

**PUBLIC WORKS/PUBLIC UTILITIES COMMITTEE**  
**MOTION SUMMARY**  
**July 5, 2016**

ITEM 1. Roll Call

Chairman Shafer called the meeting to order at 7:00 p.m.

Members Present: Mayor Carolyn Kay Riggle, Vice-Chairwoman Lisa Keller and Chairman Kent Shafer

City Staff Present: Matt Weber, Deputy City Engineer, Charles Dukes, Public Works Superintendent, Brad Stanton, Director of Public Utilities, and Bill Ferrigno, Public Works Director/City Engineer

ITEM 2. APPROVAL of the Motion Summary of the Public Works/Public Utilities Committee meeting held January 5, 2016, as recorded and transcribed.

**Motion:** Vice-Chairwoman Keller moved to approve the Motion Summary of the Public Works/Public Utilities Committee meeting held March 1, 2016, seconded by Mayor Riggle. Motion approved by a 2-0 vote.

ITEM 3. PUBLIC COMMENTS

There was no public comment.

ITEM 4. UPDATE on Public Utilities Projects and Activities

A. UPDATE on AMI System

Mr. Stanton provided an update on public outreach and education. Information was provided on installation process and locations.

ITEM 5. UPDATE on Public Works Projects and Activities

A. Troy Road Bike Way

Mr. Ferrigno provided an update on the progress and expected completion date.

B. 2016 Resurfacing Program

Mr. Ferrigno provided an update on the contractor for the projects. Mr. Ferrigno provided an update on the completed London Road project.

C. Pollock Road Pavement Slips/Repairs

Mr. Weber and Mr. Dukes provided an update on repair efforts that were required after heavy rains which resulted in moderate failure to the pavement.

D. Glenn Road (Sycamore to Berlin Station)

Mr. Ferrigno discussed the use of the consultant for design.

Mr. Ferrigno reviewed and provided an update on the roof at the Public Works facilities. Mr. Ferrigno discussed the need for a supplemental for funding the necessary repairs.

Mr. Ferrigno discussed staff efforts to evaluate street conditions.

Mr. Dukes provided information on base repairs to North Sandusky Street and expected work on West William Street. A discussion was held on the Crack Sealant Program as preventative maintenance.

An update was provided over paver repairs to the downtown area and current winter salt prices.

Mr. Dukes provided information on the completion of the boardwalk at Veterans Park.

ITEM 6. PRESENTATION and CONSIDERATION of Safe Walks Resolution of Necessity (Resolution 16-XX)

Mr. Ferrigno stated that the Resolution of Necessity will be presented to Council. Mr. Ferrigno reviewed the Safe Walks Program Property Evaluation Summary. A discussion was held on the size of tree lawns and problems cause to sidewalks by street trees.

ITEM 7. REVIEW of Transportation Plan Update

ITEM 8. DISCUSSION of Potential Policy on Public Right-of-Way Memorial Displays

Mr. Ferrigno stated that there is currently no formal policy regarding the memorial displays. Mr. Ferrigno discussed the need to look at alternative solutions including possible tree memorials at parks. The Committee members recommended that staff research policies and procedures from other communities.

ITEM 9. DISCUSSION of Downtown Refuse Collection (Update and Discussion of Refuse District)

Mr. Ferrigno discussed current difficulties on South Sandusky, and the limited access to back of buildings for some of the tenants. Mr. Ferrigno reviewed current ordinance and recommended potential charges for violations. A discussion was held on the need to inform property owners and tenants of changes.

Vice-Chairwoman Keller recommended that property owners have a plan for tenants to dispose refuse properly. Chairman Shafer recommended that an evaluation period be set up to determine outcome, and discussed the possible need for an Urban Developer Consultant regarding the issue of refuse and parking.

The Committee members recommended that a progressive fine schedule be set up and advance notification to property owners and tenants on the changes. The Committee members recommend further research and discussion regarding the changes with the City Attorney.

ITEM 10. STAFF COMMENTS

ITEM 11. MEMBER COMMENTS

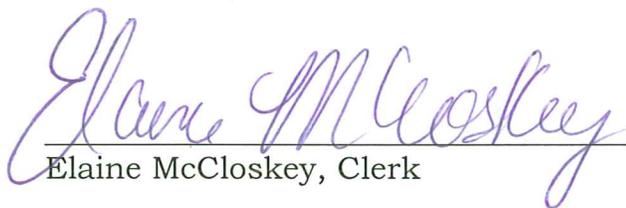
Mrs. Keller discussed weeds between the road and curb areas.

ITEM 12. ADJOURNMENT

**Motion:** Vice-Chairwoman Keller moved to adjourn the Public Works/Public Utilities Committee meeting. The meeting adjourned at 8:32 p.m.



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Kent Shafer, Chairman



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Elaine McCloskey, Clerk