

**CITY OF DELAWARE
SHADE TREE COMMISSION
CITY COUNCIL CHAMBERS
CITY HALL
1 SOUTH SANDUSKY STREET
7:00 P.M.**

AGENDA

APRIL 26, 2016

1. ROLL CALL
2. APPROVAL of the Motion Summary for the meeting held March 22, 2016 as recorded and transcribed.
3. INTRODUCTION of Parks and Natural Resources Director
4. PUBLIC COMMENTS
5. DISCUSSION of 2016 Arbor Day Activities
6. ARBORIST REPORT
7. STAFF COMMENTS
8. MEMBER COMMENTS
9. PLAN REVIEWS
 - a. Midwest Acoust-a-Fiber
 - b. Speedway
 - c. Washington Enterprises
 - d. Millbrook-Section 2
10. ADJOURNMENT

ITEM 2

**SHADE TREE COMMISSION
MOTION SUMMARY
March 22, 2016**

ITEM 1. Roll Call

Chairman Olen called the meeting to order at 7:00 p.m.

Members Present: Shannon Brewster, Jim Buck, Dave Carey, Juliette Rike, Tom Wolber, Councilmember George Hellinger, Vice-Chairwoman Susan Wright, and Chairman Paul Olen

Members Absent: Brenda Hendricks and Tom Glissman

Staff Present: Doug Richmond, City Arborist and Linda Mathews, Customer Service Liaison

Motion to Excuse: Mr. Wolber moved to excuse Mr. Glissman and Ms. Hendricks, seconded by Mr. Buck. Motion approved by an 8-0 vote.

ITEM 2. APPROVAL OF MOTION SUMMARY of Shade Tree Commission meeting of February 23, 2016 as recorded and transcribed.

Motion: Vice-Chairwoman Wright moved to approve the Motion Summary for the February 23, 2016 meeting, seconded by Councilmember Hellinger. Motion approved with an 8-0 vote.

ITEM 3. PUBLIC COMMENTS

ITEM 4. DISCUSSION of 2016 Arbor Day Activities

Chairman Olen discussed potential activities to include in the Arbor Day celebration and the May 6, 2016 First Friday event. Chairman Olen recommended that the sign-up sheet be distributed online to all members. Vice-Chairwoman Wright plans to send out the volunteer sign-up sheet through email.

Mr. Richmond recommended that the annual tree planting event take place at the YMCA and that they use a Shumard Oak tree for the celebration. Ms. Mathews indicated that she had left a message with staff at the YMCA to coordinate the planting with the Healthy Kids Day, on April 30, 2016. The Commission members were in agreement to the recommendations by Mr. Richmond for the tree species and placement.

Ms. Brewster volunteered to coordinate different activities to have at the event.

A discussion was held regarding the pamphlet to be used. Mr. Buck recommended that the topic of sustainability be addressed in the pamphlet, as well as, the city logo be added. Ms. Mathews stated that all drafts must be submitted at least 30 days prior to the event for staff approval.

Vice-Chairwoman Wright recommended that this topic be finalized at the next regularly scheduled meeting.

Motion: Vice-Chairwoman Wright moved that the Annual Arbor Day tree planting ceremony be held on April 30, 2016 at the YMCA, subject to approval and to participate in the First Friday event May 6, 2016 subject to approval and to hand out seedlings at both events, seconded by Mr. Wolber. Motion approved by an 8-2 vote.

ITEM 5. ARBORIST REPORT

Mr. Richmond reviewed the provided monthly summary. Mr. Richmond stated that 484 street trees were pruned. The Commission members were made aware that an outside contractor was utilized to assist in the pruning.

Mr. Richmond provided information regarding the reopening of the Hidden Valley Golf Course.

Mr. Richmond stated that the City of Delaware was awarded the Tree City U.S.A. Award, which will be presented April 21, 2016. Mr. Richmond requested that Commission members confirm their attendance to the event. Vice-Chairwoman Wright and Ms. Brewster informed Mr. Richmond of their intent to attend the event.

Mr. Richmond provided information regarding the need for volunteers for removal of invasive species along Cherry Street on March 31, 2016.

ITEM 6. STAFF COMMENTS

ITEM 7. MEMBER COMMENTS

Vice-Chairwoman Wright reviewed the Annual Report draft to members, and requested any input or suggestions from members.

Mr. Wolber discussed the past role of the Commission to provide a Beautification Award and felt that further discussion should be held to determine if to officially discontinue the award or to resume the presentation of the award.

