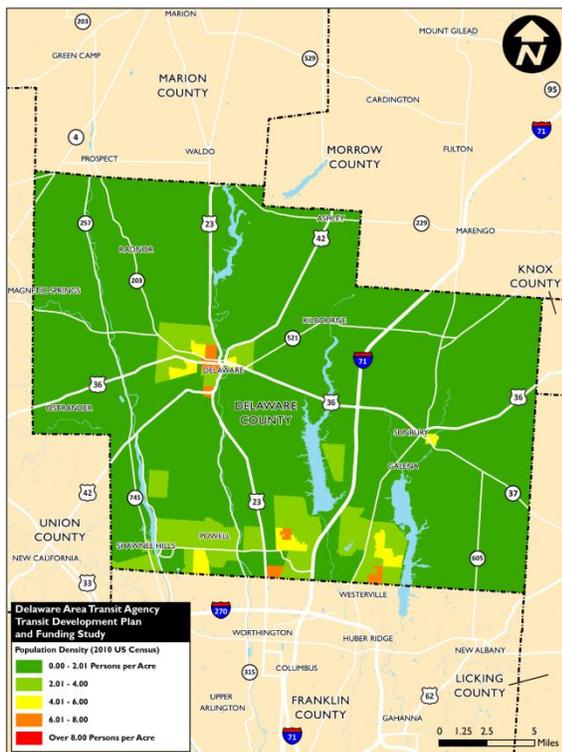
- August - September 2015: Data collection and analysis
- October 2015: On-site service analysis
- November – December 2015: Stakeholder interviews, community meetings, on-line survey
- January 2016: Submittal of Draft Report
- April – June 2016: Board and Technical Advisory Committee review, refinement of recommendations, submittal of Final Report

# 3 MARKET ANALYSIS

A market and demographic analysis of Delaware County was conducted that analyzed:

Growth trends and patterns

- Economic conditions
- Employment types
- Commuting patterns
- Population and density (below, left)
- Demographics
  - Household income
  - Lower income populations
  - Minority populations
  - O-car and 1-car households (below, right)
  - Senior populations
- Activity centers and trip generators
  - Retail
  - Medical
  - Social service
  - Employment
  - Educational
  - Recreation



## MARKET ANALYSIS: CONCLUSIONS

### Delaware County is highly diverse in terms of development

It is the fastest growing county in Ohio, but most of that growth is concentrated in the southern third of county, adjacent to the Franklin County.

A broad band of housing, retail, and commercial development extends from Dublin to Westerville.

The Polaris area is a draw for residents from throughout Central Ohio.

The City of Delaware is a self-contained community with its own commercial, retail and activity centers.

The remaining two-thirds of the county is predominantly low density, rural, and agricultural.

### Nearly all development in Delaware County is auto-centric

With the exception of the downtowns of Delaware and Powell, new commercial developments tend to be set far back from the road, most subdivisions and apartment complexes are similarly designed with limited entry and exit points, and even medical facilities such as Ohio Health are designed primarily with auto access in mind.

Resulting land use patterns make it difficult for transit to access many population and activity centers.

### Delaware County is *not* diverse in terms of demographics and income

The county is relatively or highly affluent throughout, with very high and consistent rates of automobile ownership, reflecting limited propensity for transit use

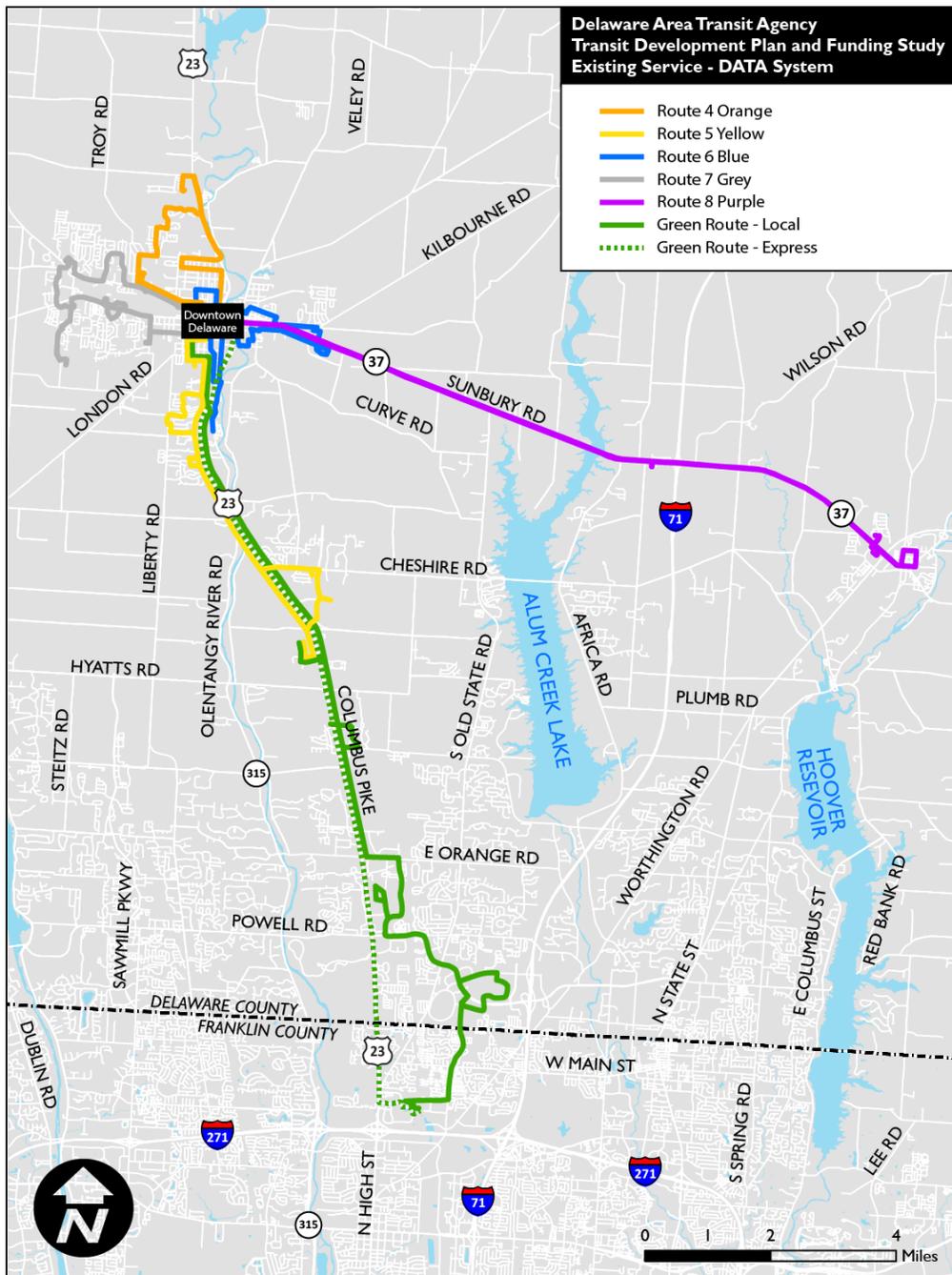
Despite the county's affluence, there remain many people who lack cars or the ability to drive, with travel needs that are beyond their physical and financial means.

The county's population is rapidly aging, suggesting a potential for increased transportation services for this segment of the community.

# 4 SYSTEM ANALYSIS

The system analysis consisted of review of ridership trends by route, field analysis, and informal talks with riders and drivers.

CURRENT DATA FIXED ROUTE SYSTEM (2015)



As result of the market and service analysis, several issues have been identified that directly relate to potential service improvements:

<p>DATA's fixed route service is a hybrid of demand response and traditional fixed route service</p>	<ul style="list-style-type: none"> <li>• Fixed route service retains a key characteristic of Demand Response: as much "front door" service to apartment complexes, community facilities and medical centers as possible.</li> <li>• This approach results in several "out-of-direction" detours that most fixed route systems try to avoid. However, DATA's ridership expects "front door" service versus walking 1-3 blocks to a bus stop.</li> </ul>
<p>Service area coverage is emphasized over directness of service</p>	<ul style="list-style-type: none"> <li>• With limited resources, DATA chose to cover as much of the City of Delaware and environs as much as possible with bus routes.</li> <li>• The trade-off is indirect, sometimes requiring a transfer to return home.</li> </ul>
<p>One-way loop routes result in lengthy, out-of-direction travel</p>	<ul style="list-style-type: none"> <li>• One-way loops may provide a short trip from origin to destination, but the return trip usually means riding to the end of the line and back.</li> <li>• For example, a resident of Fern Drive and Freedom Lane, can use DATA to shop at Walmart or Kroger at the Delaware Shopping Plaza. The trip from home to store takes 8 minutes; the return trip means riding to the end of the line (Columbus State), then back to the DATA hub, sitting through the layover, and riding back to Fern and Freedom, a 42 minute ride.</li> </ul>
<p>The timed -transfer "pulse" schedule works efficiently- but not all routes are on the pulse</p>	<ul style="list-style-type: none"> <li>• City of Delaware routes meet on every hour on the half hour to facilitate easy transferring.</li> <li>• On-time performance is good.</li> <li>• The DATA hub is clean and well-maintained.</li> <li>• The longer-distance Green and Purple routes are not scheduled on the same pulse schedule, requiring considerable wait times at the hub for those who choose to make transfer connections.</li> </ul>
<p>Designated bus stops are widely-spaced</p>	<ul style="list-style-type: none"> <li>• DATA has designated stops only at timepoint locations</li> <li>• Stops are widely spaced in many areas, potentially restricting convenient access to fixed route service.</li> <li>• Signs are placed at most stop locations but there are few passenger shelters.</li> </ul>
<p>Customer service is exceptionally excellent</p>	<ul style="list-style-type: none"> <li>• It is evident that drivers and other DATA staff treat customers with friendliness courtesy and respect.</li> <li>• Driver and customer service staff serve as ambassadors for the system and help riders to use the system to meet their travel and social needs.</li> </ul>

Delaware County's land use patterns present challenges to providing effective transit service

- Most of Delaware County's development is auto-centric, with wide arterials, limited pedestrian amenities, and housing, medical and social facilities, schools and colleges, and other destinations set far back from the road and separated by parking lots. This causes time-consuming and operationally expensive alignments to serve these areas.
- Major arterials such as US 23 and US 36 are built for high speed and are less accommodating to transit, limiting the potential for bus stop placement and rider access.
- Fixed route service responds to the City of Delaware's layout by facilitating rider and pedestrian access and consistent development density.

DATA service in the Polaris area is confusing

- Each Green Route trip has a different alignment pattern, making it difficult to understand and resulting in inconsistent coverage.
- Two different markets are served by the Green Route based on time of day: commuters to Columbus via COTA at the Crosswoods park and ride facility and shoppers in the Polaris area.

Grocery stores, social services and medical centers are predominant trip destinations; trips to jobs are less prominent

- Grocery stores are popular destinations. Direct front, door service is operated, providing convenient access that would not be found with on-street stops.
- The Orange Route is the only fixed route that does not directly serve a grocery store.
- While some workers ride DATA, it does not provide evening service or comprehensive weekend service required for 2nd and 3rd shift jobs.

## 5 PUBLIC AND STAKEHOLDER OUTREACH

### COMMUNITY MEETINGS

On December 9, 2015, three community meetings were held to discern public and community leader impressions of, and ideas for, public transportation in Delaware County. The meetings were organized and moderated by a community involvement specialist from consultant team member Engage Public Affairs.

Two of the meetings, by invitation and solicitation, were “community leader conversations” conducted at SourcePoint in Delaware and the Liberty Township Hall in Powell. A public meeting was held at the Delaware County One Stop Shop in Delaware.





### Transit Matters for Growing Delaware

Attend Our Community Leader Discussions!

Our Delaware-area population and economy continues to grow, increasing demand for more and better public transit. At the same time, state and federal funding is dropping.

The **Delaware Area Transit Agency (DATA)** provides door-to-door service for seniors and people with disabilities, and its local bus routes connect residents to jobs, schools, doctors appointments and other destinations. But is DATA taking YOU, and Delaware County, where you want to go?

Please join us for one of two community leader conversations to move DATA and Delaware County into a more connected future.

**Two Community Leader Conversations**  
**Wednesday, Dec. 9**

<p>▶ <b>9 – 10:30 a.m.</b>            SourcePoint            Room 123            800 Cheshire Rd            Delaware, Ohio 43015</p>	<p>▶ <b>2 – 3:30 p.m.</b>            Liberty Township Hall            10104 Brewster Lane            Powell, Ohio 43065</p>
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RSVP to Ginny Berry at [GinnyBerry@ridedata.com](mailto:GinnyBerry@ridedata.com)  
or call (740) 368-9383.

### ON-LINE SURVEY

A general public, on-line survey was conducted to enable broader public involvement and provide the opportunity for citizens to learn more about the study, determine preferences, and provide comments and ideas.

A survey questionnaire was developed and reviewed by DATA staff. It was posted on DATA’s website, [www.ridedata.com](http://www.ridedata.com), during the month of December 2015. To publicize the survey and encourage citizens to respond, emails were sent to 50,000 households, a print advertisement was placed in the Sunday Delaware Gazette newspaper, and advertisements were placed on Facebook.

Community Leaders expressed a wide range of opinions and ideas with an emphasis on focusing service to better meet the needs of people who tend to rely upon alternative transportation services.

## COMMUNITY LEADER CONVERSATIONS: CONCLUSIONS

<p><b>DATA is highly regarded for the efficient service it provides</b></p> <p>Services that are currently provided effectively meet the needs of many residents, especially clients of social service and medical-related organizations.</p> <p>DATA provides excellent customer service and attention to individual travel needs.</p> <p>However, travel times are slow and connections can be inconvenient.</p>	<p><b>While new route connections are desired, expanded service hours and lower fares are a higher priority</b></p> <p>The southern portion of the county, between Powell and Westerville, centering on the Polaris area, suggests that new east-west connections are needed.</p> <p>While millennials and daily commuters appear to be an obvious transit market, limited resources suggest that DATA should first focus on service to persons in need</p> <p>The higher priority for potential service expansion should focus on adding evening and more weekend service and lowering Demand Response fares.</p>	<p><b>There is some optimism for support of expanded funding</b></p> <p>There is cautious optimism that County voters would support increased funding to improve DATA, but much groundwork would need to be laid to more accurately determine levels of support.</p>
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## ON-LINE SURVEY: CONCLUSIONS

### Residents are bullish on Delaware County

As they reside in one of the most affluent counties in Ohio, and the fastest growing county in the State of Ohio, residents feel positive about Delaware County's future

### DATA service meets many needs but falls short of others

Riders and residents appreciate DATA's service coverage and attention to its customers, but see limited service frequency, minimal Saturday service and lack of evening and expanded weekend service as a shortcoming.

### Even if they don't use DATA, residents are supportive of the need for public transit

While most residents do not use DATA, they are familiar with those who do.

Most people are aware of DATA's fixed route services versus Paratransit and Demand Response, but value more the need for paratransit and demand response service.

Support exists for expanded funding but residents are less sure if there would be broad support.

## STAKEHOLDER INTERVIEWS

Consultant team member Burges & Burges Strategists worked with DATA to capture perceptions and input from the broader community regarding the transit system's needs, routes, and services. Burges & Burges developed an in-depth interview guide of nine open-ended questions to allow participants to expand on their opinions and views. In conjunction with DATA, a list of area government officials, local business leaders and educational and non-profit professionals was compiled. Between October 27 and November 12, 2015, 21 interviews were completed, each lasting 15-30 minutes. Feedback gathered from these interviews was designed to provide a better understanding of how community members think about DATA, services offered, and its overall role in the community

## STAKEHOLDER INTERVIEWS: CONCLUSIONS

# 1. Develop a clear, compelling and unifying message

## **Connect public transportation to economic development**

Delaware County residents care a great deal about the continued success of their communities. Moving forward, DATA should link a vibrant and vital public transportation system to the continued development and growth of the region and county.

## **Show the impact DATA has on the daily lives of its riders**

Although interviewees expressed little personal experience using DATA, they clearly understand the value of public transit for some of the county's most vulnerable residents- and they believe it should continue. Raising awareness about the critical role DATA plays in the everyday lives of its riders will help clarify the importance of the system to non-users.

## **Utilize compelling statistics to place DATA's work in the proper context**

Considering low levels of awareness regarding DATA and its services, it is important that DATA provide ample evidence to support increased funding for public transportation in Delaware County.

STAKEHOLDER INTERVIEWS: CONCLUSIONS

## 2. Maximize existing communication outlets and investigate new and widely used tools

**Ensure communications outlets are timely, informative and efficient**

Important tools such as website, email distribution lists, newsletters and local media relationships are all critical to any successful communications planning. As DATA proceeds, it will be important that it regularly updates these outlets with the latest news and information.

**Organize natural allies, business leaders, faith-based organizations and elected officials**

DATA must build a broad base of support among the county's most influential leaders. These third-party validators can carry DATA's message to critical corners of the community and rally support from important constituencies.

**Expand efforts by building a greater presence on social media**

By delving into social meida sites such as Facebook and Twitter, DATA can quickly expand its communications network and create two-way channels of communications with its users. The level of access for both riders can help build confidence and provide the ability to quickly commuicate important, breaking news and information.

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## 6 SHORT RANGE IMPROVEMENT PLAN

Short-range recommendations for DATA's fixed route service are relatively modest given the context of DATA's current funding sources and levels. They focus on the following areas:

### **MAINTAIN CURRENT SERVICE MODEL**

Fixed route service in the City of Delaware, between Delaware and the Polaris area, and between Delaware and Sunbury is the most effective service model in those areas. Expansion of fixed routes is not recommended at this time; Demand Response service is appropriate in the other, less densely developed and population portions of the county.

### **STREAMLINE ROUTE DESIGN PROVIDING MORE DIRECT TRAVEL**

Bi-directional service can be provided in a few instances to create more direct connections and shorter trip times for riders.

### **EXPAND NEIGHBORHOOD COVERAGE**

There are some opportunities to add additional residential streets to fixed route coverage.

### **SIMPLIFY US 23-POLARIS SERVICE**

The Green Route's many alignment variations are consolidated into two: peak period service focusing on Crosswoods and midday service to Polaris.

### **GREATLY INCREASE THE NUMBER OF BUS STOPS**

A significant number of bus stops should be added to all six fixed routes. Within the City of Delaware, with the exception of service along major arterials such as US 23, bus stops should be spaced approximately every other block, with spacing no less than ¼ mile. In addition to providing more convenient access, the presence of bus stop signs along city streets and county roads helps to signal the presence of transit in the area given that buses are might be seen on the street only sporadically.

All stops should be identified with a sign containing route name/number/color, DATA phone number and website, and service hours and frequency.

### **ENHANCE PUBLIC AWARENESS AND PASSENGER INFORMATION**

Based on some of the comments received as part of the study's outreach efforts, especially from community leaders and stakeholders, there is some confusion as to what "DATA" is and what services it provides. This may be exacerbated by the use of small paratransit-type for not only DATA's Demand Response and Paratransit services, but for its fixed route service as well. Some are unsure what DATA even is, or may see it as service only for elderly and disabled persons and not the general public.

While the idea of using a different vehicle that resembles the traditional image of fixed route service may be desirable to better establish an image of public transit for all, it is unlikely that DATA would have the wherewithal to change its fleet. However, a re-branding of the system and its vehicles is a relatively low cost and potentially effective action.

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## 7 LONG RANGE VISION PLAN

The long range planning horizon extends through the next decade. Recommendations are based upon the securement of an undefined but relatively modest amount of additional capital and operating resources.

### **EXTEND SERVICE HOURS TO WEEKNIGHTS**

Service on most of the fixed routes should be extended to 9 PM. Later hours of service will allow expanded opportunities for workers to use the system, as well as shoppers and students. This improvement is a relatively high priority among users and stakeholders.

### **EXPAND SATURDAY SERVICE AND HOURS**

The routes and schedules operated on weekdays should be operated on Saturday as well, expanding the number of weekend routes from four to six, and extend hours from its current limited period, to start at 8 AM and end at 6 PM. These improvements will make the system easier to understand and therefore encourage additional usage, and be more useable and convenient for workers, shoppers and other riders.

### **REDUCE FARES FOR DEMAND RESPONSE SERVICE**

DATA's very high Demand Response fares, though currently necessary, significantly limit the ability of Delaware County residents to use public transportation for essential needs. Depending on the level of potential additional financial resources, the major priority of the Long Range Vision Plan is a reduction on Demand Response fares to approximately \$5 - \$10 depending on trip length.

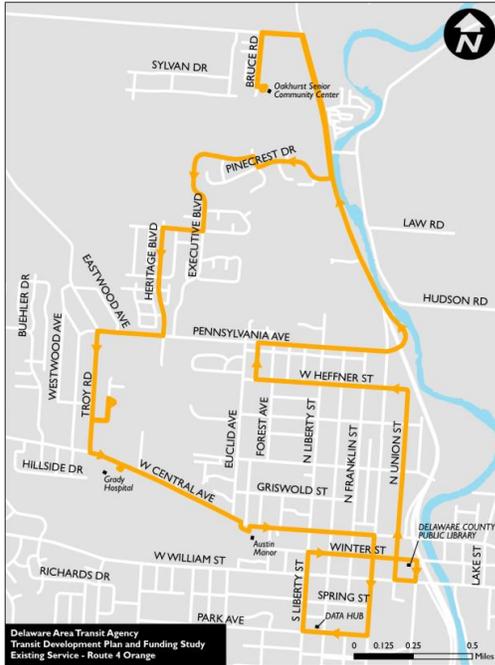
### **FURTHER STREAMLINE ROUTES AND ENHANCE DIRECT SERVICE**

By adding one additional bus to the operational fleet, routes can be further streamlined (from the starting point of the recommended short term plan) to provide much greater direct service including more bidirectional routings. Two examples of the individual route recommendations are described and illustrated on the following pages.

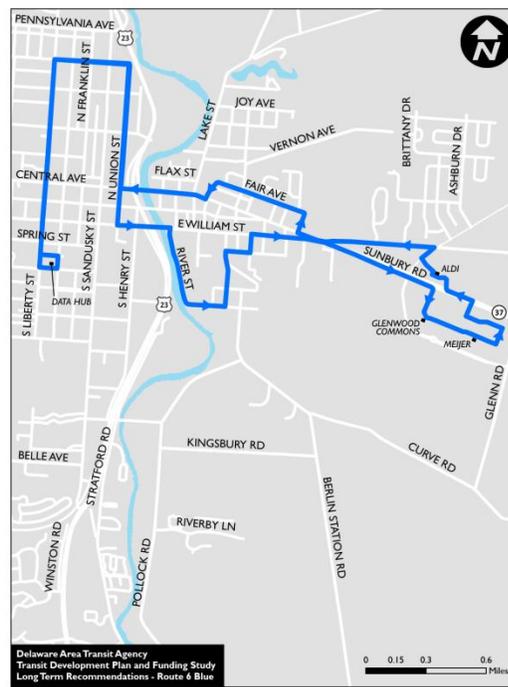
**Current:**

**Long Range:**

**ORANGE ROUTE 4 NORTH**



**BLUE ROUTE 6 EAST**



## LONG RANGE PLAN ESTIMATED OPERATING COSTS

WEEKDAY SERVICE	Estimated Annual Incremental Cost (Fully Allocated)	Estimated Annual Incremental Cost (Unburdened Cost, Minus Admin.)
Orange Route 4: Weeknight Service Span Extension	\$65,086	\$49,093
Yellow Route 5A/5B: Weeknight Service Span Extension	\$65,086	\$49,093
Blue Route 6: Weeknight Service Span Extension	\$65,086	\$49,093
Grey Route 7: Counterclockwise Weeknight Service Span Extension	\$65,086	\$49,093
Grey Route 7: New Clockwise Service Weekday Service Span	\$212,168	\$160,032
Grey Route 7: New Clockwise Weeknight Service Span Extension	\$65,086	\$49,093
Green Route Express: Weekday Service Span	\$97,629	\$73,639
Green Route Local: Weekday Service Span	\$195,259	\$147,278
Green Route Local: Weeknight Service Span Extension	\$97,629	\$49,093
<b>TOTAL</b>	<b>\$928,115</b>	<b>\$675,507</b>
SATURDAY SERVICE	Estimated Annual Incremental Cost (Fully Allocated)	Estimated Annual Incremental Cost (Unburdened Cost, Minus Admin.)
Orange Route 4: Saturday Service Span Extension	\$16,591	\$12,514
Yellow Route 5A/5B: Saturday Service Span Extension	\$16,591	\$12,514
Blue Route 6: Weeknight Service Span Extension	\$16,591	\$12,514
Grey Route 7: Counterclockwise Saturday Service Span Extension	\$16,591	\$12,514
Grey Route 7: New Clockwise Saturday Service Span	\$26,545	\$20,065
Green Route Local: Saturday Service Span	\$33,181	\$25,028
Purple Route 8: Saturday Service Span	\$15,761	\$11,888
<b>TOTAL</b>	<b>\$141,851</b>	<b>\$107,037</b>
<b>TOTAL WEEKDAY AND SATURDAY</b>	<b>\$1,069,966</b>	<b>\$782,544</b>

All weekday and Saturday service improvements combined would result in an additional \$1,069,966 in annual operating costs (using 2015 dollars) based on fully allocated costs. However, the “unburdened” cost, which assumes that no additional administrative staff is needed to accommodate a service expansion as recommended in the Long Range Vision Plan, is estimated at \$782,544 (2015 dollars).

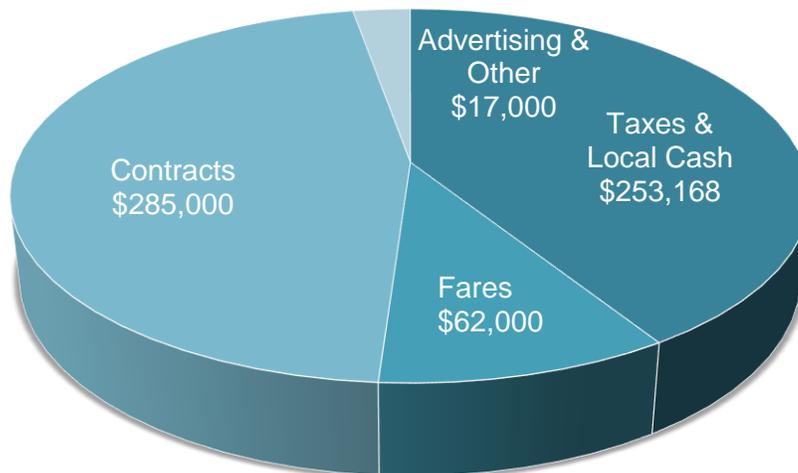
The operating costs estimates are provide for each route and service improvement type (additional routes, expansion into weeknights, new Saturday service, and expanded Saturday service span) can be implemented independently of one another if so desired.

The cost of sharply reducing Demand Response fare is not included in this estimate. It is difficult at this time to assess what the ridership response would be to reduced fares, especially given an associate improvement in fixed route coverage.

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## 8. FUNDING SOURCES

DATA's 2015 budget identifies estimated revenue by source, as below. The available proportions and amounts are not expected to significantly change in the next few years



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## 8. SUMMARY

Based on the analysis, it is recommended that DATA should continue to focus its efforts on continual improvement to provide outstanding service to those with mobility needs. At the same time, it should strive toward increasing public awareness of its availability to all segments of the population. Given Delaware County's development patterns, DATA's impact on traffic congestion, for instance, is realistically modest. However, as the county's population continues to grow—and age—it is anticipated that more residents and employers will look to DATA to meet their mobility needs.

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## FACT SHEET

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AGENDA ITEM NO: 10

DATE: 7/11/16

ORDINANCE NO: 16-45

RESOLUTION NO:

READING: THIRD

PUBLIC HEARING: **YES**  
**June 27, 2016 at 7:30 p.m.**  
**July 11, 2016 at 7:30 p.m.**

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TO: Mayor and Members of City Council

FROM: R. Thomas Homan, City Manager

VIA: Darren Shulman, City Attorney

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**TITLE OF PROPOSED ORDINANCE/RESOLUTION:**

AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF AMENDMENTS TO THE DELAWARE CITY CHARTER, AND DECLARING AN EMERGENCY.

**BACKGROUND:** Pursuant to Section 128 the Charter, a Charter Review Commission comprised of 9 electors of the City reviews the charter and makes recommendations to Council. Council then votes to submit the changes to the voters in November. Council can approve, modify, or reject the recommendations. The background report, which will be provided to council, provides a summary of the changes.

The Charter Review Commission will be meeting on June 9 to finalize their recommendations. City Attorney Darren Shulman will be sending out the final recommended changes on Friday.

**REASON WHY LEGISLATION IS NEEDED:**

Legislation is required to submit the proposed changes to the voters.

**COMMITTEE RECOMMENDATION:**

Approval

**FISCAL IMPACT(S):**

**POLICY CHANGES:**

**PRESENTER(S):**

Darren Shulman, City Attorney

**RECOMMENDATION:**

Approval at third reading

**ATTACHMENT(S)**

ORDINANCE NO. 16-45

AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF AMENDMENTS TO THE DELAWARE CITY CHARTER, AND DECLARING AN EMERGENCY.

