

**CITY OF DELAWARE
PARKS AND RECREATION ADVISORY BOARD
CITY COUNCIL CHAMBERS
CITY HALL
1 S. SANDUSKY ST
7:00 P.M.**

AGENDA

FEBRUARY 16, 2016

1. ROLL CALL
2. APPROVAL of Motion Summary for the meeting held November 17, 2015 as recorded and transcribed.
3. APPROVAL of Motion Summary for the meeting held January 19, 2016 as recorded and transcribed.
4. INTRODUCTION of New City Council Representative
5. ELECTION of Chair and Vice-Chair
6. PUBLIC COMMENTS
7. UPDATE of YMCA Recreation Services
8. DISCUSSION of Board Sub-Committees
9. UPDATE of Parks Activities
10. STAFF COMMENTS
11. MEMBERS COMMENTS
12. ADJOURNMENT

ITEM 2

**PARKS AND RECREATION ADVISORY BOARD
MOTION SUMMARY
November 17, 2015**

ITEM 1. Roll Call

Chairwoman Lash called the meeting to order at 7:00 p.m.

Members Present: Joshua Bricker, Cassie Cunningham, Dianna Hibinger, Julie German (arrived at 7:05 p.m.), Nicole LaMar (arrived at 7:04 p.m.), Matt Polites, Celeste Smith (arrived at 7:03 p.m.), Councilmember Chris Jones, Vice-Chairwoman Jennifer Davis and Chairwoman Allyson Lash.

City Staff Present: Linda Mathews, Customer Service City Liaison, Dan Whited, Public Service Group Director, and Stacy Davenport, Parks Superintendent

YMCA Staff Present: Matt Bruns, Executive Director and Matt Kifle, Membership Director.

ITEM 2. MOTION TO EXCUSE

Motion: Mr. Polites moved to excuse Ms. LaMar, Ms. Smith, and Ms. German seconded by Vice-Chairwoman Davis. Motion approved by a 7-0 vote.

ITEM 3. APPROVAL of the Motion Summary for the meeting held August 18, 2015 as recorded and transcribed.

Motion: Mr. Bricker moved to approve the Motion Summary for the meeting held August 18, 2015, seconded by Ms. Hibinger. Motion approved by a 7-0 vote.

ITEM 4. APPROVAL of the Motion Summary for the meeting held September 15, 2015 as recorded and transcribed.

Motion: Ms. Hibinger moved to approve the Motion Summary for the meeting held September 15, 2015 as recorded and transcribed, seconded by Mr. Polites. Motion approved by a 7-0 vote.

ITEM 5. APPROVAL of the Motion Summary for the meeting held October 20, 2015.

Motion: Mr. Bricker moved to approve the Motion Summary for the meeting held October 20, 2015, seconded by Mr. Polites. Motion approved by a 7-0 vote.

ITEM 6. PUBLIC COMMENTS

ITEM 7. UPDATE of YMCA Recreation Services

Mr. Bruns introduced Mr. Kifle to the Board.

Mr. Bruns reviewed the Healthy Weight and Child program. Mr. Bruns provided information on the upcoming indoor soccer tournament and the co-ed volleyball tournament to raise money for the Livestrong Program.

Discussion was held on the Santa's Helper program.

Mr. Jones requested if Mr. Bruns received the management agreement with the city. Mr. Bruns informed the board that he did receive this and will forward it to Ms. Jackie Walker.

ITEM 8. UPDATE of Park Activities

Mr. Davenport provided an update on the Veteran's Park progress.

Mr. Davenport informed the committee that the Dog Park has been aerated and fertilized.

Mr. Davenport discussed the efforts of 60 volunteers for Make A Difference Day.

Mr. Davenport reviewed the parks monthly report that was provided to Advisory Board meeting.

Mr. Davenport discussed research that he completed on the prices of the golf course in surrounding areas. Mr. Davenport recommends increase of the rates of Hidden Valley to weekend rates of \$9.50 to \$10.00 for nine holes and \$13.00 to \$13.50 on eighteen holes.

Motion: Mr. Polites moved to recommend increase of \$0.50 fees at weekend rates, seconded by Vice-Chairwoman Davis. Motion approved by 10-0 vote.

Mr. Davenport discussed the different bucket sizes offered at Hidden Valley Golf Course. Mr. Davenport would like to eliminate the medium size bucket.

Mr. Davenport would like to have on membership cards specific open and close dates. The Advisory Board to discuss further dates for open and close for a formal recommendation in January of 2016. Mr. Davenport recommends a tentative date on membership cards from March through October for future sales during the holidays until specific dates can be set.

