

# RECORD OF PROCEEDINGS

Minutes of

Delaware City Council

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

May 23

20 16

**6:30 EXECUTIVE SESSION:** Mr. Rohrer motioned to enter into Executive Session at 6:34 p.m. This motion was seconded by Vice-Mayor Shafer and approved by a 7-0 vote. Council met in executive session pursuant to Ohio Revised Code Section 121.22 (G) (3) pending or imminent court action, Section 121.22 (G) (1) personnel, Section 121.22 (G) (5) matters required to be kept confidential by State statute, and Section 121.22 (G) (2) acquisition of property for public purpose and 121.22 (G) (8) consideration of confidential information related to a request for economic development assistance. Council conducted a discussion of those items with the following members present: First Ward Chris Jones, Second Ward Lisa Keller, Third Ward Joe DiGenova, Fourth Ward Kyle Rohrer, At Large George Hellinger, Vice Mayor Kent Shafer, and Mayor Carolyn Kay Riggle. Following the discussion at 6:55 p.m., it was moved by Mr. Jones that Council move into Open session, seconded by Vice-Mayor Shafer and approved by 7-0 vote.

The regular meeting of May 23, 2016 was called to order at 7:00 p.m., in the City Council Chambers. The following members of Council were present: First Ward Chris Jones, Second Ward Lisa Keller, Third Ward Joe DiGenova, Fourth Ward Kyle Rohrer, At Large George Hellinger, Vice-Mayor Kent Shafer and Mayor Carolyn Kay Riggle who presided. The invocation was given by John Powers, followed by the Pledge of Allegiance.

Staff Present: Darren Shulman, City Attorney, Scott Stowers, IT Director, Dean Stelzer, Finance Director, Brad Stanton, Public Utilities Director, Ted Miller, Natural Parks and Resource Director, and Tom Homan, City Manager

## **ITEM 4: APPROVAL OF MINUTES**

APPROVAL of the Motion Summary of the regular meeting of Council held May 9, 2016, as recorded and transcribed.

**Motion:** Mr. Jones moved to approve the Motion Summary for the regular meeting of Council held May 9, 2016 seconded by Vice-Mayor Hellinger. Motion approved by a 7-0 vote.

## **ITEM 5: CONSENT AGENDA**

- A. Acceptance of the Motion Summary for the Parking and Safety Committee meeting held January 4, 2016.
- B. Acceptance of the Motion Summary for the 2016 Charter Review Commission meeting held April 28, 2016.
- C. Resolution No. 16-20, a resolution authorizing the City Manager to participate in the cooperative purchase of road salt through the Ohio Department of Transportation's Winter Salt Purchase Contract (018-17) for road salt, and repealing Resolution No. 16-18 in its entirety.
- D. Resolution No. 16-21, a resolution authorizing the City Manager to file an application with the Ohio Development Services Agency, Office of Community Development, for Program Year 2016 Ohio Small Cities CDBG Community Development Allocation Program Funds and supplemented by the local CDBG ED-ELF Program Income.
- E. Resolution No. 16-22, a resolution appointing the Public Works Superintendent of Solid Waste Management as the City's

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representative to the Delaware, Knox, Marion, Morrow (DKMM) Solid Waste District Policy Committee.

**Motion:** Vice-Mayor Shafer moved to approve the Consent Agenda, seconded by Mr. Hellinger. Motion approved by a 7-0 vote.

## **ITEM 6: LETTERS, PETITIONS, AND PUBLIC COMMENTS**

### **ITEM 7: COMMITTEE REPORTS**

Mr. Jones stated that there is an upcoming meeting with Main Street on June 1, 2016.

Mrs. Keller provided an update on the Spray & Play Park grand opening.

Mr. DiGenova provided an update regarding the upcoming Memorial Day celebrations at Oak Grove Cemetery and Veterans Memorial Plaza.

Mr. Hellinger indicated that there will be a Shade Tree meeting held on May 24, 2016

Mayor Riggle provided an update regarding the recently held and upcoming Moving Delaware Forward meetings.

