

**FINANCE COMMITTEE
MOTION SUMMARY
May 23, 2016**

ITEM 1. Roll Call

Chairman DiGenova called the meeting to order at 5:00 p.m.

Members Present: Vice-Chairman Chris Jones, Vice-Mayor Shafer, and Chairman DiGenova

Staff Present: Dean Stelzer, Finance Director, and Tom Homan, City Manager

ITEM 2. Approval of the Motion Summary for March 7, 2016 as recorded and transcribed.

Motion: Vice-Chairman Jones moved to approve the Motion Summary for March 7, 2016, as recorded and transcribed, seconded by Vice-Mayor Shafer. Motion approved by a 3-0 vote.

A discussion was held on the need to clarify the Finance Director's recommendation and motion for increase to storm water rate.

Motion: Vice-Chairman Jones moved to withdraw his approval of the Motion Summary for March 7, 2016, as recorded and transcribed, seconded by Vice-Mayor Shafer. Motion approved by a 3-0 vote.

ITEM 3. Discussion of curb and gutter program

A discussion was held on engineering standards for curbs and variances between different communities. Mr. Stelzer recommended looking at improvement that is needed at individual locations. Mr. Homan recommended an analysis be completed to determine possible revenue needed. Mr. Homan recommended utilizing an engineering firm to work with staff to update project needs and evaluate how many linear feet of curb within the city that is beyond repair.

Mr. DiGenova recommended an update of the report with a cost factor of the engineering review. Mr. Homan estimated approximately 60 days to receive proposals back.

Motion: Vice-Mayor Shafer moved to submit for proposals to update storm sewer utility rates including task to look at curb & gutter issues, seconded by Vice-Chairman Jones. Motion approved by a 3-0 vote.

ITEM 4. Utility Rate Update

Mr. Homan discussed concerns by property manager regarding the cost of the collection of refuse in residential apartment complexes. Mr. Homan reviewed this property managers' request to amend code ordinances to not require use of city services for refuse collection. Mr. Stelzer discussed that refuse funds and that the rates are based on the cost.

ITEM 5. Building Improvement Update

A discussion was held on the process to receive a design build for roof repairs at the Public Works garage. Mr. Stelzer discussed budget funds to repair roof.

Mr. Stelzer discussed analysis of improvements to the Gazette Building.

A discussion was held on surface parking in the downtown area.

ITEM 6. Income Tax Prosecution Update

Mr. Stelzer provided an update on the efforts for income tax prosecution. Mr. Stelzer provided an update on how many cases were received and approximate taxes collected. A discussion was held on the challenge to get individuals to file.

An update was provided on the J.E.D.D.

ITEM 7. Possible Supplements

Mr. Homan and Mr. Stelzer provided an update regarding possible supplemental needs including:

- a. Public Works-repairs on U.S. 23, South of interchange at U.S. 42.

Mr. Homan informed that city staff working with ODOT to determine responsibility of project.

- b. Professional Service Fee-YMCA
- c. YMCA Facility-parking lot maintenance
- d. YMCA-Mingo Pool pump repair
- e. Refuse Fund-Recycling Grant
- f. William Street/Sandusky Street-Audible Countdown Cross Walk Signals.
Vice-Mayor Shafer recommended moving forward and determining if there are grants available.
- g. Glenn Road extension

ITEM 8. Member Comments

ITEM 9. Next Meeting Date

ITEM 10. Adjournment

Motion: Vice-Mayor Shafer moved to adjourn the Finance Committee meeting, seconded by Vice-Chairman Jones. The Finance Committee meeting adjourned at 6:22 p.m.



Joe DiGenova, Chairman



Elaine McCloskey, Clerk