WHEREAS, the 2016 Delaware City Charter Commission has recommended amendments to the Delaware City Charter; and

WHEREAS, Delaware City Council has considered said amendments and desires to have those amendments acted upon by the electors of the City,

NOW THEREFORE BE IT ORDAINED by the Council of the City of Delaware, Ohio,

SECTION 1. That the question of the amendments to the Delaware City Charter, Sections 4A, 5, 7, 8, 11, 12, 13, 14, 15, 16, 17, 21, 26, 45, 46, 47, 66, 67, 70, 71, 74, 75, 76, 77, 83, 84, 85, 86, 89, 90, 92, 95, 101, 102, 104, 107, 109, 110, 113, 114, 118, 119, and 126 by making revisions thereto, be submitted to the electors of the City of Delaware at the regular municipal election to be held November 8, 2016, so that as amended sections the same shall read as follows:

See Exhibit A attached hereto in which **bold** indicates new language and ~~strike-through~~ indicates deleted language.

SECTION 2. That the Clerk of Council is directed to certify a true copy of this ordinance to the Board of Elections of Delaware County. The Clerk of Council is further directed to cause the full text of the Charter Amendments to be posted on the City's website. In addition, pursuant to Article XVIII Section 9 of the Ohio Constitution, the Clerk of Council shall provide notice of the proposed amendments, along with a link to the full language and notice that paper copies may be obtained at City Hall to be published once per week for two consecutive weeks in a newspaper of general circulation in the City of Delaware, with the first publication being not less than thirty (30) days prior to the election.

SECTION 3. EMERGENCY CLAUSE: That in order to provide for the usual daily operation of the various departments of the municipal government and to provide for the public peace, safety, health and welfare this ordinance is hereby declared to be an emergency measure and shall take effect and be in full force and effect immediately upon its passage and to assure that it will be in effect in time to be certified to the Delaware County Board of Elections so

that the issue may be placed on the ballot at the November 8, 2016 general municipal election.

EMERGENCY CLAUSE:

YEAS \_\_\_ NAYS \_\_\_  
ABSTAIN \_\_\_

PASSED: \_\_\_\_\_, 2016

YEAS \_\_\_ NAYS \_\_\_  
ABSTAIN \_\_\_

ATTEST: \_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
MAYOR



June 10, 2016

To: City Council  
From: Charter Review Commission  
Re: Recommended changes to the Delaware City Charter

Pursuant to the Delaware City Charter, a Charter Review Commission is convened every eight years to review the charter and make recommendations to Council for changes to be submitted to the voters. The 2016 Charter Review Commission recommendations (attached), fall into three categories: modernization, clarification, and style/cleanup. In addition to the recommended revisions, the Commission has future recommendations for Council action on provisions it considered and ultimately did not recommend at this time.

**Modernization Changes:** Based on the age of the charter, many provisions that made sense years ago simply do not apply to how government operates today.

**Clarification Changes:** These changes aim to clarify existing sections by improving confusing or ambiguous charter sections. Some of these recommended clarifications have substantive elements geared towards improving processes, but the intent of the section remains the same. For example, in many sections, dates have been updated.

**Style/Cleanup Changes:** The Commission carefully reviewed each section of the charter. These recommendations are simple changes to style or wording, with the goal of making the document more readable and understandable. These proposed revisions are not substantive changes.

The following chart provides a quick summary of the changes recommended by the Commission.

Charter Section	Type of Change	Notes/Explanation
4A	Clarification	Section 4A: The existing charter section is confusing in that it includes a sunset date that has already passed, rendering the section moot. The limitation on using eminent domain for economic development is not a statewide restriction, so Section 4A is no longer necessary. However, the Commission felt that striking the section could cause confusion because it would look like the voters were voting to remove the prohibition. The recommended change aligns the Charter with State law without appearing to endorse using eminent domain for economic development projects.
5	Modernization	This change allows Council to approve intergovernmental agreements by Resolution, which is a faster process than the current practice of approving these agreements by ordinance. This change is recommended based on the shift towards intergovernmental cooperation and shared services, the uncontroversial nature of these agreements, and the short time frames necessary to enter into some of these agreements.
7	Clarification	This section clarifies the definition of residency by adopting language used in state law.
8	Clarification	This section rewords the existing process to make it easier to understand and changes dates to current dates.
11	Clarification	This section provides the process for discipline and expulsion of council members. The current language does not provide adequate detail on the types of offenses a council member can be disciplined for, the process for determining whether that member should be disciplined, and the rights of a member facing expulsion.
12	Modernization	The proposed revision limits the section to the circumstances where a conflict could occur which would require a council member to vacate a seat.
13	Clarification + Style/Cleanup	Substantively, the Commission has added a requirement that notice of a council vacancy be provided to the public to provide an opportunity for citizens to apply. The remaining changes are aimed at making it easier to understand how the vacancy process works.

14	Style/Cleanup + Modernization	The one substantive change to this section is changing the position that draws lots from the City Clerk to the City Attorney. This change is made to reflect the role the City Attorney currently plays at the Council Organizational Meeting.
15	Clarification + Modernization	The Commission believes that Council should be able to decrease its own salaries by ordinance immediately, which could become necessary in times of economic crisis. The prohibition on <i>increasing</i> salaries remains. The \$120 salary cited is a holdover from the first charter, which was passed before the first ordinance setting salaries existed. Because there is currently an ordinance, the reference to \$120 is confusing and unnecessary.
16	Modernization	Today, the bulk of communication with City Council members is done electronically. Given the ability to provide notification more effectively in many ways, the Commission believes personal service at a residence is no longer necessary.
17	Modernization	This change allows a shift to electronic records, which are preferable to a paper book because it can be shared with the public easier.
21	Modernization	This change allows a shift to electronic records, which are preferable to a paper book because it can be shared with the public easier.
26	Modernization	This change also allows the city to use its website as a means to provide notice to the public, which is becoming the primary method people use to get information about the City.
45	Clarification	Like the change to article 16, this change removes the confusing reference to the original mayor's salary.
46	Modernization	Given the process for hiring City Managers, the Commission felt the situation the deleted language seems to be trying to address is not likely to occur, and if it were to occur, it is unclear why it would be prohibited.
47	Style/Cleanup	This change simply clarifies the language and timing parameters for a possible suspension of the City Manager.
Article XI	Style/Cleanup	Removes "Department" from the Article Title
66	Clarification	The current language treats departments differently. Some are listed as departments while in other sections, the charter spells out responsibilities that must be handled, but leaves it up to council to determine how they are covered. The Commission feels that the second approach provided council with the most flexibility to determine which departments the City should have, as long as the function is being performed.

67	Clarification	Given the change to Section 66, this section is no longer needed.
70	Modernization	This section contains references to a process that the City followed when it was a lot smaller. For example, the City does not have general storerooms or warehouses for supplies. These changes reflect how purchasing is performed.
71	Modernization	This section removes references to a process that doesn't relate to the way the City budget operates now.
74	Modernization	This change reflects changes in the standard for awarding contracts that has been adopted by the Ohio Revised Code. Using a lowest and best bid standard allows the City to use alternative construction delivery methods that benefit taxpayers. In some cases, a bid could be the 'best' bid even if it costs more (for example, it could come with an earlier completion date).
75	Style/Cleanup	Very minor change removing "But" from the sentence start.
76	Style/Cleanup	Very minor change moving a comma.
77	Modernization	This change provides flexibility in the medium the City can make the budget and message available to the public by expanding permitted methods to include electronic copies and the City's website.
83	Clarification	Removes reference to date that has passed.
84	Style/Cleanup	Renamed section to provide better description.
85	Style/Cleanup	Very minor change moving commas to make it easier to read.
86	Style/Cleanup	Removes unnecessary use of "Generally" in title.
89	Modernization	Given timing of when data for reports is available, this change provides flexibility regarding when the report shall be submitted to City Council.
90	Clarification	Improves the process by which Council can request special audits.
92	Modernization	Securities are now kept electronically and the City does not even receive paper copies.
95	Modernization	Bonds and Notes now kept electronically and the City does not even issue paper copies.
101	Clarification	Adds specific requirement (currently understood but unstated) that the Civil Service Commission members must be electors of the City. Removes reference to long past effective date.
102	Style/Cleanup	Removes unnecessary use of "Generally" in title.
104	Style/Cleanup	Removes unnecessary use of "Generally" in title.
107	Style/Cleanup	Removes unnecessary use of "Generally" in title.

109	Modernization	This section is a hold-over from the role of the Planning Commission prior to the Charter. As a Commission of the City, the Commission no longer has the ability to hire its own employees.
110	Style/Cleanup	The stricken section is redundant in that it simply references another section of the Charter.
113	Style/Cleanup	Clarifies that the number of Council wards may only be changed through the Charter review process.
114	Style/Cleanup	Clarifies reference to ward “resident” as defined by Section 7 of Charter.
118	Clarification	Updates the dates referenced to improve ease of use.
119	Modernization	Given the changes made earlier leaving the establishment of department heads up to Council and the City Manager, this change moves the department heads into the existing process for all employees aside from the Clerk and City Manager.
126	Modernization	Allows copies of the Charter to be maintained electronically.

In addition to the changes outlined above, the Commission considered the following proposals that, while not recommended this year, should receive future consideration:

**Expansion in the number of wards:** The Commission spent a considerable amount of time examining whether the City should expand beyond the current four wards. Ultimately, the Commission does not recommend an expansion at this time. However, given the growth of the City, the Commission believes the next Charter Review Commission should give this topic strong consideration. To help prepare the next Charter Review Commission eight years from now and to ensure that the topic is given a full vetting, the Commission recommends City Council request that staff compile information that could aid the next commission, which would include the number of wards in other cities and the typical ratio of ward council member to residents.

**Requiring 50% of the vote to be elected as a ward council member:** Another proposal that received strong consideration was a requirement that a candidate receive 50% of the vote to win election to a ward seat. The rationale for this proposal was the seeming lack of representation when a candidate in a crowded field wins an election with a very small percentage of the vote. Had this change been adopted, it would have required many corresponding Charter changes, as a runoff would be required. Given the fundamental shift in the elections calendar, the Commission ultimately rejected this proposal. However, the Commission recommends that Council request staff compile information regarding the potential implications of adding a ‘primary’ election to ensure that the successful candidate earns 50% or more of the vote. This would include possible election dates, how the change would impact the schedule, a list of charter sections that would have to be altered to accommodate this change, and the cost of holding another election. This information could be used by the next Charter Review Commission to give this proposal further

consideration.

**Recommended Changes Approved by Vote of Charter Review Commission on 6/9/16**

**SEC. 4A. – CITY PROHIBITED FROM USING EMINENT DOMAIN SOLELY FOR ECONOMIC DEVELOPMENT.**

It is the intent of the City of Delaware to protect the private property of its citizens. **THE CITY OF DELAWARE HEREBY RECOGNIZES AND ADHERES TO STATE LAW RESTRICTING THE USE OF EMINENT DOMAIN POWERS SOLEY FOR ECONOMIC DEVELOPMENT.** ~~the City is prohibited from using eminent domain to acquire private property for economic development.~~

Economic Development – **FOR PURPOSES OF THIS SECTION 4A**, the term “economic development” means any activity to increase tax revenue, tax base, employment, or general economic health, when that activity does not result in (1) the transfer of land to public ownership; (2) the transfer of land to a private entity that is a common carrier, such as a railroad or utility; or (3) the transfer of property to a private entity when eminent domain will remove a harmful use of the land, such as the removal of public nuisances, removal of structures that are beyond repair or that are unfit for human habitation or use, or acquisition of abandoned property.

~~The limitations of this Section 4A shall not apply after November 20, 2008.~~

**SEC. 5. - INTERGOVERNMENTAL COMMITTEES AND CONTRACTS.**

City Council may **BY RESOLUTION** authorize or require an officer ~~of~~ **OR** officers of the City to participate with officers of the County of Delaware and of the City School District of the City of Delaware or with other cities, villages, and political subdivisions in committees and organizations for studying or coordinating programs of finance, taxation, public improvements, and other official activities of all such public authorities, for the purpose of improving public services and facilities by them rendered to the public and for the purpose of effecting economies therein. City Council may authorize contracts with other governmental subdivisions in relation to the performance of the functions of the City, as may be authorized by the Constitution and general laws of Ohio. The City may exercise any of its powers or perform any of its functions and may participate in the financing thereof, jointly or in cooperation, by contract or otherwise, with the United States or any agency thereof or with any one or more states, or subdivisions or agencies thereof.

**SEC. 7. - COMPOSITION; QUALIFICATIONS.**

Council shall consist of seven electors of the City of Delaware elected under the provisions of Sections 111 to 118, inclusive, of this Charter. No person shall be eligible for election to Council from a ward who is not at the time of his/her nomination and of his/her election a resident of such ward. **RESIDENCY IS DEFINED AS THE PLACE THE PERSON HAS ESTABLISHED HIS OR HER HOME ON OTHER THAN A TEMPORARY OR TRANSIENT BASIS.** Any person elected to Council from a particular ward who at any time after his/her nomination for a particular term shall cease to be a resident of such ward as the same existed at the time of such nomination, shall thereupon be deemed to have forfeited his/her election to or his/her membership in Council.

**SEC. 8. - ELECTION FROM WARDS AND AT LARGE; TERMS OF OFFICE.**

~~Three members of Council shall be elected from the City at large in the 2009 general municipal election and one Council Member from each of the four wards shall be elected in the 2011 general municipal election.~~

~~All Council Members shall be elected for four year terms commencing on the second Monday in November following their election and ending at 12:01 on the second Monday in November following the general municipal election in the fourth year following his/her election.~~

**ALL COUNCIL MEMBERS SHALL BE ELECTED TO FOUR YEAR TERMS COMMENCING ON THE SECOND MONDAY IN NOVEMBER FOLLOWING THEIR ELECTION AND ENDING AT 12:01 a.m. ON THE SECOND MONDAY IN NOVEMBER FOLLOWING THE GENERAL MUNICIPAL ELECTION IN THE FOURTH YEAR FOLLOWING HIS/HER ELECTION.**

**THREE MEMBERS OF COUNCIL SHALL BE ELECTED FROM THE CITY AT LARGE STARTING WITH THE 2017 GENERAL MUNICIPAL ELECTION AND EVERY FOUR YEARS THEREAFTER AND ONE COUNCIL MEMBER FROM EACH OF THE FOUR WARDS SHALL BE ELECTED STARTING WITH THE 2019 GENERAL MUNICIPAL ELECTION AND EVERY FOUR YEARS THEREAFTER.**

SEC. 11. – DISCIPLINE AND EXPULSION OF MEMBERS.

Council may, **WITH THE CONSENT OF AT LEAST FIVE MEMBERS, punish DISCIPLINE** its members for ~~violation of its rules or for~~ **DISRUPTIVE AND** disorderly behavior **THAT OBSTRUCTS THE ADMINISTRATION OF COUNCIL BUSINESS, VIOLATIONS OF THE DELAWARE CITY CHARTER OR CODIFIED ORDINANCES, OR ETHICS VIOLATIONS.**

~~COUNCIL MAY, and, with the consent of at least five members, may expel a member from office therefor~~ **FOR DISRUPTIVE AND DISORDERLY BEHAVIOR THAT REMAINS CONSISTENT OR IS ESPECIALLY DISRUPTIVE, CONVICTION OF A FELONY OR A CRIME INVOLVING AN ETHICS VIOLATION, OR COMMITTING OR ATTEMPTING TO COMMIT A VIOLATION OF SECTION 52 OF THIS CHARTER;** but no member shall be expelled unless he/she **FIRST** be notified **BY COUNCIL IN WRITING** of the grounds ~~of~~ **FOR** such expulsion and be given an opportunity to be heard **BEFORE COUNCIL** thereon **AT THE NEXT REGULAR MEETING OF COUNCIL FOLLOWING THE PROVISION OF NOTICE. AT THE HEARING, A MEMBER FACING EXPULSION MAY BE REPRESENTED BY LEGAL COUNSEL, PRESENT EVIDENCE AND WITNESS TESTIMONY IN HIS/HER FAVOR, AND CROSS-EXAMINE ANY WITNESS TESTIMONY PRESENTED BY COUNCIL BEFORE COUNCIL HOLDS A VOTE ON EXPULSION.**

SEC. 12. - COUNCIL MAY DECLARE SEATS OF MEMBERS VACANT.

Council shall ~~have the power and it shall be its duty to~~ declare vacant the seat of any person elected to Council who during the term for which he/she was elected shall hold any other employment in the service of the City of Delaware ~~except the office of Mayor, Vice Mayor, member of the City Planning Commission, or Trustee of the Police or Firemen's Pension Fund,~~ or who shall cease to possess the qualifications of his/her office, ~~or who shall do or attempt to do anything contrary to the provisions of Section 52 of this Charter,~~ or who shall be convicted of bribery, corruption, or any other crime involving moral turpitude, or who shall be absent from three consecutive regular meetings of Council unless one or more of absences shall have been excused by Council, or who shall forfeit his/her office by the operation of any other provision of this Charter.

The seat of any Council member shall be vacated upon the swearing in of the member to another elected public office.

SEC. 13. – MANNER OF FILLING VACANCIES, GENERALLY.

~~If any member of Council shall die, resign, or be disqualified or expelled or if his/her seat shall be declared vacant, **WHEN THE OFFICE OF ANY MEMBER OF COUNCIL BECOMES VACANT, NOTICE SHALL BE PROVIDED TO THE PUBLIC.** The remaining members of Council shall by the concurrence of at least four votes choose **APPOINT** his/her successor **FROM THE APPLICANTS**, who shall qualify and serve during the remainder of the unexpired term or until a successor shall be **IS** elected under the following provisions of this section. If any such vacancy or vacancies shall happen prior to ninety days preceding the date of the general election after the beginning of the term in which such vacancy or vacancies shall happen, a candidate or candidates may be nominated and elected at the next general municipal election, agreeably to the provisions of Sections 111 to 118, inclusive, of this Charter, to complete the term or terms in which such vacancy or vacancies shall have happened. **IF A VACANCY OCCURS MORE THAN NINETY DAYS BEFORE THE NEXT GENERAL ELECTION FOR COUNCIL MEMBERS, A SUCCESSOR SHALL BE CHOSEN AT THAT ELECTION TO FILL THE UNEXPIRED TERM AGREEABLY TO THE PROVISIONS OF SECTIONS 111 TO 118, INCLUSIVE, OF THIS CHARTER.** Any person so elected to fill any vacancy shall qualify as a member of Council at the first regular or special meeting thereof occurring after the election authorities shall have certified his/her election. He/she shall be notified of any such special meeting, agreeably to the provisions of Section 16 of this Charter. If prior to the time of such qualification the vacancy to which such person shall have been elected shall have been filled by Council, such appointment by Council shall thereupon be deemed to be terminated. **WHEN A SUCCESSOR IS SO ELECTED AND QUALIFIED, THE PRIOR APPOINTMENT BY COUNCIL FOR SUCH VACANCY SHALL THEREUPON BE TERMINATED.** If fewer persons shall be so elected or shall qualify to fill vacancies in terms of members at large of Council than the number of such vacancies which shall have happened prior to such election, the person or persons so elected and qualifying to fill such vacancy or vacancies shall be deemed to have been elected and qualified to fill such vacancy or vacancies which shall have first happened.~~

#### SEC. 14. - MANNER OF RESOLVING TIE VOTES OF APPOINTMENTS TO FILL VACANCIES.

~~If any vacancy shall happen more than three months before the expiration of the regular term in which it happens and if by reason of the failure of any person to receive as many as four votes it shall not be filled by Council during the first or second meeting of Council at which it might be filled, (not counting meetings after the fourteenth day of June and before the general municipal election in any year in which such vacancy might be filled by election by the people of a member of Council to complete the unexpired term), lots shall be drawn to determine which of the persons who shall have received **THE SAME AND THE HIGHEST NUMBER OF** votes at the last roll call on such appointment shall be deemed to be chosen to fill such vacancy. If two or more persons shall each have received the same and the highest number of votes on such roll call, all other persons shall be excluded from such lot. If not more than one person shall have received the same vote on such roll call, such lot shall be confined to the persons who shall have received the highest and second highest numbers of votes on such roll call. If two or more persons shall each have received the same and second highest number of votes on such roll call, one of such persons shall first be determined by lot, who shall thereupon be deemed to have received the second highest number of such votes for the purpose of the next foregoing provision. All such lots shall be drawn under the supervision of the City Clerk **ATTORNEY**, at the usual place of meeting of Council. Council may direct such lots to be drawn **PRIOR TO THE SECOND MEETING AT WHICH THE VACANCY COULD BE FILLED BY A MAJORITY VOTE.** during its session; otherwise they shall be drawn immediately upon the adjournment of the second session at which Council might have made such choice. Any person eligible to participate in any such lot shall personally draw his/her own lot if he/she be present; otherwise the City Clerk shall appoint another person to draw in behalf of the person who shall be absent. If any person eligible to participate in any such lot shall decline to do so, he/she shall be deemed to have drawn the lower or lowest order therein. Any person deemed to be chosen to be a member of Council pursuant to any such lot shall qualify as such member agreeably to the provisions of Section 13 of this Charter relating to the qualification of persons elected by the people to fill vacancies in Council.~~

## SEC. 15. - COMPENSATION.

Each member of Council shall receive a salary payable at such times as may be prescribed by ordinance. ~~Until otherwise fixed by ordinance such salary shall be at the rate one hundred and twenty dollars (\$120) per year.~~ No ordinance ~~fixing or changing~~ **increasing** the salaries of members of Council shall be passed as an emergency measure, nor shall any increase ~~or decrease~~ made thereby be put into effect before the first day of January next occurring more than ninety days after the passage of such ordinance.

## SEC. 16. - MEETINGS.

The first regular meeting of each regular term of Council shall convene at 7:00 p.m. on the second Monday following the November municipal election. Council shall meet at the usual place for holding meetings of the Council, and shall proceed to elect a Mayor and Vice Mayor as provided in [Section 42](#) of this Charter. Thereafter Council shall meet at such times as may be prescribed by rule of Council or by ordinance, not fewer than twelve times each year. The Mayor or any three members of Council may call special meetings of the Council upon at least twelve hours' ~~written~~ notice to each member of Council, ~~served personally upon each member or left at his/her usual place of residence.~~ Such notice shall state the subjects to be considered at such special meeting and no other subject shall be considered thereat. All meetings of Council or of committees thereof shall be public, except for executive sessions limited to such subjects and subject to such procedures as are now or hereafter provided by the general laws of Ohio.

## SEC. 17. - RULES OF ORDER AND JOURNAL OF PROCEEDINGS.

Council shall determine its own rules and order of business and shall keep a journal of its proceedings, **in a form determined by Council**, which shall be open to public inspection at all reasonable times. The journal need only reflect the general subject matter of discussions in executive sessions and the opening and closing time of such sessions.

## SEC. 21. - MUNICIPAL CODE AND SUPPLEMENTS.

Any ordinance enacting a complete municipal code or code of ordinances of the City of Delaware, which shall supersede or repeal all general ordinances prior thereto, and any ordinance enacting a complete revision or re-enactment thereof, shall be deemed to be confined to a single subject. All general ordinances enacted after the enactment of any such code or revision thereof shall be enacted as supplements to, amendments of, or as re-enactments or revisions of such code. The ordinance enacting such code and any ordinance enacting a complete revision or re-enactment thereof, shall **be made available to the public in a manner determined by Council.** ~~be published in book form, bearing a certificate of the Mayor and the City Clerk attesting the correctness of such publication, and no other publication thereof shall be required.~~

~~Council may from time to time cause to be published in book or pamphlet form supplements to such code, showing all supplementary, amended, revised, and repealed sections of such code as of the time of publishing such supplement; and such supplement shall bear the certificate of the Mayor and the City Clerk attesting its correctness. Such code, and any supplement, so published and certified, shall be received in evidence in any court for the purpose of proving the ordinance or ordinances therein contained or the supplements, amendments, revisions, or repeals therein shown, the same and for the same purposes as the original book, ordinances, minutes, or journals would be received.~~

## SEC. 26. - PUBLICATION.

Every ordinance and resolution shall upon its final passage or adoption be recorded ~~in a book kept for that purpose, and shall be authenticated therein by the signatures of the Mayor and the City Clerk.~~ Penal and regulatory ordinances, other than those published in the Ohio Revised Code or supplements thereto, shall be published by title with such further statement as may be necessary to indicate the nature of their provisions and penalties if any, and with their respective numbers and dates. Publication shall be made by advertisement in a newspaper of general circulation in the City of Delaware **or by posting on the City of Delaware website,** ~~and shall state that copies of such ordinances are available in the office of the City Manager.~~

SEC. 45. - SALARY OF MAYOR.

For his/her services as Mayor the Mayor shall receive **additional compensation to be set by ordinance**, ~~in addition to his/her salary as a member of the Council, a salary at the rate of one hundred and twenty dollars (\$120) per year,~~ which may be changed agreeably to the provisions of Section 15 of this Charter governing the change of salaries of members of Council.

SEC. 46. - CITY MANAGER; QUALIFICATIONS, ABSENCE OR DISABILITY.

Council shall appoint a City Manager who shall be the chief executive and administrative officer of the City. The appointee shall be chosen by Council solely on the basis of executive and administrative qualifications and with special reference to actual experience in, or knowledge of the best practices in respect of the duties of the office as set forth in this Charter. The City Manager need not when appointed be a resident of the City of Delaware or of the State of Ohio, but shall reside in the City while performing the duties of the office. ~~No person who is a candidate for election to Council at any election shall be appointed City Manager sooner than the first day of the fourth December after such election, and No person who serves as a member of Council during any term, shall be appointed City Manager until at least one year after the expiration of such term.~~ Council shall designate or provide by ordinance for the designation of some qualified officer in the administrative service of the City who shall perform the duties of the City Manager during absence or disability, or during temporary vacancies in the office of City Manager.

SEC. 47. - TERM, SUSPENSION AND REMOVAL OF CITY MANAGER.

The City Manager shall be appointed for an indefinite term, and shall be removable by Council at its pleasure, at least four members concurring therein. Council may at any time suspend the City Manager from the exercise of the duties and powers of his/her office, for not longer than forty days. Any action of Council to remove the City Manager shall be effective at such time as Council shall determine, except that if the City Manager demands a public hearing thereon, the City Manager shall continue in office but under suspension from the exercise of the powers and duties of his/her office until the completion of such hearing, which shall be begun and diligently proceeded with **between seven and thirty five days, as set by Council,** ~~at a time to be appointed by Council, not later than thirty five days thereafter, nor sooner than seven days thereafter~~ unless the City Manager consents to an earlier day. At such hearing Council shall hear the testimony of the City Manager and of witnesses in his/her behalf and adverse to him/her, and shall receive writings and exhibits in evidence supporting or contradicting the grounds which may be alleged for his/her removal, and the City Manager may have process to compel the attendance and testimony of witnesses and the production of books, papers, records, accounts, and exhibits in his/her behalf. The action of Council in removing the City Manager shall be final, it being the intent of this Charter to vest all authority and fix all responsibility for such removal in Council. ~~If Council removes the City Manager it shall immediately enter upon its journal a statement of its reasons for such removal, and If the City Manager submits a written statement in response within two weeks of his/her removal within two weeks after his/her removal, the statement shall be included with the records relating to the removal. shall submit a statement in reply to the statement of Council his/her statement also shall be entered upon the journal of Council.~~

SEC. 50. - APPOINTMENT, SUSPENSION AND REMOVAL OF SUBORDINATES OF CITY MANAGER.

The City Manager shall be responsible to Council for the proper execution and administration of all affairs of the City appertaining to him/her as chief executive and administrative officer, and to that end, subject to the civil service provisions of this Charter, he/she shall have power to appoint, suspend, and remove all officers and employees in the service of the City, for whose appointment this Charter makes no other provision. ~~But~~ The City Manager may authorize the head of a department or office responsible to him/her to appoint, suspend, and remove subordinates in such department or office. Appointments made by or under the authority of the City Manager shall be made on the basis of executive ability and on the training, experience, and fitness of such appointees in the work which they are to perform.

ARTICLE XI. ~~DEPARTMENT OF PUBLIC WORKS~~

SEC. 66. - ~~ESTABLISHMENT; APPOINTMENT OF DIRECTOR.~~ **ADMINISTRATION OF PUBLIC WORKS**

~~There is hereby established a Department of Public Works, the principal officer in which shall be a Director of Public Works who shall be appointed by the City Manager.~~ **Council shall provide for the administration of the public works. Such public works shall be administered by such department, division, bureau, or office under the City Manager as shall be determined by or pursuant to ordinance.**

SEC. 67. ~~DUTIES OF DIRECTOR OF PUBLIC WORKS.~~

~~The Director of Public Works, under the supervision of the City Manager, shall have charge of the administration of the public works of the City and of such other functions as shall be assigned to the Department of Public Works by or pursuant to ordinance.~~

SEC. 70. - DESIGNATION AND DUTIES GENERALLY OF PURCHASING AGENT.

The City Manager or one of his/her subordinates designated by the City Manager shall act as City Purchasing Agent. ~~and as such shall~~ **Any** purchase or contract for all supplies, materials, and equipment for the City **shall be** in accordance with **policies and** regulations made by the City Manager or by ordinance or both, and who shall, in accordance with such regulations, sell all property, real and personal, of the City not needed for public use, or which may have become unsuitable for public use, or which may have been condemned as useless under such regulations. ~~He/she shall have charge of all general storerooms and warehouses of the City, and shall maintain an inventory and appraisal of all items carried therein.~~ All advertising of purchases, sales, and contracts shall be ~~done~~ **approved** by the Purchasing Agent, and all bids shall be received and opened by him/her **or his/her designee**.

SEC. 71. - PURCHASING REGULATIONS.

