

**CITY OF DELAWARE
PARKS AND RECREATION ADVISORY BOARD
CITY COUNCIL CHAMBERS CITY HALL
1 S. SANDUSKY ST
7:00 P.M.**

AGENDA

JANUARY 19, 2016

1. ROLL CALL
2. APPROVAL of Motion Summary for the meeting held November 17, 2015 as recorded and transcribed.
3. INTRODUCTION of New City Council Representative
4. ELECTION of Chair and Vice-Chair
5. PUBLIC COMMENTS
6. UPDATE of YMCA Recreation Services
7. UPDATE of Parks Activities
8. DISCUSSION with City Manager Homan
9. STAFF COMMENTS
10. MEMBERS COMMENTS
11. ADJOURNMENT

ITEM 2

PARKS AND RECREATION ADVISORY BOARD
MOTION SUMMARY
November 17, 2015

ITEM 1. Roll Call

Chairwoman Lash called the meeting to order at 7:00 p.m.

Members Present: Joshua Bricker, Cassie Cunningham, Dianna Hibinger, Julie German (arrived at 7:05 p.m.), Nicole LaMar (arrived at 7:04 p.m.), Matt Polites, Celeste Smith (arrived at 7:03 p.m.), Councilmember Chris Jones, Vice-Chairwoman Jennifer Davis and Chairwoman Allyson Lash.

City Staff Present: Linda Mathews, Customer Service City Liaison, Dan Whited, Public Service Group Director, and Stacy Davenport, Parks Superintendent

YMCA Staff Present: Matt Bruns, Executive Director and Matt Kifle, Membership Director.

ITEM 2. MOTION TO EXCUSE

Motion: Mr. Polites moved to excuse Ms. LaMar, Ms. Smith, and Ms. German seconded by Vice-Chairwoman Davis. Motion approved by a 7-0 vote.

ITEM 3. APPROVAL of the Motion Summary for the meeting held August 18, 2015 as recorded and transcribed.

Motion: Mr. Bricker moved to approve the Motion Summary for the meeting held August 18, 2015, seconded by Ms. Hibinger. Motion approved by a 7-0 vote.

ITEM 4. APPROVAL of the Motion Summary for the meeting held September 15, 2015 as recorded and transcribed.

Motion: Ms. Hibinger moved to approve the Motion Summary for the meeting held September 15, 2015 as recorded and transcribed, seconded by Mr. Polites. Motion approved by a 7-0 vote.

ITEM 5. APPROVAL of the Motion Summary for the meeting held October 20, 2015.

Motion: Mr. Bricker moved to approve the Motion Summary for the meeting held October 20, 2015, seconded by Mr. Polites. Motion approved by a 7-0 vote.

ITEM 6. PUBLIC COMMENTS

ITEM 7. UPDATE of YMCA Recreation Services
Mr. Bruns introduced Mr. Kifle to the Board.

Mr. Bruns reviewed the Healthy Weight and Child program. Mr. Bruns provided information on the upcoming indoor soccer tournament and the co-ed volleyball tournament to raise money for the Livestrong Program.

Discussion was held on the Santa's Helper program.

Mr. Jones requested if Mr. Bruns received the management agreement with the city. Mr. Bruns informed the board that he did receive this and will forward it to Ms. Jackie Walker.

ITEM 8. UPDATE of Park Activities

Mr. Davenport provided an update on the Veteran's Park progress.

Mr. Davenport informed the committee that the Dog Park has been aerated and fertilized.

Mr. Davenport discussed the efforts of 60 volunteers for Make A Difference Day.

Mr. Davenport reviewed the parks monthly report that was provided to Advisory Board meeting.

Mr. Davenport discussed research that he completed on the prices of the golf course in surrounding areas. Mr. Davenport recommends increase of the rates of Hidden Valley to weekend rates of \$9.50 to \$10.00 for nine holes and \$13.00 to \$13.50 on eighteen holes.

