

**SHADE TREE COMMISSION
MOTION SUMMARY
February 23, 2016**

ITEM 1. Roll Call

Chairman Carey called the meeting to order at 7:01 p.m.

Members Present: Shannon Brewster, Jim Buck (arrived at 7:02 p.m.), Tom Glissman, Amanda Mowry, Paul Olen, Juliette Rike, Tom Wolber, Councilmember George Hellinger, Vice-Chairwoman Susan Wright, and Chairman Carey.

Members Absent: Brenda Hendricks

Staff Present: Doug Richmond, City Arborist and Matt Weber, Deputy Chief Engineer

Motion to Excuse:

Mr. Wolber moved to excuse Mr. Buck and Ms. Hendricks, seconded by Chairman Carey. Motion approved by an 8-0 vote.

Mr. Buck arrived at 7:02 p.m.

Chairman Carey stated that the agenda needs to be amended to add Item 1.A Introduction of New Members and Item 11 E. Terra Alta, Section 1, Parts 1 & 2.

Motion:

Vice-Chairwoman Wright moved to amend the agenda for the February 23, 2016 Shade Tree Commission meeting to add Item 1.A, Introduction of New Member and Item 11 E, Terra Alta, Section 1, Parts 1 & 2, seconded by Mr. Olen. Motion approved by a 9-0 vote.

ITEM 1.A INTRODUCTION of New Commission Member

Ms. Brewster introduced herself to the Commission.

ITEM 2. APPROVAL OF MOTION SUMMARY of Shade Tree Commission meeting of November 24, 2015, as recorded and transcribed.

Motion:

Vice-Chairwoman Wright moved to approve the Motion Summary for the November 24, 2015 meeting, seconded by Mr. Wolber. Motion approved with an 8-0-1 (Hellinger) vote.

ITEM 3. APPROVAL OF MOTION SUMMARY of Shade Tree Commission meeting of January 26, 2016 as recorded and transcribed.

Motion:

Vice-Chairwoman Wright moved to approve the Motion Summary for the January 26, 2016 meeting, seconded by Mr. Olen. Motion approved with a 9-0 vote.

ITEM 4. ELECTION of Chair and Vice-Chair

Motion: Vice-Chairwoman Wright moved to nominate Mr. Olen as Chairman, seconded by Mr. Carey. There were no other nominations. Motion approved by a 9-0 vote.

Motion: Chairman Olen moved to nominate Ms. Wright as Vice-Chairman, seconded by Mr. Wolber. There were no other nominations. Motion approved by a 9-0 vote.

ITEM 5. PUBLIC COMMENTS

There were no Public Comments

ITEM 6. UPDATE of Capital Improvement Projects

Mr. Weber provided an update of three federally funded projects which include:

1. U.S. 23/315 Project

Mr. Weber reviewed the completed tree survey and recommended tree removal.

2. U.S. 23/ Pennsylvania Project

Mr. Weber discussed plans for construction to begin this spring and the impact of the construction to the surrounding trees. Mr. Weber discussed the landscape plan.

3. E. William Street Project

Mr. Weber indicated that there will be a public meeting on February 29, 2016 at Conger Elementary School to provide information on the project to the public. A discussion was held on affected homeowners their interest in planting trees on the other side of the tree lawn and sidewalk. Vice-Chairwoman Wright recommended a list of appropriate trees to be planted in the designated areas be presented to homeowners.

A discussion was held on the potential Valleyside Drive connection and the possible effects on Delaware Run. Mr. Wolber requested further update from staff if the project moves forward.

ITEM 7. DISCUSSION of 2015 Annual Report

Vice-Chairwoman Wright provided a copy of the report that was presented to Council in 2014. A discussion was held on what to include in the 2015 Annual Report to be presented to Council this year. A discussion was held regarding the increased public interest in 2015 AEP discussions.

Mr. Carey plans to reach out to neighbors to determine interest in the Tree Stewardship Program.

Mr. Wolber is to draft a paragraph related to potential dangers to trees including information on invasive species, accidents, and health.

Vice-Chairwoman requested staff determine when the report can be presented to Council.

ITEM 8. ARBORIST REPORT

Mr. Richmond reviewed the provided monthly summary. Mr. Richmond indicated that 225 street trees were pruned. Information was provided on the removal of trees needed to be removed at Oak Grove Cemetery.

Mr. Richmond stated that the City of Delaware was awarded the Tree City U.S.A. Award, which will be presented April 21, 2016. Mr. Richmond invited Commission members to attend.

Mr. Wolber recommended that the staff provide information regarding the award to the public.

ITEM 9. STAFF COMMENTS

Mr. Richmond stated that there were two requests for tree viability.

ITEM 10. MEMBER COMMENTS

Mr. Wolber discussed the upcoming N.O.W. Watershed Festival which will be held June 18, 2016. Mr. Wolber recommended that there be an update on the pamphlet regarding the Tree City U.S.A. award. Mr. Wolber also recommended input on updating the pamphlet. Mr. Glissman recommended that a Word copy be emailed to the members to allow for suggested changes.

A discussion was held on upcoming Arbor Day activities and the need for further discussion.

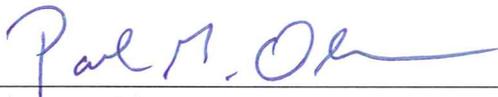
Mr. Glissman indicated that he will be absent for the March 2016 meeting.

ITEM 11. PLAN REVIEWS

- A. Delaware Health Center-Radiation Oncology Addition -approved as submitted.
- B. Delaware Development-Stratford Row-Reviewed
- C. Precision Tower Products-Accepted with suggested change of Cleveland Select Pear Tree to different species.
- D. Communities at Glenross-Section 7-approved as submitted
- E. Terra Alta-Section 1, Parts 1 & 2-approved as submitted

ITEM 12. ADJOURNMENT

Motion: Mr. Wolber moved to adjourn the meeting, seconded by Mr. Carey. The Shade Tree Commission meeting adjourned at 9:04 p.m.



Chairman Olen



Clerk