Before making any purchase or sale or contract therefor the City Purchasing Agent shall give opportunity for competition under such **policies and** regulations as may be made by the City Manager or by ordinance. ~~Supplies required by any department or office may be furnished upon requisition from the stores under the control of the Purchasing Agent, and whenever so furnished shall be paid for by the department or office furnished therewith by warrant or transfer to the credit of the store's account or fund. The Purchasing Agent shall not furnish any supplies to any department or office unless the same be so paid for by such department or office from its unencumbered appropriations.~~

SEC. 74. - MANNER OF AWARDING CONTRACTS; EXECUTION.

The City Manager shall award every contract as to which competitive bidding is required or obtained to the **bidder with the lowest and best bid** ~~lowest responsible and responsive bidder therefor~~, except that contracts pertaining to investigations or audits made by or under the direction of Council shall be awarded by Council. The City Manager shall execute all contracts and agreements to which the City shall be a party, except that the City Purchasing Agent may be authorized to execute contracts and agreements for the purchase of supplies, materials, and equipment or any of the same, by ordinance or by written order of the City Manager, and except that bonds and notes of the City shall be executed as may be provided by general law. **The City has authority to use alternative construction project delivery methods, including but not limited to design-build, construction manager at risk, or single prime contractor.**

#### SEC. 75. - AUTHORITY TO MAKE CONTRACTS AND AGREEMENTS.

The annual appropriation ordinance and supplements thereto shall be sufficient authority for the City Manager to enter into any contract or agreement the consideration of which is to be paid from monies appropriated therein. No other contract or agreement shall be entered into unless the ordinance appropriating money to be paid thereunder shall authorize such contract, or unless such contract shall be authorized by a separate ordinance. ~~But~~ Council shall have no power by ordinance or otherwise to direct or require the City Manager to award any contract to any particular person, firm, or corporation as a condition of authorizing such contract, or otherwise. ~~But~~ Every contract to which the parties are the City of Delaware and any other governmental subdivision or subdivisions of the State of Ohio shall be specifically authorized by ordinance, except routine contracts for the services or products of public utilities, and final grant agreements once the grants have been approved by Council.

#### SEC. 76. - BUDGET MESSAGE AND ORDINANCE; FORM AND CONTENT OF BUDGET.

On or before November 15 of each year the City Manager shall lay before Council a comprehensive annual appropriation budget and budget message for the ensuing year. One section of the annual appropriation budget shall correspond in form to the requirements of general law as to annual appropriation ordinances. Another section or sections shall present data for the two preceding fiscal years and estimates for the current fiscal year and the ensuing fiscal year, exhibiting and analyzing revenues and estimates thereof by amounts and by sources; expenditures by object, operating unit, and otherwise, as the City Manager shall determine or as Council shall require. So far as it may be practicable to do so the annual appropriation budget shall state, for the same respective years, what services have been rendered and are proposed to be rendered, in comparable units or quantities, and shall if practicable state the costs or proposed costs thereof for each such service during each such year, both in total and in unit costs. It is the intent thereof that the annual appropriation budget and message shall set forth, clearly and in readily intelligible form, language, figures, and exhibits, a concrete financial and operating plan for the City during the ensuing year, together with data facilitating comparisons with like data of the performances of preceding years, indicating and explaining contemplated ~~increases~~ or ~~decreases~~ in either services or expenditures and the means of defraying them. With such annual appropriation budget and message the City Manager shall present a draft of an annual appropriation ordinance, which shall be deemed to be regularly introduced into Council.

#### SEC. 77. - HEARINGS; COPIES OF BUDGET.

Upon receipt of the City Manager's annual appropriation budget and message Council shall cause the same to be referred to an appropriate committee for consideration and for the holding of not fewer than two public hearings thereon by such committee or by Council, at which hearings reasonable opportunity shall be afforded to interested citizens to present their views. ~~A sufficient number of copies of such annual appropriation budget and message shall be provided~~ **The annual appropriation budget shall be made available, on the City's website, electronically, or via another method determined by Ordinance**, to enable such citizens to inform themselves as to the contents thereof, before such hearings.

SEC. 83. - ESTABLISHMENT; APPOINTMENT OF DIRECTOR.

There is hereby established a Department of Finance, the principal officer in which shall be the Director of Finance. ~~Effective January 1, 1985, the~~ **The** Director of Finance shall be appointed by the City Manager and shall report thereafter to the City Manager.

SEC. 84. - ~~VACANCY.~~ **FINANCE DIRECTOR PROHIBITED FROM HOLDING OTHER POSITION**

**Except as otherwise provided in the Charter**, if the Director of Finance shall accept appointment by the City Manager to any office other than that of Director of Finance he/she shall thereupon be deemed to have vacated the office of Director of Finance.

SEC. 85. - ACTING DIRECTOR OF FINANCE.

The City Manager shall designate an officer or employee in the Department of Finance or some suitable person who, during the absence or disability of, or during a vacancy in the office of the Director of Finance, shall on a temporary basis exercise the powers and discharge the duties of the Director of Finance, under the title of Acting Director of Finance.

SEC. 86. - ~~DUTIES GENERALLY~~ **DUTIES OF DIRECTOR OF FINANCE.**

The Director of Finance under the supervision of the City Manager shall be the fiscal officer and chief accounting officer of the City. He/she shall discharge all the duties and exercise all the powers vested in him/her by or pursuant to this Charter, and those which shall be vested in City auditors by general law. Except as is otherwise provided by or pursuant to this Charter, he/she shall have charge of the keeping and supervision of its accounts, the receipt or collection of all taxes, assessments, fees, and other revenues of the City; the prevention of expenditures not authorized under law and ordinance; and such other duties of financial nature as may be required of him/her under this Charter. He/she shall discharge all the duties and exercise all the powers of officers of the City in connection with the payment of the principal of and interest on bonds and notes of the City, and with the administration of the Bond Retirement Fund.

SEC. 89. - MONTHLY FINANCIAL STATEMENT; OTHER REPORTS.

**Each month**, the Director of Finance shall prepare for submission to the City Manager and Council, ~~not later than the tenth day of each month~~, a summary statement of revenues and expenses for the preceding month, by appropriations and funds, so as to show the exact financial condition of the City and of each department and office thereof as of the last day of the next preceding month. He/she shall prepare and submit to Council and to the City Manager a complete report of the finances and financial operations of the City for each fiscal year immediately after the end thereof. Such report shall be in such form and detail as the Director of Finance shall determine, or as may be prescribed by ordinance. Whenever Council or the City Manager shall so require, the Director of Finance shall forthwith prepare and furnish to the authority so requiring it a report of any information concerning the finances of the City, or of any office, department, division, bureau, commission, officer, or employee thereof, for such period of time, and in such form and detail, as the authority requiring such report shall prescribe. Upon request, the Director of Finance shall permit inspection of all public records in his/her custody which are not otherwise prohibited from being disclosed by general law.

SEC. 90. – SPECIAL AUDITS; ACTION ON RESULT OF SUCH AUDITS.

~~Upon the death, resignation, removal, or expiration of the term of any officer of the City~~ **REQUEST BY CITY COUNCIL**, the Director of Finance **OR OTHER DESIGNATED INDIVIDUAL** shall ~~cause an audit and investigation of the accounts of such ANY officer~~ **OR DEPARTMENT** to be made and shall report the results thereof to the City Manager and to Council. ~~Either Council or the City Manager may at any time provide for an examination or audit of the accounts of any officer or department of the City, and for that purpose may appoint or employ competent persons not regularly in the employ of the City. In case of the death, resignation, or removal of the Director of Finance, the City Manager shall cause an audit to be made of his/her accounts.~~ If, as a result of any such audit or examination, any officer or employee **DEPARTMENT** be found indebted to the City, the Director of Finance, or other person making such audit or investigation **DESIGNATED INDIVIDUAL**, shall immediately give notice thereof to Council, the City Manager, and the City Attorney, and the City Attorney shall forthwith proceed to collect such indebtedness.

SEC. 92. - SAFEKEEPING OF SECURITIES.

All securities owned by the City or held by it in trust or on deposit, and all instruments of title, and all instruments in writing indemnifying the City against loss or liability, shall be recorded by the Director of Finance, and shall be kept in some safe deposit vault or vaults at all times when it is not necessary to remove them in connection with the business of the City.

~~SEC. 95. – RECORDATION OF BONDS AND NOTES.~~

~~No bond or note of the City hereafter issued shall be valid in the hands of any purchaser unless and until it shall have been recorded in the office of the Director of Finance, and unless and until the fact of such recording be endorsed thereon over the signature of the Director of Finance.~~

SEC. 101. - CIVIL SERVICE COMMISSION.

There shall be a Civil Service Commission consisting of three members, **being electors of the City of Delaware**. The Civil Service Commission shall be deemed to be established agreeably to the provisions of this Charter. ~~After the thirty first day of December 1953, a~~ Appointments of members of the Civil Service Commission of Delaware shall be made by the Mayor, subject to confirmation by Council.

The Civil Service Commission shall establish rules and regulations for the determination of merit and fitness for the appointment and promotion of employees in the classified service. Except for Chief of Police and Chief of Fire, vacancies in positions above the rank of patrol in the Police Department and firefighter in the Fire Department shall be filled by promotion from among the persons holding positions in a rank lower than the position to be filled. The Civil Service Commission shall also establish rules and regulations governing appeal rights and procedures for employees in the classified service. These rules and regulations shall be submitted to Council for approval by ordinance and may modify, supplement or supersede the general laws of the State of Ohio, and in the case of conflict shall prevail over the laws of the State of Ohio.

SEC. 102. - CITY PLANNING COMMISSION GENERALLY.

There shall be a City Planning Commission composed of seven members, consisting of one member from each of the four wards and three members at-large. One member shall be a City Councilperson and six being electors of the City of Delaware who hold no elective office. All members shall be chosen by the Mayor and confirmed by Council.

SEC. 104. - PROCEDURE IN CITY PLAN LEGISLATION GENERALLY.

When Council refers any measure to the City Planning Commission under the provisions of Sections 103, 105, 106, 107, or 108 of this Charter, the City Planning Commission shall within twenty-five days (unless Council shall extend such period) consider the same and report to Council whether such measure or plat conforms to the City Plan or to the zoning plan or to the platting rules or regulations, as the case may be, and whether the Commission approves or disapproves the same, the reasons for its approval or disapproval, and if it disapproves, any recommendation it may have for the modification of the measure so that it may be approved. If the Commission approves such measure, either in its original form or as modified, the affirmative votes of four members of Council shall suffice for its passage or adoption. If the Commission disapproves, the affirmative votes of five members of Council shall be required for its passage or adoption notwithstanding such disapproval.

SEC. 107. - PLATTING ~~GENERALLY.~~

The City Planning Commission shall be the platting commission of the City. It shall prepare and recommend to Council rules and regulations governing the subdivision and platting of land within the City and adjacent to the City within such distance as may be provided by general law, and prescribing requirements for the provision, location, width, and improvement of streets and other ways and other public grounds, or the security to be given to assure that such improvements as may be required will be made, as conditions for the approval of such plats and subdivisions, or the acceptance of such streets, ways, or grounds. Such rules and regulations, and amendments thereto or revisions thereof, shall be passed as ordinances by Council. Any ordinance on any such subject, not previously approved by the City Planning Commission, shall be referred to the City Planning Commission, and subsequent actions thereon shall be subject to the provisions of Section 104 of this Charter.

~~SEC. 109. - PLANNING COMMISSION ASSISTANTS AND EMPLOYEES.~~

~~The City Planning Commission shall appoint its own secretary and other employees; with the consent of the City Manager it may appoint in its service, for part time or irregular time, employees in that part of the City service for which the City Manager is responsible. Upon the request of the City Planning Commission the City Manager may assign officers or employees under his/her supervision to the temporary service of the City Planning Commission, or may cause such officers or employees to prepare studies, reports, data, maps, or plans in compliance with the request of the City Planning Commission. The City Planning Commission may employ or contract with experts and consultants who need not be in the classified service of the City.~~

SEC. 110. - ADDITIONAL POWERS AND FUNCTIONS OF PLANNING COMMISSION.

Council may by ordinance confer upon the City Planning Commission such other powers and functions as appertain by nature or general law to planning authorities, and as do not appertain under this Charter to City Council or the City Manager. ~~Council may direct through the City Manager that the City Planning Commission carry out specific planning tasks as prescribed by Article 21 of this Charter.~~

SEC. 113. - WARDS.

The City of Delaware shall be divided into four wards for the purpose of electing four members of Council. The wards existing at the time of the adoption of this Charter shall be deemed to be the wards contemplated in this Charter, until and unless the City shall be redivided into wards agreeably to general law and this Charter. It shall be lawful for Council at any time to redivide the City into four wards in compliance with general law. **But the number of wards shall not be increased or decreased except through the charter change process.** ~~never be reduced below four, or increased above four, notwithstanding any provisions to the contrary in any law other than this Charter.~~ Nor shall the City ever be divided into wards by any officer or authority other than Council, or otherwise than by ordinance.

SEC. 114. - NOMINATING PETITIONS FOR COUNCIL CANDIDATES.

Candidates for election as members of Council shall be nominated only by non-partisan petition. Each petition paper shall present the name of not more than one person as a candidate, together with a

statement of the address at which the candidate resides, a statement that the candidate is an elector of the City of Delaware, and a statement over the candidate's signature accepting the nomination. If the petition be one nominating a candidate for election from a ward it shall include a statement that the person is a resident of such ward, **as defined by Section 7 of this Charter**, and is nominated as a candidate from such ward. No signature on any nominating petition shall be counted unless it be made in ink, nor unless such signature shall have been made after the 1st day of January, next preceding the election, nor unless there shall appear on the same line with it a statement of the subscriber's address with street and number, and the date on which the subscriber shall have signed. Any number of petition papers may be combined to form a petition for any one candidate, and such petition shall be filed with the County Board of Elections not later than the date prescribed by the general laws of Ohio, but no petition bearing more than fifty nor less than twenty-five signatures shall be received. If any signature appears on more than one petition nominating candidates for election from a ward, or on more than three petitions nominating candidates for election from the City at large, it shall be counted only on the one or on the three petitions respectively which shall be first filed.

#### SEC. 118. - DETERMINATION OF SUCCESSFUL CANDIDATES.

**In 2019, and every fourth year thereafter**, ~~That~~ candidate in each ward who shall have received the greatest number of votes cast therein for member of Council from such ward shall be elected as member of Council from such ward. In ~~1953~~ **2017** and every fourth year thereafter the three candidates for member of Council at large who shall have received the three greatest numbers of votes respectively shall be deemed to be elected. In other years candidates for election as members of Council at large who shall have received the greatest numbers of votes respectively, to the number of the vacancies to be filled at any such election in the Council at large, shall be deemed to be elected. If it be impossible to determine which candidates for election from any ward, or which three (or other requisite number) candidates for election from the City at large shall have received the greatest numbers of votes respectively by reason that two or more candidates shall have received the same number of votes, such candidates having such same numbers of votes shall draw lots to determine the election, under the supervision of the election authorities. Any candidate eligible to participate in any such lot shall personally draw his/her own lot if he/she be present; otherwise the election authorities shall appoint another person to draw in behalf of the person who shall be absent. If any person eligible to participate in any such lot shall decline to do so, he/she shall be deemed to have drawn the lower or lowest order therein. But no candidate shall be deemed to have waived any right under general law or under this Charter to require a recount of ballots, or to contest an election, by reason of any such drawing of lots.

#### SEC. 119. - COMPENSATION OF OFFICERS AND EMPLOYEES.

The salaries or compensation of the City Clerk and his/her assistants, **and** of the City Manager, ~~of the directors or heads of departments or offices established by this Charter and of departments or offices established by ordinance~~, shall be fixed by ordinance. Salaries or compensation of all other officers or employees appointed by or under the authority of the City Manager shall be fixed by ordinance, or by the City Manager within limits established by ordinance, which ordinances shall fix schedules of minimum and maximum salaries or compensation for each class or grade within the City service. Such schedules shall provide uniform compensation for like service, and in fixing individual salaries the City Manager shall take into consideration the length of service and the efficiency of the employee. Salaries or compensation of the Civil Service Commission, and of the City Planning Commission, shall be fixed by ordinance.

#### SEC. 126. - AUTHENTICATION OF CHARTER.

~~This Charter shall be executed in quadruplicate and all four original copies deposited with the Clerk of Council until after the November 1951 general election. If said Charter is adopted by the electors at such election, one copy of the original Charter and any amendments thereto shall be kept among the municipal records in the custody of the finance officer of the City of Delaware, one shall be kept by the City Manager with his/her official records, one shall be kept by the Clerk of Council with his/her official records, and one shall be filed and deposited at some off-site location to be selected by the City Manager. Each of said four executed copies of such Charter shall be deemed to be the correct and authentic text~~

thereof, and no error or variance therefrom in any other copies shall be deemed to alter the meaning or to derogate from the force and effect of this Charter. **The City shall maintain an official copy of the Charter and any amendments. The official copy may be maintained electronically.** Copies thereof certified to be such over the signature of the Clerk of Council and impressed with the seal of the City of Delaware shall be accepted as prima-facie evidence of the official text of said Charter in all courts and in all instances where copies may be required by law.



## FACT SHEET

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AGENDA ITEM NO: 11

DATE: 7/11/16

ORDINANCE NO: 16-46

RESOLUTION NO:

READING: THIRD

PUBLIC HEARING: **YES**  
**June 27, 2016 8:00 p.m.**  
**July 11, 2016 7:35 p.m.**

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TO: Mayor and Members of City Council

FROM: R. Thomas Homan, City Manager

VIA: --

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**TITLE OF PROPOSED ORDINANCE/RESOLUTION:**

AN ORDINANCE TO AMEND SECTIONS 192.012, 192.013, 192.014 AND 192.02 OF THE CODIFIED ORDINANCES OF THE CITY OF DELAWARE, OHIO, IN ORDER TO INCREASE THE CITY INCOME TAX BY FIFTEEN ONE-HUNDREDTHS PERCENT (0.15%) FROM THE CURRENT RATE OF ONE AND EIGHTY-FIVE ONE-HUNDREDTHS PERCENT (1.85%) TO A RATE OF TWO PERCENT (2%), BEGINNING JANUARY 1, 2017, FOR THE PURPOSE OF PAYING THE COSTS OF IMPROVING AND MAINTAINING THE TRANSPORTATION SYSTEM IN THE CITY.

**BACKGROUND:**

Managing local traffic is a major concern for residents. According to the 2015 Community Attitudes Survey, half are dissatisfied with the amount of congestion, and one in four is dissatisfied with the condition of Delaware streets. Moving Delaware Forward is City Council's vision to take care of the basics and allow our transportation system to keep pace with a growing city. "Moving Delaware Forward is critical to maintaining Delaware's streets and making them less congested, and ensuring our city remains attractive to new businesses and residents.

**UPDATE:**

Pursuant to Council comments at the last meeting, staff has added a ‘whereas’ clause explaining that, while sidewalks are included as a possible use of levy funds, the existing safe walks program is not being changed. In addition, the allocation clause has been revised slightly to clarify what the funds may be used for. This clause then forms the basis for the ballot language Council will consider after it votes on the ordinance.

**REASON WHY LEGISLATION IS NEEDED:**

Pursuant to Ohio Revised Code Section 718.04, in order for the City to increase the income tax rate to 2%, the electors of the City must approve of the tax by a vote. This legislation, if passed by Council, would be sent to the Board of Elections, along with a Resolution requesting the issue be placed on the November ballot and requested ballot language.

**COMMITTEE RECOMMENDATION:**

**FISCAL IMPACT(S):**

This levy is anticipated to generate \$2.2 million annually for transportation improvements.

**POLICY CHANGES:**

N/A

**PRESENTER(S):**

R. Thomas Homan, City Manager

**RECOMMENDATION:**

**ATTACHMENT(S)**

ORDINANCE NO. 16-46

AN ORDINANCE TO AMEND SECTIONS 192.012, 192.013, 192.014 AND 192.02 OF THE CODIFIED ORDINANCES OF THE CITY OF DELAWARE, OHIO, IN ORDER TO INCREASE THE CITY INCOME TAX BY FIFTEEN ONE-HUNDREDTHS PERCENT (0.15%) FROM THE CURRENT RATE OF ONE AND EIGHTY-FIVE ONE-HUNDREDTHS PERCENT (1.85%) TO A RATE OF TWO PERCENT (2%), BEGINNING JANUARY 1, 2017, FOR THE PURPOSE OF PAYING THE COSTS OF IMPROVING AND MAINTAINING THE TRANSPORTATION SYSTEM IN THE CITY.

WHEREAS, the City continues to grow through residential, commercial and business expansion activity in all areas of the community placing an increasing burden on the existing transportation infrastructure to support the management of daily traffic movements in an effective and efficient manner; and

WHEREAS, the level of traffic and street maintenance operations necessary to adequately maintain the existing transportation network including pavement resurfacing, signage, striping, crash barrier, traffic signals, roadway lighting and all related appurtenances, continues to increase as the amount of infrastructure expands and ages; and

WHEREAS, increasing traffic volumes have exceeded capacity of many of the existing main arterial routes throughout the community necessitating the construction of additional roadway connections to expand the network available for traffic trips, and ease traffic congestion and loading on existing streets; and

WHEREAS, substantial analysis regarding the anticipated cost to maintain and repair highway infrastructure has been developed, reviewed and presented to the public over the past several years, demonstrating the need to increase available revenues dedicated to maintenance of the city's roadway network; and

WHEREAS, the City has developed and adopted a Thoroughfare and Transportation Plan that identifies over fifty priority transportation improvement projects including intersection improvements, existing street reconstruction, and new network connections, all requiring funding above that which is available for such initiatives; and

WHEREAS, without additional funding directed toward the transportation system, congestion and delay on city streets will increase,

impacting daily commuting, commerce and freight transport throughout the community, while the condition of local residential streets will continue to deteriorate affecting ride, safety and neighborhood housing value; and

WHEREAS, maintaining a high quality transportation system is critical to the economic health and welfare of a community in support of its residents, businesses and industry; and

WHEREAS, City Council has actively supported an organized effort presenting the needs of the city's transportation network to the general public through the "Moving Delaware Forward" initiative in order to gauge public response and acceptance of the need to increase revenues available for transportation initiatives; and

WHEREAS, City Council has considered a permanent increase in the local city income tax rate of 0.15% to address transportation needs, raising the total income tax burden from 1.85% to 2.00%; and

WHEREAS, the City shall continue to use existing gasoline tax revenue, license fee revenue, and the currently allocated portion of the general fund 1% income tax revenue to maintain and improve the transportation and parking system, in addition to the funds collected from the Road Improvement Income Tax; and

WHEREAS, a 0.15% increase in income tax in the local city income tax would raise an estimated \$2.1 million per year to be dedicated toward transportation maintenance and expansion projects; and.

WHEREAS, while the City's existing Safe Walks program, in which residents bear responsibility for maintaining existing sidewalks, remains unchanged the increase will allow the City to add or replace sidewalks, signage, lighting, and signalization when it constructs new roads or widens existing roads

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Delaware, Delaware County, Ohio, that:

Section 1. Section 192.012 of the Codified Ordinances of the City of Delaware, Ohio, is hereby amended to read as follows:

**192.012 PURPOSES OF TAX**

To provide funds for the purposes of paying the costs of providing general Municipal services, including but not limited to providing fire protection, suppression and emergency medical services, recreation facilities, improving and maintaining the transportation and parking system, and capital

improvements related thereto, and the payment of securities issued therefor, there shall be levied a tax on the City taxable income, as hereinafter defined of all businesses, professions or other activities conducted by the residents of the City; on the City taxable income of all businesses, professions or other activities conducted in the City by nonresidents and on the City taxable income of all corporations doing business in the City; and further, requiring the filing of returns and the furnishing of information by employers and all those subject to such tax; and further, imposing on employers the duty of collecting the tax at the source and paying the same to the City; and further, providing for the administration, collection and enforcement of such tax; and further, declaring violation thereof to be a misdemeanor and imposing penalties therefor as hereinafter set forth under this chapter; and further, permitting the adjustment for municipal income taxes paid by individual taxpayers to other municipalities.

Section 2. Section 192.013 of the Codified Ordinances of the City of Delaware, Ohio, is hereby amended to read as follows:

### **192.013 IMPOSITION OF TAX**

192.013 - Imposition of tax.

- (a) Subject to the provisions of Section 192.081, an annual tax for the purposes specified in Section 192.012, shall be imposed on or after January 1, 2017 at the rate of two percent (2.00%) per annum for the period beginning January 1, 2017, and ending on December 31 in the calendar year in which all securities issued for the purpose set forth in Section 192.014(b) are retired, and thereafter at the rate of one and eighty five hundredths of a percent (1.85%), upon the following:
- (1) Resident individuals. On Delaware taxable income of residents during the effective period of this chapter.
  - (2) Nonresident individuals. On Delaware taxable income of nonresidents for work done or services performed in the City, during the effective period of this chapter.
  - (3) Resident business. On Delaware taxable income attributable to the City during the effective period of this chapter of all resident corporations, associations, unincorporated businesses, professions or other entities, as derived from the sales made, work done or services performed or rendered, or business or other activities conducted in the City.
  - (4) Nonresident business.
    - A. On Delaware taxable income attributable to the City during the effective period of this chapter, of all nonresident corporations, associations, unincorporated businesses, professions or other entities, as derived from sales made, work done or services performed or rendered or business or other activities conducted in

the City, whether or not such association or unincorporated entity has an office or has a place of business in the City.

- B. On a resident partner's or owner's share of Delaware taxable income derived during the effective period of this chapter, of a nonresident association or other unincorporated entity not attributable to the City and not levied against such association or other unincorporated entity.

Section 3. Section 192.014 of the Codified Ordinances of the City of Delaware, Ohio is hereby amended to read as follows:

**192.014. Allocation of funds.**

The funds collected under the provisions of this chapter shall be allocated in such manner as provided by ordinances adopted by Council, with the following exceptions:

- (a) An amount equal to seven-tenths of one percent (0.7%) shall be paid into the Fire/EMS Income Tax Fund and such proceeds shall be used solely for fire protection, suppression and emergency medical services.
- (b) An amount equal to fifteen one-hundredths of one percent (0.15%) shall be allocated solely for the purpose of paying the costs of improving the municipal recreation facilities, including construction of a recreation center to provide fitness, track, swimming, and indoor and outdoor multi-purpose facilities, and athletic fields, and the construction, renovation and improvement of other municipal recreation facilities, including the provision of furnishing and equipment for the center and all of such other facilities, and acquiring related interests in real property and otherwise improving the same, together with all necessary appurtenances thereto and paying the debt service charges and related costs of securities issued to pay the costs of the center and such other facilities, and shall be placed in a special fund or funds and used only for that purpose, all until December 31 in the calendar year in which all securities issued for the purpose set forth in this Section 192.14(b) are retired.
- (c) An amount equal to fifteen one-hundredths of one percent (.15%) shall be allocated for the purpose of paying the costs of improving and maintaining the transportation system by constructing, extending and improving roads, highways, streets, bridges, sidewalks, bikeways and parking facilities, including related utilities, lighting and signalization, acquiring real estate and related interests therefor, together with all other necessary appurtenances thereto, and paying the debt service charges and related costs of securities issued to pay the costs of those projects

Section 4. Section 192.02 of the Codified Ordinances of the City of Delaware, Ohio, is hereby amended to read as follows:

**192.02. Effective Date.**

(A) Ordinance 2015-112, effective January 1, 2016, and corresponding changes to ORC 718, apply to municipal tax years beginning on or after January 1, 2016. All provisions of this Chapter 192 apply to taxable years beginning 2016 and succeeding taxable years.

(B) The tax rate established in Ordinance 2016-XX, effective January 1, 2017, applies to municipal tax years beginning on or after January 1, 2017.

(C) Ordinance 2015-112 does not repeal the existing sections of Chapter 191 or 192 for any taxable year prior to 2016, but rather amends Chapter 191 effective January 1, 2016. For municipal years beginning before January 1, 2016, the Municipality shall continue to administer, audit, and enforce the income tax of the Municipality under ORC 718 and ordinances and resolutions of the Municipality as that chapter and those ordinances and resolutions existed before January 1, 2016.

(D) Ordinance 2016-XX does not repeal the existing sections of Chapter 192 for any taxable year prior to 2017, but rather amends Chapter 192 effective January 1, 2017.

Section 5. Effective January 1, 2017, Sections 192.012, 192.013, 192.014 and 192.02 of the Codified Ordinances of the City of Delaware, Ohio, as they have heretofore existed, are hereby repealed and Sections 192.012, 192.013, 192.014 and 192.02 as set forth herein shall become effective. Provided, however, that no provision of this Ordinance, including the repeal of Sections 192.012, 192.013, 192.014 and 192.02 of the Codified Ordinances of the City of Delaware, Ohio, as they have heretofore existed, shall in any way affect any rights or obligations of the City, any taxpayer, or any other person, official or entity, with respect to the one point eight five (1.85%) percent municipal income tax authorized by predecessor Sections 192.012, 192.013, 192.014 and 192.02.

Section 6. The tax ordinance requirements set forth in Ohio Revised Code Section 718.04(A)(1), (2), and (4) are addressed by existing codified ordinance sections 192.011 and 192.08 which remain unchanged and are incorporated by reference herein.

Section 7. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with the law.