ITEM 8. PLAN REVIEWS

A. Belmont Place-Sections 2 & 3 (Informational Only)

ITEM 9. ADJOURNMENT

Motion: Mr. Wolber moved to adjourn the meeting, seconded by Mr. Carey. The Shade Tree Commission meeting adjourned at 7:58 p.m.

Chairman Olen

Clerk

ITEM 6

**Arborist Report
Monthly Summary
Reporting Month- April 2016**

Activity completed in April 2016

I. Tree and Stump Removals

- 4 Trees were removed in April 2016 by City Staff due to mortality issues.

II. Tree Maintenance

- 16 street trees were pruned by City Staff in April 2016 for street, sidewalk, and signage clearance,

III. Inventories

- **Ordered 12 trees from Acorn Farms for spring Cost Share plantings, holdovers from 2015 Fall planting, and Arbor Day Tree. Will pick up and plant trees when released by Acorn Farms.**

IV. Issues/Projects/Concerns

- Ongoing project to shape street trees to allow for sidewalk and roadway clearance based on CSR request and areas needing the most attention. Work will continue on this project throughout 2016.
- Assisted Watershed Coordinator with the abatement project of Honeysuckle and path clearing for the canoe launch site on Cherry Street.
- Marked 206 trees for Spring developer street tree plantings in new home developments for ROW. Compiled species list and locations and forwarded to builders responsible for planting.
- Responded to 15 Tree Related CSRs.

V. Staff

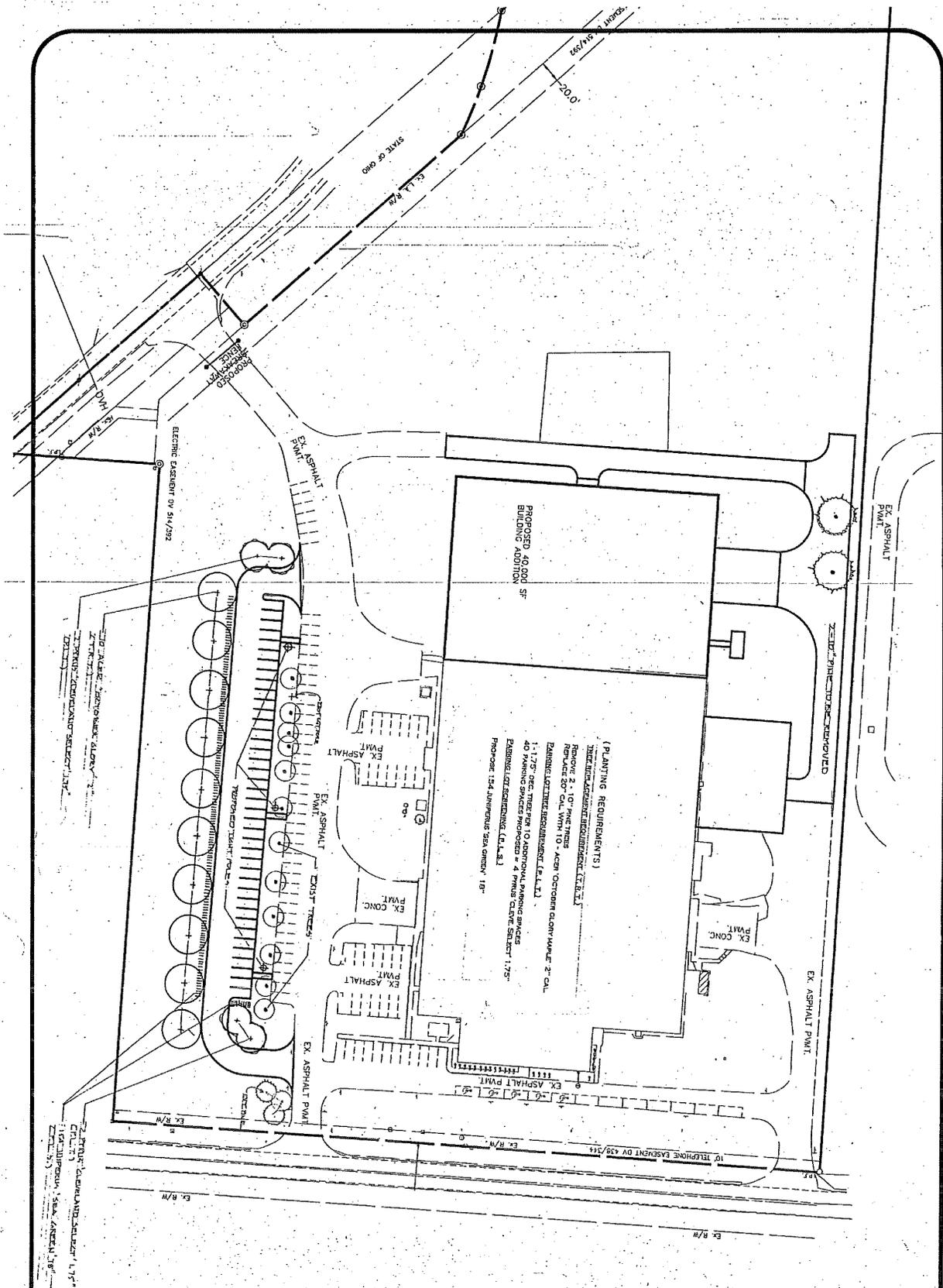
No new issues.