Motion: Mr. Polites moved to recommend increase of \$0.50 fees at weekend rates, seconded by Vice-Chairwoman Davis. Motion approved by 10-0 vote.

Mr. Davenport discussed the different bucket sizes offered at Hidden Valley Golf Course. Mr. Davenport would like to eliminate the medium size bucket.

Mr. Davenport would like to have on membership cards specific open and close dates. The Advisory Board to discuss further dates for open and close for a formal recommendation in January of 2016. Mr. Davenport recommends a tentative date on membership cards from March through October for future sales during the holidays until specific dates can be set.

ITEM 9. STAFF COMMENTS

Mr. Davenport discussed the Going Green Award received for work completed at Blue Limestone Park.

Mr. Davenport notified the Board that staff is working on updates on the Bike Path Plan.

Ms. Mathews recognized Ms. Smith for her achievements in being appointed to the U.S. Senate Youth Program.

ITEM 10. MEMBER COMMENTS

Mr. Bricker discussed the identity and responsibilities of the board. Mr. Whited discussed the input from the Board regarding the Bike Plan.

Vice-Chair Davis discussed concerns on the shared lane markings on Sandusky Street. Mr. Whited discussed the need and opportunity to provide a safe route for bike riders throughout the city.

Mr. Polites praised staff for the fencing at the dog park and the upcoming Ironman event.

ITEM 11. ADJOURNMENT

Motion: Mr. Polites moved to adjourn the Parks and Recreation meeting, seconded by Ms. LaMar. The meeting adjourned at 7:55 p.m.

Allyson Lash, Chairwoman

Elaine McCloskey, Clerk

ITEM 6



YMCA/Recreation Services

Recreation programs listed below are now coordinated through the YMCA

I. Youth Programs/Classes

- A. Healthy Weight and your Child now being offered at Mingo and the Delaware YMCA. This is an evidence based program for children age 7-13 yrs old and their parents. The focus is on nutrition education and physical activity to encourage healthier eating habits and an active lifestyle.
- B. Registration for Safety Town Start January 15th.

II. Youth Sports Programs

- A. The 3rd-6th basketball season is off and running. The first week of games went really well. We have 10 3rd-4th teams and 8 5th-6th teams.
- B. The Indoor Soccer Tournament in November went very well, we had a very positive response to that.
- C. Baseball/Softball Registration will be out at the beginning of February

III. Adult Programs/Classes

- A. Diabetes Prevention Program: Participants learn about healthy eating and increasing their physical activity, with the goal of reducing their body weight by 7% and increasing their physical activity to 150 minutes per week.
- B. The Livestrong Program is now running with 10 participants. This program focuses on helping survivors heal and reclaim their life.
- C. We will have adult beginner swim lessons over at Mingo in June and Adult intermediate swim lessons at the YMCA in July.

IV. Adult Sports Programs

- A. Open volleyball on Monday nights has started back up. Play starts at 7:30p in the main gym at the Y.
- B. Monday and Wednesday open basketball has picked up a significant amount. We have many participants playing between 8pm and 11pm.

V. Special Events

- A. Calls from North Pole went well with almost 40 calls.
- B. Registration for Daddy Daughter Dance and Mother Son Super Hero Party opened on January 1 for for City Residents only. January 7th registration was opened to all. Daddy Daughter Dance is February 19th at Source Point, Super Hero Party is March 18th at Mingo. Volunteers are needed for both.

C. Orange Crush Invitational is Saturday, Jan. 23rd (4PM to close) and Sunday, Jan. 24th (all day). The gym and pool will be closed all day on Sunday for the event.

D. Riptide Triathlon is Sunday, February 7th, 2016 from 7:30a-12PM (wave assignments will be assigned closer to the event). The Delaware Riptide Swim Team invites all YMCA members and non-members from 5 - 105 years old looking for a new twist to their workout or training routine to register for the 4th Annual Riptide Indoor Triathlon! Swim in your own lane for 15 minutes, Bike for 15 minutes (Y-Cycling bike) and Run for 15 minutes (Y's indoor track). If you need accommodations, such as treadmill, recumbent bike, etc. just ask, we want everyone to participate.