RESOLUTION NO. 16-

A RESOLUTION DECLARING THE NECESSITY OF AN ELECTION ON THE QUESTION OF APPROVING THE ORDINANCE PASSED TO AMEND SECTIONS 192.013, 192.014 AND 192.02 OF THE CODIFIED ORDINANCES OF THE CITY OF DELAWARE, OHIO, IN ORDER TO INCREASE THE CITY INCOME TAX BY POINT ONE FIVE PERCENT (.15%) FROM THE CURRENT RATE OF ONE POINT EIGHT FIVE PERCENT (1.85%) TO A RATE OF TWO PERCENT (2%), BEGINNING JANUARY 1, 2017 FOR THE PURPOSE OF PAYING THE COSTS OF IMPROVING AND MAINTAINING THE TRANSPORTATION SYSTEM IN THE CITY, BE PASSED WHICH ORDINANCE IS INCLUDED AS AN ATTACHMENT TO THIS RESOLUTION.

WHEREAS, on [DATE] City Council passed Ordinance \_\_\_\_, attached hereto, to increase the City Income Tax rate to 2.00%, which must be approved by the electors of the City of Delaware; and

WHEREAS, per section 718.04(C)(2) of the Ohio Revised Code, no City may levy a tax in excess of one percent without having obtained the approval of a majority of the electors of the city voting on the question at an election.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Delaware, Delaware County, Ohio, that:

Section 1. This Council hereby authorizes and directs the submission to the electors of the City of Delaware, Ohio at the election to be held at the usual places of voting in said City on November 8, 2016 between the hours of 6:30 a.m. to 7:30 p.m. of said day, of the question of approving the passage of an ordinance to amend Sections 192.012, 192.013, 192.014 and 192.02 of the Codified Ordinances of the City of Delaware, Ohio to increase the City income tax rate by fifteen one-hundredths percent (0.15%) from the current rate of one and eighty-five one-hundredths percent (1.85%) to a rate of two percent (2.0%), , beginning on January 1, 2017.

Section 2. It is the desire of this Council that the ballots presented to the electors of the City of Delaware shall be substantially in the following form:

A majority affirmative vote is necessary for passage.

Shall Ordinance No. 16- of the Delaware City Council providing for an increase in the City income tax by fifteen one-hundredths percent (0.15%) from the current rate of one and eighty-five one-hundredths percent (1.85%) to a rate of two percent (2.0%), beginning January 1, 2017, for the purpose of paying the costs of improving and maintaining the transportation system in the City by constructing, extending and improving roads, highways, streets, bridges, sidewalks, bikeways and parking facilities, including related utilities, lighting and signalization, acquiring real estate and related interests therefor, together with all other necessary appurtenances thereto, and paying the debt service charges and related costs of securities issued to pay the costs of those projects , be passed?

FOR THE INCOME TAX	
AGAINST THE INCOME TAX	

Section 4. The Clerk of this Council shall file a copy of this Resolution and attached ordinance with the Board of Elections in Delaware County, Ohio no later than 4:00 p.m. on July 12, 2016.

Section 5. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.



## FACT SHEET

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AGENDA ITEM NO: 12

DATE: 7/11/16

ORDINANCE NO: 16-55

RESOLUTION NO:

READING: FIRST

PUBLIC HEARING: NO

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TO: Mayor and Members of City Council

FROM: R. Thomas Homan, City Manager

VIA: William L. Ferrigno, Public Works Director/City Engineer

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**TITLE OF PROPOSED ORDINANCE/RESOLUTION:**

AN ORDINANCE SUPPLEMENTING THE 2016 APPROPRIATIONS ORDINANCE TO INCREASE FUNDING FOR REPAIRS TO THE PUBLIC WORKS FACILITY ROOF, AND DECLARING AN EMERGENCY.

**BACKGROUND:**

The city has been in the process of planning for the replacement of the roof areas over the public work facility buildings for several years. The facility includes eight individual roof areas on separate interconnected buildings constructed at different times dating back to the original construction in the 1960's. The total roof area is estimated at 57,638 SF, and all areas have exceeded their useful life and are in various stages of deterioration. In many places the metal roof decking has corroded through permitting rain water to leak into the buildings during rain events. The skylights are also beyond their respective useful life. A limited number of skylights will be installed in the Fleet Garage area where adequate lighting is critical to the performance of fleet maintenance operations. The remaining buildings will be outfitted with additional interior lighting to restore lighting lost with the replacement of the roof.

**REASON WHY LEGISLATION IS NEEDED:**

A supplemental appropriation in the amount of \$50,000 is being proposed that will cover the cost of the roof replacement contract and the purchase of additional interior high-bay lighting.

**COMMITTEE RECOMMENDATION:**

The Public Works/Public Utilities Committee reviewed the project and recommended advancement accordingly during the 7/6/16 meeting.

**FISCAL IMPACT(S):**

The supplemental appropriation will reduce the reserve balance for the General Fund by \$50,000. The 2016-2020 5-year CIP was approved with \$450,000 to complete the project as described, however the 2016 appropriations was only approved with \$400,000 available.

**POLICY CHANGES:**

N/A

**PRESENTER(S):**

Jackie Walker, Assistant City Manager

William L. Ferrigno, P.E. – Public Works Director/City Engineer

**RECOMMENDATION:**

Approval at first reading.

**ATTACHMENT(S)**

N/A

ORDINANCE NO. 16-55

AN ORDINANCE SUPPLEMENTING THE 2016 APPROPRIATIONS ORDINANCE TO INCREASE FUNDING FOR REPAIRS TO THE PUBLIC WORKS FACILITY ROOF, AND DECLARING AN EMERGENCY.

WHEREAS, the City has prepared specifications for the replacement of the roof at the Public Works facility located at 440 E William Street, and

WHEREAS, the City has bid out the work and is prepared to award the roof repair contract to have the work completed this summer, and

WHEREAS, the total cost of the work exceeds the amount of funding included in the 2016 Appropriations Ordinance, and

WHEREAS, a supplemental appropriation is required to provide the necessary funding to cover the anticipated construction cost of the project.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF DELAWARE, OHIO THAT:

SECTION 1. There is hereby appropriated from the unencumbered balance of the General Fund, \$50,000 increasing the following account:

Capital Improvements (410-4118-5522)	\$50,000
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SECTION 2. This Council finds and determines that all formal actions of this Council and any of its committees concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in those formal actions were in meetings open to the public, all in compliance with the law including Section 121.22 of the Ohio Revised Code.

SECTION 3. EMERGENCY CLAUSE. That this ordinance is hereby declared to be an emergency measure, necessary to provide for the public peace, property, health, safety, welfare of the City. The emergency clause is necessary to allow for the immediate award of a contract to complete necessary roof repairs, and to prevent further damage to equipment, tools, records, ceilings and walls within the existing Public Works Facility. As such, this ordinance will be in full force immediately upon its passage.

VOTE ON RULE SUSPENSION:

YEAS \_\_\_ NAYS \_\_\_  
ABSTAIN \_\_\_

EMERGENCY CLAUSE:

YEAS \_\_\_ NAYS \_\_\_  
ABSTAIN \_\_\_

PASSED: \_\_\_\_\_, 2016

YEAS \_\_\_ NAYS \_\_\_  
ABSTAIN \_\_\_

ATTEST: \_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
MAYOR



## FACT SHEET

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AGENDA ITEM NO: 13

DATE: 7/11/16

ORDINANCE NO: 16-56

RESOLUTION NO:

READING: FIRST

PUBLIC HEARING: NO

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TO: Mayor and Members of City Council

FROM: R. Thomas Homan, City Manager

VIA: David Efland, Planning and Community Development Director

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**TITLE OF PROPOSED ORDINANCE/RESOLUTION:**

AN ORDINANCE APPROVING A COMBINED PRELIMINARY AND FINAL DEVELOPMENT PLAN FOR A 60,000 SQUARE FOOT BUILDING ON APPROXIMATELY 7.165 ACRES ZONED M-1 PMU (LIGHT MANUFACTURING DISTRICT WITH A PLANNED MIXED USE OVERLAY DISTRICT) FOR SYMMETRY II LOCATED AT 105 INNOVATION COURT.

**BACKGROUND:**

The vacant site is located in Innovation Park within the City's Industrial Park and the applicant is proposing to construct an approximate 60,000 square foot spec building called Symmetry II on the subject site. The building would be divided into 10 units with storefronts with the parking lot fronting Sawmill Parkway while the loading docks would be located in the rear of building with two access curb cuts from Innovation Court. The proposed building would be 30 feet high with five entrances (located between units) with a metal canopy over the entrances accessing the 10 units. The building elevations would be comprised of metal panels with a metal standing seam roof. In addition, there would be windows at each column of each unit. The front elevation would have dryvit over the metal with split face columns framing each entrance feature and dividing each unit. The dryvit would be a tan color for the majority of the building with the top band being a lighter, tan color. The rear elevation would have five loading docks with each unit having two overhead doors and one man door. The building would be similar to the Symmetry I building located on the northeast corner of US 42 and London Road in form and function. In addition,

the development would have to achieve compliance with the tree preservation, landscaping, lighting, signage and FAA regulations.

**REASON WHY LEGISLATION IS NEEDED:**

To achieve compliance with Section 1129.06 Development Plan Review Procedures of the zoning code.

**COMMITTEE RECOMMENDATION:**

Planning Commission approved this case 5-0 on July 6, 2016.

**FISCAL IMPACT(S):**

N/A

**POLICY CHANGES:**

N/A

**PRESENTER(S):**

David Efland, Planning and Community Development Director

**RECOMMENDATION:**

Staff recommends approval with documented conditions.

**ATTACHMENT(S)**

Staff report

ORDINANCE NO. 16-56

AN ORDINANCE APPROVING THE COMBINED PRELIMINARY AND FINAL DEVELOPMENT PLAN FOR A 60,000 SQUARE FOOT BUILDING ON APPROXIMATELY 7.165 ACRES ZONED M-1 PMU (LIGHT MANUFACTURING DISTRICT WITH A PLANNED MIXED USE OVERLAY DISTRICT) FOR SYMMETRY II LOCATED AT 105 INNOVATION COURT.

WHEREAS, the Planning Commission at its meeting of July 6, 2016 recommended approval of a Combined Preliminary and Final Development Plan for Symmetry II for a 60,000 square foot building on approximately 7.165 acres zoned M-1 PMU (Light Manufacturing District with a Planned Mixed Use Overlay District) located at 105 Innovation Court (PC 2016-1351), and

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Delaware, State of Ohio:

SECTION 1. That the Combined Preliminary and Final Development Plan for Symmetry II for a 60,000 square foot building on approximately 7.165 acres zoned M-1 PMU (Light Manufacturing District with a Planned Mixed Use Overlay District) located at 105 Innovation Court, is hereby confirmed, approved, and accepted with the following conditions that:

1. The applicant needs to obtain engineering approvals, including any storm water and utility issues that need to be worked out through the Engineering and Utilities Departments. All comments regarding the layout and details of the project are preliminary and subject to modification or change based on the final technical review by the Engineering Department once a complete plan set is submitted for review.
2. All building appurtenances (coping, downspouts, etc.) shall be painted to match the adjacent building color.
3. The dumpsters shall be enclosed by a brick wall or quick brick (or equivalent) and have wood or metal doors painted or stained to match.
4. Any ground and building signage shall achieve compliance with the minimum zoning requirements and the approved Gateways and Corridors Plan.
5. The landscape plan shall be submitted, reviewed and approved by the Shade Tree Commission.
6. Any trees that are removed shall comply with Chapter 1168 Tree Preservation Regulations.

7. The lighting plan shall be submitted, reviewed and approved by the Chief Building Official.
8. A building permit shall not be issued until a copy of the permanent and temporary FAA determination is provided to the City and any conditions required by the FAA are met.

SECTION 2. This Council finds and determines that all formal actions of this Council and any of its committees concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in those formal actions were in meetings open to the public, all in compliance with the law including Section 121.22 of the Revised Code.

VOTE ON RULE SUSPENSION:

YEAS \_\_\_ NAYS \_\_\_  
 ABSTAIN \_\_\_

PASSED: \_\_\_\_\_, 2016

YEAS \_\_\_ NAYS \_\_\_  
 ABSTAIN \_\_\_

ATTEST: \_\_\_\_\_  
 CITY CLERK

\_\_\_\_\_  
 MAYOR



## PLANNING COMMISSION/STAFF REPORT

CASE NUMBER: 2016-1351

REQUEST: Combined Preliminary and Final Development Plan

PROJECT: Symmetry II

MEETING DATE: July 6, 2016

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### APPLICANT/OWNER

FedOne Dublin LLC  
8400 Industrial Parkway  
Plain City, Ohio 43064

### REQUEST

2016-1351: A request by Fed One Dublin, LLC, for approval of a Combined Preliminary and Final Development Plan to construct a new building for Symmetry II at 105 Innovation Court on property zoned M-1 PMU (Light Manufacturing District with a Planned Mixed Use Overlay District) on 7.165 acres.

### PROPERTY LOCATION & DESCRIPTION

The 7.165 acre parcel is located on the north side of proposed Sawmill Parkway and on the west side of Innovation Court and is zoned M-1 PMU. The properties to the north and east are zoned M-1 PMU while to the south and west is residential zoned property in the Township.

### BACKGROUND/PROPOSAL

The vacant site is located in Innovation Park within the City's Industrial Park and the applicant is proposing to construct an approximate 60,000 square foot spec building called Symmetry II on the subject site. The building would be divided into 10 units with storefronts with the parking lot fronting Sawmill Parkway while the loading docks would be located in the rear of building with two access curb cuts from Innovation Court. The building would be similar to the Symmetry I building located on the northeast corner of US 42 and London Road in form and function

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### STAFF ANALYSIS

- **ZONING:** The subject property is currently zoned M-1 PMU which would allow the proposed use. A Combined Preliminary and Final Development Plan would need to be approved by the Planning Commission and City Council.
- **GENERAL ENGINEERING:** The Applicant needs to obtain engineering approvals, including any storm water and utility issues that need to be worked out through the Engineering and Utilities Departments. All comments regarding the layout and details of the project are preliminary and subject to modification or change based on the final technical review by the Engineering Department once a complete plan set is submitted for review.
- **ROADS AND ACCESS:** The Innovation Industrial Park would have temporary and permanent access based on when the extension of Sawmill Parkway is completed by the County. Until Sawmill Parkway is completed, Innovation Court would be accessed by an easement through the two existing light manufacturing uses to the east which connects to US 42. When Sawmill Parkway is completed, the permanent access would be along Innovation Court via Sawmill Parkway. Sawmill Parkway is currently under construction. Furthermore, the access to the proposed building would be from two curb cuts on Innovation Drive into the subject site.
- **SITE CONFIGURATION:** The proposed 60,000 square foot proposed building with a 133 space parking lot fronts Sawmill Park. Based on the proposed office, manufacturing and warehouse square footage breakdown provided by the owner, 119 parking spaces would be required per the zoning code. An additional 17 future spaces could be constructed just west of the building if needed. The proposed building would be divided into 10 units with 5 combined truck docks located at the rear of the building accessing each unit. The southern curb cut on Innovation Court would access the parking lot while the northern curb cut would access the truck docks. Three dumpster pads would be located along the northern property line and the dumpsters would have to be screened with a brick wall with wood doors painted or stained to match. A detention basin is located on the west of the building along the property line.
- **BUILDING DESIGN:** The proposed building would be 30 feet high with five entrances (located between units) with a metal canopy over the entrances accessing the 10 units. The building elevations would be comprised of metal panels with a metal standing seam roof. In addition, there would be windows at each column of each unit. The front elevation would have dryvit over the metal with split face columns framing

each entrance feature and dividing each unit. The dryvit would be a tan color for the majority of the building with the top band being a lighter tan color. The rear elevation would have five loading docks with each unit having two overhead doors and one man door. All building appurtenances (coping, downspouts, etc.) shall be painted to match the adjacent building color.

- **TREE REMOVAL & REPLACEMENT:** The proposed construction would remove 8 trees that would yield 130 caliper inches and would be replaced with 65 evergreen trees a minimum 6 foot high at installation to achieve compliance with Chapter 1168 Tree Preservation Regulations.
- **LANDSCAPING & SCREENING:** The development requires street trees, front yard trees, interior parking lot trees and shrubs and foundation plantings. The proposed development appears to comply with the required street trees (17) and front yard trees (13) along Sawmill Parkway and (11) street trees (9) front yard trees along Innovation Court. In addition, the appropriate amount of interior parking lot and foundation landscaping is proposed within the development. Also as mentioned above, the owner is installing 65 evergreen trees to achieve compliance with the tree replacement requirements. The landscaping plan would be required to be submitted, reviewed and approved by the Shade Tree Commission.
- **LIGHTING:** The plan identifies three 30 foot high light poles with cut off style light fixtures located in the southern parking lot. In addition, there would be seven wall mounted lights located on the south (front) elevation and five wall mounted lights on the northern (rear) elevation of the building. The lighting plan would have to achieve compliance with the zoning code along with being approved by the Chief Building Official.
- **SIGNAGE:** The owner didn't identify any specific signage in the application but would be allowed building and ground signage that would have to achieve compliance with the minimum zoning code requirements. Since this is a multi-tenant building, utilization of a sign band area approach with consistent sizes, location and design shall be used.
- **AIRPORT OVERLAY DISTRICT:** The owner would have to receive the "Determination of No Hazard to Air Navigation" approval from the FAA. In addition, the owner would have to get a temporary determination letter to allow a crane, etc. during construction. Therefore, any approval must be conditioned that a building permit will not be issued until a copy of the permanent and temporary FAA determination is provided to the City and any conditions required by the FAA are met.

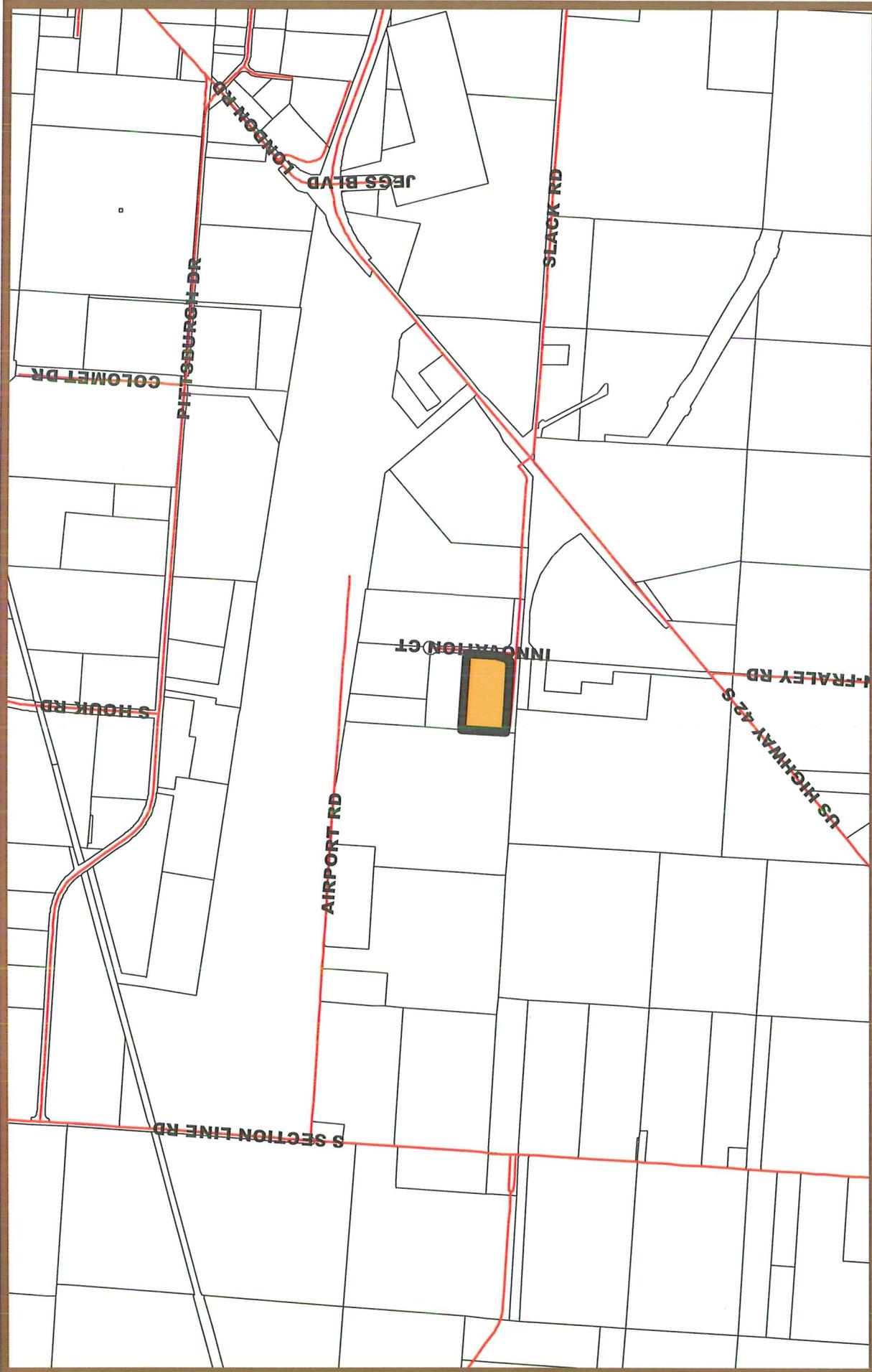
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**STAFF RECOMMENDATION (2016-1351 – COMBINED PRELIMINARY AND FINAL DEVELOPMENT PLAN)**

Staff recommends approval of a request by Fed One Dublin, LLC, for a Combined Preliminary and Final Development Plan to construct a new building for Symmetry II at 105 Innovation Court on property zoned M-1 PMU (Light Manufacturing District with a Planned Mixed Use Overlay District) on 7.165 acres, with the following conditions that:

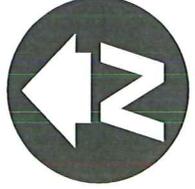
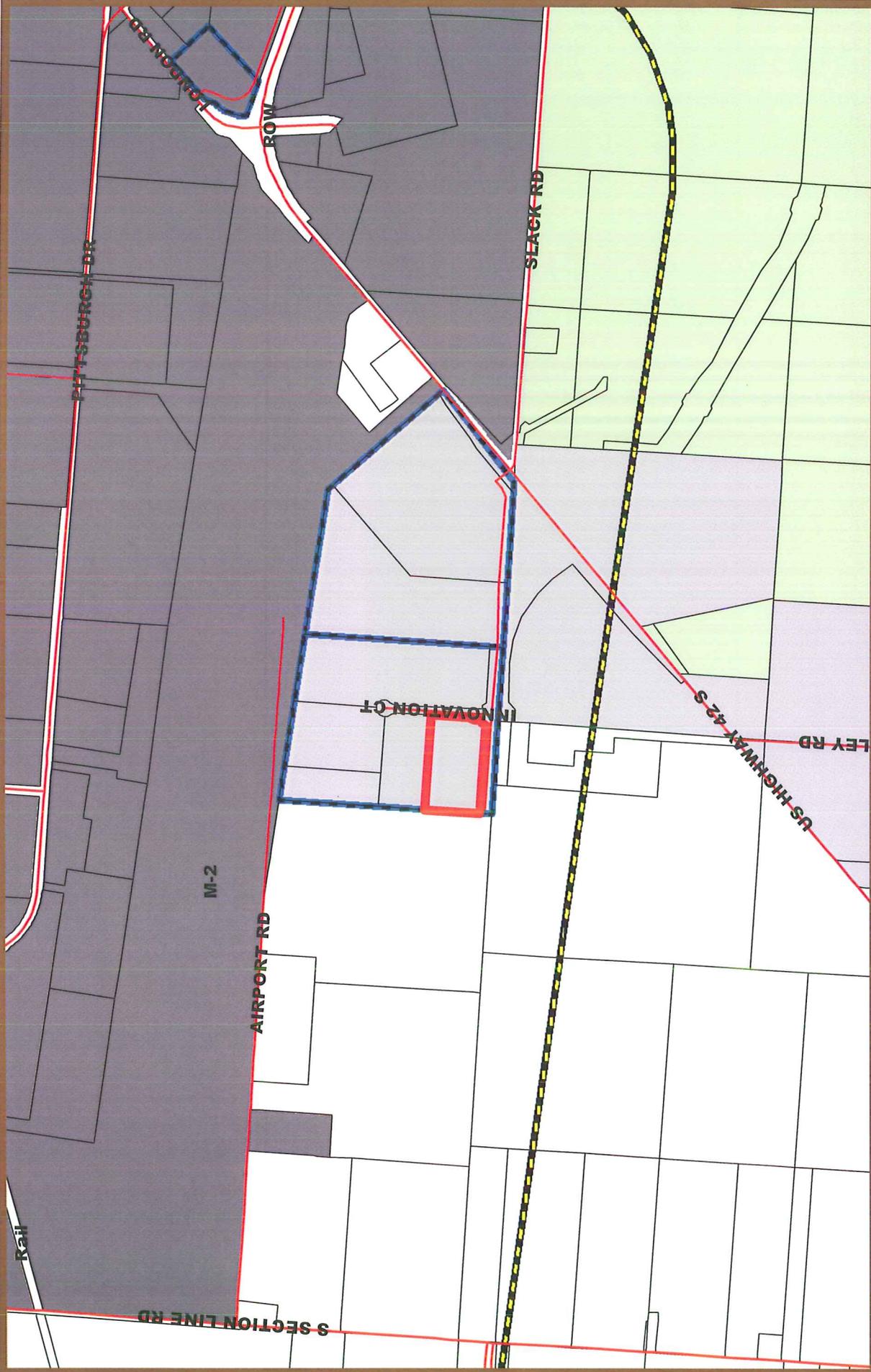
1. The applicant needs to obtain engineering approvals, including any storm water and utility issues that need to be worked out through the Engineering and Utilities Departments. All comments regarding the layout and details of the project are preliminary and subject to modification or change based on the final technical review by the Engineering Department once a complete plan set is submitted for review.
2. All building appurtenances (coping, downspouts, etc.) shall be painted to match the adjacent building color.
3. The dumpsters shall be enclosed by a brick wall and have wood doors painted or stained to match.
4. Any ground and building signage shall achieve compliance with the minimum zoning requirements and the approved Gateways and Corridors Plan.
5. The landscape plan shall be submitted, reviewed and approved by the Shade Tree Commission.
6. Any trees that are removed shall comply with Chapter 1168 Tree Preservation Regulations.
7. The lighting plan shall be submitted, reviewed and approved by the Chief Building Official.
8. A building permit shall not be issued until a copy of the permanent and temporary FAA determination is provided to the City and any conditions required by the FAA are met.





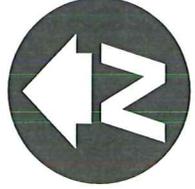
2016-1351  
 Combined Preliminary and Final Development Plan  
 Symmetry II - 105 Innovation Court  
 Location Map





2016-1351  
 Combined Preliminary and Final Development Plan  
 Symmetry II - 105 Innovation Court  
 Zoning Map





2016-1351  
 Combined Preliminary and Final Development Plan  
 Symmetry II - 105 Innovation Court  
 Aerial (2013)







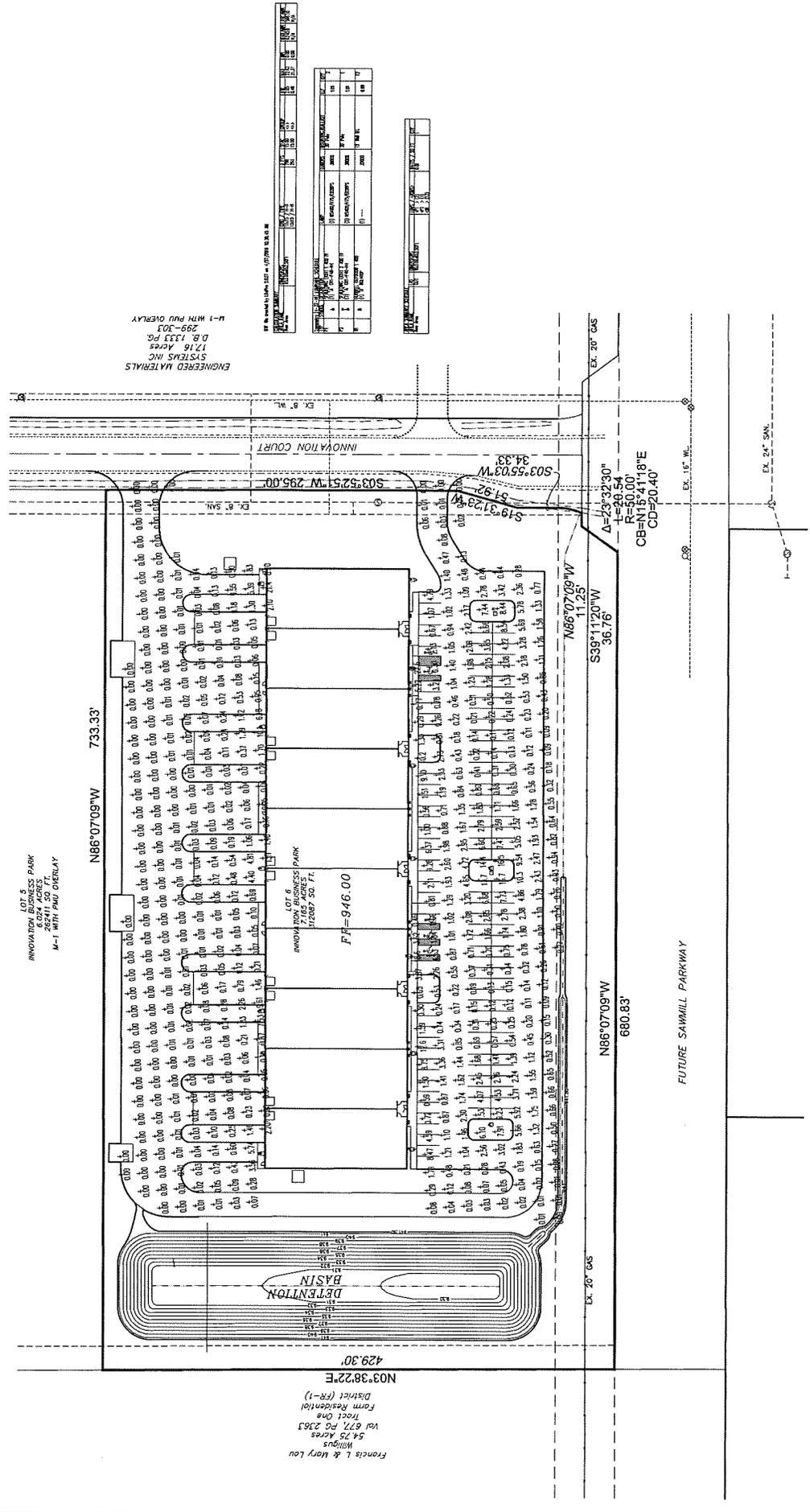
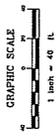
15-ADJ  
PROJECT NO.  
**1919**

**EXTERIOR LIGHTING PLAN**  
CITY OF DELAWARE, OHIO  
SYAMETRY II  
STORM GRABING, & SITE IMPROVEMENTS

REVISIONS  
BY  
DESCRIPTION

DATE  
030 URBAN PROVISION SERVICE  
before you dig  
CALL 811

SCALE  
1" = 40'  
SHEET NO.  
15-ADJ LIGHTING  
DATE  
E-1-16  
PROJECT NO.