ITEM 8

Customer Service Requests
March 2016

Requests for Inspection for Viability	1
Request for Pruning/Removals (full/branch)	6
Total Service Requests	7

ITEM 9A

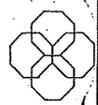


Project No.	1-448
Issue No.	1
Issue Date	5/17/78
Scale	11' 0" = 1"

FED ONE DUBLIN
 8400 INDUSTRIAL PARKWAY
 PLAIN CITY, OHIO 43064
 PHONE 614-873-0582
 FAX 614-873-2884

MIDWEST ACOUST-A-FIBER
 759 PITTSBURGH DRIVE
 DELAWARE, OHIO 43015
LANDSCAPE PLAN

BOZZACCO CO. INC.
 505 LONDON RD.
 DELAWARE, OHIO
 43015
 740-389-2141



ITEM 9B

CONTRACTOR SHALL NOTIFY THE
 OWNER IMMEDIATELY UPON THE
 COMPLETION OF THE WORK AND
 BEFORE ANY OTHER WORK IS
 PERFORMED. THE CONTRACTOR
 SHALL MAINTAIN ACCESS TO ALL
 UTILITIES AT ALL TIMES.

SHL	QTY.	PLANT NAME	REGULATION SIZE	NUMBER PLANTED	SPACING
02	0	SHADY BARKED, ACORN BRANCHED	3" O.C. 8'0"	60/0'	48' O.C.
03	20	AMERICAN ELM - (ULMUS AMERICANA)	3" O.C. 8'0"	60/0'	48' O.C.
04	20	WHITE SPRUCE - (PICEA CANADENSIS)	3" O.C. 8'0"	60/0'	48' O.C.
05	20	ORNAMENTAL TREE	3" O.C. 8'0"	60/0'	48' O.C.
06	20	EASTERN REDBARK - (CORYLUS CORNIFOLIA)	3" O.C. 8'0"	60/0'	48' O.C.
07	20	BLACK CHERRY - (PRUNUS SEROTINA)	3" O.C. 8'0"	60/0'	48' O.C.
08	20	BLACK WALNUT - (JUGLANS NIGRA)	3" O.C. 8'0"	60/0'	48' O.C.

