

**HISTORIC PRESERVATION COMMISSION  
MOTION SUMMARY  
January 27, 2016**

ITEM 1. Roll Call

Chairman Koch called the Historic Preservation Commission meeting to order at 7:00 p.m.

Members Present: Joe Coleman, James Kehoe, Erinn Nicley, Sherry Riviera, Vice-Chairman Mark Hatten, and Chairman Roger Koch

Members Absent: Councilman Kyle Rohrer

**Motion to Excuse:** Vice-Chairman Hatten moved to excuse Councilman Rohrer, seconded by Mr. Coleman. Motion approved by a 6-0 vote.

Staff Present: Dave Efland, Planning and Community Development Director and Dianne Guenther, Development Planner

ITEM 2. APPROVAL OF MOTION SUMMARY of the Historic Preservation Commission meeting held on November 18, 2015, as recorded and transcribed.

**Motion:** Mr. Nicley moved to approve the Motion Summary of the Historic Preservation Commission meeting held on November 18, 2015, as recorded and transcribed, seconded by Ms. Riviera. Motion approved by a 5-0-1(Hatten) vote.

ITEM 3. REGULAR BUSINESS

- A. 2015-0411: A request by the Delaware County Board of Commissioners for a Certificate of Appropriateness for proposed revisions to the final design of the new County Courthouse Building located at 110 North Sandusky Street and adjacent parcels, which are zoned B-2 (Central Business District) and R-3 (Single-Family Residential District) and located in the Transitional Sub-District of the Downtown Historic District Overlay.

Ms. Guenther reviewed the location map, zoning, and provided a general site design. Ms. Guenther reviewed the Final Approved Design from July 29, 2015 by the Historic Preservation Commission.

**APPLICANT:**

Mr. Jon Melvin, Facilities Director  
Delaware County  
1405 U.S. Route 23 North

Delaware, Ohio

Mr. Tom Potts, Principal  
Silling Associates  
405 Capitol Street  
Charleston, West Virginia

Mr. Melvin discussed proposed changes to the exterior that are related to increase in cost.

Mr. Potts provided a presentation that compared the similarities in materials and the roof lines of the Hayes Building and the new Delaware County Judicial Building. Mr. Potts reviewed changes to each elevation and changes in material and plans to use EIFS material. Mr. Potts discussed the removal of the clock tower, window design changes, and the changes to the front entrance canopy. Mr. Potts also discussed the proposed changes of material for the parking lot. A discussion was held on the potential use of landscaping to obscure the view of the concrete to the above ground parking lot and to assist in preventing foot traffic.

Mr. Coleman recommended changes to the west elevation to make the windows closer to the size of the original design. Vice-Chairman Hatten also discussed the need to change the window size on the west elevation.

**Motion:** Vice-Chairman Hatten moved to approve HPC 2015-0411, with changes of addition to west elevation to mirror north elevation window grouping, exterior elevations at court entrance panels and tower, and along with all other staff recommendations and conditions, seconded by Mr. Coleman. Motion approved by a 6-0 vote.

#### ITEM 4. ELECTION OF OFFICERS

The Commission was in agreement to hold elections at the next meeting due to the absence of Councilman Rohrer.

#### ITEM 5. COMMISSION MEMBER COMMENTS AND DISCUSSION

Mr. Hatten recognized the improvements to the Wayfinding signage. Mr. Hatten did request clarification on the parking lot hours and permit parking.

Mr. Hatten asked if there had been any requests for the outside vestibules. Mr. Efland stated that there had been some informal contact but no formal request.

Mr. Hatten voiced his concern of the continued use of A-Frame signage at Restoration Brew Worx, and that it is difficult to maneuver around the signage and the patio area. Mr. Efland to speak with the merchants regarding this concern.

Mr. Hatten requested an update regarding 14 W. William Street. Ms. Guenther indicated that she will be meeting with the architect to review the approval of the design and ensure understanding of the recommendations.

Mr. Coleman discussed historic district color scheme signage. Mr. Efland provided an update on the plans for the city-side wayfinding plan, Phase 2.

Chairman Koch recommended that staff provide Councilman Rohrer a map of the district and a copy of the architectural standards. Mr. Efland indicated an orientation packet will be forwarded to Councilman Rohrer.

ITEM 6. NEXT REGULAR MEETING: February 24, 2016

ITEM 7. ADJOURNMENT

**Motion:** Mr. Coleman moved to adjourn the meeting, seconded by Vice-chairman Hatten. The Historic Preservation Commission meeting adjourned at 8:46 p.m.

  
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Roger Koch, Chairman

  
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Elaine McCloskey, Clerk