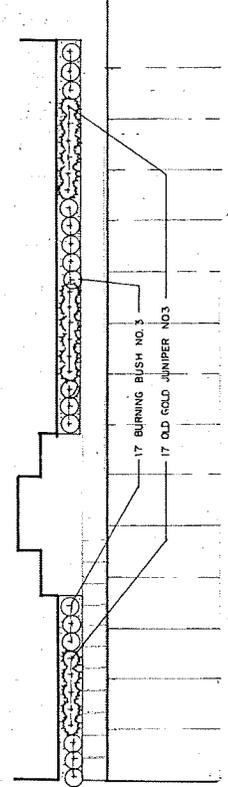
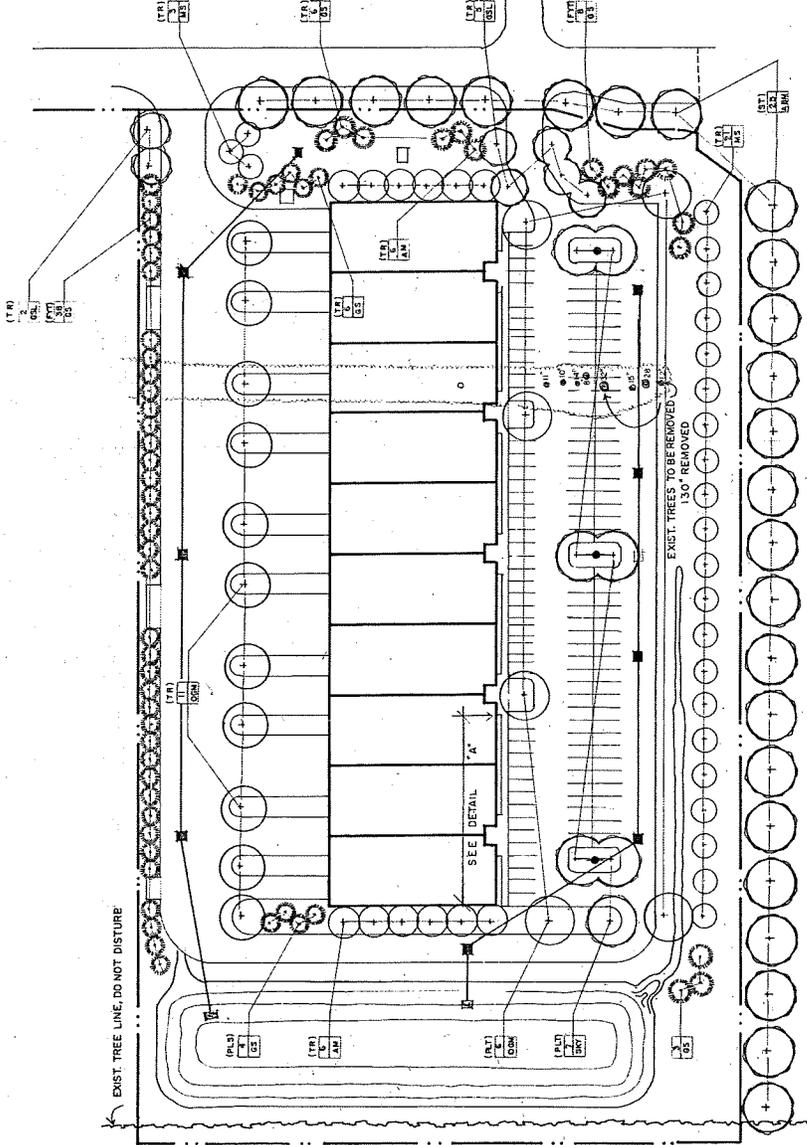


NO.	DATE	DESCRIPTION
1	01/11/16	ISSUED FOR PERMITS
2	01/11/16	ISSUED FOR PERMITS
3	01/11/16	ISSUED FOR PERMITS
4	01/11/16	ISSUED FOR PERMITS
5	01/11/16	ISSUED FOR PERMITS
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9	01/11/16	ISSUED FOR PERMITS
10	01/11/16	ISSUED FOR PERMITS

LANDSCAPE DATA:  
 (P1) PARKING LOT TREE  
 11 TREES R/O, 10 SPACES  
 (S1) STREET TREE  
 1134 LN. FT. FRONTAGE @ 1 TREE / 7.5' 7.40 LN. FT. = 23 TREES R/O, 25 TREES PROP.  
 (F1) FRONT YARD TREE  
 1134 FT. 9" TREE @ 1 TREE @ 25.0 LN. FT. FRONTAGE = 23 TREES R/O, 25 TREES PROP.  
 (F2) FRONT YARD SHRUB R/O  
 1134 FT. FRONTAGE @ 1 SHRUB / 10 LN. FT. = 113 SHRUBS R/O, 114 PROP. R/O  
 (T1) TREE REPLACEMENT TREES  
 130 CAL. - REMOVED, EQUAL QTY. REPLACED = 65 TREES R/O, 65 TREES PROP.

SHRUBS / TREES	COMMON NAME	SOURCE / TYPE	SIZE	QTY.
01	STANDARD SELECT PINE	PERMANENT PLANT	12"	1
02	STANDARD SELECT PINE	PERMANENT PLANT	12"	1
03	STANDARD SELECT PINE	PERMANENT PLANT	12"	1
04	STANDARD SELECT PINE	PERMANENT PLANT	12"	1
05	STANDARD SELECT PINE	PERMANENT PLANT	12"	1
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09	STANDARD SELECT PINE	PERMANENT PLANT	12"	1
10	STANDARD SELECT PINE	PERMANENT PLANT	12"	1
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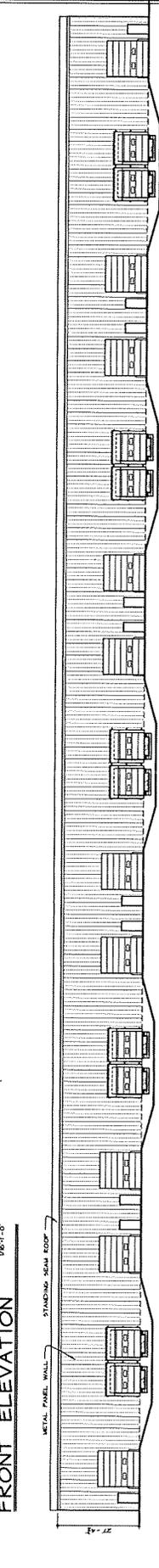
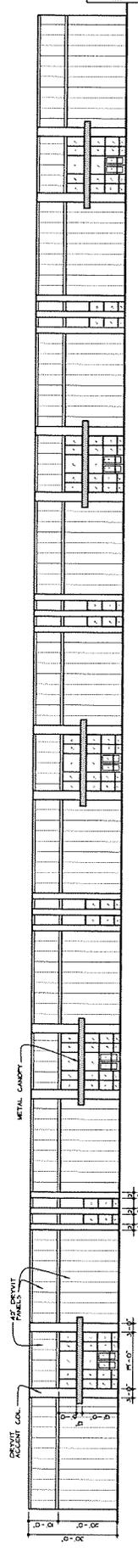
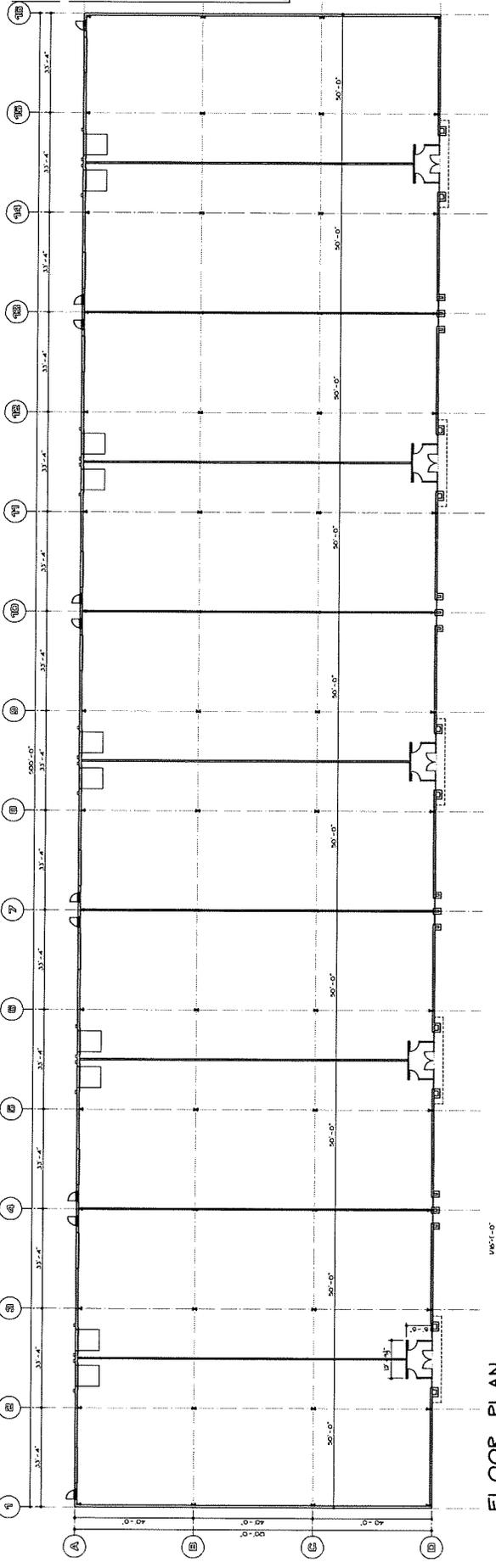
DETAIL "A"



DATE	BY

**DONALD SCHOFIELD + ASSOCIATES, INC.**  
 1277 WORTHINGTON WOODS BLVD.  
 WORTHINGTON, OHIO 43085  
 TEL (614) 840-0986  
 FAX (614) 840-0988

**SUMMARY 2**  
 NEW BUILDING  
 DELAWARE, OH







## FACT SHEET

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AGENDA ITEM NO: 14

DATE: 7/11/16

ORDINANCE NO: 16-57

RESOLUTION NO:

READING: FIRST

PUBLIC HEARING: YES  
July 25, 2016 at 7:30 p.m.

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TO: Mayor and Members of City Council

FROM: R. Thomas Homan, City Manager

VIA: David Efland, Planning and Community Development Director

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**TITLE OF PROPOSED ORDINANCE/RESOLUTION:**

AN ORDINANCE APPROVING A REZONING AMENDMENT TO THE DEVELOPMENT TEXT FOR PULTE HOMES, THE COMMUNITIES AT GLENROSS SECTIONS 11-22 CONSISTING OF 487 SINGLE FAMILY LOTS ON APPROXIMATELY 210.7 ACRES ZONED R-2 PMU (ONE-FAMILY RESIDENTIAL DISTRICT WITH A PLANNED MIXED USE OVERLAY DISTRICT) LOCATED SOUTH OF CHESHIRE ROAD.

**BACKGROUND:**

The developer is requesting a Zoning Amendment to the Development Text, Amended Preliminary Development Plan and Amended Preliminary Subdivision Plat for the portion of the development south of Cheshire Road (Section 11-22). The revised plan would yield 487 single family dwellings of which 381 would be single family homes and 106 would be single-family detached condominiums which is 99 units less than the previously approved plan south of Cheshire Road. The revised plan would eliminate the two attached condominium developments south of Cheshire Road. In total, the Communities of Glenross would yield 866 total single family units of which 666 units would be single family homes, 106 units would be single family detached condominiums in Sub-Area III and 94 units in Sub-Area IV on 405.2 acres for a density of 2.14 units per acre which in total is 244 units less than the last approval in 2011.

From a “macro” perspective, the access to development remains the same from Cheshire Road with a proposed roundabout accessing the properties to the south of Cheshire Road via Winterbourne Drive which is the main north/south connector road that stubs to the property to the south and would ultimately connect to Peachblow Road if the subject property is developed. From a “micro” perspective, the internal roadway network within the development has been redesigned to facilitate a more functional and aesthetically enhanced development while accounting for the change in unit types and engineering standards.

The subject amended sections (11-22) are divided into three distinct housing options. The intent of the revised design is to eliminate the two approved attached condominium units (previously located on the south side of the development) and replace it with one detached single family condominium option (located adjacent to Cheshire Road) and mirroring the two single family housing options in the Communities at Glenross north of Cheshire Road. Of the 487 single family lots, 106 lots would be dedicated to detached condominiums on lots with a minimum 50 feet of frontage, 88 single family lots would have a minimum 80 feet of frontage (typical Golf Club at Glenross lot size) and 293 single family lots would have a minimum 65 feet of frontage (typical Communities at Glenross lot size) which is consistent with the 2011 approved plans.

The design requirements for The Communities at Glenross south of Cheshire Road are revised based on the housing option in each Section and Sub-Area per the development text: The detached condominiums (Sections 11 and 12 – Sub-Area III) would require 25% natural materials, such as brick or stone, on the front elevations, all vinyl siding shall have a minimum thickness of 0.044 inches, no concrete or split face block shall be permitted except for basement or foundation walls, the roofs of all homes shall have dimensional shingles along with all the homes shall also achieve compliance with Residential Development Design Criteria and Performance Standards in Chapter 1171.08. The minimum 80 feet wide lots (Sections 13 and 14 – Sub-Area IA) would require 100% natural material on all elevations, not less than 50% of the front elevation shall consist of a natural material other than stucco and engineered siding products, no concrete or split face block shall be permitted except for basement or foundation walls, the roofs of all homes shall have dimensional shingles along with all the homes shall also achieve compliance with Residential Development Design Criteria and Performance Standards in Chapter 1171.08. The minimum 65 feet wide lots (Sections 15-22 – Sub-Area IB) would require at least 40% of the front elevation shall be natural material, all vinyl siding shall have a minimum thickness of 0.044 inches, no concrete or split face block shall be permitted except for basement or foundation walls, the roofs of all homes shall have dimensional shingles along with all the homes shall also achieve compliance with Residential Development Design Criteria and Performance Standards in Chapter 1171.08.

The Communities at Glenross Sections 11-22 has approximately 61.5 acres of open space (approximately 29.2%) in 14 reserve areas (H-U) south of Cheshire Road. The detached condominium development (Section 11 and 12) has 17.7 acres of open space/parkland in five reserves (H-L). The minimum 80 feet lot width development (Sections 13 and 14) has approximately 8.5 acres of open space/parkland in three reserves (M-O). The minimum 65 feet lot width development (Sections 15-22) has approximately 35.5 acres of open space/parkland in six reserves (P-U). Reserve "R" is a proposed tot lot that shall be programmed with appropriate amenities prior to Final Development Plan and Plat approval.

A comprehensive landscape plan would be required to be submitted, reviewed and approved by staff prior to submitting for any Final Development Plans and Plats. The zoning code and development text would require street trees, mounding and landscaping along Cheshire Road (and roundabout) and Winterbourne Drive, mounding and landscaping adjacent to the railroad tracks along with appropriate landscaping within the parks and open spaces. The Cheshire Road along with the Winterbourne Drive buffering should match or be enhanced above the existing buffering in the The Glenross Golf Club and revised Communities at Glenross Sections east of this development. Also, the approved Development Text prescribes a minimum screening buffer to be required along the railroad which should be consistent with approved buffering in the Final Plats of Section 3 and 4 of the Communities of Glenross. In addition, staff would recommend a landscape buffer between the proposed condominium single family lots and the six existing county single family lots and the proposed retention pond should be buffered from the subject lots with trees at a minimum. Furthermore, landscaping adjacent to the Ohio Health property to the west would be required per the development text. All landscape plans would require review and approval by the Shade Tree Commission.

This subdivision is the Delaware South New Community Authority, there is a calculated transportation fee per lot imposed at the time of building permit issuance at the rate for single family lots in the Glenross Golf Club Subdivision and this area is subject to the South East Highland Sanitary Sewer additional capacity fee of \$3,200 per dwelling unit.

Staff maintains the proposed plan is an improvement over the currently approved plan for the following reasons: 1). The overall density has been reduced on the south side of Cheshire Road by 99 units; 2). The two attached condominium unit developments have been eliminated and replaced with one detached condominium unit development better located within the context of the overall development; 3). Staff has had ongoing discussions with Pulte Homes regarding a number of the items as well which have been agreed to and captured in the conditions herein.

**REASON WHY LEGISLATION IS NEEDED:**

To achieve compliance with Section 1130 Amendments of the zoning code.

**COMMITTEE RECOMMENDATION:**

Planning Commission approved this case 5-0 on July 6, 2016.

**FISCAL IMPACT(S):**

N/A

**POLICY CHANGES:**

N/A

**PRESENTER(S):**

David Efland, Planning and Community Development Director

**RECOMMENDATION:**

Staff recommends approval as submitted with the documented conditions.

**ATTACHMENT(S)**

Staff Report

ORDINANCE NO. 16-57

AN ORDINANCE APPROVING A REZONING AMENDMENT TO THE DEVELOPMENT TEXT FOR PULTE HOMES, THE COMMUNITIES AT GLENROSS SECTIONS 11-22 CONSISTING OF 487 SINGLE FAMILY LOTS ON APPROXIMATELY 210.7 ACRES ZONED R-2 PMU (ONE-FAMILY RESIDENTIAL DISTRICT WITH A PLANNED MIXED USE OVERLAY DISTRICT) LOCATED SOUTH OF CHESHIRE ROAD.

WHEREAS, the Planning Commission at its meeting of July 6, 2016 recommended approval of a Rezoning Amendment to the Development Text for The Communities at Glenross Sections 11-22 consisting of 487 single family lots on approximately 210.7 acres zoned R-2 PMU (One-Family Residential District with a Planned Mixed Use Overlay District) located south of Cheshire Road (2016-1692), and

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Delaware, State of Ohio:

SECTION 1. That the Rezoning Amendment to the Development Text for The Communities at Glenross Sections 11-22 consisting of 487 single family lots on approximately 210.7 acres zoned R-2 PMU (One-Family Residential District with a Planned Mixed Use Overlay District) located south of Cheshire Road, is hereby confirmed, approved, and accepted with the following conditions that:

- 1. Any change of use of or major modification of the plan shall require conformance to all provisions of the Development Text.

SECTION 2. This Council finds and determines that all formal actions of this Council and any of its committees concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in those formal actions were in meetings open to the public, all in compliance with the law including Section 121.22 of the Revised Code.

VOTE ON RULE SUSPENSION:

YEAS\_\_\_NAYS\_\_\_  
ABSTAIN \_\_\_

PASSED: \_\_\_\_\_, 2016

YEAS\_\_\_NAYS\_\_\_  
ABSTAIN \_\_\_

ATTEST: \_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
MAYOR



## PLANNING COMMISSION / STAFF REPORT

CASE NUMBERS: 2016-1692, 1694 & 1696

REQUEST: Multiple Requests

PROJECT: The Communities at Glenross – Sections 11-22

MEETING DATE: July 6, 2016

### APPLICANT/OWNER

Pulte Homes of Ohio  
4900 Tuttle Crossing Boulevard  
Dublin, Ohio 43016

### REQUEST

2016-1692: A request by Pulte Homes for approval of a Rezoning Amendment to the Development Text for the Communities at Glenross Sections 11-22 (Sub-Areas IA, IB and III) on approximately 210.7 acres containing 487 single family lots zoned R-2 PMU (One Family Residential District with a Planned Mixed Use Overlay District) and located south of Cheshire Road.

2016-1694: A request by Pulte Homes for approval of an Amendment to the Preliminary Development Plan for the Communities at Glenross Sections 11-22 (Sub-Areas IA, IB and III) on approximately 210.7 acres containing 487 single family lots zoned R-2 PMU (One Family Residential District with a Planned Mixed Use Overlay District) and located south of Cheshire Road.

2016-1696: A request by Pulte Homes for approval of an Amendment to the Preliminary Subdivision Plat for the Communities at Glenross Sections 11-22 (Sub-Areas IA, IB and III) on approximately 210.7 acres containing 487 single family lots zoned R-2 PMU (One Family Residential District with a Planned Mixed Use Overlay District) and located south of Cheshire Road.

### PROPERTY LOCATION & DESCRIPTION

The subject property is located on the south side of Cheshire Road extending from The Glenross Golf Course eastward to the N&S/CSX Railroad and southward to the Gerden LLC, Evans and Eckstein properties. The Communities at Glenross is zoned R-2 PMU (One Family Residential District with a Planned Mixed Use Overlay District) as is the property to north and west (the remaining sections of the Communities at Glenross and the Glenross Golf Club respectively). In addition, the Ohio Health medical facility is located just west of the site and zoned PO/I PMU (Planned Office/Institutional District with a Planned Mixed Use Overlay District). The properties to the south and east are located in the Township and zoned residential.

### BACKGROUND

The Communities at Glenross was annexed and zoned in 2006 after the success of Glenross Golf Club which contained a Parade of Homes in 2005. This development was designed as a sister development to both the Glenross Golf Club and Cheshire Crossing neighborhoods. Overall, this development at that time consisted of approximately 374.187 acres and 870 dwelling units. Of the total number of dwelling units, 546 were detached single-family units and 324 were condominiums of various configurations.

In 2011 City Council approved an amended Rezoning, Preliminary Development Plan and Preliminary Subdivision Plat for The Golf Club at Glenross and The Communities at Glenross which resulted in the Communities at Glenross yielding 1,110 dwelling units of which 626 were detached single family units and 484 were condominium units in various configurations on 405.2 acres.

By June 2014, the developer has either constructed or has received Final Plat approval of Sections 2 thru 5 of the Communities at Glenross which all have been single family homes (119 lots). Then in August 2015, City Council approved an Amended Preliminary Development Plan and Amended Preliminary Subdivision Plat for a portion of the development north of Cheshire Road (Sections 6-10) which totaled 166 single-family lots. Therefore, the total lots north of Cheshire Road have been reduced to 285 single-family lots with the elimination of the condominium units (a reduction of 149 units from the 2011 approvals). Since then City Council approved Final Subdivision Plats for Sections 6 and 7 which are currently under construction.

Now the developer is requesting a Zoning Amendment to the Development Text, Amended Preliminary Development Plan and Amended Preliminary Subdivision Plat for the portion of the development south of Cheshire Road (Section 11-22). The revised plan would yield 487 single family dwellings of which 381 would be single family homes and 106 would be single-family detached condominiums which is 99 units less than the previously approved plan south of Cheshire Road. The revised plan would eliminate the two attached condominium developments south of Cheshire Road. In total, the Communities of Glenross would yield 866 total

single family units of which 666 units would be single family homes, 106 units would be single family detached condominiums in Sub-Area III and 94 units in Sub-Area IV on 405.2 acres for a density of 2.14 units per acre which in total is 244 units less than the last approval in 2011.

#### STAFF ANALYSIS

- **COMPREHENSIVE PLAN:** The Comprehensive Plan recommends a future land use of Major Open Space (Golf Course), Low Density Single-Family (2-3.25 du/ac), and Moderate Density Multi-Family (8-10 du/ac) for these properties. The proposed revisions to The Communities at Glenross are consistent with these land use recommendations. Specific to the overall sub-area in which the property is located, the Cheshire Sub-Area, the Comprehensive Plan contains the following land use recommendations that are applicable to these properties and consistent with this development proposal,
  - LU23.3           The Cheshire Subarea will generally continue to be a focus of residential development given its location at the southerly entrance to the City and closer proximity to employment centers. The City supports residential developments with higher valued homes and condominium developments than found in other parts of the City. The City does not support additional “entry level” product in this subarea – except in support of adjacent or nearby employment centers. It is the City’s clear expectation that residential development in the Glenn Road corridor will contain a mix of housing products, but it will not be “entry level” housing.
  - LU23.4           Creative and imaginative site design techniques will be used. Mixing densities and unit types is supported within residential developments, as is the use of small open spaces to create interest and a sense of place within neighborhoods. Neighborhood collectors should incorporate medians or roundabouts to create attractive corridors and slow traffic.
  - LU23.5           Light pollution is reduced in the subarea to mitigate impacts on Perkins Observatory. The City requires reduced lighting standards in all developments in the subarea.
- **ZONING:** The zoning of the properties is still applicable and the proposed revisions would remain in conformance with current standards and requirements. However, from a procedural perspective Preliminary and Final Development Plans and Plats would need to be reviewed and approved by the Planning Commission and City Council for each section.
- **DEVELOPMENT TEXT:** The Development Text sets forth development standards for the single family portions of the development (Sub-Areas IA, IB, IIA, IIB, and IIC) and for the single family condominium portion of the development (Sub-Area III below). The majority of the PMU Overlay Development Text revisions would address the revised site plan and housing options for Sections 11-22 (Sub-Area IA, IB and III) south of Cheshire Road and clarifies the development standards and requirements for the entire development. The Development Text and plan is sensitive to the existing residential surroundings while providing an appropriate transition to a very active pair of railroad tracks operated separately by Norfolk & Southern and CSX.
- **GENERAL ENGINEERING:** The Applicant needs to obtain engineering approvals, including any storm water and utility issues that need to be worked out through the Engineering and Utilities Departments. All comments regarding the layout and details of the project are preliminary and subject to modification or change based on the final technical review by the Engineering Department once a complete plan set is submitted for review.
- **UTILITIES:** The site would be serviced by City sanitary sewer (SE Highland trunk sewer) and water that would have to be extended by the developer from the existing development. An overall storm water master plan for the remainder of the development is required per the City Engineer. In addition, all retention ponds should be setback a minimum of 80 feet from the edge of pavement for roads per the City Engineer.
- **ROADS AND ACCESS:** From a “macro” perspective, the access to development remains the same from Cheshire Road with a proposed roundabout accessing the properties to the south of Cheshire Road via Winterbourne Drive which is the main north/south connector road that stubs to the property to the south and would ultimately connect to Peachblow Road if the subject property is developed. From a “micro” perspective, the internal roadway network within the development has been redesigned to facilitate a more functional and aesthetically enhanced development while accounting for the change in unit types and

engineering standards. Since the last approval in 2011, engineering standards have been revised (road width, pavement width, road radii, etc.) and the plan would have to achieve compliance with the subject standards or staff and the developer would have to agree upon concessions to meet the intent of the current standards while being sensitive to the existing development rights already established. In addition, stub streets would require tee-turnarounds per the engineer's requirements. Preliminarily, this has been achieved. Also, the street names shall be vetted with appropriate agencies to ensure compliance and non-duplication as each section is brought forward for review.

- **PEDESTRIAN CONNECTIVITY:** The pedestrian connectivity plan has been enhanced and better detailed from the past approvals with regional bike path connections being provided along Cheshire Road and Winterbourne Drive (required on both sides of Winterbourne Drive) in addition to neighborhood sidewalks and walkways to the open spaces and amenities. The developer has supplied an overall revised pedestrian connectivity plan per the proposed amended site plan revisions that also shows central parkland area connected to the pathway network.
- **LOT LAYOUT & SIZE:** The subject amended sections (11-22) are located south of Cheshire Road east of the golf course and west of the railroad tracks and are divided into three distinct housing options. The intent of the revised design is to eliminate the two approved attached condominium units (previously located on the south side of the development) and replace it with one detached single family condominium option (located adjacent to Cheshire Road) and mirroring the two single family housing options in the Communities at Glenross north of Cheshire Road. The amended plan and plat would contain 487 single family lots on approximately 210.7 acres for a gross density of 2.31 units per acre south of Cheshire Road with 61.5 acres of open spaces (approximately 29.2%). Of the 487 single family lots, 106 lots would be dedicated to detached condominiums on lots with a minimum 50 feet of frontage, 88 single family lots would have a minimum 80 feet of frontage (typical Golf Club at Glenross lot size) and 293 single family lots would have a minimum 65 feet of frontage (typical Communities at Glenross lot size) which is consistent with the 2011 approved plans.