FEES Members < 18 yrs old: \$20 / Non-Members < 18 yrs old: \$30
Members 18 or older: \$35 / Non-Members 18 or older: \$45
Member Teams (2 or 3 people): \$75 / Non-Member Teams (2 or 3 people): \$90
(Includes training plan, long-sleeved technical shirt, refreshments & a great workout)
For more information, please visit <http://www.ymacolumbus.org/delaware-swim-team/triathlon/>

VI. Issues/Concerns

VII. Shelters/Reservations

VIII. Staff

ITEM 7

End of Year Round Up (2015)

- **Blue Limestone** – Very successful project and collaboration between Parks and Utility departments. Project also received a Going Green award from the Delaware General Health Department, Keep America Beautiful.
- **Dog Park** – Fence was installed, concrete poured at entrances, 25 trees planted, water line ran and area over seeded and fertilized. Park is on schedule to open in spring of 2016.
- **Mingo Park** – Tennis court rehabilitation, tennis courts were overlaid and re-sealed and stripped. New post and nets were also added.
- **Greenhouse-** Construction of a new greenhouse at 440 East William Street, this project will allow for staff to utilize a real greenhouse for the growing of plant materials for various city beds. Staff currently utilizes the locker rooms at Mingo and an abandon office at Ross Street.
- **Veterans Park Spray and Play-** Project is currently under construction and on track for a Spring opening in 2016. Project to include splash pad, multiple shelters, restrooms, concession stand, all-inclusive play toy, various landscape beds. All of this with a Dinosaur theme, that will be first rate for many to enjoy.
- **Various Parks-** New ADA swings, climbers, spinners and slides were added at Blue Limestone, Mingo and Oakhurst Parks. The highlight of these additions was the addition of a new product called Expression Swings, these allow for a parent and a small child to swing together while facing one another, which allows for interaction with each other.
- **Oak Grove Cemetery-** Began rehabilitation of the “Red Barn”, project consist of tuck pointing the foundation, replacing rotten post and siding, repairing copula, new doors, gutters and painting. Project to be complete in spring of 2016.
- **Hidden Valley Golf Course-** Began rehabilitation of the clubhouse, project to include new ramps, restroom upstairs, tear off of existing storage area to make foundation repairs that will address the drainage issues in the basement, construction of new storage facility in back will also be constructed. New carpet and tile will be added along with renovations to the counter area.









Parks Monthly Report

Projects

- Veterans Park- Project is back on schedule. The play toy has been installed, concrete has been poured in amphitheater area and splash pad, and vertical construction is 75% complete.
- Dog Park – drinking fountains have arrived, pads for fountains and benches to be poured in the next few weeks, weather permitting
- Kensington Basketball hoop- has been ordered
- Hidden Valley- renovations have started
- New play structures at Blue Limestone, Mingo, Oakhurst and Nottingham Parks have been installed
- Greenhouse installation has started and is about 90% complete the structure will be located at 440 East William Street waiting on electrical contractor

Parks

- Responded to 7 Customer Service Request
- Trash pickup along ROW areas 22.5 hours
- Daily trash pickup in all parks- 98 hours
- Tree Planting- 45 hours
- Landscaping beds- 5.5 hours
- Holiday Displays- 74 hours

Forestry

- Responded to 23 Customer Service Request
- Reviewed plans
- General Tree maintenance- 133 hours

Oak Grove Cemetery

- Performed 6 Internments
- Funeral Prep- 31 hours
- Landscaping- 10.5 hours
- Tree maintenance- 21 hours
- Leaf Collection- 73.5 hours
- Holiday Displays- 6.5 hours

Hidden Valley Golf Course

- Course Closed for Season (Last Day Open was 11/19/15)

- Renovations have started on the clubhouse