ITEM 9. STAFF COMMENTS

Mr. Davenport discussed the Going Green Award received for work completed at Blue Limestone Park.

Mr. Davenport notified the Board that staff is working on updates on the Bike Path Plan.

Ms. Mathews recognized Ms. Smith for her achievements in being appointed to the U.S. Senate Youth Program.

ITEM 10. MEMBER COMMENTS

Mr. Bricker discussed the identity and responsibilities of the board. Mr. Whited discussed the input from the Board regarding the Bike Plan.

Vice-Chair Davis discussed concerns on the shared lane markings on Sandusky Street. Mr. Whited discussed the need and opportunity to provide a safe route for bike riders throughout the city.

Mr. Polites praised staff for the fencing at the dog park and the upcoming Ironman event.

ITEM 11. ADJOURNMENT

Motion: Mr. Polites moved to adjourn the Parks and Recreation meeting, seconded by Ms. LaMar. The meeting adjourned at 7:55 p.m.

Allyson Lash, Chairwoman

Elaine McCloskey, Clerk

ITEM 3

PARKS AND RECREATION ADVISORY BOARD
MOTION SUMMARY
January 19, 2016
NO QUORUM

ITEM 1. Roll Call

Chairwoman Lash called the meeting to order at 7:07 p.m.

Members Present: Joshua Bricker, Cassie Cunningham, Dianna Hibinger, Matt Polites, and Chairwoman Allyson Lash.

Members Absent: Julie German, Nicole LaMar, Celeste Smith, Lucas Ratliff, Councilmember Kyle Rohrer

City Staff Present: Linda Mathews, Customer Service City Liaison, Stacy Davenport, Parks Superintendent, and Tom Homan, City Manager

YMCA Staff Present: Roger Hanafin, Youth, Teen, and Family Program Director

ITEM 2. APPROVAL of the Motion Summary for the meeting held November 17, 2015 as recorded and transcribed.

The Motion Summary for the meeting held on November 17, 2015 will be voted on at the next regularly scheduled meeting due to a lack of quorum.

ITEM 4. ELECTION of Chair and Vice-Chair

No vote was taken due to lack of quorum.

ITEM 5. PUBLIC COMMENTS

ITEM 6. UPDATE of YMCA Recreation Services

Mr. Hanafin reviewed the youth programs and provided information on the Healthy Weight and your Child program and Safety Town.

Mr. Hanafin provided information on the different youth and adults sports program.

Mr. Hanafin provided an update on the Diabetes Prevention Program and informed the Board that the Livestrong Program was recently completed.

Mr. Hanafin discussed the current registration process for the Daddy Daughter Dance and the Mother Son Super Hero Party.

A discussion was held on advertising and increasing awareness of city and YMCA programs with the community. Mr. Davenport stated that there have been discussions about putting information on YMCA programs on the City of Delaware website.

Mr. Bricker discussed the need for the YMCA to recognize what programs and activities are brought to the community through the City of Delaware.

ITEM 7. UPDATE of Park Activities

Mr. Davenport provided an update on the Hidden Valley Golf Course Clubhouse rehabilitation.

Mr. Davenport discussed the new play toys at Blue Limestone Park and provided photographs of the new equipment. Mr. Davenport provided an update on the Veterans Park Spray and Play, and that plans are for the park to open on Memorial Weekend. Mr. Davenport discussed the all-inclusive play toy and the different amenities at the park.

Information was provided to the Board regarding the greenhouse construction.

Mr. Davenport provided an update on the Dog Park. The Board was made aware of the plans to open the park in this spring. Mr. Davenport voiced his concerns over other dog parks having to close to the turf being ruined from the rains and the dogs. Mr. Davenport discussed the possibility of have to shut the park down during rainy periods to protect the turf.

ITEM8. Discussion with City Manager Homan

Mr. Homan discussed the position for a Parks and Natural Resource Director. Mr. Homan indicated that staff is currently working on the job profile for this position and the plans to advertise nationwide for applicants. Mr. Homan stated that the position would be the principal liaison for the Parks and Recreation Advisory Board.

Mr. Homan and Mr. Davenport discussed the potential to create sub-committees for the Parks and Recreation Board. Mr. Bricker voiced his concern regarding the level of commitment by the current board members. Chairwoman Lash plans to send out an email to all members of the Board to encourage attendance to the scheduled meetings.