The 106 detached condominium single family lots are located just west of Winterbourne Drive (main north/south spine road), just south of Cheshire Road and east of the Golf Course and encompasses Sections 11 and 12 (Sub-Area III). The main entrance into this area is located just south of Cheshire Road on Winterbourne Drive within Section 11. The looped double loaded street with lots in a typical subdivision design extends into the 80 feet wide Golf Club at Glenross style lots (Section 13 and 14) that connect back into Winterbourne Drive in Section 13. In addition, a north/south street connects the looped street for an additional means of egress. The subject lots in Sections 11 and 12 would be a minimum lot area of 6,500 square feet with minimum 50 feet lot widths and 130 feet lot depths. The front yard setback would be 25 feet, the rear yards setback would be 15 feet and the side yard setback would be 5 feet with a minimum house size of 1,600 square feet for a single story dwelling and 1,800 square feet for a multi-story dwelling per the development text. The development is buffered from the six existing single family county lots to the north by Reserve "H" and Winterbourne Drive and the 80 feet wide Golf Club at Glenross style lots to the south by Reserve "J." Retention ponds are located in the western portions of Reserve H and J respectively. Staff would recommend a landscape buffer between the proposed condominium single family lots and the six existing county single family lots. In addition, the proposed retention pond should be buffered from the subject lots with trees at a minimum. The final development plan would be required to contain a detailed landscape plan when submitted for Section 11. Furthermore, the subject condominium development would have a homeowners association that would have a common maintenance plan for lawn, landscaping and snow removal on each owners lot.

The 88 single family lots (which mirrors the Golf Club at Glenross development standards) are located just west of Winterbourne Drive, just south of the above mentioned single family detached condominiums and just east of the Golf Course encompasses Sections 13 and 14 (Sub-Area IA). This development has two access points from Winterbourne Drive (from Sections 13 and 14 respectively) that loop through this area providing connectivity. The looped streets area double loaded with typical subdivision design with some of the lots backing up to the golf course and the two retention ponds located in Reserve "O" and "M". These single family lots are buffered from Winterbourne Drive by Reserve "O" and "M" with mounding and street trees. The minimum lot area would be 10,400 square feet with a minimum lot width of 80 feet (measured at the building line) with a minimum lot depth of 130 feet. The front yard setback would be 25 feet, the rear yard

setback would be 30 feet and the side yard setbacks would be 10 feet with a minimum house size of 2,000 square feet per the development text.

The remaining 293 single family lots mirror the typical Communities at Glenross development standards and are located east of Winterbourne Drive, south of Cheshire Road and west of the railroad tracks and encompass Sections 15-22 (Sub-Area IB). This development has three access points from Winterbourne Drive that provides ample connectivity throughout this area. The subdivision streets that meander throughout this area are double loaded typical subdivision streets with some lots that abut open space adjacent to the railroad tracks and retention ponds. Staff recommends a significant earthen mound and screen buffer adjacent to the railroad track similar to Sections 3 and 4 of the Communities at Glenross (a 10-12 high mound with landscaping) to be consistent with previously constructed sections. There are 35.3 acres of open space in six reserves (Reserves P-U) with retention ponds in the Reserve "P" and "I". Reserves "P", "Q", "S" and "U" buffer the development from Winterbourne Drive with street trees and mounding. The minimum lot area is 8,450 square feet with a minimum lot width of 65 feet at building line and minimum lot depth of 130 feet. The front yard setback would be 25 feet, the rear yard setback would be 30 feet and the side yard setbacks would be 20% of lot width (not less than 6 feet) with a minimum house size of 1,600 square feet for a single story dwelling and 1,800 square feet for a multi-story dwelling per the development text. Also, the entire development would have to comply with the oversized corner lot requirements in the zoning code.

- **BUILDING DESIGN:** The design requirements for The Communities at Glenross south of Cheshire Road are revised based on the housing option in each Section and Sub-Area per the development text:

The detached condominiums (Sections 11 and 12 – Sub-Area III) requirements would include: 1.) At least 25% of the front façade elevation of each building (excluding garage doors, entrance doors, gutters, shutters, downspouts and windows) shall consist of natural materials, such as brick or stone. 2.) All vinyl siding shall have a minimum thickness of 0.044 inches; 3.) Gutters (and the material by which they are attached to the home), downspouts, soffits, shutters, garage and entrance doors may be of man-made materials such as metal, vinyl, aluminum or glass; 4.) No concrete or split face block shall be permitted, except for basement or foundation walls; 5.) The roofs of all homes shall have dimensional shingles. In addition, the homes shall achieve compliance with Residential Development Design Criteria and Performance Standards in Chapter 1171.08. Pulte Homes has supplied Glenross South Age Targeted Single Family Residential exhibits with representative elevations, floor plans and color pallet of the proposed condominium units.

The minimum 80 feet wide lots (Sections 13 and 14 – Sub-Area IA) requirements would include: 1.) 100% natural material on all elevations (excluding garage doors, entrance doors, gutters, shutters, downspouts and windows) shall consist of natural materials, such as brick, cultured stone, wood, stucco and engineered siding products (cementitious fiberboard, hardiplank, etc); 2.) Not less than 50% of the front elevation shall consist of a natural material other than stucco and engineered siding products; 3.) Gutters (and the material by which they are attached to the home), downspouts, soffits, shutters, garage and entrance doors may be of man-made materials such as metal, vinyl, aluminum or glass; 4.) No concrete or split face block shall be permitted, except for basement or foundation walls; 5.) The roofs of all homes shall have dimensional shingles. In addition, the homes shall achieve compliance with Residential Development Design Criteria and Performance Standards in Chapter 1171.08.

The minimum 65 feet wide lots (Sections 15-22 – Sub-Area IC) requirements would include: 1.) At least 40% of the front façade elevation of each building (excluding garage doors, entrance doors, gutters, shutters, downspouts and windows) shall consist of natural materials, such as brick, cultured stone, wood, stucco and engineered siding products (cementitious fiberboard, hardiplank, etc.); 2.) All vinyl siding shall have a minimum thickness of 0.044 inches; 3.) Gutters (and the material by which they are attached to the home), downspouts, soffits, shutters, garage and entrance doors may be of man-made materials such as metal, vinyl, aluminum or glass; 4.) No concrete or split face block shall be permitted, except for basement or foundation walls; 5.) The roofs of all homes shall have dimensional shingles. In addition, the homes shall achieve compliance with Residential Development Design Criteria and Performance Standards in Chapter 1171.08.

- **LANDSCAPING & SCREENING:** A comprehensive landscape plan would be required to be submitted, reviewed and approved by staff prior to submitting for any Final Development Plans and Plats. The zoning code and development text would require street trees, mounding and landscaping along Cheshire Road (and roundabout) and Winterbourne Drive, mounding and landscaping adjacent to the railroad tracks along with

appropriate landscaping within the parks and open spaces. The Cheshire Road along with the Winterbourne Drive buffering should match or be enhanced above the existing buffering in the The Glenross Golf Club and revised Communities at Glenross Sections east of this development. Also, the approved Development Text prescribes a minimum screening buffer to be required along the railroad which should be consistent with approved buffering in the Final Plats of Section 3 and 4 of the Communities of Glenross. In addition, staff would recommend a landscape buffer between the proposed condominium single family lots and the six existing county single family lots and the proposed retention pond should be buffered from the subject lots with trees at a minimum. Furthermore, landscaping adjacent to the Ohio Health property to the west would be required per the development text. All landscape plans would require review and approval by the Shade Tree Commission.

- **OPEN SPACE/PARKLAND:** The Communities at Glenross Sections 11-22 has approximately 61.5 acres of open space (approximately 29.2%) in 14 reserve areas (H-U) south of Cheshire Road. The detached condominium development (Section 11 and 12) has 17.7 acres of open space/parkland in five reserves (H-L). Staff recommends that some of the open space should be allocated (or at least not precluded) for the condominium association to provide active space with amenities geared to independent seniors and empty nesters if so desired in the future. The minimum 80 feet lot width development (Sections 13 and 14) has approximately 8.5 acres of open space/parkland in three reserves (M-O). Staff recommends this section of the development should be able to accommodate an area for a tot lot should the homeowner's association desire one in the future. However with a greatly expanded and centralized park area, staff does not see the need to require such tot lot but only to ensure there is space for one in the future in case the homeowners association wishes to add additional amenities. The minimum 65 feet lot width development (Sections 15-22) has approximately 35.5 acres of open space/parkland in six reserves (P-U). Reserve "R" is a proposed tot lot that shall be programmed with appropriate amenities prior to Final Development Plan and Plat approval.

The developer has made a large financial expenditure to program the 22.705 acres of open space in Sections 9 (approximately 5.6 acres) and 10 (approximately 17.1 acres) located just north of Cheshire Road east and west of the proposed roundabout. The amenities in Section 9 include a large pool and restroom facility, a parking lot and retention pond. The amenities in Section 10 include approximately 7.5 acres of active parkland programmed with a tot lot, shelter house, basketball court, volleyball court and recreational fields while the remaining approximately 10.1 acres is a detention/retention basin next to the railroad tracks. All open space/parkland in The Communities at Glenross should be privately owned and maintained but open to the public except for the clubhouse and pool as documented in the development text. Each park and open space should be improved no later than or concurrent with the subject section of public improvements that are adjacent to the respective open space. The subject park amenities are scheduled to be on the August Planning Commission meeting for Final Development Plan approval as the developer wishes to advance this construction.

- **TREE PRESERVATION:** The development would have to achieve compliance with Chapter 1168 Tree Preservation Regulations. The applicant needs to identify all trees (if any) a minimum 6 inches in caliper and identify if they will be saved and removed trees for staff review and approval prior to Final Subdivision Plat approval of the subject section. There appears to be minimal trees on the site but the existing tree lines along the perimeter of the property shall be preserved. Staff recommends that utilities should not be located within tree preservation easements and ensure the subject lots impacted could yield a maximum size house with an acceptable deck and functional yard.
- **LIGHTING PLAN:** A lighting plan for all streets and amenities would be required for Final Development Plan approval and Final Subdivision Plat approval for each section and would have to achieve compliance with the zoning code and approved by the Chief Building Official.
- **PHASING:** The remainder of the subdivision would be developed in twelve sections (11-22) from north to south on the west side of Winterbourne Drive and then from north to south on the east side of Winterbourne Drive. To ensure compliance with City emergency service requirements, it is important each section should be constructed in sequence as proposed or separate and additional access requirements at least providing adequate emergency access would likely be required. With multiple Sub-Areas and many more development sections the Communities at Glenross, it is important for reference and tracking purposes that the plans and plats for each section have appropriate nomenclature that correlates the sections to the applicable Zoning Sub-

Areas. Therefore all plans and plats that reference a section or phase must include the Zoning Sub-Area name either in the title or some form approved by City Staff.

- **SIGNAGE:** All signage shall achieve compliance with the Graphics and Signage requirements in the development text and the previously approved (and partially developed) wayfinding system and plan for the community.
- **SUB-AREA IV:** This sub-area is located between the railroad tracks north of Cheshire Road and no longer is owned by Pulte Homes but is zoned to allow 94 dwelling units on approximately 47.7 acres. The developers approved amended Preliminary Development Plan and Preliminary Subdivision Plat in 2011 do not amend plans and plats in this area and neither does this application. The subject sub-area is conceptual and would require Preliminary Development Plan and Preliminary Subdivision Plat approval by the Planning Commission and City Council.
- **MICS:** Staff maintains the proposed plan is an improvement over the currently approved plan for the following reasons: 1). The overall density has been reduced on the south side of Cheshire Road by 99 units; 2). The two attached condominium unit developments have been eliminated and replaced with one detached condominium unit development better located within the context of the overall development; 3). Staff has had ongoing discussions with Pulte Homes regarding a number of the items as well which have been agreed to and captured in the conditions herein.

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**STAFF RECOMMENDATION – (2016-1692 REZONING AMENDMENT)**

Staff recommends approval of a request by Pulte Homes of a Rezoning Amendment to the Development Text for the Communities at Glenross Sections 11-22 (Sub-Areas IA, IB and III) on approximately 210.7 acres containing 487 single family lots zoned R-2 PMU (One Family Residential District with a Planned Mixed Use Overlay District) and located south of Cheshire Road, with the following condition that:

1. Any change of use of or major modification of the plan shall require conformance to all provisions of the Development Text.

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**STAFF RECOMMENDATION – (2016-1694 AMENDED PRELIMINARY DEVELOPMENT PLAN)**

Staff recommends approval of a request by Pulte Homes of an Amendment to the Preliminary Development Plan for the Communities at Glenross Sections 11-22 (Sub-Areas IA, IB and III) on approximately 210.7 acres containing 487 single family lots zoned R-2 PMU (One Family Residential District with a Planned Mixed Use Overlay District) and located south of Cheshire Road, with the following conditions that:

1. The Applicant needs to obtain final engineering approvals, including any storm water and utility issues that need to be worked out through the Engineering and Utilities Departments. All comments regarding the layout and details of the project are preliminary and subject to modification or change based on the final technical review by the Engineering Department.
2. All retention ponds shall be setback a minimum of 80 feet from the edge of pavement per the City Engineer.

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**STAFF RECOMMENDATION – (2016-1696 PRELIMINARY SUBDIVISION PLAT)**

Staff recommends approval of a request by Pulte Homes of an Amendment to the Preliminary Subdivision Plat for the Communities at Glenross Sections 11-22 (Sub-Areas IA, IB and III) on approximately 210.7 acres containing 487 single family lots zoned R-2 PMU (One Family Residential District with a Planned Mixed Use Overlay District) and located south of Cheshire Road, with the following conditions that:

1. The Applicant needs to obtain final engineering approvals, including any storm water and utility issues that need to be worked out through the Engineering and Utilities Departments. All comments regarding the layout and details of the project are preliminary and subject to modification or change based on the final technical review by the Engineering Department.
2. All retention ponds shall be setback a minimum of 80 feet from the edge of pavement per the City Engineer.
3. The lots and houses shall comply with the minimum bulk and setback requirements in the approved development text.
4. The single family houses shall comply with the minimum architectural standards and house size in the approved development text and per applicable sections of the current zoning code.

5. The Cheshire Road and Winterbourne Drive buffering shall match or be enhanced above the existing buffering in the The Glenross Golf Club and Communities at Glenross east of this development. The maintenance of the mound and associated landscaping shall be the responsibility of the Homeowner's Association. The subject plan shall be reviewed and approved by the Shade Tree Commission.
6. A 10-12 foot high mound with landscaping shall be installed adjacent to the railroad tracks to be consistent with mounding in Sections 3 and 4 of the Communities at Glenross just north of the subject section. The mounding and landscaping shall be placed within an easement recorded and described upon the final plat and all such improvements shall be the maintenance responsibility of the Home Owners Association (HOA) in perpetuity. No changes to the mounding or landscaping shall be allowed without the approval of the City of Delaware. The applicant may make allowances for individual homeowners to mow and otherwise maintain this area so long as no improvements are altered, but the final maintenance responsibility shall rest with the HOA. The subject plan shall be reviewed and approved by the Shade Tree Commission.
7. A street tree plan shall be submitted and approved by the Shade Tree Commission.
8. Any tree removal and/or replacement requirements shall achieve compliance with Chapter 1168 Tree Preservation Regulations and shall be required prior to final plat approvals for each section.
9. The bike paths along Winterbourne Drive Road shall be installed by the developer and located within an easement dedicated to the City and shall be maintained by the Homeowner's Association.
10. The street lighting plan shall be submitted, reviewed and approved by the Chief Building Official and achieve compliance with all zoning requirements prior to final subdivision plat approval of each phase.
11. These sections of the Communities of Glenrsoss Subdivision shall be placed in the Delaware South New Community Authority prior to issuance of building permits, subject to the single family lot transportation fee in effect for the Glenross Golf Club at the time of building permit issuance and is subject to the South East Highland Sanitary Sewer additional capacity charge of \$3,200 per dwelling units.
12. The street names in Sections 11-22 shall be vetted and approved by the appropriate agencies to ensure compliance and non-duplication prior to Final Subdivision Plat submission for each section.
13. The subject development shall be constructed per the phase sequence in the Preliminary Subdivision Plat per the development text.
14. A landscape buffer shall be submitted and approved with that sections Final Development Plan between the proposed condominium single family lots and the six existing county single family lots in Section 11.
15. The proposed retention pond shall be buffered from the subject six existing county single family lots in Section 11.
16. The tot lot in Reserve "R" in Section 16 shall be programmed with amenities as approved by staff concurrent with Final Development Plan and Plat approval for the subject section.
17. The buffering adjacent to the Ohio Health property to west shall achieve compliance with the approved development text.
18. A comprehensive landscape shall be required to be submitted, reviewed and approved by the City prior to Final Development Plan and Plat approval for any section.
19. All signage shall achieve compliance with the graphics and signage requirements in the development text and the previously approved wayfinding system and plan for the community.

**COMMISSION NOTES:**

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*MOTION:*     \_\_\_\_\_ *1<sup>st</sup>*     \_\_\_\_\_ *2<sup>nd</sup>*     *approved*     *denied*     *tabled* \_\_\_\_\_

*CONDITIONS/MISCELLANEOUS:*

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**FILE:**  
**ORIGINAL:**     06/30/16  
**REVISED:**

**THE COMMUNITIES AT GLENROSS (Sections 2-22)**

**AMENDED DEVELOPMENT TEXT**

**+/-405.2 Acres**

**ADOPTED JANUARY 24, 2011**

**Ordinance No. 11-14**

**Revised July 25, 2016**

**Ordinance No 16-XXXX**

**Proposed (in part) and Existing (in part) Zoning: Planned Mixed Use (PMU) District**

**Introduction and Summary:**

This application seeks to (i) remove the multi-family condominium areas that had previously been approved and (ii) add single-family detached patio/condominium homes that are targeted to independent seniors and empty nesters seeking low exterior maintenance and a community association lifestyle; and (iii) reduce the overall number of lots.

In order to accomplish the referenced changes to the Communities at Glenross development, this amended development text, together with a companion Amended Preliminary Development Plan and Amended Preliminary Subdivision Plat, removes condominium portions of the development (Sub-Areas III-B and IIIC), modifies the location of the condominium area south of Cheshire Road (Sub-Area III), revises the development standards of Sub-Area III to accommodate single-family detached patio/condominium homes, and adjusts the lot layout and development standards for certain single family lots in Sub-Areas IA, IB, IIA, IIB and IIC.

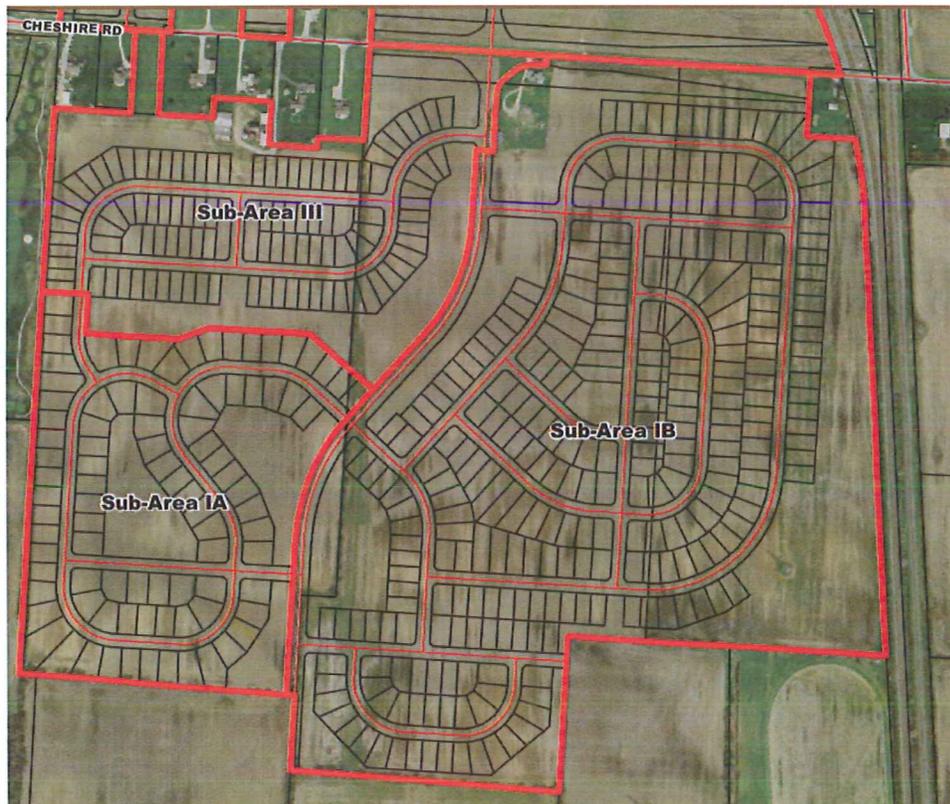
This Development Text sets forth development standards for the single family portions of the development (Sub-Areas IA, IB, IIA, IIB, and IIC below) and for the single family condominium portion of the development (Sub-Area III below). Final Development Plan and Final Subdivision Plat submittals will be made for such Sub-Areas in the future. Sub-Areas IIIB, IIIC which were previously included in this development have now been eliminated with this proposed amendment in the text and plan. Sub-Area IIIA has been renamed Sub-Area III and changed in use and location on the preliminary plan. Sub-Area IV (which is between the active Railroad tracks) continues to be included in the development area and captured under this zoning text as it was previously and to avoid a situation where it becomes un-zoned, but it is not actively part of the development area and is, in fact, not owned but the primary developer of the Communities at Glenross at this time. Because Sub-Area IV has only ever had conceptual plans, it requires formal Preliminary approvals followed by Final approvals as detailed within the requisite section of this Zoning text.

**A. Sub-Area Descriptions:**

The Communities at Glenross is divided into two distinct geographies with Cheshire Road being the dividing line between sections to the north and sections to the south of Cheshire Rd. In total the development is proposed to have 886 dwelling units:

North of Cheshire Road – The area north of Cheshire Road encompasses 146.69 acres and contains 285 single family lots within Sub-Areas IIA, IIB and IIC which includes Subdivision Sections 2-10.

South of Cheshire Road – The area south of Cheshire Road encompasses 210.7 acres and contains 487 single family dwelling units (381 single family lots and 106 single family detached condominiums) within Sub-Areas IA, IB and III which includes Sections 11-22.



**B. Overall Site Residential Density:**

The maximum number of residential units on the +/-405.2 acre site shall be 866, for a density of 2.14 units per acre. (The decrease in density from 2.74 to 2.14 is the result of removing condominium Sub-Areas IIIB and IIIC. Overall, the total units have been reduced from the previous plans via a series of amendments through almost 10 years of development by 244, from 1110 to 866). Accessory buildings, such as the community

building for the overall development and community buildings or clubhouses within any Sub-Area shall not affect residential density.

**C. Restrictive Covenants:**

The property in Sub-Areas IA, IB, IIA, IIB, IIC, and III shall be subjected as “Additional Property” to the restrictive covenants that have been executed and recorded for the Glenross Club development to the west. All common areas, reserves, open spaces, and recreation areas and amenities shall be maintained per plan in perpetuity by the common Home Owners Association. All such elements shall be open to the public with the exception noted herein of the community pool.

**D. Uses:**

**1. Uses**

A. **Uses.** The following uses shall be considered permitted or limited uses as represented in the chart below by P or C, respectively, and as defined by the Zoning Code. Any use not listed in the chart shall be considered a prohibited use unless amended by action of the Planning Commission and City Council through a Zoning Amendment process.

- (1) **Permitted Uses.** Permitted uses are permitted by-right and shall meet all development standards specified within this text and the Zoning Code, as applicable.
- (2) **Conditional Uses.** Conditional uses shall be considered conditionally permitted uses subject to complying with all the specific limitations and restrictions as specified within this text as determined by Final Development Plan approval and approval of a Conditional Use Permit by the process and standards set forth in the Zoning Code.
- (3) **Accessory Uses and Structures.** Although not specified in the chart below, accessory uses, which are considered allowed uses, include those items that are customarily incidental and secondary to the principal use of the land. Such items include but are not limited to signs, fences, trash receptacles and enclosures, and off-street parking areas. If the uses are specified as limited uses the processes and limitations shall apply regardless of accessory use status.

	IA	IB	IIA	IIB	IIC	III	IV
<b>(a) Residential</b>							
(1) Detached single-family dwelling	P	P	P	P	P	P	P
(2) Cluster single-family dwellings						P	P
(3) Attached single-family dwellings (3 or more)							P
(4) Bed-and-breakfast	C	C	C	C	C	C	C
(5) Residential care facility for 6 to 8 persons						C	
(6) Residential care facility for 6 to 8 persons or more persons						C	
(7) Minor home occupation	P	P	P	P	P	P	P
(8) Major home occupation	C	C	C	C	C	C	C
<b>(b) Community Facilities</b>							
(1) Place of worship						C	C
(2) School, public or private						C	C
(3) Day care center, child/adult						C	C
(4) Congregate care facility						C	C
(5) Nursing home						C	C
(6) Library,						C	C
(7) Public cultural institutions and art galleries						C	C
(8) Public safety & service facility (local service)	C	C	C	C	C	C	C
<b>(c) Recreational/Open Space</b>							
(1) Park, playground	P	P	P	P	P	P	P
(2) Golf course/country club	C	C	C	C	C	C	C
(3) Non-commercial recreation facility as part of public or privately maintained park or open space as per approved plan	C	C	C	C	C	C	C

**E. Sub-Areas IA, IB, IIA, IIB and IIC Development Standards**

**1. Timing of Development**

Prior to development of Sub-Areas IA, IB, IIA, IIC and III, the Developer and the City shall confirm that such development will not be inconsistent with any applicable requirements of the City of Delaware General Permit Authorization for Storm Water Discharges Associated with Construction Activity Located within Portions of the Olentangy River Watershed Under the National Pollutant Discharge Elimination System. In the event the Developer and City are not able to so confirm, the development plans and plats as currently depicted would need to be revised and additional development approvals obtained from the City of Delaware.

**2. Lot Size**

- a) A mixture of lot sizes is proposed, ranging from 8450 square feet to over 24,000 square feet.
- b) The minimum lot depth will be 125 feet for Sub-Area IIA. The minimum lot depth shall be 130 feet for Sub-Areas IA, IB, IIB, and IIC
- c) In Sub-Areas IA and IIA: The minimum lot size in Sub-Area IA shall be no less than 10,400 SF and for Sub-Area IIA shall be no less than 10,000 SF. The minimum lot width shall be 80 feet with several of the lots having 90 feet or greater widths. (measurements taken at the building line). The number of dwellings in Sub-Areas IA and IIA shall not exceed 200 units total.
- d) In Sub-Area IB, IIB and IIC, the minimum lot size shall be no less than 8,450 SF. The minimum lot width at the building line shall be 65 feet. The number of dwellings in Sub-Areas IB, IIB, IIC shall not exceed 466 units total.

**3. Setbacks, Building Sizes, and Height**

- a) Setbacks: For Sub-Areas IA, IB, IIA, IIB, and IIC minimum building setbacks from property lines shall be established as follows:
  - i) Cheshire Road & Winterbourne Drive: Setbacks shall be that as identified on the Preliminary Development Plan.
  - ii) All other proposed public streets, which shall be measured from existing and planned road rights-of-way:
    - 25 feet building setback for all streets

- iii) Side and rear yards:
  - side yards shall be 10 feet per side (20 feet minimum between homes), except in Sub-Areas IB, IIB and IIC, where side yards shall be a total of 20 percent of lot width and no less than 6 feet on either side
  - rear yards shall be 30 feet minimum (decks and patios may encroach into the setback, but not closer than 15' from the lot line)
  - the projection of fireplaces, chimneys, bay windows, egress windows and/or other architectural projections of not more than 3 feet shall be allowed
  
- b) Building Height: Buildings shall be a maximum of 40 feet (measured from the average elevation of the finished grade at the front of the building to the highest point of the roof) in height in Sub-Areas IA, IB, IIA, IIB, and IIC.
  
- c) Home Sizes:
  - i) In Sub-Area IB, IIB, and IIC no building shall be constructed unless the finished living space (exclusive of porches, garages, and basements) has no less than 1800 square feet for multi-story dwellings and 1600 square feet for single-story dwellings.
  
  - ii) In Sub-Area IA and IIA, no building shall be constructed unless the finished living space (exclusive of porches, garages, and basements) has no less than 2000 square feet.

#### **4. Architectural & Other Standards**

##### **a) Sub-Area IB, IIB, & IIC**

At least 40% of the front facade elevation of each building (excluding garage doors, entrance doors, gutters, downspouts and windows) shall consist of brick, stone, or cultured stone. All vinyl siding shall have a minimum thickness of .044 mils. Gutters (and the material by which they are attached to the home), downspouts, soffits, shutters, garage and entrance doors may be of man-made materials such as metal, vinyl, aluminum or glass. No concrete or split face block shall be permitted, except for the basement or foundation walls. The roofs of all homes shall have dimensional shingles.

Notwithstanding the above, Lots Numbers 10569-10577 as shown on the Final Subdivision Plats for Section 2 Part A and Section 2 Part B shall

meet the architectural requirements of the Glenross Planned Residential Development (PRD) Zoning Text.

**b) Sub-Area IA and IIA**

100% of all elevations of each building (excluding garage doors, entrance doors, gutters, shutters, downspouts and windows) shall consist of natural materials such as brick, stone, cultured stone, wood, stucco, and engineered siding products (including cementitious fiberboard and other engineered siding products approved by the City of Delaware, e.g. HardiPlank™) (collectively “Natural Materials”). Not less than 50% of the front elevation (excluding doors, windows shutters, gutters and downspouts) shall consist of a natural material other than stucco. Gutters (and the material by which they are attached to the home), downspouts, soffits, shutters, garage and entrance doors may be of man-made materials such as metal, vinyl, aluminum or glass. No concrete or split face block shall be permitted, except for the basement or foundation walls. The roofs of all homes shall have dimensional shingles.