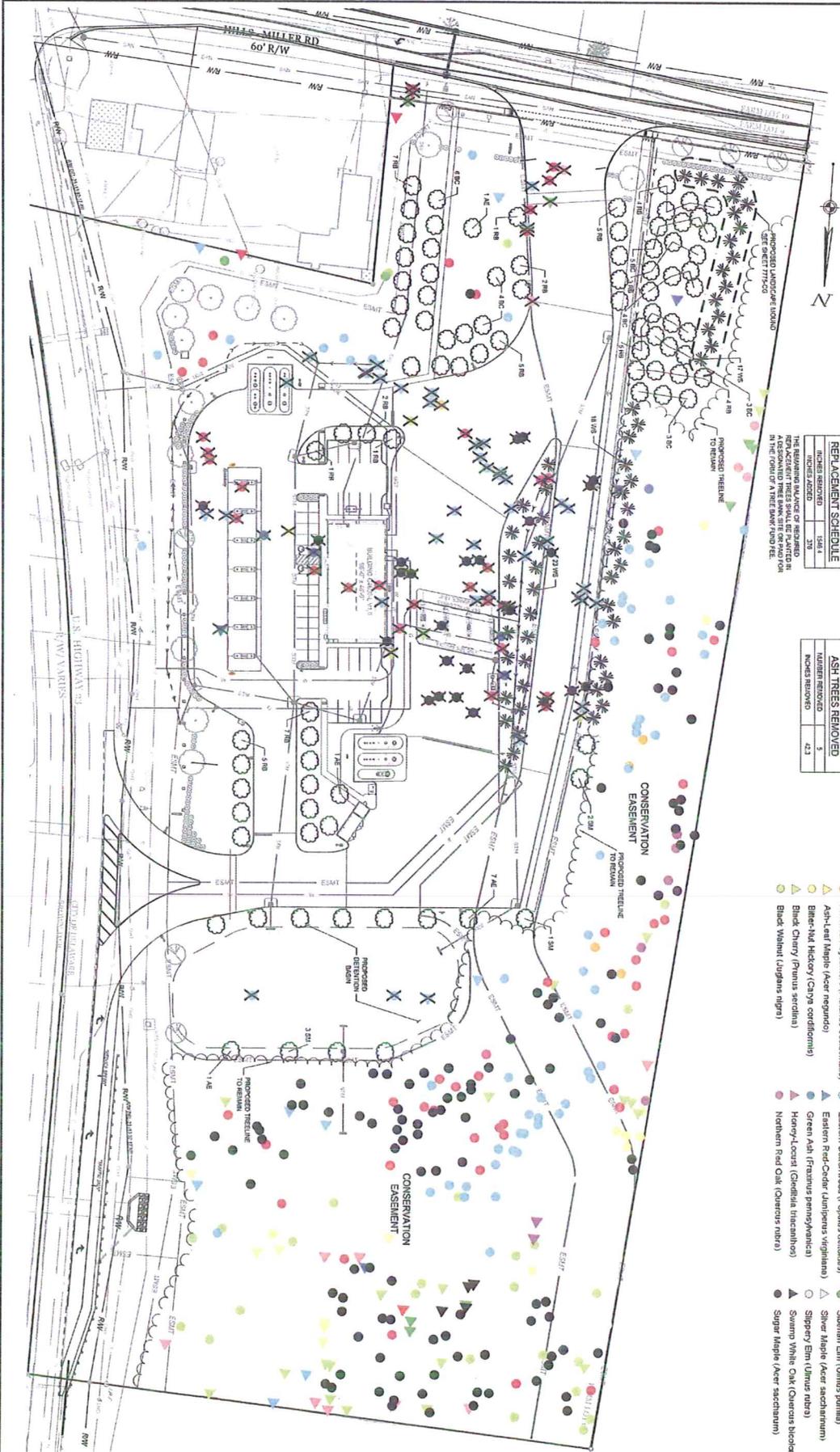
REPLACEMENT SCHEDULE

INCHES DIAMETER	150' L	150' W
3"	1	3
4"	1	3
6"	1	3

THE REPAIRING QUALITY OF REPAIRED
 REPLACEMENT TREES SHALL BE PLANTED IN
 A 150' X 150' AREA OF THE SITE FOR EACH
 TREE TO BE REPLACED.

ASH TREES REMOVED

INCHES DIAMETER	NUMBER REMOVED
3"	3
4"	3
6"	3



- LEGEND**
- SHADY TREE
 - SHEDD AREA
 - ORNAMENTAL TREE
 - MATCHED AREA
 - NEUTRAL EXISTING
 - REPLACEMENT TREE
 - American Basswood (*Tilia americana*)
 - American Elm (*Ulmus americana*)
 - American Flax (*Fraxinus americana*)
 - American Sycamore (*Petalium occidentale*)
 - Ash-Leaf Maple (*Acer negundo*)
 - Black-Hat Hickory (*Carya cordiformis*)
 - Black Cherry (*Prunus serotina*)
 - Black Walnut (*Juglans nigra*)
 - Black Willow (*Salix nigra*)
 - Common Hackberry (*Celtis occidentalis*)
 - Crabapple (*Malus sp.*)
 - Eastern Cottonwood (*Populus deltoides*)
 - Eastern Red-Cedar (*Juniperus virginiana*)
 - Green Ash (*Fraxinus pennsylvanica*)
 - Honey-Locust (*Gleditsia triacanthos*)
 - Northern Red Oak (*Quercus rubra*)
 - Osage-Orange (*Ilex pedunculata*)
 - Shell-Bark Hickory (*Carya laciniosa*)
 - Shingle Oak (*Quercus imbricaria*)
 - Siberian Elm (*Ulmus pumila*)
 - Silver Maple (*Acer saccharinum*)
 - Slippy Elm (*Ulmus rubra*)
 - Swamp White Oak (*Quercus bicolor*)
 - Sugar Maple (*Acer saccharum*)

