CITY OF DELAWARE
AIRPORT COMMISSION
CITY COUNCIL CHAMBERS CITY HALL
1 S. SANDUSKY ST
7:00 P.M.

AGENDA

JANUARY 21, 2016

1. ROLL CALL
2. INTRODUCTION of New City Council Representative
3. ELECTION of Chairperson and Vice-Chairperson
4. APPROVAL of the Motion Summary of the meeting of the AIRPORT COMMISSION held October 15, 2015, as recorded and transcribed
5. PUBLIC COMMENTS
6. UPDATE OF AIP PROJECTS/GRANTS
7. DISCUSSION T-Hangar Rental Rates
8. AIRPORT OPERATIONS SUPERVISOR and STAFF COMMENTS
9. MEMBER COMMENTS
10. ADJOURNMENT

ITEM 4

AIRPORT COMMISSION
October 15, 2015
MOTION SUMMARY

ITEM 1. Roll Call

Vice-Chairwoman McIntire called the Airport Commission meeting to order at 7:00 p.m.

Members Present: Walt Gaub, John Lewis, Jan Simonis, Vice-Mayor George Hellinger, and Vice-Chairwoman Janie McIntire.

Members Absent: Greg Mellon.

Staff Present: Joe Bullis, Public Works Superintendent, Kevin Piatt, Airport Operations Supervisor.

ITEM 2. MOTION TO EXCUSE

Motion to Excuse: Mr. Lewis moved to excuse Mr. Mellon, seconded by Ms. Simonis. Motion approved by a 5-0 vote.

ITEM 3. INTRODUCTION OF New Commission Members

ITEM 4. APPROVAL of the Motion Summary of the meeting of the AIRPORT COMMISSION held July 16, 2015, as recorded and transcribed.

Motion: Mr. Gaub moved to approve the Motion Summary of the meeting of the Airport Commission held July 16, 2015, as recorded and transcribed, seconded by Ms. Simonis. Motion approved by a 5-0 vote.

Ms. Simonis requested that it was noted in the minutes for the October 15, 2015 meeting that she had not received notification of the July 16, 2015 meeting.

ITEM 5. PUBLIC COMMENTS

ITEM 6. UPDATE OF AIP PROJECTS/GRANTS
A. Runway Extension (FAA)

Mr. Bullis provided an update on the status of the grant received back from the FAA. Mr. Bullis informed the Commission that the FAA approved 35 feet extension, and that consultants are currently working on a redesign.

B. Taxiway A Rehabilitation (ODOT)

Mr. Bullis provided information on the need for relocation of AEP pole and removal of Frontier lines on Airport Road.

ITEM 7. NEW EQUIPMENT PURCHASE

Mr. Bullis provided information on the purchase of a 1987 blower/broom from the City of Ashtabula. Information was provided to the Commission on the cost of purchase, as well as, the cost of repairs and additional equipment needs.

Mr. Piatt discussed the need for the equipment for safety reasons and why airports are unable to plow snow away from runways.

ITEM 8. 2016 BUDGET PROPOSAL

Mr. Bullis provided an update on discussions held with city staff regarding the use of T.I.F funds for the airport. No major changes in the budget.

ITEM 9. AIRPORT OPERATIONS SUPERVISOR and STAFF COMMENTS

Mr. Piatt discussed current repair projects that include painting and mowing of the fields once the crop is harvested.

ITEM 10. MEMBER COMMENTS

ITEM 11. ADJOURNMENT

Motion: Chairwoman McIntire moved to adjourn the meeting. The Airport Commission Meeting adjourned at 7:53 p.m.

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Chairperson or Vice-Chairperson

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Elaine McCloskey, Clerk