**c) Color Palette**

For Sub-Areas IA, IB, IIA, IIB, and IIC, the color palette shall consist of earth tones including white. Additional colors may be used as accents but may not be high gloss or high-chroma colors.

**d) Lighting**

Street lights shall achieve compliance with the then current Chapter 1158 Lighting Plan requirements.

**e) Parking**

Parking will be provided at a minimum of 2 spaces per dwelling unit in an attached garage.

**f) Roof Pitches**

All primary roof pitches on front and rear facing gabled elevations shall be a minimum of 5:12. All primary roof pitches on side facing gabled elevations shall be a minimum of 6:12. All other accessory elevations shall be a minimum roof pitch of 3-1/2:12.

**g) Other Standards**

Except as specifically set forth in this PMU Development Text or as set forth on the accompanying Development Plan, R-2 Residential District regulations together with standards set forth in Chapter 1171 of the Delaware Zoning Code, as if attached and as made a part of this Development Text by reference, shall apply in Sub-Areas IA, IB, IIA, IIB, and IIC.

**F. Sub-Area III Development Standards**

**1. Density & Type**

In Sub-Area III, no more than 106 detached single family condominium dwelling units shall be built. Although not legally restricted, Sub-Area III is intended to provide an area of single-family detached condominiums that is targeted to independent seniors and “empty nesters” seeking low exterior maintenance and a community association lifestyle with high end units which have high quality details, fit, finish, and materials not inconsistent with Pulte Homes Age Targeted Single Family Residential series product line up as attached. Sub-Area III is also intended to provide for the same minimum house sizes and quality of single family homes required in Sub-Areas IB, IIB, and IIC on smaller lots with more lot coverage and smaller yards that will have a common maintenance plan for lawn, landscaping and snow removal on each owner’s lot.

**2. Lot Size**

- a. The minimum size shall be 6,500 square feet with a minimum lot width of 50 feet at building line and minimum lot depth of 130 feet.

**3. Setbacks & Building Separation**

- a) Streets: A minimum building and accessory use setback of 50 feet shall be provided along Winterbourne Drive. The minimum setback from all other streets shall be 25 feet from right-of-way or roadway easement line.
- b) Side: The minimum side setback shall be 5 feet per side and 10 feet combined.
- c) Rear: The minimum rear setback shall be 15 feet.
- d) The minimum setbacks described above shall not cause any off-street parking area to impede a sidewalk or multi-use path.
- e) Setbacks from streets shall be from the right-of-way.

- f) Building Separation: Unless a greater building separation is required by the then current Building Code, the minimum separation between buildings shall be the following:
  - i) 10 feet side to side
  - ii) 30 feet rear to rear
  - iii) 25 feet rear to side
  - iv) The projection of fireplaces, chimneys, bay window, egress windows and/or other architectural projections of not more than 3 feet in each instance are permitted
  
- g) Deck & Patio Separation: Decks and patios shall not extend more than the following:
  - i) 10 feet into any required rear to rear building separation or setback
  - ii) 3.5 feet into any required side to side building separation or setback
  - iii) 7.5 feet into any required rear to side building separation or setback

The foregoing notwithstanding, deck and patio encroachments are not permitted within designated easement areas.

#### **4. Unit Size**

In Sub-Area III no building shall be constructed unless the finished living space (exclusive of porches, garages, and basements) has no less than 1800 square feet for multi-story dwellings and 1600 square feet for single-story dwellings. Maximum building height shall be 40 feet (measured from the average elevation of the finished grade at the front of the building to the highest point of the roof).

#### **5. Street Type & Design**

The development will utilize public streets built to public standards per the City Engineer. Sidewalks or bikepaths shall be required adjacent to all streets per Delaware City Code.

#### **6. Parking**

Parking will be provided at a minimum of 2 spaces per dwelling unit in an attached garage.

**7. Street Lights**

The street lights shall achieve compliance with the lighting requirements of Zoning Code Chapter 1158 Lighting Plan.

**8. Clubhouse / Recreation**

Sub-Area III may include a future clubhouse, community room, or other recreation amenities. The primary facilities for the entire Communities at Glenross development will be per the approved preliminary plan for areas north of Cheshire Rd.

**9. Architectural Standards**

At least 25% of the front facade elevation of each building (excluding garage doors, entrance doors, gutters, downspouts and windows) shall consist of brick, stone, or cultured stone. All vinyl siding shall have a minimum thickness of .044 mils. Gutters (and the material by which they are attached to the home), downspouts, soffits, shutters, garage and entrance doors may be of man-made materials such as metal, vinyl, aluminum or glass. No concrete or split face block shall be permitted, except for the basement or foundation walls. The roofs of all homes shall have dimensional shingles.

**8. Color Palette**

The color palette shall consist of earth tones, including white. Additional colors may be used as accents but may not be high gloss or high-chroma colors. A color palette and listing of representative architectural details (elevations) for Sub-Area III are included as attached and titled Glenross South – Age Targeted Single Family Residential.

**9. Roof Pitches**

All primary roof pitches on front and rear facing gabled elevations shall be a minimum of 5:12. All primary roof pitches on side facing gabled elevations shall be a minimum of 6:12. All other accessory elevations shall be a minimum roof pitch of 3-1/2:12.

**10. Other Standards**

- a. Except as specifically set forth in this PMU Development Text or as set forth on the accompanying Development Plan, R-2 Residential District regulations together with standards set forth in the then current Chapter 1171 of the Delaware Zoning Code shall apply in Sub-Area III.

- b. All garage doors shall adhere to one of the following standards as approved with a Final Development Plan:
  - i. Architecturally upgraded to include design elements consistent with the design of the home and development such as matching the door color to the predominant color of the main structure, incorporating a glass course, adding trim packages to give the appearance of stable doors, man doors, hinged swing doors and other similar architectural elements.

**G. Sub-Area IV Development Standards**

**1. Timing of Development**

Development of Sub-Area IV shall not occur until adequate access is available, either over adjacent railroad tracks or through road connections that may be provided in the future through the development of adjacent property.

**2. Density**

In Sub-Area IV, no more than 94 dwelling units shall be built. A minimum of fifteen percent (15%) of the Sub-Area IV site, or +/- 7.15 acres, shall be set aside as open space.

**3. Development Type & Pattern**

The dwelling units may be built in either a single-family condominium regime, and if so developed may either be detached or attached in buildings of up to four units, or may be developed on fee simple single-family platted lots. If developed as fee simple lots, the standards set forth in the Delaware Zoning Code as applying in the R-3 Residential District shall apply, except that the requirements set forth above for the size, color and exterior materials of homes in Sub-Area IIB, above, shall also apply to any detached single-family dwellings on individual platted lots in Sub-Area IV. If Sub-Area IV is developed as a condominium, the Development Standards for Sub-Area III shall apply.

**4. Limitation**

The plan for Sub-Area IV is conceptual at this time. As such, a Preliminary Development Plan and Final Development Plan are required to be submitted and approved.

**H. Access, Parking, Loading and Other Traffic Related Standards and Commitments in All Sub-Areas:**

**1. Cheshire Road:**

- a) The proposed right-of-way shall be 100 feet wide across the site's Cheshire frontage or as approved by the City Engineer.
- b) Improvements to Cheshire Road, including the roundabout, necessitated by development of the property as depicted on the Development Plan, shall be constructed as such roads are needed in accordance with the approved Development Plan and as approved by the City Engineer.
- c) No curb cuts other than those depicted on the Preliminary Development Plan shall be permitted to Cheshire Road except for temporary construction access or temporary emergency only access as approved by the City Engineer.

**2. Sidewalks & Bike Paths**

Sidewalks and bike paths shall be constructed in locations as shown on the Preliminary Development Plan – Pedestrian Connectivity Plan. Sidewalks shall be 5 feet in width and constructed of concrete and bike paths shall be 8 feet in width and constructed of asphalt. Bike paths and sidewalks that do not front a detached single-family lot shall be constructed as part of road construction and to Delaware design specifications. The bike path shown along the north side of Cheshire Road shall be extended from the existing stub near the western perimeter of the development to the eastern perimeter of the development as shown on the Preliminary Development Plan no later than or concurrent with the construction of the Cheshire Road and Winterbourne Drive intersection. Unless otherwise approved as part of a Final Development Plan, sidewalks are required on both sides of streets. Winterbourne Drive shall include bikepaths on both sides of the roadway to provide adequate connectivity on this proposed unloaded street and allowing such access to the planned centralized recreation facilities and area.

Bike paths shall be installed as shown on the Development Plan.

**3. Road Design & Construction**

Spacing and offsets of curb cuts shall be subject to the approval of the Delaware City Engineer and, as necessary, the Delaware County Engineer.

All road design, phasing, storm water facility setbacks and construction are subject to the approval of the Delaware City Engineer and as necessary by the Delaware County Engineer.

**4. Parking**

Required parking shall be provided off-street on lots in garages and driveways.

**I. Landscaping, Tree Preservation, and Screening Standards in All Sub-Areas:**

1. All landscaping shall comply with Chapters 1166 Landscaping and Screening Regulations and 1171 Design Criteria and Performance Standards of the City of Delaware Zoning Code. All such areas and improvements are to be maintained by the Home Owners Association in perpetuity per the approved plan.
2. Reasonable and good faith efforts will be made to preserve healthy existing trees within drainage course areas. Selective clearing of wooded areas is permitted, consistent with the requirements of the City of Delaware Zoning Code. Additionally, standard tree preservation techniques will be utilized to protect trees during all phases of construction. The Development shall comply with the Tree Preservation Chapter of the Delaware City Zoning Code.
3. Street trees shall be required along all streets within the tree lawns. Street trees are required in all Sub-Areas per Delaware City Code and shall be approved by the Shade Tree Commission.
4. Two major entrances from Cheshire Road, including the entrance from the roundabout, will have landscaped entry features that include signage. All such features and signs shall be a part of an approved landscaping plan and all required permits must be obtained before construction.
5. Landscape buffering shall be provided between the adjacent existing residential properties (those on Cheshire Road) and the development.
6. The developer shall install landscaping in the roundabout on Cheshire Road at the intersection of the main north/south road through this Development. The landscape shall be as depicted on the Development Plan drawing and design, and shall be maintained by the homeowners association.
7. Buffering to Railroad and Ohio Health Property (Parcel ID# 41832001031000).
  - a) Undulating mounding a minimum of 3-4 feet in height and landscaping a minimum of 6-8 feet height at the time of installation shall be provided on lots sharing a property line with the railroad right-of-way and an easement be placed over such mounding and landscaping to protect it in perpetuity

and requiring maintenance of the required tree plantings and mound structure by the established homeowners association. At a minimum, such landscaping shall be provided as generally depicted below.

- b) Every effort shall be made to retain and supplement the existing tree line along the property line shared with Ohio Health and an easement shall be placed over the tree line and landscaping to protect it in perpetuity and requiring maintenance by the established homeowners association. The tree line, either existing or as supplemented, shall provide a buffer equivalent to that depicted below.

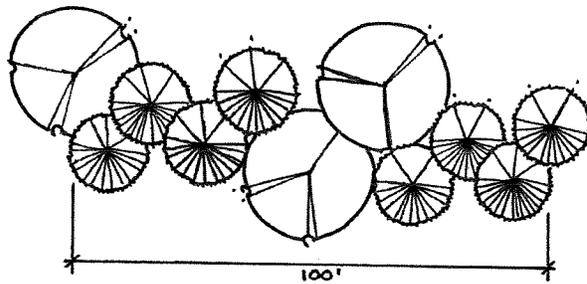


Figure I.7.1. Buffering at rate of 8 evergreen trees & 3 deciduous trees for every 100 lineal feet where evergreen trees are Norway or Colorado Spruce or other species approved by the City of Delaware and deciduous trees are a variety of species approved by the same.

- 8. At the time of construction, the applicant must remove any existing farm fencing (such as barbed wire fencing) from the property.

**J. Lighting in All Sub-Areas:**

- 1. A decorative street light shall be used along new public streets, according to the City of Delaware's specifications.
- 2. Landscape up-lighting is permitted at the entry features, provided that a concealed light source is used that does not distract motorists traveling along public streets and the light source is properly directed to minimize ambient light.
- 3. All lighting shall be in conformance with Zoning Code Chapter 1158 Lighting Plan.

**K. Graphics and Signage in All Sub-Areas:**

- 1. Entry features shall be established within the setback area along Cheshire Road substantially in accordance with Entry Plans and Entry Elevations submitted with this Text or subsequently approved and installed. Said entry feature shall be

located in landscape easements or reserve areas, and shall be maintained by the homeowners association. Signs shall not exceed 8 feet in height with a maximum of 25 square feet of sign area per face. Signs shall be mounted on a masonry base and incorporate landscaping, lighting and earth mounding. Minimum setback for this entry feature/signage shall be 10 feet from the right-of-way line and any property line. In no case shall said entry feature interfere with maintaining safe clear sight distances at intersections.

2. No signs shall be painted directly on the surface of any building, wall, or fence. No wall murals shall be allowed.
3. No flashing, traveling, animated, or intermittently illuminated signs shall be used. No co-op signs, rotating signs, trailer-type signs, tethered balloons, roof signs, banners, pennants, blade signs, flutter flags, or other air activated devices shall be permitted.
4. Signage may be illuminated externally only, if lighted at all. External light sources shall be directed toward the sign and shall not cause visibility problems for motorists or adjacent property owners.

One temporary marketing identification sign shall be permitted for that part of the development north of Cheshire Road (excluding Sub-Area IV) and one temporary marketing identification sign shall be permitted for that part of the development on the south side of Cheshire Road. Each such sign may have two graphic areas, one oriented to the east or south and one oriented to the west or north. Each such sign face may be up to 48 square feet in area and up to 8 feet in height as measured from grade to the highest point of the sign, provided such signs shall be set back a minimum of 20 feet. Each such sign shall be removed when 90% of the units are sold on the respective north or south side of Cheshire Road.

A comprehensive Wayfinding Signage Plan has been approved for this development. Any improvements constructed in accordance with the Plan shall be maintained in good repair (as installed) by the Home Owners Association in perpetuity. This signage includes: subarea identification, large direction, small directional and destination signage. This overall signage plan is necessary for resident and guest wayfinding throughout the Communities at Glenross.

6. Except as specifically set forth in the Text and the plans submitted and approved as part of the PMU rezoning, all signage and graphics shall conform to the City of Delaware Building and Zoning Codes.

#### **L. Development Phasing for All Sub-Areas**

Market conditions dictate the timing and phasing of the various sub-areas. Provided that a Final Development Plan is approved and implemented as to any part of the

development within Code prescribed timeframes, approval will not lapse as to other preliminary phases of the plan. Sub-Areas IA, IB, and III include proposed phasing. This phasing shall be required to be followed. If this phasing is proposed to be modified in the future, separate and additional access requirements at least providing adequate emergency access will likely be required. Therefore, any change in the phasing shown shall require the approval of the City of Delaware.

**M. Open Space and Park Areas**

Significant areas of open space are provided for in the Communities at Glenross. These spaces are well distributed throughout the overall site to provide an optimal mix and variety of open space resources based on market research. In addition, the open spaces within the Communities at Glenross have been improved to provide an excellent range of active and passive recreational opportunities. The expanded North Park "Reserve G and F", proposed pool facility, creatively designed active/passive recreation area north of Cheshire Road and tot lot "Reserve R" highlight the Open Space Plan for the Communities at Glenross. This centralizes and expands the active park and open space areas providing for a more robust plan in this regard for the entire development than more frequent, smaller facilities. All pathways, parks, and open space shall be maintained per plan by the Home Owners Association. Extensive additional passive open spaces are provided throughout the Community and will be connected by multi-use paths and sidewalks to enhance pedestrian walkability. These items, together with conceptual landscape plans, street tree plans, and plans showing entry plantings and elevations illustrate the commitment to open space planning at the Communities of Glenross. A bike path that achieves compliance with minimum City requirements shall be located on both sides of Winterbourne Drive from Cheshire Road to the southern terminus of the subject street.

It is estimated that the value of improvements to the various open space areas will be in excess of \$2.2 Million Dollars. The pool and recreation area are significant elements of this value, but there are also extensive investments to be made in the other areas. The Applicant also believes it is important as part of the continuing appeal and identity of the Communities at Glenross as a whole that all of the park areas, facilities, and open space resources be maintained consistently and at the same level as areas traditionally reserved to private control and maintenance, such as entries. The Applicant proposes as part of the PMU rezoning that the Parks, Recreation, and Open Space Plan and associated improvements as set forth in the submitted graphic exhibits be owned and maintained by the Association of Owners of homes and units within the Communities at Glenross. The open space areas, parks, and pathways will be open to the public, but the pool facility and community building will only be available to residents and members of the Association of Owners initially with the possibility that, in the future, the Association of Owners may open pool memberships to the general public. With the submittal of Final Development Plans, the Applicant will work with the City to provide for appropriate parking within or adjacent to those open space areas intended for public access. The Applicant intends that the Open Space Plan and commitments to improvements as illustrated be determined in

the zoning process to fully satisfy all open space and dedication requirements under the Delaware Codes, and include all waivers that may be necessary or provided for under the Code to permit the implementation of the significant and high quality Open Space Plan for the Communities at Glenross. Open space shall be improved concurrent with the last phase of public improvements that are adjacent to the respective open space.



## FACT SHEET

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AGENDA ITEM NO: 15

DATE: 7/11/16

ORDINANCE NO: 16-58

RESOLUTION NO:

READING: FIRST

PUBLIC HEARING:NO

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TO: Mayor and Members of City Council

FROM: R. Thomas Homan, City Manager

VIA: David Efland, Planning and Community Development Director

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**TITLE OF PROPOSED ORDINANCE/RESOLUTION:**

AN ORDINANCE APPROVING AN AMENDMENT TO THE PRELIMINARY DEVELOPMENT PLAN FOR PULTE HOMES, THE COMMUNITIES AT GLENROSS SECTIONS 11-22 CONSISTING OF 487 SINGLE FAMILY LOTS ON APPROXIMATELY 210.7 ACRES ZONED R-2 PMU (ONE-FAMILY RESIDENTIAL DISTRICT WITH A PLANNED MIXED USE OVERLAY DISTRICT) LOCATED SOUTH OF CHESHIRE ROAD.

**BACKGROUND:**

The developer is requesting a Zoning Amendment to the Development Text, Amended Preliminary Development Plan and Amended Preliminary Subdivision Plat for the portion of the development south of Cheshire Road (Section 11-22). The revised plan would yield 487 single family dwellings of which 381 would be single family homes and 106 would be single-family detached condominiums which is 99 units less than the previously approved plan south of Cheshire Road. The revised plan would eliminate the two attached condominium developments south of Cheshire Road. In total, the Communities of Glenross would yield 866 total single family units of which 666 units would be single family homes, 106 units would be single family detached condominiums in Sub-Area III and 94 units in Sub-Area IV on 405.2 acres for a density of 2.14 units per acre which in total is 244 units less than the last approval in 2011.

From a “macro” perspective, the access to development remains the same from Cheshire Road with a proposed roundabout accessing the properties to the

south of Cheshire Road via Winterbourne Drive which is the main north/south connector road that stubs to the property to the south and would ultimately connect to Peachblow Road if the subject property is developed. From a “micro” perspective, the internal roadway network within the development has been redesigned to facilitate a more functional and aesthetically enhanced development while accounting for the change in unit types and engineering standards.

The subject amended sections (11-22) are divided into three distinct housing options. The intent of the revised design is to eliminate the two approved attached condominium units (previously located on the south side of the development) and replace it with one detached single family condominium option (located adjacent to Cheshire Road) and mirroring the two single family housing options in the Communities at Glenross north of Cheshire Road. Of the 487 single family lots, 106 lots would be dedicated to detached condominiums on lots with a minimum 50 feet of frontage, 88 single family lots would have a minimum 80 feet of frontage (typical Golf Club at Glenross lot size) and 293 single family lots would have a minimum 65 feet of frontage (typical Communities at Glenross lot size) which is consistent with the 2011 approved plans.

The design requirements for The Communities at Glenross south of Cheshire Road are revised based on the housing option in each Section and Sub-Area per the development text: The detached condominiums (Sections 11 and 12 – Sub-Area III) would require 25% natural materials, such as brick or stone, on the front elevations, all vinyl siding shall have a minimum thickness of 0.044 inches, no concrete or split face block shall be permitted except for basement or foundation walls, the roofs of all homes shall have dimensional shingles along with all the homes shall also achieve compliance with Residential Development Design Criteria and Performance Standards in Chapter 1171.08. The minimum 80 feet wide lots (Sections 13 and 14 – Sub-Area IA) would require 100% natural material on all elevations, not less than 50% of the front elevation shall consist of a natural material other than stucco and engineered siding products, no concrete or split face block shall be permitted except for basement or foundation walls, the roofs of all homes shall have dimensional shingles along with all the homes shall also achieve compliance with Residential Development Design Criteria and Performance Standards in Chapter 1171.08. The minimum 65 feet wide lots (Sections 15-22 – Sub-Area IB) would require at least 40% of the front elevation shall be natural material, all vinyl siding shall have a minimum thickness of 0.044 inches, no concrete or split face block shall be permitted except for basement or foundation walls, the roofs of all homes shall have dimensional shingles along with all the homes shall also achieve compliance with Residential Development Design Criteria and Performance Standards in Chapter 1171.08.

The Communities at Glenross Sections 11-22 has approximately 61.5 acres of open space (approximately 29.2%) in 14 reserve areas (H-U) south of Cheshire Road. The detached condominium development (Section 11 and 12) has 17.7 acres of open space/parkland in five reserves (H-L). The minimum 80 foot lot width development (Sections 13 and 14) has approximately 8.5 acres of open space/parkland in three reserves (M-O). The minimum 65 foot lot width development (Sections 15-22) has approximately 35.5 acres of open space/parkland in six reserves (P-U). Reserve "R" is a proposed tot lot that shall be programmed with appropriate amenities prior to Final Development Plan and Plat approval.

A comprehensive landscape plan would be required to be submitted, reviewed and approved by staff prior to submitting for any Final Development Plans and Plats. The zoning code and development text would require street trees, mounding and landscaping along Cheshire Road (and roundabout) and Winterbourne Drive, mounding and landscaping adjacent to the railroad tracks along with appropriate landscaping within the parks and open spaces. The Cheshire Road along with the Winterbourne Drive buffering should match or be enhanced above the existing buffering in the The Glenross Golf Club and revised Communities at Glenross Sections east of this development. Also, the approved Development Text prescribes a minimum screening buffer to be required along the railroad which should be consistent with approved buffering in the Final Plats of Section 3 and 4 of the Communities of Glenross. In addition, staff would recommend a landscape buffer between the proposed condominium single family lots and the six existing county single family lots and the proposed retention pond should be buffered from the subject lots with trees at a minimum. Furthermore, landscaping adjacent to the Ohio Health property to the west would be required per the development text. All landscape plans would require review and approval by the Shade Tree Commission.

This subdivision is the Delaware South New Community Authority, there is a calculated transportation fee per lot imposed at the time of building permit issuance at the rate for single family lots in the Glenross Golf Club Subdivision and this area is subject to the South East Highland Sanitary Sewer additional capacity fee of \$3,200 per dwelling unit.

Staff maintains the proposed plan is an improvement over the currently approved plan for the following reasons: 1). The overall density has been reduced on the south side of Cheshire Road by 99 units; 2). The two attached condominium unit developments have been eliminated and replaced with one detached condominium unit development better located within the context of the overall development; 3). Staff has had ongoing discussions with Pulte Homes regarding a number of the items as well which have been agreed to and captured in the conditions herein.

**REASON WHY LEGISLATION IS NEEDED:**

To achieve compliance with Section 1129.06 Development Plan Review Procedures of the zoning code.

**COMMITTEE RECOMMENDATION:**

Planning Commission approved this case 5-0 on July 6, 2016.

**FISCAL IMPACT(S):**

N/A

**POLICY CHANGES:**

N/A

**PRESENTER(S):**

David Efland, Planning and Community Development Director

**RECOMMENDATION:**

Staff recommends approval as submitted with the documented conditions.

**ATTACHMENT(S)**

ORDINANCE NO. 16-58

AN ORDINANCE APPROVING AN AMENDMENT TO THE PRELIMINARY DEVELOPMENT PLAN FOR PULTE HOMES, THE COMMUNITIES AT GLENROSS SECTIONS 11-22 CONSISTING OF 487 SINGLE FAMILY LOTS ON APPROXIMATELY 210.7 ACRES ZONED R-2 PMU (ONE-FAMILY RESIDENTIAL DISTRICT WITH A PLANNED MIXED USE OVERLAY DISTRICT) LOCATED SOUTH OF CHESHIRE ROAD.

WHEREAS, the Planning Commission at its meeting of July 6, 2016 recommended approval of an Amendment to the Preliminary Development Plan for The Communities at Glenross Sections 11-22 consisting of 487 single family lots on approximately 210.7 acres zoned R-2 PMU (One-Family Residential District with a Planned Mixed Use Overlay District) located south of Cheshire Road (2016-1694), and

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Delaware, State of Ohio:

SECTION 1. That the Amendment to the Preliminary Development Plan for The Communities at Glenross Sections 11-22 consisting of 487 single family lots on approximately 210.7 acres zoned R-2 PMU (One-Family Residential District with a Planned Mixed Use Overlay District) located south of Cheshire Road, is hereby confirmed, approved, and accepted with the following conditions that:

1. The Applicant needs to obtain final engineering approvals, including any storm water and utility issues that need to be worked out through the Engineering and Utilities Departments. All comments regarding the layout and details of the project are preliminary and subject to modification or change based on the final technical review by the Engineering Department.
2. All retention ponds shall be setback a minimum of 80 feet from the edge of pavement per the City Engineer.

SECTION 2. This Council finds and determines that all formal actions of this Council and any of its committees concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in those formal actions were in meetings open to the public, all in compliance with the law including Section 121.22 of the Revised Code.

VOTE ON RULE SUSPENSION:

YEAS \_\_\_ NAYS \_\_\_  
ABSTAIN \_\_\_

PASSED: \_\_\_\_\_, 2016

YEAS \_\_\_ NAYS \_\_\_  
ABSTAIN \_\_\_

ATTEST: \_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
MAYOR



## FACT SHEET

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AGENDA ITEM NO: 16

DATE: 7/11/16

ORDINANCE NO: 16-59

RESOLUTION NO:

READING: FIRST

PUBLIC HEARING: NO

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TO: Mayor and Members of City Council

FROM: R. Thomas Homan, City Manager

VIA: David Efland, Planning and Community Development Director

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**TITLE OF PROPOSED ORDINANCE/RESOLUTION:**

AN ORDINANCE APPROVING AN AMENDMENT TO THE PRELIMINARY SUBDIVISION PLAT FOR PULTE HOMES, COMMUNITIES AT GLENROSS SECTIONS 11-22 CONSISTING OF 487 SINGLE FAMILY LOTS ON APPROXIMATELY 210.7 ACRES ZONED R-2 PMU (ONE-FAMILY RESIDENTIAL DISTRICT WITH A PLANNED MIXED USE OVERLAY DISTRICT) LOCATED SOUTH OF CHESHIRE ROAD.

**BACKGROUND:**

The developer is requesting a Zoning Amendment to the Development Text, Amended Preliminary Development Plan and Amended Preliminary Subdivision Plat for the portion of the development south of Cheshire Road (Section 11-22). The revised plan would yield 487 single family dwellings of which 381 would be single family homes and 106 would be single-family detached condominiums which is 99 units less than the previously approved plan south of Cheshire Road. The revised plan would eliminate the two attached condominium developments south of Cheshire Road. In total, the Communities of Glenross would yield 866 total single family units of which 666 units would be single family homes, 106 units would be single family detached condominiums in Sub-Area III and 94 units in Sub-Area IV on 405.2 acres for a density of 2.14 units per acre which in total is 244 units less than the last approval in 2011.

From a "macro" perspective, the access to development remains the same from Cheshire Road with a proposed roundabout accessing the properties to the

south of Cheshire Road via Winterbourne Drive which is the main north/south connector road that stubs to the property to the south and would ultimately connect to Peachblow Road if the subject property is developed. From a “micro” perspective, the internal roadway network within the development has been redesigned to facilitate a more functional and aesthetically enhanced development while accounting for the change in unit types and engineering standards.

The subject amended sections (11-22) are divided into three distinct housing options. The intent of the revised design is to eliminate the two approved attached condominium units (previously located on the south side of the development) and replace it with one detached single family condominium option (located adjacent to Cheshire Road) and mirroring the two single family housing options in the Communities at Glenross north of Cheshire Road. Of the 487 single family lots, 106 lots would be dedicated to detached condominiums on lots with a minimum 50 feet of frontage, 88 single family lots would have a minimum 80 feet of frontage (typical Golf Club at Glenross lot size) and 293 single family lots would have a minimum 65 feet of frontage (typical Communities at Glenross lot size) which is consistent with the 2011 approved plans.

