

**2016 CHARTER REVIEW COMMISSION
MOTION SUMMARY
February 4, 2016**

ITEM 1. Welcome/Introductions

Mr. Shulman called the Organizational Meeting for the 2016 Charter Review Commission to order at 6:00 p.m.

Members Present: Dan Bennington, Jack Hilborn (arrived at 6:03 p.m.), Mary Jane Santos, Charlotte Joseph (arrived at 6:03 p.m.), Stephanie Steinbeck, Cathy Falter, Megan Cochran, Jeremy Byers, and Mayor Carolyn Kay Riggle

Staff Present: Darren Shulman, City Attorney

Mr. Shulman welcomed members of the 2016 Charter review Commission and discussed their role.

ITEM 2. Election of Chairman and Vice-Chairman

Motion: Mayor Riggle moved to elect Ms. Santos as Chairwoman. This motion was approved by a 9-0 vote.

Motion: Chairwoman Santos moved to elect Mr. Bennington as Vice-Chairman. This motion was approved by a 9-0 vote.

ITEM 3. Review of Delaware City Charter

Mr. Shulman discussed the role of City Council and the City Manager in a Charter City.

ITEM 4. Community Outreach

Mr. Shulman discussed the plans to reach out to the community for input and suggestions through the assistance of public notices and social media.

Mr. Hilborn requested that the current Charter be available for review online. Mr. Shulman to include the link to review the current charter through the outreach process.

ITEM 5. Set Meeting Dates

(The first, second and fourth Thursdays are open)

The Commission agreed to meet the second and fourth Thursdays of each month at 6:00 p.m.

Chairwoman Santos proposed that the next meeting be held February 25, 2016 at 6:00 p.m.

ITEM 6. Set Agenda for Next Meeting

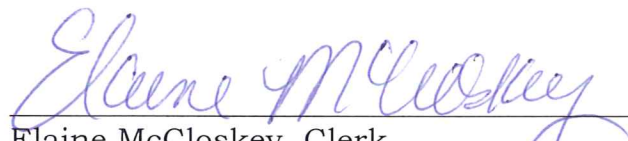
Chairwoman Santos recommended that they should the current Charter in the order that it appears with flexibility for public input.

Mr. Shulman plans that Article 1 and 2 will be a point of review for the meeting on February 25, 2016.

Motion: Mr. Steinbeck moved for the 2016 Charter Review Organizational meeting to adjourn, seconded by Ms. Falter. The meeting adjourned at 6:28 p.m.



Mary Jane Santos, Chairwoman



Elaine McCloskey, Clerk