

**PUBLIC WORKS/PUBLIC UTILITIES COMMITTEE**  
**MOTION SUMMARY**  
**March 1, 2016**

ITEM 1. Roll Call

Chairman Shafer called the meeting to order at 7:00 p.m.

Members Present: Mayor Carolyn Riggle and Chairman Kent Shafer

Members Absent: Vice-Chairwoman Lisa Keller

City Staff Present: Brad Stanton, Director of Public Utilities and Bill Ferrigno, Public Works Director/City Engineer

**Motion:** Mayor Riggle moved to excuse Vice-Chairwoman Keller, seconded by Chairman Shafer. Motion approved by a 2-0 vote.

ITEM 2. APPROVAL of the Motion Summary of the Public Works/Public Utilities Committee meeting held January 5, 2016 as recorded and transcribed.

**Motion:** Mayor Riggle moved to approve the Motion Summary of the Public Works/Public Utilities Committee meeting held January 5, 2016, seconded by Chairman Shafer. Motion approved by a 2-0 vote.

ITEM 3. PUBLIC COMMENTS

There was no public comment.

ITEM 4. UPDATE on Public Utilities Projects and Activities

Mr. Stanton provided information and an update on Public Utilities projects which include:

- a. Bernard Avenue Storm Water Improvements
- b. Cooperative Boating Facility Grant
- c. Sanitary Sewer Collection System Master Plan
- d. Wastewater Plant Aeration System Improvements

Mr. Stanton provided an update of the Propagation Study completed by Mueller Systems for the placement of AMR. Mr. Stanton discussed the location of the Mi. Hub Collector locations, XR Repeater locations, and the estimated service area and meter locations. .

ITEM 5. UPDATE on Public Works Projects and Activities

- Downtown Refuse-Update

Mr. Ferrigno discussed the concerns over the Downtown Business Refuse collection and provided information on current curbside and rear collection. Mr. Ferrigno discussed that current collection date is scheduled for Monday, but due to some businesses being closed he considering a change of date until Wednesday.

Mr. Ferrigno discussed current violations that occur on the south-side of Sandusky in the business district. Mr. Ferrigno discussed the need to change the code to change the behavior. Mr. Ferrigno discussed the current code violation. Mr. Ferrigno proposed to modify the current code to give warning and then possible fines.

A discussion was held on fining property owners vs. tenants, and value of fines. Mr. Ferrigno to discuss code changes with the City Attorney and will email changes to the Committee.

#### ITEM 6. STAFF COMMENTS

A discussion was held over the frequency for the meeting. Committee members recommend the meeting be held quarterly with the possibility of additional meetings scheduled if needed.

#### ITEM 7. MEMBER COMMENTS

#### ITEM 8. ADJOURNMENT

**Motion:** Mayor Riggle moved to adjourn the Public Works/Public Utilities Committee meeting. The meeting adjourned at 7:33 p.m.



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Kent Shafer, Chairman



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Elaine McCloskey, Clerk