### **ITEM 8: PRESENTATION**

- A. Proclamation presentation honoring Master Sgt. Kenneth L. Davenport
- B. Delaware General Health District Update – Shelia Hiddleston, Health Commissioner

#### **PRESENTOR:**

Sheila Hiddleston, Health Commissioner  
1 W. Winter St.  
Delaware, Ohio 43015

A discussion was held with Ms. Hiddleston regarding efforts to educate the public and Delaware City Schools regarding tick prevention and awareness. Mrs. Keller requested a follow-up regarding signage at Preservation Parks.

**ITEM 9: ORDINANCE NO. 16-38** [Third Reading]  
AN ORDINANCE AMENDING THE EMPLOYMENT AGREEMENT WITH THE CITY MANAGER.

The Clerk read the ordinance for the third time.

**Motion:** Vice-Mayor Shafer moved to approve Ordinance No. 16-38, seconded by Mr. Hellinger. Motion approved by a 7-0 vote.

**ITEM 10: RESOLUTION NO. 16-23** [First Reading]  
A RESOLUTION AUTHORIZING THE CITY MANAGER TO APPLY FOR AN OHIO DEPARTMENT OF NATURAL RESOURCES NATUREWORKS GRANT.

The Clerk read the resolution for the first time.

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**Motion:** Mr. DiGenova moved to approve Resolution No. 16-23, seconded by Mr. Jones. Motion approved by a 7-0 vote

**ITEM 11: ORDINANCE NO. 16-44** [First Reading]  
AN ORDINANCE AUTHORIZING THE CITY MANAGER TO RENEW AN INTERGOVERNMENTAL AGREEMENT WITH THE DELAWARE COUNTY COMMISSIONERS FOR INDIGENT DEFENSE SERVICES FOR MUNICIPAL CODE VIOLATIONS.

The Clerk read the ordinance for the first time.

**Motion:** Mr. DiGenova moved to suspend the rules for Ordinance No. 16-44, seconded by Vice-Mayor Shafer. Motion approved by a 7-0 vote.

**Motion:** Mr. DiGenova moved to approve Ordinance No. 16-44, seconded by Vice-Mayor Shafer. Motion approved by a 7-0 vote.

**ITEM 12: PUBLIC RECORDS TRAINING: SOCIAL MEDIA-DARREN SHULMAN, CITY ATTORNEY**

**ITEM 13: FINANCE DIRECTOR'S REPORT**

**ITEM 14: CITY MANAGER'S REPORT**

Mr. Homan provided an update on the Moving Delaware Forward campaign and community outreach efforts.

Mr. Homan provided an update on the recent New Moon Marathon that took place in Delaware, May 23, 2016.

Mr. Homan stated that he will be out of the office June 8 until June 13, 2016.

**ITEM 15: COUNCIL COMMENTS**

Mr. Jones indicated that the soccer nets at Nottingham Park needed replaced.

Mr. Jones requested information regarding the Tree Fund balance.

Mr. Jones requested an update on the potential plans to begin bulk pickup for refuse. Mr. Homan discussed potential plans to host two annual bulk drop off dates.

Mrs. Keller voiced her concerns regarding retention ponds not working correctly in neighborhoods causing concerns for increase of mosquitoes and recommended that the city should look into repeat offenders. Mr. Stanton discussed storm water requirements and efforts to collect samples to test nutrient and oxygen levels in ponds with algae issues.

Mr. Rohrer voiced his concern over issues that have occurred at Kensington Pond.

Mayor Riggle stated that she will be out of town June 3 to June 5, 2016 for training for the IronMan.

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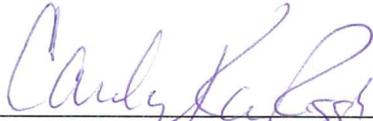
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## **ITEM 16: ADJOURNMENT**

**Motion:** Mr. Jones moved to adjourn the meeting. The meeting adjourned at 8:15 p.m.

  
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Mayor Carolyn Kay Riggle

  
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Elaine McCloskey, Council Clerk