The design requirements for The Communities at Glenross south of Cheshire Road are revised based on the housing option in each Section and Sub-Area per the development text: The detached condominiums (Sections 11 and 12 – Sub-Area III) would require 25% natural materials, such as brick or stone, on the front elevations, all vinyl siding shall have a minimum thickness of 0.044 inches, no concrete or split face block shall be permitted except for basement or foundation walls, the roofs of all homes shall have dimensional shingles along with all the homes shall also achieve compliance with Residential Development Design Criteria and Performance Standards in Chapter 1171.08. The minimum 80 feet wide lots (Sections 13 and 14 – Sub-Area IA) would require 100% natural material on all elevations, not less than 50% of the front elevation shall consist of a natural material other than stucco and engineered siding products, no concrete or split face block shall be permitted except for basement or foundation walls, the roofs of all homes shall have dimensional shingles along with all the homes shall also achieve compliance with Residential Development Design Criteria and Performance Standards in Chapter 1171.08. The minimum 65 feet wide lots (Sections 15-22 – Sub-Area IB) would require at least 40% of the front elevation shall be natural material, all vinyl siding shall have a minimum thickness of 0.044 inches, no concrete or split face block shall be permitted except for basement or foundation walls, the roofs of all homes shall have dimensional shingles along with all the homes shall also achieve compliance with Residential Development Design Criteria and Performance Standards in Chapter 1171.08.

The Communities at Glenross Sections 11-22 has approximately 61.5 acres of open space (approximately 29.2%) in 14 reserve areas (H-U) south of Cheshire Road. The detached condominium development (Section 11 and 12) has 17.7 acres of open space/parkland in five reserves (H-L). The minimum 80 feet lot width development (Sections 13 and 14) has approximately 8.5 acres of open space/parkland in three reserves (M-O). The minimum 65 feet lot width development (Sections 15-22) has approximately 35.5 acres of open space/parkland in six reserves (P-U). Reserve "R" is a proposed tot lot that shall be programmed with appropriate amenities prior to Final Development Plan and Plat approval.

A comprehensive landscape plan would be required to be submitted, reviewed and approved by staff prior to submitting for any Final Development Plans and Plats. The zoning code and development text would require street trees, mounding and landscaping along Cheshire Road (and roundabout) and Winterbourne Drive, mounding and landscaping adjacent to the railroad tracks along with appropriate landscaping within the parks and open spaces. The Cheshire Road along with the Winterbourne Drive buffering should match or be enhanced above the existing buffering in the The Glenross Golf Club and revised Communities at Glenross Sections east of this development. Also, the approved Development Text prescribes a minimum screening buffer to be required along the railroad which should be consistent with approved buffering in the Final Plats of Section 3 and 4 of the Communities of Glenross. In addition, staff would recommend a landscape buffer between the proposed condominium single family lots and the six existing county single family lots and the proposed retention pond should be buffered from the subject lots with trees at a minimum. Furthermore, landscaping adjacent to the Ohio Health property to the west would be required per the development text. All landscape plans would require review and approval by the Shade Tree Commission.

This subdivision is the Delaware South New Community Authority, there is a calculated transportation fee per lot imposed at the time of building permit issuance at the rate for single family lots in the Glenross Golf Club Subdivision and this area is subject to the South East Highland Sanitary Sewer additional capacity fee of \$3,200 per dwelling unit.

Staff maintains the proposed plan is an improvement over the currently approved plan for the following reasons: 1). The overall density has been reduced on the south side of Cheshire Road by 99 units; 2). The two attached condominium unit developments have been eliminated and replaced with one detached condominium unit development better located within the context of the overall development; 3). Staff has had ongoing discussions with Pulte Homes regarding a number of the items as well which have been agreed to and captured in the conditions herein.

**REASON WHY LEGISLATION IS NEEDED:**

To achieve compliance with Section 1111.04 Final Plat Submission Requirements of the zoning code.

**COMMITTEE RECOMMENDATION:**

Planning Commission approved this case 5-0 on July 6, 2016.

**FISCAL IMPACT(S):**

N/A

**POLICY CHANGES:**

N/A

**PRESENTER(S):**

David Efland, Planning and Community Development Director

**RECOMMENDATION:**

Staff recommends approval as submitted with the documented conditions.

**ATTACHMENT(S)**

ORDINANCE NO. 16-59

AN ORDINANCE APPROVING AN AMENDMENT TO THE PRELIMINARY SUBDIVISION PLAT FOR PULTE HOMES, COMMUNITIES AT GLENROSS SECTIONS 11-22 CONSISTING OF 487 SINGLE FAMILY LOTS ON APPROXIMATELY 210.7 ACRES ZONED R-2 PMU (ONE-FAMILY RESIDENTIAL DISTRICT WITH A PLANNED MIXED USE OVERLAY DISTRICT) LOCATED SOUTH OF CHESHIRE ROAD.

WHEREAS, the Planning Commission at its meeting of July 6, 2016 recommended approval of an Amendment to the Preliminary Subdivision Plat for The Communities at Glenross Sections 11-22 consisting of 487 single family lots on approximately 210.7 acres zoned R-2 PMU (One-Family Residential District with a Planned Mixed Use Overlay District) located south of Cheshire Road (2016-1696), and

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Delaware, State of Ohio:

SECTION 1. That the Amendment to the Preliminary Subdivision Plat for The Communities at Glenross Sections 11-22 consisting of 487 single family lots on approximately 210.7 acres zoned R-2 PMU (One-Family Residential District with a Planned Mixed Use Overlay District) located south of Cheshire Road, is hereby confirmed, approved, and accepted with the following conditions that:

1. The Applicant needs to obtain final engineering approvals, including any storm water and utility issues that need to be worked out through the Engineering and Utilities Departments. All comments regarding the layout and details of the project are preliminary and subject to modification or change based on the final technical review by the Engineering Department.
2. All retention ponds shall be setback a minimum of 80 feet from the edge of pavement per the City Engineer.
3. The lots and houses shall comply with the minimum bulk and setback requirements in the approved development text.
4. The single family houses shall comply with the minimum architectural standards and house size in the approved development text and per applicable sections of the current zoning code.
5. The Cheshire Road and Winterbourne Drive buffering shall match or be enhanced above the existing buffering in the The Glenross Golf Club and Communities at Glenross east of this development. The maintenance of the mound and associated landscaping shall be the responsibility of the Homeowner's Association. The subject plan shall be reviewed and

- approved by the Shade Tree Commission.
6. A 10-12 foot high mound with landscaping shall be installed adjacent to the railroad tracks to be consistent with mounding in Sections 3 and 4 of the Communities at Glenross just north of the subject section. The mounding and landscaping shall be placed within an easement recorded and described upon the final plat and all such improvements shall be the maintenance responsibility of the Home Owners Association (HOA) in perpetuity. No changes to the mounding or landscaping shall be allowed without the approval of the City of Delaware. The applicant may make allowances for individual homeowners to mow and otherwise maintain this area so long as no improvements are altered, but the final maintenance responsibility shall rest with the HOA. The subject plan shall be reviewed and approved by the Shade Tree Commission.
  7. A street tree plan shall be submitted and approved by the Shade Tree Commission.
  8. Any tree removal and/or replacement requirements shall achieve compliance with Chapter 1168 Tree Preservation Regulations and shall be required prior to final plat approvals for each section.
  9. The bike paths along Winterbourne Drive Road shall be installed by the developer and located within an easement dedicated to the City and shall be maintained by the Homeowner's Association.
  10. The street lighting plan shall be submitted, reviewed and approved by the Chief Building Official and achieve compliance with all zoning requirements prior to final subdivision plat approval of each phase.
  11. These sections of the Communities of Glenross Subdivision shall be placed in the Delaware South New Community Authority prior to issuance of building permits, subject to the single family lot transportation fee in effect for the Glenross Golf Club at the time of building permit issuance and is subject to the South East Highland Sanitary Sewer additional capacity charge of \$3,200 per dwelling units.
  12. The street names in Sections 11-22 shall be vetted and approved by the appropriate agencies to ensure compliance and non-duplication prior to Final Subdivision Plat submission for each section.
  13. The subject development shall be constructed per the phase sequence in the Preliminary Subdivision Plat per the development text.
  14. A landscape buffer shall be submitted and approved with that sections Final Development Plan between the proposed condominium single family lots and the six existing county single family lots in Section 11.
  15. The proposed retention pond shall be buffered from the subject six existing county single family lots in Section 11.
  16. The tot lot in Reserve "R" in Section 16 shall be programmed with amenities as approved by staff concurrent with Final Development Plan and Plat approval for the subject section.
  17. The buffering adjacent to the Ohio Health property to west shall achieve compliance with the approved development text.

18. A comprehensive landscape shall be required to be submitted, reviewed and approved by the City prior to Final Development Plan and Plat approval for any section.
19. All signage shall achieve compliance with the graphics and signage requirements in the development text and the previously approved wayfinding system and plan for the community.

SECTION 2. This Council finds and determines that all formal actions of this Council and any of its committees concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in those formal actions were in meetings open to the public, all in compliance with the law including Section 121.22 of the Revised Code.

VOTE ON RULE SUSPENSION:

YEAS\_\_\_NAYS\_\_\_  
ABSTAIN \_\_\_

PASSED: \_\_\_\_\_, 2016

YEAS\_\_\_NAYS\_\_\_  
ABSTAIN \_\_\_

ATTEST: \_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
MAYOR



## FACT SHEET

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AGENDA ITEM NO: 17

DATE: 7/11/16

ORDINANCE NO:

RESOLUTION NO: 16-29

READING: FIRST

PUBLIC HEARING: NO

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TO: Mayor and Members of City Council

FROM: R. Thomas Homan, City Manager

VIA: Darren Shulman, City Attorney

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**TITLE OF PROPOSED ORDINANCE/RESOLUTION:**

A RESOLUTION ACCEPTING NEGOTIATED CHANGES TO THE FRATERNAL ORDER OF POLICE (FOP) PATROL AND SUPERVISORS AGREEMENTS WITH THE CITY OF DELAWARE.

**BACKGROUND:**

The City and the FOP patrol and supervisors groups have reached a tentative agreement which Council requires council approval to become effective. The changes, attached to this item, can be summarized as follows: The contract includes a 1.9%, 2%, 2% wage package. There is an adjustment in shift differential, increasing the second shift differential to \$.95 and third shift to \$1.10. Based on increasing costs of uniforms, the uniform allowance is being increased by \$75 in the first two years of the contract and an additional \$25 in the third year. The length of probation for new officers is being increased slightly to last for twelve months after the completion of the field training program. The post probation third step is being extended to match this new period. In addition, sick leave that is transferred into the city may no longer be cashed out by members and the funeral leave benefit is being reduced slightly. Finally, in order to promote fitness, a new fitness incentive has been created.

**REASON WHY LEGISLATION IS NEEDED:**

**COMMITTEE RECOMMENDATION:**

N/A

**FISCAL IMPACT(S):**

The contract includes a 1.9%, 2%, 2% wage package. There is an adjustment in shift differential, increasing the second shift differential to \$.95 and third shift to \$1.10.

**POLICY CHANGES:**

**PRESENTER(S):**

Darren Shulman, City Attorney

**RECOMMENDATION:**

**ATTACHMENT(S)**

Revised Articles

RESOLUTION NO. 16-29

A RESOLUTION ACCEPTING NEGOTIATED CHANGES TO THE FRATERNAL ORDER OF POLICE (FOP) PATROL AND SUPERVISORS AGREEMENTS WITH THE CITY OF DELAWARE.

WHEREAS, the existing contracts with the FOP patrol and supervisors units expired on June 25, 2016; and

WHEREAS, adoption of the new negotiated contracts with the FOP employees, effective June 26, 2016, requires approval of a majority of City Council members and a majority of members of the FOP units; and

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DELAWARE, OHIO THAT:

SECTION 1. The negotiated changes to the contracts between the City of Delaware and the Fraternal Order of Police (FOP) patrol and supervisors units are hereby accepted.

SECTION 2. That this resolution shall take effect and be in force immediately after passage.

PASSED: \_\_\_\_\_, 2016

YEAS \_\_\_ NAYS \_\_\_  
ABSTAIN \_\_\_

ATTEST: \_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
MAYOR

**ARTICLE 5 - Patrol**

**Seniority**

**Section 5:**

The probationary period for all newly hired employees will ~~end be a period of twelve (12) months from the date of hire as a police officer if the employee has their valid Ohio Peace Officer's Certification at the time of hire; if an employee does not have such certification then the probationary period will begin on the twelve (12) month period from the date of the receipt of their valid certification or twelve (12) months from the date of successful completion of police academy training, whichever is applicable.~~ **end** be a period of twelve (12) months from the date **of successful completion of the Field Training program.** of hire as a police officer if the employee has their valid Ohio Peace Officer's Certification at the time of hire; if an employee does not have such certification then the probationary period will begin on the twelve (12) month period from the date of the receipt of their valid certification or twelve (12) months from the date of successful completion of police academy training, whichever is applicable. Any employee off work on an approved leave longer than a thirty (30) day period shall have their probationary period extended for the same time period they are away from work. After successful completion of the probationary period, employees will be credited with seniority from the original date of hire. The City shall have the right to terminate employment of any employee during the probationary period with no appeal rights through the grievance process.

For the City:

For the FOP:

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\_\_\_\_\_

**ARTICLE 14****WAGES**

**Section 1. Pay Ranges and Rates.** For the dates specified below, the new pay rates are effective for the pay period including the date. The following pay rates, reflecting a ~~1~~ **1.9** % increase for ~~2014~~ **2017**, and a ~~3~~ **2** % increase for ~~2015~~ **2018** and a **2** % increase for ~~2016~~ **2019** will be paid members.

<b>Effective January 1, 2017</b>					
<b>POSITION</b>	<b>STEP 1</b>	<b>STEP 2</b>	<b>STEP 3</b>	<b>STEP 4</b>	<b>STEP 5</b>
Police Officer (Hourly)	\$26.79	\$28.48	\$30.52	\$35.74	\$37.34
Police Officer (Annual)	\$55,723.20	\$59,238.40	\$63,481.60	\$74,339.20	\$77,667.20
<b>POSITION</b>					
Police Officer (Hourly)	\$27.33	\$29.05	\$31.13	\$36.45	\$38.09
Police Officer (Annual)	\$56,846.40	\$60,424.00	\$64,750.40	\$75,816.00	\$79,227.20
<b>POSITION</b>					
Police Officer (Hourly)	\$27.88	\$29.63	\$31.75	\$37.18	\$38.85
Police Officer (Annual)	\$57,990.40	\$61,630.40	\$66,040.00	\$77,334.40	\$80,808.00

**ARTICLE 14**

**WAGES**

**Section 1. Pay Ranges and Rates.** For the dates specified below, the new pay rates are effective for the pay period including the date. The following pay rates, reflecting a ~~1%~~ **1.9%** increase for ~~2014~~**2017**, a ~~3%~~ **2%** increase for ~~2015~~**2018**, and a **2%** increase for ~~2016~~ **2019** will be paid members.

<b>Effective January 1, 2017</b>			
<b>POSITION</b>	<b>STEP 1</b>	<b>STEP 2</b>	<b>STEP 3</b>
Sergeants ( Hourly)	\$39.93	\$41.43	\$42.93
Sergeants (Annually)	\$83,054.40	\$86,174.40	\$89,294.40
<b><u>POSITION</u></b>			
Captains ( Hourly)	\$45.93	\$47.66	\$49.37
Captains (Annually)	\$95,534.40	\$99,132.80	\$102,689.60
<b>POSITION</b>			
Sergeants (Hourly)	\$40.73	\$42.26	\$43.79
Sergeants (Annually)	\$84,718.40	\$87,900.80	\$91,083.20
<b>POSITION</b>			
Captains (Hourly)	\$46.85	\$48.61	\$50.36

Captains (Annually)	\$97,448.00	\$101,108.80	\$104,748.80
<b>POSITION</b>			
Sergeants (Hourly)	\$41.54	\$43.11	\$44.67
Sergeants (Annually)	\$86,403.20	\$89,668.80	\$92,913.60
<b>POSITION</b>			
Captains (Hourly)	\$47.79	\$49.58	\$51.37
Captains (Annually)	\$99,403.20	\$103,126.40	\$106,849.60

**ARTICLE 15 – Patrol**

**PAY PLAN ADMINISTRATION**

**Section 1.**

The police pay plan shall consist of five (5) individual steps within a single pay grade through which police officers shall move laterally (from Step One to Step Five) as depicted below:

The Chief of Police and Department of Administrative Services shall determine the entrance level and minimum salary for each Police Officer.

A. When a Police Officer is hired at Step 1, the following occurs:

- Police Officers shall advance to Step Two (2) on the first day of the pay period following completion of six (6) months of continuous service at the Step One (1) level.
- Police Officers shall advance to Step Three (3) on the first day of the pay period following ~~completion of six (6) months of continuous service at the Step Two (2) level~~ **successful completion of the probationary period.**

For the City:

For the FOP:

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**ARTICLE 15**

**PAY PLAN ADMINISTRATION**

**Section 1.**

The pay plan for police department supervisors shall consist of three steps, the first taking effect at the initial date of promotion and the other two taking effect on the first pay period following **the first** and second anniversary dates, respectively, of the initial promotion. Advancement through steps is subject to the qualifications stated below.

For the City:

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For the FOP:

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**ARTICLE 17**

**SHIFT DIFFERENTIAL**

**Section 1. Shift Differential Pay Rates.**

Shift differential pay is as follows:

~~Sixty five cents (\$0.65)~~ **Ninety Five cents (\$0.95)** per hour for any shift during which a majority of the scheduled hours occur between 3:00 p.m. and 11:00 p.m., and;

~~Seventy five cents (\$0.75)~~ **One dollar and ten cents (\$1.10)** per hour for any shift during which a majority of the scheduled hours occur between 11:00 p.m. and 7:00 a.m.

If exactly half of the scheduled hours occur between 3:00 p.m. and 11:00 p.m. and half between 11:00 p.m. and 7:00 a.m., then shift differential will be ~~seventy cents (\$0.70)~~ **one dollar (\$1.00)** per hour.

**ARTICLE 19****CLOTHING AND EQUIPMENT ALLOWANCE****Section 2. Annual Allowance.**

All bargaining Unit members shall receive an annual uniform allowance in the amount of Six Hundred **and Seventy Five** Dollars ~~(\$600.00)~~ **(\$675.00)** per year **for the calendar years 2017 and 2018; and then Seven Hundred Dollars for calendar year 2019.** All such uniform purchases shall be made by the Delaware Police Department.

**Section 3. Specialty Assignment Initial Issue**

**All bargaining unit members who are assigned to specialty positions as K-9 Officer, Bike Patrol Officer, or Delaware Tactical Unit member will be provided with two full uniforms upon assignment.**

**Section 3-4. Maintenance Allowance.**

All bargaining Unit members shall receive a maintenance allowance of four hundred (\$400.00) in January of each year.

**Section-4-5. Lost or Damaged Uniforms and Equipment.**

The City will replace or repair any lost or damaged department property or equipment, including members' uniforms, provided the loss or damage is not the result of the members' intentional abuse or gross negligence.

**Section 5. Damaged Eyeglasses.**

Eyeglasses which are lost or damaged while the bargaining unit member is engaged in the performance of their duties, not resulting from negligent action, shall be compensated for by the City at the current rate of replacement up to a limit of four hundred (\$400) dollars. For an affected employee to afford themselves the benefit of this reimbursement, the

employee shall provide the employer a written explanation of the incident that gave cause for such loss or damage. Upon receiving such signed report, the employer shall include the proper amount of funds to comply with the requested reimbursement in the employee's next pay. Such reimbursement shall be made no more than once in any twelve (12) month period.

**ARTICLE 22****SICK LEAVE****Section 6.**

Any member separated from City service for other than just cause shall be paid all accumulated and unused sick leave on the following basis:

<u>Unused Sick Leave</u>	<u>Pay-Out</u>
0 - 650 hours	One hour pay for every three hours unused sick leave.
Over 650 hours	217 hours plus one hour for every two (2) hours of unused sick leave in excess of 650 hours. Total compensation shall not exceed 640 hours pay.

Any member separated from City service for other than just cause who has completed a minimum of fifteen years of service with the City, shall be paid all accumulated and unused sick leave on the basis of one (1) hour of pay for every two (2) hours of unused sick leave up to a maximum of six hundred forty (640) hours pay.

**Section 7:**

Each member hired by the City after January 1, 2017 may transfer accrued sick leave hours from previous employment with any public agency but such sick leave hours will not be eligible for conversion or payment upon separation pursuant to Section 6. In addition, sick leave usage by members who transfer in sick leave hours will first be charged from sick leave hours accumulated while employed at the City of Delaware.

Members will only be eligible to utilize hours transferred in from prior employment when they have no balance of sick leave available from sick leave accrued while employed by the City of Delaware. Sick leave hours accumulated while employed by the City of Delaware are eligible for conversion or payment upon separation as set forth in Section 6.

**ARTICLE 24**

**SPECIAL LEAVES**

**Section 5. Funeral Leave.**

A. Each regular full-time employee shall be entitled to funeral leave with pay according to the following schedule:

	<b>DAYS/HOURS OF LEAVE</b>	
<b>Leave for Death of:</b>	<b>Local Funeral</b>	<b>Other Funeral</b>
Immediate Family Member	1-3 days*	1-5 days*
Other Relative	<b><u>May use up to 1 scheduled work day of accrued leave**</u></b>	<b><u>May use between 1-3 days of accrued leave**</u></b>

\* One work day/shift is automatic for the day of the funeral, but additional time up to the maximum shall be given only with approval of the Chief of Police.

\*\* All leave time with approval of the Chief of Police.

B. For the purposes of this section, "Immediate Family Member" means spouse, child, brother, sister, parents, grandparents, brother-in-law, sister-in-law, **grandparents-in-law**, and parents-in-law.

C. For the purposes of this section, "Local Funeral" means a funeral in the City of Delaware, or within fifty (50) miles thereof.

**ARTICLE 35**

**DURATION OF AGREEMENT**

**Section 1. Duration.** All of the provisions of this Agreement become effective June ~~26, 2013~~, **XX, 2016** unless otherwise specified. This Agreement shall continue in force and effect until 11:59 p.m., June ~~25, 2016~~ **XX, 2019**. Either party shall give timely written or **electronic** notice in accordance with law of intent to modify or alter any or all of the provisions of this Agreement upon expiration of the Agreement.

**Section 2. Signatures.** Signed and dated at Delaware, Ohio on this \_\_\_\_ day of \_\_\_\_\_, ~~2013~~ **2016**.

For the City:

For the Fraternal Order of Police  
Ohio Labor Council, Inc.:

\_\_\_\_\_  
R. Thomas Homan  
City Manager

\_\_\_\_\_  
Robert Goheen  
FOP, O.L.C., Staff Representative

\_\_\_\_\_  
Bruce Pijanowski  
Police Department

\_\_\_\_\_  
Adam Willauer  
Bargaining Committee Member

\_\_\_\_\_  
Jessica Feller  
Dept. of Admin. Services

\_\_\_\_\_  
Derek Childs  
Bargaining Committee Member

\_\_\_\_\_  
Darren Shulman  
City Attorney

\_\_\_\_\_  
Jon Weirich  
Bargaining Committee Member

**New Article:  
Physical Fitness Incentive**

The Physical Fitness Incentive is a voluntary fitness program. Successful participants will receive additional hours of vacation time as listed in the chart below for reaching certain levels of fitness.

In order to promote fitness within the department, a set level of department participation will be required to earn an additional incentive. Participation is defined as completing each of the segments of the test, based on the combined percentage of officers and supervisors. In 2016, 40% of the membership must participate to qualify for the Participation Incentive, in 2017, 50% of the membership must participate, and in 2018, 60% of the membership must participate with 30% of those taking the test achieving at least a basic fitness level. Membership shall be determined based on staffing numbers as of January 1 of each year.

Any hours awarded will be posted to the members' accrued leave in the first full pay period of the following year.

Fitness level	Number of hours earned for achievement	Number of hours earned w/ Participation Incentive met
Basic	8	12
Master	12	24

Expiration: This article shall expire with the conclusion of this contract, unless renewed by both parties.

TO: Mayor Riggle and Members of Council

FROM: R. Thomas Homan, City Manager

SUBJECT: Miscellaneous Matters

DATE: July 7, 2016

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1. **Calendar**  
See Attached
2. **Per Section 73 Of The City Charter The City Manager Is To Report Contract Agreements**  
See attached
3. **Bi-Weekly Meetings**  
June 27
  - Council meetingJuly 7
  - MDF Presentation to County Commissioners
4. **Required Reading**
  - A. Fire Department May Monthly Report

# July

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
					<b>1</b>	<b>2</b>
<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>
	Holiday	Public Works/Public Utilities Committee 7	Planning Commission 7			
<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>
	Council 7		BZA - canceled			
<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>
		Parks and Recreation Advisory Board 7				
<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>
	Council 7	Shade Tree 7	HPC 7			
<b>31</b>						

2016

**CONTRACT APPROVAL - JULY 11, 2016**

<b>VENDOR</b>	<b>EXPLANATION OF AGREEMENT</b>	<b>2016 AMOUNT</b>	<b>DEPARTMENT</b>
DKMM	2016 Grant	\$20,000	Public Works
Burgess & Niple	Engineering Services for Design SW Water/Sewer Alignments	\$31,250	Public Utilities
G.E. Baker	Bernard Avenue	\$668,653.60	Public Utilities
Epic Aviation	Airport Refueling Vehicle	\$105,000	Airport
Accent Communication	Service Agreement	\$13,500	IT



# Delaware Fire Department

## May 2016 Monthly Report



PERFORMANCE REVIEW	2013	2014	2015	2016	May	Year-to-Date	% Year to Date	% of Budget	(+/-)
	Actual	Actual	Actual	Budget	Actual	Actual	Budget	Completed	Projected for Year
<b>Total number of incidents</b>	4,831	5,173	5,380	5,402	477	2,390	44.24%	42.00%	2.24%
Fire	104	101	126	130	4	29	22.31%	42.00%	-19.69%
Rupture/Explosion	3	3	1	3	0	0	0.00%	42.00%	-42.00%
EMS	3,883	4,047	4,254	4,256	395	1,939	45.56%	42.00%	3.56%
Hazardous Conditions	131	124	135	133	5	47	35.34%	42.00%	-6.66%
Service Calls	94	141	155	154	8	58	37.66%	42.00%	-4.34%
Good Intent	165	162	155	166	17	75	45.18%	42.00%	3.18%
False Calls	440	589	541	547	48	240	43.88%	42.00%	1.88%
Severe Weather	3	0	1	1	0	0	0.00%	42.00%	-42.00%
Other	8	6	12	12	0	2	16.67%	42.00%	-25.33%
Number of medical transports	2,576	2,586	4,024	402	375	1,876	466.67%	42.00%	424.67%
Percent of priority calls w/ response within 6 min	56%	68%	74%	70%	69%	70%	100.00%	42.00%	-30.00%
Percent residential structure fires ERF of 15 FF within 12 minutes	70%	78%	85%	70%	N/A	100%	100.00%	42.00%	70.00%
# Structure Fires		9	13	10	0	6	46.15%	42.00%	4.15%
# Structure with personnel and Times		7	11	7	0	6	54.55%	42.00%	12.55%
Number of commercial inspections conducted	1,222	1,473	1,365	1,250	139	768	56.26%	42.00%	14.26%
Number of plans reviewed within five days	86%	100%	100%	90%	100%	100%	100.00%	42.00%	100.00%
Number of fires greater than \$10,000	13	8	12	8	0	4	33.33%	42.00%	-8.67%
Number of fires of suspicious nature	5	5	6	3	0	2	33.33%	42.00%	-8.67%
Hours of Training	8,831	13,335	10,977	10,000	808	4,242	38.64%	42.00%	-3.36%

### Major Incidents

- May 3, Liberty Twp. Fatal MVC
- May 23, W. Central & Elizabeth, Fatal MVC

### Other Activities

- May 2, Table Top Drill w/ PPG
- May 3, Technical Rescue/Water Rescue Training
- May 7, Scioto Twp. Golf Tournament, Assistance
- May 7, Council Member Hellinger - Feel the Heat @ OFA
- May 16-18, Gas Training w/ AEP
- May 21, Half Moon Marathon
- May 24, Kids Safety Scene
- May 30, Veterans Memorial Dedication

### 2010 Fire Levy Status

- Equipment - Continuing
  - Committee has begun working on the specifications of the new Quint Fire Truck.
  - Three new Paramedic trucks were placed in-service and are operating at all of our Fire Station's.
  - Staff cars have been replaced in 2012, 2013, 2014 & 2015. This has included the implementation of retired police vehicles for station and inspector cars.
  - The new engine was delivered and placed in-service in April 2013.
  - The new paramedic truck was delivered and was placed in-service in January 2013.
  - The new ladder truck was delivered and was placed in-service in April 2012.
- Personnel - Continuing



# Delaware Fire Department

## May 2016 Monthly Report



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- Testing and an Agility test were completed for Full and Part-time Firefighters. Fire Chief Interviews are scheduled for June.
  - Officer Development Training Continued. All new Lieutenants have completed their Instructor training, Fire Inspector and Fire Officer 1 certifications. They continue to work on their Associates Degree and other required classes.
  - The total amount of new personnel hired since the new levy is 24 Some of these positions have filled open positions.
  - New Fire Station 304 - Continuing
    - Property was purchased in 2011 at 821 Cheshire Rd. The property was leased out and the lease moved out on November 30, 2013. In 2014, we plan to begin the analysis and plans for an anticipated groundbreaking in 2016.
    - The opening of this Station is dependent on the increased staffing. This will be accomplished through the use of Part-Time personnel to supplement the staffing. The Part-Time personnel will be backfilling the open positions caused by personnel scheduled leaves.
  - Fire Station 303 - Completed
    - On September 27, 2013 we began operation 24/7. The Fire Station was dedicated on October 19, 2013.



# Delaware Fire Department

## May 2016 Monthly Report



### 2016 Incidents