TREE REPLACEMENT PLAN
 NEW BUILD
 2319 US HWY 23 N
 DELAWARE COUNTY
 DELAWARE, OH

DATE: 7/75
 DRAWN BY: 77348
 CHECKED BY: 77348
 PROJECT NO: 775-LP1

Speedway
 Prepared by:
 Engineering and Construction Dept.
 Enon, OH 45323

38/41

CESO
 CREATION TO COMPLETION
 www.cesohc.com
 PROJECT NO: 775-LP1

ITEM 9C

BUILDING NOTES

RETAIN WALL 1800 SF
 STORAGE (EXIST) 3000 SF
 TOTAL 4800 SF

USE ZONING - M & S1 (NON-SEPARATED)
 COVERAGE 4%
 MINIMUM 4%
 MAXIMUM 4%

MINIMUM 4%
 STORAGE 13
 PROVIDED 21

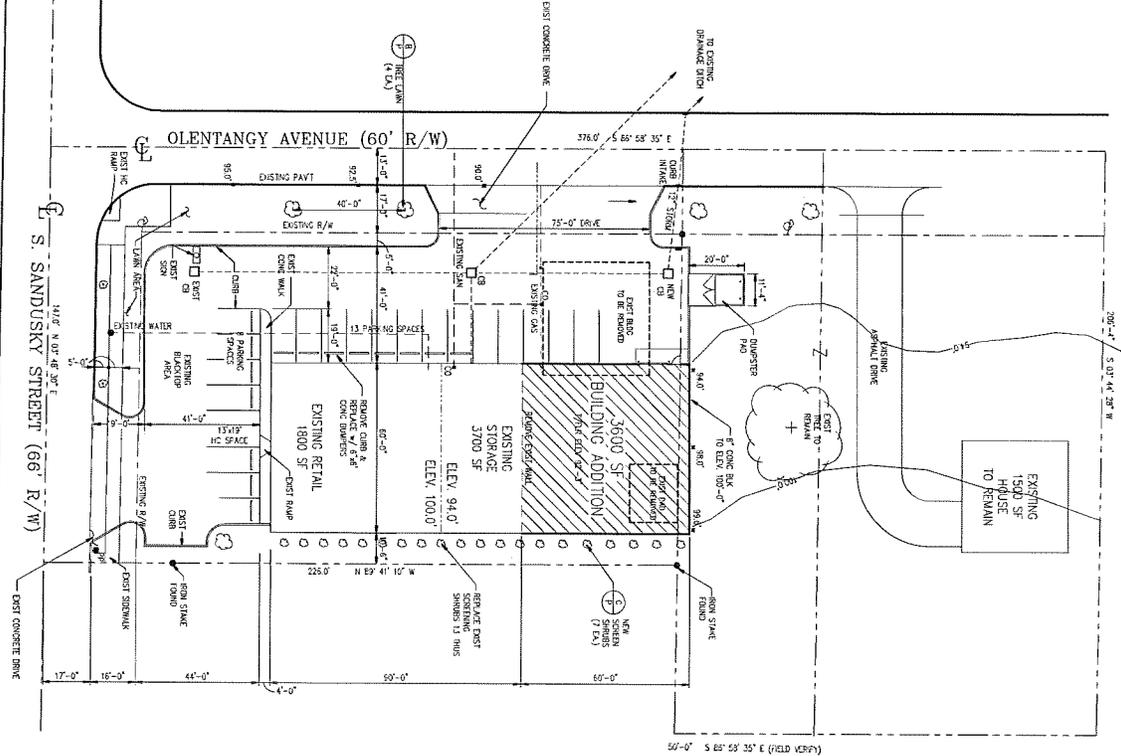
LIBER LOT CONFORMANCE

PLANTING KEY

TREE SUCCESSIONS
 *MAPLE
 *RED BIRCH
 *DOUGLASS SPRUCE
 *SPRUCE
 *DOUGLASS FIR

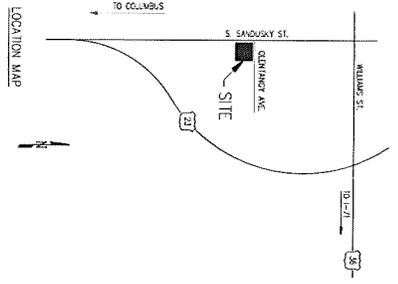
TREE LANE
 *CORONILLA, HONEYSUCKLE

SCREENING
 *HORSERADISH
 *MORNING GLORY
 *CORN DOG
 *WINTERCUCUR



SITE PLAN

1" = 20'



DATE	2/17/16
BY	J. SANDUSKY
PROJECT	NEW BUILDING FOR WASHINGTON AUTO PARTS
SHEET	1
OF	2

NO.	DESCRIPTION

NEW BUILDING FOR
 WASHINGTON
 AUTO PARTS
 435 SOUTH SANDUSKY STREET
 CLEVELAND, OHIO 43125

Elter Building Systems Inc

624 W. Chery Street P.O. Box 204 Solon, Ohio 44134 (614) 955-3355

NO.	DESCRIPTION

ITEM 9D