ITEM 9. STAFF COMMENTS

Mr. Davenport provided an update on CIP projects. Mr. Davenport discussed the plan for the Board to take part in meeting with HOA Boards, as needed, to determine new park amenities.

Mr. Davenport stated that there will be information provided at the February meeting regarding the Master Bike Plan and that staff will be meeting in January with the various organizations that utilize city facilities to determine needs and coordinate dates.

ITEM 10. MEMBER COMMENTS

Ms. Hibinger requested information on a wheelchair accessible swing. Mr. Davenport plans to research and provide information at a later date.

Ms. Cunningham requested volunteer opportunities and needs for the upcoming year to provide time to coordinate schedules and find volunteers at Ohio Wesleyan University. Mr. Hanafin recommended that the Board look at the schedule posted on the YMCA website.

ITEM 11. ADJOURNMENT

Motion: Mr. Polites moved to adjourn the Parks and Recreation meeting. The meeting adjourned at 8:27 p.m.

Allyson Lash, Chairwoman

Elaine McCloskey, Clerk

ITEM 7



YMCA/Recreation Services

Recreation programs listed below are now coordinated through the YMCA

I. Youth Programs/Classes

- A. Healthy Weight and your Child now being offered at Mingo and the Delaware YMCA. This is an evidence based program for children age 7-13 yrs old and their parents. The focus is on nutrition education and physical activity to encourage healthier eating habits and an active lifestyle.

II. Youth Sports Programs

- A. The 3rd-6th basketball season is off and running. The regular season will wrap up February 20th, with the tournament to follow.
- B. Youth Baseball/Softball and Adult Softball Registration began January 25th.
- C. Spring Soccer Registration also began January 25th, we are looking forward to our first spring session of soccer.

III. Adult Programs/Classes

- A. Diabetes Prevention Program: Participants learn about healthy eating and increasing their physical activity, with the goal of reducing their body weight by 7% and increasing their physical activity to 150 minutes per week.
- B. The Livestrong Program is now running with 10 participants. This program focuses on helping survivors heal and reclaim their life.
- C. We are starting a new fitness program for individuals with Parkinson's disease.
- D. We will have adult beginner swim lessons over at Mingo in June and Adult intermediate swim lessons at the YMCA in July.

IV. Adult Sports Programs

- A. Adult Softball Registration is currently running. Games will begin at the end of April.
- B. Open volleyball on Monday nights has started back up. Play starts at 7:30p in the main gym at the Y.
- C. Monday and Wednesday open basketball has picked up a significant amount. We have many participants playing between 8pm and 11pm.

V. Special Events

- A. Registration for Daddy Daughter Dance and Mother Son Super Hero Party opened on January 1 for for City Residents only. January 7th registration was opened to all. Daddy Daughter Dance is February 19th at Source Point, Super Hero Party is March 18th at Mingo. Volunteers are needed for both.

C. Orange Crush Invitational was Saturday, Jan. 23rd (4PM to close) and Sunday, Jan. 24th (all day). The invitational had 640 swimmers and 15 team and ran very smoothly.

D. Riptide Triathlon was Sunday, February 7th, 2016 from 7:30a-12PM. We had 95 participants- our largest yet!

E. Dave Stanley Adult and Youth Triathlon will be Saturday, July 9th. More information to follow.

VI. Issues/Concerns

VII. Shelters/Reservations

VIII. Staff

ITEM 9

Parks Monthly Report

Projects

- Veterans Park- Project is on schedule to open Memorial Day weekend
- Dog Park – Project is scheduled to open in spring need to pick a date
- Kensington Basketball hoop- has been ordered
- Hidden Valley- renovations have started, ramp is nearing completion, restroom has been added, other clubhouse renovations are underway, and pole barn to start in next couple of weeks
- Greenhouse installation is complete, the structure will be located at 440 East William Street waiting on electrical contractor

Parks

- Responded to 2 Customer Service Request
- Trash pickup along ROW areas 3.5 hours
- Daily trash pickup in all parks- 49 hours
- Landscaping beds- 61.5 hours
- Holiday Displays- 60.5 hours
- Snow & Ice Removal-306.5

Forestry

- Responded to 8 Customer Service Request
- Reviewed plans
- General Tree maintenance- 86 hours

Oak Grove Cemetery

- Performed 5 Internments
- Funeral Prep- 31.5 hours
- Landscaping- 73.5 hours
- Tree maintenance- 29.5 hours
- Leaf Collection- 21 hours

Hidden Valley Golf Course

- Course Closed for Season (Last Day Open was 11/19/15)
- Renovations have started on the clubhouse