

RECORD OF PROCEEDINGS

Minutes of Delaware City Council

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held December 7 2015

The Delaware City Council Budget Work Session meeting of December 7, 2015 was called to order at 6:30 p.m., in the Delaware City Council Chambers. The following members of Council were present: First Ward Chris Jones, Second Ward Lisa Keller, Third Ward Joe DiGenova, Fourth Ward Kyle Rohrer, At Large George Hellinger, Vice Mayor Kent Shafer and Mayor Carolyn Kay Riggle who presided.

Staff Present: Darren Shulman, City Attorney, Dan Whited, Public Service Group Director, Dean Stelzer, Finance Director, Sean Hughes, Economic Development Director, Scott Stowers, Chief Information Officer, Lee Yoakum, Community Affairs Coordinator, Bruce Pijanowski, Police Chief, John Donahue, Fire Chief, Jackie Walker, Assistant City Manager, and Tom Homan, City Manager

ITEM 2: REVIEW OF PROPOSED 2016 BUDGET

a. Economic Development - Sean Hughes, Economic Development Director

Mr. Hughes indicated possible plans to tour the Rev1 Ventures on Martin Luther King, Jr. Day. Mr. Hughes provided an update on the RFP status for the Entrepreneur Center.

Mr. Hughes reviewed the number of new jobs were created in 2015, and discussed the increase in income tax revenue.

Mr. Hughes discussed the marketing techniques and campaigns, and discussed the difference between lead vs. project. Mr. Hughes discussed the increase of leads that were received by his department.

Mr. Hughes discussed the proposed increase in Columbus 2020 fees, due to membership price that have been increased.

b. Police Department - Bruce Pijanowski, Police Chief

Chief Pijanowski discussed employment positions that were filled. A discussion was held on personnel and the need to remodel the evidence room.

Chief Pijanowski discussed possible changes to the record management system and the recently introduced legislature on body worn cameras.

Chief Pijanowski discussed software programs for online payment for parking citations.

Chief Pijanowski reviewed the canine program and proposal to fund an additional canine with seizure funds.

c. Information Technology - Scott Stowers, Chief Information Officer

Mr. Stowers reviewed spending in 2015 and the benefits of hiring additional staff to reduce backlog work. Mr. Stowers reviewed the new implementation of the watch guard software for the police and fire department.

Mr. Stowers discussed the city-wide video system and the replacement of cameras at the justice center and throughout different areas of the city.

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Also reviewed were the benefits of internet base cameras that also allow for recording abilities.

Mr. Stowers discussed plans for upgrades to the City Works System to help track work orders in Public Work and Utility Departments.

Mr. Stowers stated that they are currently working with the courts on their internet system.

Mr. Stowers discussed potential cost to upgrade web cameras in council chambers.

Mr. Stowers discussed the changes in software systems and the difference between purchasing and renting the program. Mr. Stowers discussed the current trend that software is usually rented.

d. Fire Department - John Donahue, Fire Chief

Chief Donahue reviewed the Safe City Goals.

Chief Donahue reviewed the components of the 2010 Fire Levy including the replacement of equipment, hiring of personnel, Fire Station 303, Fire Station 304, emergency management planning, and use of technology.

A discussion was held on the potential expected retirement and purchase of new vehicles. Also discussed was the expected location of Fire Station 304 and staffing for the new station.

e. Community Affairs – Lee Yoakum, Community Affairs Coordinator

Mr. Yoakum discussed the strategic goal with connecting with citizen engagement. Mr. Yoakum discussed efforts used to reach citizens through social media outlets and radio show.

f. Legal Department – Darren Shulman, City Attorney

Mr. Shulman reviewed staff changes at the prosecutor's office and legal department. Mr. Shulman reviewed the benefits and results of the Diversion Program, including the Tax Diversion Program. Mr. Shulman reviewed the per case fee increase.

Council requested budget review from the Finance Department and City Manager's Office.

Mr. Stelzer discussed the Finance Department budget. Mr. Stelzer discussed changes in other departments that affect the Finance Department. Mr. Stelzer discussed need to pay bills online for utility bills and need to increase marketing to get citizen awareness. Mr. Stelzer discussed the working together with the prosecutor's office to collect delinquent income.

Mr. Homan addressed a concern by Mrs. Keller regarding the health insurance and the reserve fund balance.

A discussion was held on the hiring of part-time employees compared to full time employees. Mr. Homan discussed the hiring of part-time employees and reevaluating if there is a need to increase to a full-time

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position at a later date. Mrs. Keller discussed the possibility of allowing part-time employees to purchase insurance through the city. Mrs. Walker discussed the regulations of the Affordable Care Act and the cost to offer single coverage compared to family coverage.

ITEM 3: ADJOURNMENT

Motion: Mr. DiGenova moved to adjourn the Budget Work Session Meeting, seconded by Vice-Mayor Shafer. Motion approved by a 7-0 vote. The Budget Work Session Meeting adjourned at 8:43 p.m.



Mayor Carolyn Kay Riggle



Elaine McCloskey, Council Clerk